Hampshire Township Park District
Board of Commissioners
Meeting Minutes
March 16, 2026

I. Call to Order:

At 6:30 p.m.President Looman called the meeting to order.

II. Pledge of Allegiance

III. Approval of Agenda

Commissioners Present: Nathan Looman, Jenn Reid, Tamara Chiu, Nathan Looman

Commissioners Absent: Jamie Herrmann

Staff Present: Laura Schraw- Executive Director

Commissioner Chiu made a motion to approve the agenda with the addition of an executive session. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None

V. Consent Agenda

A. Approval of Meeting Minutes February 16, 2026
B. Approval of Working Meeting Minutes March 2, 2026
C. Approval of Executive Session Meeting Minutes March 2, 2026
D. Approval of March 9, 2026 Transfer of Funds within Heartland Bank, from Money Market #0219 to the checking account #0235 in the amount of $100,000.00.
E. Approval of February 25, 2026 Transfer of Funds within Heartland Bank, from Money Market #9632 to the checking account #0235 in the amount of $100,000.00.
F. Approval of payables paid between meetings from 2/17/26 to 3/13/26 in the amount of $73,126.71.

Commissioner Reid made a motion to approve the consent agenda with the changes of B to working instead of executive. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

VI. Staff Reports**:** Commissioners were able to review the reports prior to the meeting.
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VII. Commissioner and Staff Comments

VIII. Old Business
None at this time.

IX. New Business
A. Approval of Temporary Easement with Kane County, Illinois at the Kelley Road Park.

Commissioner Chiu made a motion to approve Resolution #2026-01 a resolution approving a temporary construction easement agreement for Kane County Stormwater drainage swale on Hampshire Park District property (Pin 01-15-305-001), for the Hampshire Township Park District. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

B. Draft FY27 Budget: ED Schraw shared the draft and commissioners were able to review it and ask any questions. ED Schraw said that she and Patti Prill will be finalizing the budget. She highlighted that most departments are able to run on the revenue they generate.

X. Executive Session

At 6:49 pm Commissioner Tiffany made a motion to move into Executive Session for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 120/2 from Ch. 102 par. 42 c.5.). Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

At 6:59 pm Commissioner Reid made a motion to resume the general meeting. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

XI. Adjournment**:** At 6:59 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Chiu. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

Next meeting - April 6, 2026.