Hampshire Township Park District
Board of Commissioners
Meeting Minutes
October 19, 2026

Call to Order:

At 6:30 p.m. President Looman called the meeting to order.

Commissioners Present: Jamie Herrmann, Jennifer Reid, Nathan Looman

Commissioners Absent: Meagan Tiffany, Tamara Chiu

Staff Present: Laura Schraw- Executive Director, Patti Prill- Finance/HR Director,

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Presentation

A. FY26 Annual Audit- Roger Wooten, CPA for the Park District presented the yearly financial audit. It is the opinion of the auditor that the District is in good financial standing. There is a typo on pg 4 of the audit that needed to be corrected.

Agenda

Consent Agenda

A. Approval of September 28, 2026 Meeting Minutes

B. Approval of September 28, 2026 Executive Session Meeting Minutes – Not to release

C. Approval of ACS payables paid between meetings, September 28, 2026 to October 15, 2026 in the amount of $ 48,149.37.

D. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to the checking account #0235 in the amount for $100,000.00 on October 2, 2026.

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

Staff Reports- Staff reports were submitted electronically prior for Commissioner review. Our new Recreation Manager, Jeff Ryder, was present and introduced himself to the Board and his history and past experiences with Parks and Recreation. Executive Director Schraw reported back on the status of the fields at the Kelly Rd Park site. Additionally there are homes that back up to the park that are

encroaching on the Park District property. The HOA is fining the homeowners, however they are not restoring the area to how it was.

Commissioner and Staff Comments- President Looman inquired about raising our rental field rates as we are the cheapest in any surrounding areas.

Old Business-

New Business

A. 2027 Meeting Schedule Executive Director Schraw presented the 2027 meeting schedule for Commissioner review. Commissioner Herrmann made a motion to approve the 2027 meeting schedule. Motion seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

B. FY26 Levy- Finance Director Prill presented the draft of the FY26 Levy for Commissioner review and comment. Commissioner Herrmann made a motion to publish FY26 levy on the website and newspaper for review. Motion seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

C. FY26 Audit- Commissioner Reid made a motion to approve the FY26 Audit with the change noted on pg 4. Motion seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain,

D. LPP Roof Repair- Executive Director Schraw reported on the roof repair (and leaking) of the roof at Little People Playtime. Executive Director Schraw said that the District has funds in the Emergency Funds to repair and fix the roof at the facility. Commissioner Reid made a motion to authorize Executive Director Schraw to fix the roof at Little People not to exceed $40,000. Motion seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

E. IAPD Resolution- Executive Director Schraw reported that the IAPD annual conference is at the end of January 2027. The Park District is in need of a delegate (plus alternates) for the IAPD annual meeting being held on January 30, 2027. Commissioners Chiu and Herrmann have been selected as delegates for the IAPD annual meeting. Commissioner Herrmann made a motion to elect Commissioners Chiu and Herrmann as delegates. Motion seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

F. Hidden Creek Subdivision- Executive Director Schraw gave the Board of Commissioners a brief update on this property.

At 7:11 p.m. Commissioner Reid made a motion to move into Executive Session for the purpose of the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 120/2(c)5) Motion seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

At 7:43 p.m. Commissioner Reid made a motion to resume the regular meeting. Motion seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

Motions Resulting from Executive Session

Commissioner Reid made a motion to approve addendum to lease of 182 S. State Street a Motion seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain. President Looman made a motion to approve Executive Director Schraw to authorize up to $7000 for items in the newly leased property. Motion seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 7:49 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.