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Meeting of the
HAMPSHIRE TOWNSHIP PARK DISTRICT
Board of Commissioners
March 16, 2026
6:30 p.m.
390 South Ave.

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Approval of Agenda

IV. Citizens to be Heard
The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board.

V. Consent Agenda
A. Approval of Meeting Minutes February 16, 2026
B. Approval of Working Meeting Minutes March 2, 2026
C. Approval of Executive Session Meeting Minutes March 2, 2026
D. Approval of March 9, 2026 Transfer of Funds within Heartland Bank, from Money Market #0219 to the checking account #0235 in the amount of $100,000.00.
E. Approval of February 25, 2026 Transfer of Funds within Heartland Bank, from Money Market #9632 to the checking account #0235 in the amount of $100,000.00.
F. Approval of payables paid between meetings from 2/17/26 to 3/13/26 in the amount of $73,126.71.

VI. Staff Reports
VII. Commissioner and Staff Comments

VIII. Old Business

IX. New Business
A. Approval of Temporary Easement with Kane County, Illinois at the Kelley Road Park
B. Draft FY27 Budget

X. Executive Session

XI. Adjournment – Next meeting – April 6, 2026

In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.

Hampshire Township Park District
Board of Commissioners
Meeting Minutes
February 16, 2026

I. Call to Order:

At 6:30 p.m. President Looman called the meeting to order.

II. Pledge of Allegiance

III. Approval of Agenda

Commissioners Present: Jamie Herrmann, Jenn Reid, Tamara Chiu, Nathan Looman

Commissioners Absent: Meagan Tiffany

Staff Present: Laura Schraw- Executive Director

Commissioner Chiu made a motion to approve the agenda with the correction to the date of the next meeting. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

IV. Presentations: FY25 Audit

Roger Wooten, CPA, presented the audit findings. MSI update has caused issues with the balance sheet. We will have to submit the GASB 75 next year and Director Prill has set it up.

V. Citizens to be Heard: None

VI. Consent Agenda

A. Approval of Meeting Minutes January 26, 2026
B. Approval of Executive Session Meeting Minutes January 26, 2026
C. Approval of January 28, 2026 Transfer of Funds within Heartland Bank, from Money Market #9632 to the checking account #0235 in the amount of $100,000.00.
D. Approval of February 10, 2026 Transfer of Funds within Heartland Bank, from Money Market #9632 to the checking account #0235 in the amount of $100,000.00.
E. Approval of payables paid between meetings from 1-27-26 to February 10, 2026 in the amount of $56,619.87.

Commissioner Chiu made a motion to approve the consent agenda. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

VII. Staff Reports**:** Commissioners were able to review the reports prior to the meeting. Commissioner and Staff Comments on staff reports: Discussed coach conduct and Commissioner Looman's experiences with soccer, including fines and moderators at games if issues arise. Consider discussing alternative warning systems.

VIII. Commissioner and Staff Comments
Commissioner Looman asked about the lights on the basketball court. ED Schraw commented that she was told that the fuse was removed for the winter. The board asked about leaving the fuse in but turning down the lights to lesser hours.

IX. Old Business
None at this time.

X. New Business
A. Designation of FOIA Officer
Request to have Darren Arndt become a second FOIA Officer for the Park District. Motion by Commissioner Herrmann and second by Commissioner Chiu.

B. Approval of FY25 Audit: President Looman asked if there were any questions regarding the audit. The board had no questions. Commissioner Herrmann made a motion to approve the FY25 Audit. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

XI. Adjournment**:** At 7:20 p.m. Commissioner Chiu made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

Next meeting - March 2, 2026.

Hampshire Township Park District
Board of Commissioners
Working Meeting Minutes
March 2, 2026

I. Call to Order

Jamie Herrmann called the working meeting to order at 6:32 pm.

