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Meeting of the
HAMPSHIRE TOWNSHIP PARK DISTRICT
390 South Avenue
Board of Commissioners
June 15, 2026
6:15 p.m.
PUBLIC HEARING
AGENDA

I. Call to Order

II. Roll Call

III. Public Comments – FY27 Budget and Appropriation Ordinance #2026-03

IV. Approval of the FY27 Budget and Appropriation Ordinance #2026-03

V. Adjournment

Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: June 15, 2026
Agenda Item: **IV.**
Subject: **Budget and Appropriation Ordinance**

Background

The Park District Code of the State of Illinois requires adoption and passage of an annual appropriation ordinance by the Board of Commissioners within the first quarter of each fiscal year. This document is prepared after the Board approves the tentative operating budget in April for the next fiscal year and is then made available for public inspection for 30 days. The Code also requires certain things be included in this ordinance such as statement of cash on hand at the beginning of the fiscal year and estimated revenues from various sources expected throughout the fiscal year. This ordinance fully complies with the requirements of the Code.

Recommendation

The FY27 Budget and Appropriation Ordinance #2026-03 has been available for public inspection for 30 days as required by law. Staff recommends approval of the FY27 Budget and Appropriation Ordinance.

2026-03
ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

CERTIFICATION OF ANNUAL BUDGET & APPROPRIATION ORDINANCE

I, Laura Schraw, the undersigned Director of the Hampshire Township Park District, depose and state the foregoing attached Annual Budget and Appropriation Ordinance for the Hampshire Township Park District for the 2026-2027 fiscal years, adopted on June 15, 2026.

_____
Laura Schraw, Executive Director

Hampshire Township Park District

Subscribed to before me on this_____ day
of _____, 2026

_____
Notary Public

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE HAMPSHIRE TOWNSHIP PARK DISTRICT, KANE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, A.D. 2026 AND ENDING ON THE 30TH DAY OF APRIL, A.D. 2027.

WHEREAS, the Board of commissioners of the Hampshire Township Park District, Kane County, Illinois, cause to prepared in a tentative form a Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspections for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on June 15, 2026, and notice of said hearing was given at least one week prior there to as required by law, and all other legal requirements have been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Park commissioners of the HAMPSHIRE TOWNSHIP PARK DISTRICT, Kane County, Illinois as follows:

Section 1.

That the fiscal year of this Park District be and the same hereby is fixed and declared to begin May 1st, 2026 and end on April 30th, 2027.

Section 2.

That the amounts herein set forth, or so much thereof as may be authorized by law and as needed, are hereby budgeted and appropriated for the corporate purposes of the Hampshire Township Park District, Kane County, Illinois, to defray all necessary expenses of said Park District, as specified in section 3 for fiscal year.

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

Section 3.

The amounts budgeted and appropriated for each object or purpose are as follows:

Fund	Total Budgeted Expenditures	Total Appropriated Expenditures
Corporate	$ 552,872.00	$ 663,446.00
Recreation	$ 2,341,065.00	$ 2,809,278.00
Capital	$ 86,209.00	$ 103,451.00
Bond & Debt Service	$ 97,566.00	$ 97,566.00
Liability	$ 74,755.00	$ 89,706.00
Special Recreation	$ 234,923.00	$ 281,908.00
Grand Total	**$ 3,387,390.00**	**$ 4,045,355.00**

ESTIMATED REVENUES AVAILABLE

Estimated Cash and Investments on hand May 1st, 2025	$ 632,334.00
General Property Taxes	$ 878,864.00
Personal Property Replacement Taxes	$ 6,000.00
Interest on Investments	$ 900.00
Recreation Registration & other Receipts	$ 2,287,906.00
Estimated Revenue Available Total	**$ 3,806,004.00**

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

ITEMS OF APPROPRIATION	**CORPORATE FUND**
Miscellaneous Expense	$ 5,500.00
Awards/Recognition	$ 18,950.00
Advertising	$ 20,000.00
Financial Fees	$ 3,000.00
Computer Software/Support	$ 63,000.00
Printing Publications	$ 4,000.00
Membership Fees	$ 5,000.00
Mileage/Tolls	$ 2,500.00
Vandalism	$ 8,000.00
Postage	$ 3,500.00
Utilities	$ 42,820.00
Copy Machine	$ 32,500.00
Office Supplies	$ 8,000.00
Professional Fees	$ 12,000.00
Salaries & Benefits	$ 315,450.00
Vehicle Maintenance/Repairs	$ 15,000.00
Tree Replacement	$ 8,000.00
Tools Parks Dept	$ 5,000.00
Garbage/Waste Removal	$ 2,500.00
Parks Grounds/Building Maintenance	$ 35,000.00
Facility Maintenance/Repairs	$ 5,000.00
Parks Equipment	$ 20,000.00
Janitorial Supplies	$ 3,000.00
Gasoline	$ 12,000.00
Fire Alarm System	$ 13,726.00
TOTAL CORPORATE FUND	**$ 663,446.00**

