# Hampshire Township Park District
# Board of Commissioners
# Meeting Minutes
# May 18, 2026

I. Call to Order:

At 7:35 p.m.President Looman called the meeting to order.

II. Pledge of Allegiance

III. Approval of Agenda

**Commissioners Present:** Nathan Looman, Jenn Reid, Tamara Chiu, Nathan Looman, Jamie Herrmann

**Commissioners Absent:**

**Staff Present:** Laura Schraw- Executive Director, Patti Prill-HR

Commissioner Tiffany made a motion to approve the agenda with the addition of an executive session. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

IV. Public Hearing

A. Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed $2,500,000 General Obligation Refunding Park Bonds (Alternate Revenue Source) for the purpose of refunding certain outstanding obligations of the District.

The public hearing was opened for comment at 7:38 pm. on May 18, 2026. At 7:42 upon hearing no comments President Looman closed the public hearing.

Commissioner Reid made a motion to close the public hearing. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

V. Citizens to be Heard: None

VI. Consent Agenda

A. Approval of April 6, 2026 Meeting Minutes
B. Approval of April 20, 2026 Executive Session Meeting Minutes – not to release
C. Approval of April 20, 2026 Meeting Minutes
D. Approval of MSI payables paid between meetings, April 21, 2026 to April 30, 2026 in the amount of $15,399.74.
E. Approval of ACS payables paid between meetings, May 8, 2026 to May 11, 2026

in the amount of $$110,828.52.
F. Approval of 5/5/26 Transfer of Funds within Heartland Bank, from Money Market #9624 to the checking account #0235 in the amount for $100,000.00.
G. Approval of 5/12/26 Transfer of Funds within Heartland Bank, from Money Market #9632 to the checking account #0235 in the amount for $200,000.00.

Commissioner Herrmann made a motion to approve the consent agenda. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

VII. Staff Reports**:** Commissioners were able to review the reports prior to the meeting.
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VIII. Commissioner and Staff Comments:
Discussed the ease of the new programs with Patti.

Commissioner Chiu asked how the behaviors at soccer have been and it was reported that there have been some issues with athletes' behavior.

IX. Old Business

X. New Business
A. Coach Incentive: The Board approved a coach incentive for spring volleyball, spring soccer and spring flag football. Staff would like to discuss the options for the incentive that work with our RecTrac system for the development of the Coach Incentive program.

The board discussed the options, and option 2 and 3 seem possibly doable. The board recommends using whichever option is easiest on staff and coming up with a policy for it.

B. Annual Meeting: The Board needs to elect officers; President, Vice-President, Secretary and Treasurer. The day to day tasks of the Secretary are filled by the Executive Director and the Office Manager while the day to day tasks of the Treasurer are filled by the Finance/Human Resource Director. The Board Member Secretary and Treasurer sign the official papers upon action at Board Meetings.

Commissioner Reid nominated Commissioner Looman for President.

Commissioner Looman nominated Commissioner Herrmann for Vice President.

Commissioner Looman nominated Commissioner Tiffany for Treasurer.

Commissioner Tiffany nominated Commissioner Chiu for Secretary.

Commissioner Reid made a motion to approve the slate of officers. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

XI. Executive Session

IV. Adjournment**:** At 8:20 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

**Next meeting** - June 1, 2026 at 6:30.