II. Pledge of Allegiance

Commissioners Present: Meagan Tiffany, Jenn Reid, Jamie Herrmann, Tamara Chiu

Commissioners Absent: Nate Looman

Staff Present: Laura Schraw- Executive Director

III. Approval of Agenda

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None

V: Commissioner and staff comments

Nate asked if there was ever a need to push a meeting back to 7:30, if the other commissioners would be okay with it. Everyone agreed it would be fine if needed.

VI. Agenda

A. Learning Module System – HR- Darren was looking into training systems and he liked the ABSORB one best. It would cost about $10,000 a year. We are getting rid of Bamboo and MSI so we would not be paying for those systems anymore. This would be a savings of $6,000 so the ABSORB system would be a difference of $4,000.

B. Draft FY27 Budget: The MSI system was missing the month of May's data which was making the budget unbalanced. This has caused the end of year numbers to be off and has prohibited ED Schraw from finishing the budget.

VII. Executive Session

At 6:46 pm Commissioner Reid made a motion to move into Executive Session for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 120/2 from Ch. 102 par. 42 c.5.). Seconded by Commissioner Chiu . Motion passed 4 Ayes, 0 Nays, 0 Abstain.

At 6:54 pm Commissioner Reid made a motion to resume the general meeting. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

VIII. Adjournment – Next meeting – March 16, 2026

The meeting adjourned at 6:55 pm.

Commissioner Chiu made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed Ayes 4, 0 Nays, 0 Abstain.

Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: **March 16, 2026**
Agenda Item: **VII.**
Subject: Staff Reports – March

Director's Report

- Reviewed HR Manual changes.
- Meeting with Speer Financial regarding bonds.
- Attended iLandscape conference.
- Meetings with Parks on sign locations.
- Received a second FOIA request on printing services.
- Will be reaching out to a fence rep to get the post changed out at the dog park.
- Submitted annual destruction of files request to the State.
- The Foundation Board appointed a new member, Rosemary Kesse.
- Working on the end of FY26 estimates and FY27 Budget.

Finance

- Payroll & Payroll Tax Reports
- Payables paid weekly
- Daily Deposits
- IMRF Reporting
- Monthly Invoice to NWLL
- Foundation Deposits
- Balancing monthly statements
- Attended staff meeting
- Continued conversations with Laurterbach & Amen along with preparing documents and reports for the transition
- Have set up Lauterbach & Amen to have access to MSI. There is some disconnection in extracting information from MSI. Both HR Manager and the Finance Director are creating manual reports for the information needed

Human Resources

- Entered new data and changes for employees into Bamboo.
- Ongoing refining of procedures for new hire, position changes, terminations between HR and Payroll/Benefits.
- Had a few discussions with LPP staff regarding employee relations issues and staffing needs.
- Created an Emergency Procedure egress/shelter in place floorplan for the Admin office and the Parks building. Will be posted near all entrances

.

Recruitment:

- Reviewed applicants, phone screens and in-person interviews of multiple candidates for the four Park & Facility Maintenance positions.
- Able to successfully hire two staff to start mid March and two staff to start mid May to accommodate increase in workload during the summer.

- Worked with LPP to onboard a new PT Assistant Teacher and with ETC to onboard a new Instructor.
- Working with ETC staff to fill staffing for summer camp and the summer sports camp.

Current Projects:

- **HRIS System** (WorkforceHub) - Have been in periodic contact with our rep at Lauterbach & Amen to check on progress. Currently in a holding pattern until they are ready for us to be involved. I'm looking forward to digging into the system and getting everything ready for April where we will do our first "dual payroll".
- **Handbook:** Had a final meeting with Kathy in regards to additions/corrections. She is working on a final draft. After receiving that, I will just need to do a review and it should be ready for board approval in April.
- **CPR Training:** March CPR classes are ready to go at the end of this month and have a date set for another full CPR class in May. I'm scheduling certain employees for the Friends & Family version of CPR (CPR-Lite) for April. This lite version should save some money on training needs for non-DCFS and non supervisory positions. Scheduling part time employees to attend classes has been a challenge. I have looked into a online-only CPR class. Will look at implementing these classes once the new LMS is ready to go.
- **LMS** (Learning Management System) - have settled on a new LMS (AbsorbLMS), contract was just signed. Will be working on implementation as soon as everything is finalized.