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

ITEM OF APPROPRIATION	**RECREATION FUND**
Advertising/Marketing	$ 17,330.00
Computer Software/Support	$ 156,145.00
Contractual Fees	$ 75,500.00
Copy Machine	$ 19,706.00
Debt Bond	$ 98,000.00
Education/Training	$ 22,928.00
Mileage/Tolls	$ 13,321.00
Mobile Phones	$ 15,500.00
Office Rent	$ 28,272.00
Office Supplies	$ 23,250.00
Postage	$ 3,800.00
Program Fees	$ 978,642.00
Rentals	$ 17,233.00
Salaries & Benefits	$ 985,456.00
Supplies	$ 255,753.00
Utilities	$ 98,442.00
TOTAL RECREATION FUND	**$ 2,809,278.00**

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

ITEMS OF APPROPRIATON	**CAPITAL FUND**
Capital Projects	$ 18,451.00
Park Improvement	$ 20,000.00
Vehicle Purchase	$ 65,000.00
TOTAL CAPITAL FUND	**$ 103,451.00**

ITEMS OF APPROPRIATION	**BOND FUND**
Bond Principal & Interest	$ 97,566.00
TOTAL BOND FUND	**$ 97,566.00**

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

ITEMS OF APPROPRIATION	**LIABILITY FUND**
Insurance/Property/Liability	$ 42,000.00
Risk Reduction Expenses	$ 47,706.00
TOTAL LIABILITY FUND	**$ 89,706.00**

ITEMS OF APPROPRIATION	**SPECIAL RECREATON FUND**
Salaries	$ 16,000.00
Inclusion Services	$ 11,000.00
Membership Dues	$ 90,944.00
Debt Certificate Payment	$ 97,000.00
Miscellaneous Expense	$ 66,964.00
TOTAL SPECIAL RECREATION FUND	**$ 281,908.00**

TOTAL OF ALL FUNDS	**$ 4,045,355.00**

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

Section 4.

The several sums herein before mentioned, aggregate amount of which is $4,045,355.00 are hereby appropriated as porportionate fractional parts of said amount. That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item or items in the same general appropriation made by this Ordinance, in accordance with applicable law.

Section 5.

That all unexpended balances from appropriations of previous years are newly reappropriated for same or similar purposes.

Section 6.

That the invalidity of any portion of this Ordinance, or any of the times thereof, shall not render invalid any other portion or item thereof which can be given effect without the valid part.

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

Section 7.

That this Ordinance shall be in full force and effect after its passage and approval according to law.

Passed this_____day of_____, 2026
Ayes:_____ Nays:_____ Absent:_____

_____
Tamara Chiu
Secretary

Approved this_____day of_____,2026

_____
Nathan Looman
President

Board of Park Commissioners
Hampshire Township Park District
Kane County, IL

Attested and filed in my office this_____day of_____, 2026

_____
Tamara Chiu, Secretary
Board of Commissioners
Hampshire Township Park District

ANNUAL BUDGET & APPROPRIATION ORDINANCE
HAMPSHIRE TOWNSHIP PARK DISTRICT
HAMPSHIRE, ILLINOIS

}
STATE OF ILLINOIS }
}
COUNTY OF KANE **CERTIFICATION**

I, Tamara Chiu, do hereby certify that I am the duly elected, authorized and acting Secretary of the **HAMPSHIRE TOWNSHIP PARK DISTIRCT**, County of Kane, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Commissioners of said District. I do hereby certify that the foregoing Budget and Appropriation Ordinance 2026-03 hereto attached, is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Commissioners held on the _____day of _____, 2026 at which time_____ Commissioners were present and_____Commissioners were absent. Motion was made by Commissioner _____ and seconded by Commissioner_____ that the foregoing Ordinance be passed and approved. Upon roll call vote _____ Commissioners voted AYE and _____ voted NAY, where upon said Ordinance was declared duly passed and was there upon approved by said President.

