Hampshire Township Park District
Board of Commissioners
Working Meeting Minutes
March 2, 2026

I. Call to Order

Jamie Herrmann called the working meeting to order at 6:32 pm.

II. Pledge of Allegiance

Commissioners Present: Meagan Tiffany, Jenn Reid, Jamie Herrmann, Tamara Chiu

Commissioners Absent: Nate Looman

Staff Present: Laura Schraw- Executive Director

III. Approval of Agenda

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None

V: Commissioner and staff comments

Nate asked if there was ever a need to push a meeting back to 7:30, if the other commissioners would be okay with it. Everyone agreed it would be fine if needed.

VI. Agenda

A. Learning Module System – HR- Darren was looking into training systems and he liked the ABSORB one best. It would cost about $10,000 a year. We are getting rid of Bamboo and MSI so we would not be paying for those systems anymore. This would be a savings of $6,000 so the ABSORB system would be a difference of $4,000.

B. Draft FY27 Budget: The MSI system was missing the month of May's data which was making the budget unbalanced. This has caused the end of year numbers to be off and has prohibited ED Schraw from finishing the budget.

VII. Executive Session

At 6:46 pm Commissioner Reid made a motion to move into Executive Session for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 120/2 from Ch. 102 par. 42 c.5.). Seconded by Commissioner Chiu . Motion passed 4 Ayes, 0 Nays, 0 Abstain.

At 6:54 pm Commissioner Reid made a motion to resume the general meeting. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

VIII. Adjournment – Next meeting – March 16, 2026

The meeting adjourned at 6:55 pm.

Commissioner Chiu made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed Ayes 4, 0 Nays, 0 Abstain.