Recreation

Special Events and Programs

- Walkin' Hampshire- Next walk March 21st.
- St. Patrick's Day 5K- 167 participants registered to date. Ordered swag, prepared bib numbers and swag bags for pick up. Keeping up with new registrations to prepare race bags. Notified businesses of State St. closing from 7:30-11am. Organizing route arrows, race signage and vintage race swag inventory. Reviewed race details with Copper Barrel.
- Puzzle Palooza- The event is full with 12 teams of 4.
- Hampshire's 150th Celebration
    - Attended March committee meeting
    - Built frame for display case. Organized time capsule items in the display case. Display case is in our front office for viewing at this time.
    - Prepared details and flyer for Hampshire Bike Decorating Contest during Old Fashioned Days
- Open Gym Pickle Ball- We filled all courts and time slots for the 2nd date of Pickleball on March 1st.
- Crochet Classes- The first 6 week session began March 2nd. Both time slots are running with 4 in the teen class and the adult class is full at 6.
- Easter Egg Hunts- Attended Large Group Gathering permit meeting for the annual family hunt on March 28th. Plastic egg inventory was done for the Flashlight Egg Hunt and Doggie Egg Hunt.
- National Night Out- Attended the first planning meeting. Scheduled food trucks, booked face painter, and booked inflatables and dunk tank.
- Prepared Rec Trac activity codes for Extended Care, Adventure Club and Summer Camp registrations.

- Prepared gift certificates for donations to: HES Bingo, St. Charles Borromeo Auction/dinner, Cambridge Lakes Charter School Fun Fair, and Chamber's Cookie Crawl
- Chamber Cookie Crawl- Upcoming on March 22nd, the State St. office will be open with cookie decorating sponsored by Weston Confections. Weston Confections will have treats to sell and we are also hosting Fairy Hair Tinsel during this event.
- Attended a RecTrac/Front Office Roundtable with Office Coordinator Wesemann. Hosted at Dundee Park District Randall Rd facility. Great to make connections with Dundee, Cary and Crystal Lake Park Districts. We will host the next roundtable in May.
- Meeting with Township. Supervisor Reinink will call Senior Bingo in June.
- Budget entry
- Creating, scheduling Facebook posts and events
- Flyer creation
- Website updates
- Constant Contact newsletter

Athletics

- *Rec Basketball*
    - Finished the season with a fun opportunity to play some recreation games at Hampshire High School.
    - Medals were ordered and handed out at the final game.
    - Thank you to all the parents, coaches, and staff for making it such a fun season!
    - We will be reviewing the basketball season and looking to find ways to improve in the future.
    - Sadly NOW Arena rental was not possible this season due to an unforeseen price increase 10x the amount last season.
- *Jr. Whips Basketball*
    - Most teams have wrapped up the season for Jr. Whips.
    - 5th/6th Grade Girls won their DYTBL Championship.
    - 7th Grade Girls won their DYTBL Championship.
    - 7th Grade Boys won their DYTBL Championship.
    - 5th Grade Boys qualified for State and will continue to compete.
    - Program surveys have been sent out. We look forward to reviewing each one and finding out how we can continue to improve the program.
    - A very large thank you Hampshire High School, including Dan Jennings, Eric Samuelson, Mike Featherly, and their coaching staff.
    - Thank you to the friendly janitorial staff at GDW, HHS, BTE, and HMS that help support and ensure the facilities were always clean and ready!
- *Volleyball*
    - Volleyball teams have been rostered.
    - Coaches have been found for the 8 total teams that we will have.
    - As always, we look forward to working with Dundee Park District as we travel to the RORC for away games and they come out to GDW for our home games.
    - Volleyball schedule has been made, and will be posted soon.
    - We ordered 12 new volleyballs to help replace some of the older volleyballs.
    - We ordered 4 new wheels and we are going to try to get all 4 volleyball poles functional this season. 3 out of the 4 poles were in need of repair.
    - Athletic Manager Prill met with Dr. Rebecca Jurs and came to an agreement to cost share a new volleyball net system. We are going to attempt to purchase and install and inground sleeve system for better safety and performance.