_____
Tamara Chiu
Secretary

(CORPORATE SEAL)

CERTIFICATION OF ESTIMATED REVENUES

In Accordance with Public Act 83-881

Unit Name: Hampshire Township Park District Fund: Corporate

Revenue estimate for fiscal year beginning May 1, 2026

Source of Revenue	Amount
Funds available at beginning of fiscal year	$ 77,076.00
Property Taxes	$ 412,078.00
Revenue Recapture	$ 2,253.00
Personal Property Taxes	$ 6,000.00
Interest	$ 900.00
Rentals	$ 24,000.00
NWLL Musco Lights	$ 24,196.00
Registration-Dog Park	$ 1,000.00
Park Rentals	$ 5,200.00
Transition Fees	$ 80,000.00
Total Estimated Revenue	**$ 632,703.00**

CERTIFICATION

I, Laura Schraw, the chief fiscal Officer of the Hampshire Township Park District, do hereby certify that the above is a true estimate of revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated:_____

(seal)

_____

Laura Schraw

Title: Executive Director

CERTIFICATION OF ESTIMATED REVENUES

In Accordance with Public Act 83-881

Unit Name: Hampshire Township Park District Fund: Recreation

Revenue estimate for fiscal year beginning May 1, 2026

Source of Revenue	Amount
Funds available at beginning of fiscal year	$ 600,007.00
Property Taxes	$ 118,543.00
Recreation Registrations	$ 2,287,906.00
Non-Resident Access to Resident Rates	$ 250.00
Foundation Donation	$ 1,000.00
Total Estimated Revenue	**$ 3,007,706.00**

CERTIFICATION

I, Laura Schraw, the chief fiscal Officer of the Hampshire Township Park District, do hereby certify that the above is a true estimate of revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated:_____

_____
Laura Schraw
Title: Executive Director

(seal)

CERTIFICATION OF ESTIMATED REVENUES

In Accordance with Public Act 83-881

Unit Name: Hampshire Township Park District Fund: Capital

Revenue estimate for fiscal year beginning May 1, 2026

Source of Revenue	Amount
Funds available at beginning of fiscal year	$ 10,499.00
Transfer (from Capital)	$ 106,000.00
Total Estimated Revenue	**$ 116,499.00**

CERTIFICATION

I, Laura Schraw, the chief fiscal Officer of the Hampshire Township Park District, do hereby certify that the above is a true estimate of revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated:_____

(seal)

_____

Laura Schraw

Title: Executive Director

CERTIFICATION OF ESTIMATED REVENUES

In Accordance with Public Act 83-881

Unit Name: Hampshire Township Park District Fund: Bond

Revenue estimate for fiscal year beginning May 1, 2026

Source of Revenue	Amount
Funds available at beginning of fiscal year	$ 1,327.00
Property Taxes	$ 42,998.00
Transfers from Recreation & Special Recreation Funds	$ 53,500.00
Total Estimated Revenue	**$ 97,825.00**

CERTIFICATION

I, Laura Schraw, the chief fiscal Officer of the Hampshire Township Park District, do hereby certify that the above is a true estimate of revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated:_____
(seal)

_____
Laura Schraw
Title: Executive Director

CERTIFICATION OF ESTIMATED REVENUES

In Accordance with Public Act 83-881

Unit Name: Hampshire Township Park District Fund: Liability

Revenue estimate for fiscal year beginning May 1, 2026

Source of Revenue	Amount
Funds available at beginning of fiscal year	$ 7,602.00
Property Taxes	$ 67,740.00
Total Estimated Revenue	**$ 75,342.00**

CERTIFICATION

I, Laura Schraw, the chief fiscal Officer of the Hampshire Township Park District, do hereby certify that the above is a true estimate of revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated:_____ _____

(seal) Laura Schraw

Title: Executive Director

CERTIFICATION OF ESTIMATED REVENUES

In Accordance with Public Act 83-881

Unit Name: Hampshire Township Park District Fund: Special Recreation

Revenue estimate for fiscal year beginning May 1, 2026

Source of Revenue	Amount
Funds available at beginning of fiscal year	$ 323.00
Property Taxes	$ 235,251.00
Inclusion Reimburstments	$ 1,295.00
Total Estimated Revenue	**$ 236,869.00**

CERTIFICATION

I, Laura Schraw, the chief fiscal Officer of the Hampshire Township Park District, do hereby certify that the above is a true estimate of revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated:_____

(seal)

_____

Laura Schraw

Title: Executive Director