Hampshire Township Park District
Board of Commissioners
Working Meeting Minutes
April 6, 2026

I. Call to Order

Nate Looman called the working meeting to order at 7:30 pm.

II. Pledge of Allegiance

Commissioners Present: Meagan Tiffany, Jenn Reid, Jamie Herrmann, Tamara Chiu, Nate Looman

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director, Patti Prill-HR

III. Approval of Agenda

Commissioner Chiu made a motion to approve the agenda. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None

V: Commissioner and staff comments

VI. Agenda

A. Draft FY27 Budget: ED Schraw attached the draft budget. Patti is going to continue working on the starting balance being as accurate as possible with ending balances. ED Schraw is also working on building back up the capital. Staff costs have increased substantially which has been impacting the budget.

ED Schraw is also working on our bonds with Aaron Gold. They are looking at refinancing and not having a payment this fiscal year.

It was brought up by Commissioner Looman about whether we are budgeted for the new areas we are acquiring. ED Schraw explained that she did budget for some and that many of them will not affect the budget this fiscal year.

The final budget will be brought to the April 20th meeting for approval.
B. Personnel Manual: The manual has been a 2 year project. Darren has been very focused on getting it updated. ED Schraw has read through it all and feels like it is up to date. The final copy will be brought to the April 20th meeting for approval.

VII. Executive Session: none at this time.

VIII. Adjournment – Next meeting – April 20, 2026

The meeting adjourned at 8:14 pm.

Commissioner Chiu made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed. Ayes 5, 0 Nays, 0 Abstain.