- *Spring Soccer*
  - The registration deadline is approaching. We look forward to another season of spring soccer.
  - Soccer Nets should still be in new condition. We will double check before and after the nets are moved into place.
  - Met with Park Supervisor Carver to talk about field placement and supplied dimensions for the fields. We are extremely excited to see such passion for the grounds.
  - We are meeting with Dundee, Huntley, Genoa, and Marengo Park District next week to discuss divisions, rules, and schedules.
- *Spring Flag Football*
  - The registration deadline is next week. We are happy to continue the newest addition to the seasonal sports rotation.
  - We are meeting with Huntley and Dundee Park District next week about rules, scheduling, team selections, and game locations.
  - We are once again partnering with the National Football Leagues official Flag Football program.
- *Miscellaneous*
  - Met with NWLL President Brandon and Park Supervisor Carver to discuss field use at Rackow Park.
  - Athletic Manager Prill recertified his CPRP. Earning more CEUs than required and it will once again be good for 2 years.
  - Training future intern on Rectrac software, rostering, and how to organize roster requests.
  - Met with Premier Card Shows and they are very interested in hosting another event in Hampshire. We are trying to find a day when things are calm for Athletics and the card show industry.

ETC

- Procared all currently enrolled families Fall Registration Packets
- Registrations for the Fall 2026-27 through Procare:

HES 32 Registrations Approved

GDW 12 Registrations Approved

BTE 12 Registrations Approved

- Open enrollment began: 3/2/26
- ETC Registration Fees can be paid on line
- Flyers for virtual backpack scheduled to go out 3/16
- Budget calculations

Adventure Club

- Planned dates, themes and trips for the Fall 2026 through December
- In the process of planning January - May currently

Feb 27: **Flashback Friday** (Spending the day doing retro crafts and activities) (Cancelled 0)
Mar 30: **Spring in Break** (Spring craft and outside play) **Currently 3 enrolled**

Mar 31: **Wax to the Max** (Making scribble crayons, melting crayon name plates and more) **Currently 5 enrolled**
Apr 1: **April Fools** (Children will be making gag gifts including “Brown E’s”, spilt milk and sponge cakes. **Currently 4 enrolled**
Apr 2: **Hanging Out** (Paint wooden bird houses, nature hikes and hanging out together) **Currently 5 enrolled**
Apr 24: **Farmventure** (Children will take a trip to Lords Park Zoo) **Currently 0 enrolled**

Summer Camp

- Open enrollment began: 3/2/26

Week 1: 6	Week 4: 7	Week 7: 7	Week 10: 7
Week 2: 7	Week 5: 7	Week 8: 7	Week 11: 7
Week 3: 7	Week 6: 5	Week 9: 6	

Sports Camp

- Excited to announce we will be running a summer camp at GDW for the high school sports camps.
  Grade K-8, June and part of July, Monday through Thursday.
- Working on coordinating our supervising team.
- Working on details of our team and children walking to/from the high school for the sports camp.
- More details to come!

Parks

- Freezer is up and working at LPP.
- Implemented a work order system to help stay organized.
- Completed interviews for part time/seasonal positions.
- Attended iLandscape in Schaumburg.
- Mowers/ 3 wheel dragger are ready to go for spring time.
- Helped with some plumbing issues at LPP.
- Have started cleaning up any fallen tree branches from winter in all the parks.
- Went over sign placement and getting ready to go out and put new signs up so we are uniformed throughout the parks.
- Getting prepared for the start of Soccer/ Baseball season.
- Assembled and installed memorial bench.

Early Childhood

Little People Playtime

- Daycare Staffing still is a struggle between not finding good qualified teachers and current staff becoming ill it has been hard to keep up
- Fox Valley came out to do inspection on fire extinguishers
- Daycare did a morning breakfast for the parents on 2/13 and all went great we received some very positive feedback

- The Fire Marshal came out and said it was good to move forward with toddler room expansion- now we just need to find the funds to do so :)
- We have continued to have tours for both daycare and Preschool for enrollment now and for the future in the new school year.
- We had Vision screenings on March 11th & 12th
- We will have hearing at a later date from students at NIU
- Spring and Graduation photos will be on 18th, 19th & 20th for both Daycare and Preschool buildings
- All Field Trips for summer camp have been scheduled and Calendars are completed; they will go out to families the first week in April.
- Due to increased enrollment in our Preschool Tigers class after this school year completes we will be swapping the 2 pre-k classrooms due to size and needing more space.

Memorandum

To: Hampshire Park Board of Commissioners
From: Laura Schraw, Executive Director
Date: March 16, 2026
Agenda Item: **IX.A.**
Subject: **Resolution 2026-01 Kane County Stormwater Construction Easement**

Background

This was discussed at the December 12, 2025 Board Meeting with the memo information provided:

Prior to the Park District's acquisition of the Kelley Road Park, Kane County received approval from the developer and the Village of Hampshire to correct a drainage issue from Marney Road (around 60 acres of developed land) across the park parcel to the wetland drainage area. The original design went west from Marney and created a ditch along Kelley Road. The proposed slope is too steep for our staff to maintain due to our safety requirements, and Hampshire Township cannot devote resources to mowing this as frequently as necessary.

The revised design shows the drainage ditch going north under Kelley and then through a swale along the eastern edge of the property to the wetland area. The drainage way would be naturalized. Staff expressed concerns about future growth and if it would push additional water through this route and onto the Park. The County stated that any additional development south of Kelley Road would not drain through this route.

There was no easement recorded for the County to complete this work when the property was deeded to the Park District. The County is requesting our permission to build this drainageway.

Originally the County was requesting a letter of permission. At this time, we are seeking approval via Resolution to approve the easement as provided in the packet.

Recommendation

Motion and a second to approve Resolution #2026-01 **A RESOLUTION APPROVING AN TEMPORARY CONSTRUCTION EASEMENT AGREEMENT FOR A KANE COUNTY STORMWATER DRAINAGE SWALE ON HAMPSHIRE TOWNSHIP PARK DISTRICT PROPERTY (PIN 01-15-305-001), FOR THE HAMPSHIRE TOWNSHIP PARK DISTRICT.**

RESOLUTION NO. 2026-01

A RESOLUTION
APPROVING AN TEMPORARY CONSTRUCTION EASEMENT AGREEMENT FOR A KANE COUNTY STORMWATER DRAINAGE SWALE ON HAMPSHIRE TOWNSHIP PARK DISTRICT PROPERTY (PIN 01-15-305-001), FOR THE HAMPSHIRE TOWNSHIP PARK DISTRICT

WHEREAS, the Hampshire Township Park District ("Park District") is a body politic and corporate organized and existing under the Illinois Park District Code (70 ILCS 1205/1-1 et seq.), and is authorized to own, manage, and convey interests in real property necessary or convenient for park and public purposes; and

WHEREAS, the Park District is the owner of certain real property located in Kane County, Illinois, commonly known as PIN 01-15-305-001 (the "Park District Property"); and

WHEREAS, Kane County, Illinois ("County") has identified a need to construct, a stormwater drainage swale and related stormwater management improvements (the "Stormwater Improvements") in order to manage surface water drainage and mitigate flooding impacts in the surrounding area; and

WHEREAS, a portion of the proposed Stormwater Improvements is located upon and across the Park District Property, requiring the grant of a limited temporary construction easement and to the County; and

WHEREAS, the County has requested that the Park District grant a temporary construction easement over a defined portion of the Park District Property for stormwater drainage purposes, as more particularly described and depicted in the Easement and Right-of-Way Agreement attached hereto as Exhibit A (the "Agreement"); and

WHEREAS, the Agreement limits the County's rights to the construction, operation, inspection, maintenance, and repair of a stormwater drainage swale until Final Acceptance of the improvements by the Park District, and expressly preserves the Park District's ownership of and continued use of the Park District Property, subject only to the limited easement rights granted therein; and

WHEREAS, the Agreement places responsibility for the design and construction, of the Stormwater Improvements on the County, and includes insurance provisions protecting the Park District from liability, damage, and interference with park uses; and

WHEREAS, the Board of Commissioners of the Park District has reviewed the Agreement and finds that the grant of the temporary construction easement and right-of-way, subject to the terms and conditions set forth therein, will not materially interfere with existing or planned park uses and is consistent with the Park District's statutory authority and fiduciary obligations; and

WHEREAS, the Board of Commissioners further finds that approval of the Agreement serves a public purpose, promotes regional stormwater management, and is in the best interests of the Park District and the public it serves.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HAMPSHIRE PARK DISTRICT AS FOLLOWS:

1. Incorporation of Recitals. The foregoing recitals are hereby adopted as the findings of the Board of Commissioners and incorporated into this Resolution as if fully set forth herein.

2. Approval of Temporary Construction Easement Agreement. The Easement Agreement between the Hampshire Township Park District and Kane County, Illinois, substantially in the form attached hereto as Exhibit A, is hereby approved.

3. Authorization to Execute. The President and Secretary of the Park District are hereby authorized and directed to execute the Agreement on behalf of the Park District and to take any and all actions necessary or appropriate to carry out the intent of this Resolution.

4. Recording. The proper officers of the Park District are authorized to have Kane County cause the executed Agreement, or a memorandum thereof, to be recorded with the Kane County Recorder of Deeds, as required or appropriate, at no cost to the Park District.

5. Severability. If any provision of this Resolution is held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions of this Resolution.

6. Effective Date. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

APPROVED BY VOTE OF THE BOARD OF COMMISSIONERS OF HAMPSHIRE TOWNSHIP PARK DISTRICT THIS ___ DAY OF _____, 2026.

HAMPSHIRE TOWNSHIP PARK DISTRICT

By: _____
Park District President

ATTEST:

By: _____
Park District Secretary

EXHIBIT A

EASEMENT RIGHT-OF-WAY AGREEMENT

TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

Kane County

This Document Prepared By:

James M. Vasselli
Vasselli Law, LLC 2021
Midwest Road, Suite 200
Oak Brook, IL 60523

THIS AGREEMENT made this _____ day of _____, 2026, by and between HAMPSHIRE TOWNSHIP PARK DISTRICT, hereinafter referred to as the "Grantor," and KANE COUNTY, hereinafter referred as the "Grantee".

W I T N E S S E T H:

The Grantor, in consideration of the covenants and agreements hereinafter recited and the sum of Ten Dollars ($10.00), the receipt and sufficiency of which are hereby acknowledged, does hereby give, grant, and convey unto the Grantee, its successor and assigns, a temporary construction easement under, across, and over the property of the Grantor situated in the County of Kane, PIN 01-15-305-001 ("Subject Property"); said easement area to be approximately 45 feet in width along the east property line of the Subject Property as more particularly shown on the attached plan sheet, attached hereto as "Exhibit A," ("Easement Area") for the purpose of constructing a a stormwater drainage swale ("Easement").

Together with the right to the Grantee, its successors and assigns, to (i) enter in and upon the premises described above with men and machinery, vehicles and material until Final Approval by the Grantor for the purpose of installing, maintaining, inspecting, removing, repairing said drainage swale; (ii) remove branches, undergrowth, and other obstructions interfering with the activities authorized herein; and (iii) for doing anything necessary, useful, or convenient for the enjoyment of the easement herein granted. It is understood by the Grantor that upon completion of the stormwater drainage swale (confirmed by 75% vegetative cover), that the Grantor shall inspect the stormwater drainage swale with the Grantee and provide punch list items to the Grantee to be completed/repaired

prior to the commencement of the one-year maintenance period. Grantor shall determine whether the Punchlist items are complete. Once all punch list items have been completed, the one-year maintenance period will commence. If all punch list items are not completed/repaired by December 31, 2027, then Grantee shall provide renumeration to the Grantor for the cost to complete the punch list items. At the conclusion of the one-year maintenance, the Grantor and Grantee shall inspect the stormwater drainage swale and the Grantor will provide the Grantee a Final Approval of the stormwater drainage swale. Upon Final Approval by the Grantor, the Grantor shall assume maintenance, repair and operation of the stormwater drainage swale.

Grantor reserves the rights to work with the construction crew of the stormwater drainage swale to obtain excess material from the construction of the drainage swale for the purpose of leveling ground outside of the temporary construction easement for soccer fields. Grantor agrees that any work outside of the Temporary Construction Easement does not fall under the contract between the Grantee and construction crew and would be under separate agreement between the Grantor and construction crew.

The Easement is strictly limited to the purposes expressly stated herein, and no other rights are granted or implied.

The right of the Grantor to freely use and enjoy its interest in the premises is reserved to Grantor, its successors and assigns insofar as the exercise thereof does not endanger or interfere with the natural flow of water through the stormwater drainage swale. Grantor reserves the right to adjust, move or relocate the stormwater drainage swale on their property as needed so long as the natural flow of water through the stormwater drainage swale is maintained.

Grantee agrees that the drainage swale will be constructed with native vegetation that will not require mowing; final restoration will occur during the Illinois Department of Transportation approved time period for seeding which avoids the hot and dry summer months; during construction, special care will be taken to protect the existing trees; Grantee or its contractor will obtain approval from Grantor about any necessary tree trimming prior to construction. Grantee shall maintain the Easement Area in good order, condition, and repair, consistent with generally accepted engineering and stormwater management practices and in compliance with all applicable laws and permits.

Except in the event of an emergency posing an imminent threat to public safety or property, Grantee shall provide Grantor with not less than forty-eight (48) hours' prior notice before entering the Easement Area. All access shall be conducted in a commercially reasonable manner and shall not unreasonably interfere with Grantor's use of the property.

The Easement Area may not be expanded, relocated, deepened, widened, or otherwise modified beyond what is depicted on Exhibit A without Grantor's prior written consent, which may be withheld in Grantor's sole discretion.

Grantor shall be listed as additional insured on Grantee's insurance policies as follows:

a) The Contractor and all Subcontractors shall provide a Certificate of Insurance naming the Owner (Hampshire Highway Department) as certificate holder and as additional insured as well as the following: Kane County, Khyle Dillie – 17N230 Marney-

Hampshire, Mark & Sarah Bennett Trust – 17N188 Marney – Hampshire, David & Holly Yee – 17N146 Marney – Hampshire, Hampshire Township Park District. The certificate shall contain a 30-day notification provision to the owner (Hampshire Highway Department) prior to cancellation or modification of the policy.

b) Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse and Underground Property Damage hazards eliminated. The limit of liability shall not be less than the following:
Sealed Bid 01-020 2025-001 Marney-Kelley Storm Sewer

General Aggregate	$2,000,000	
Products and Completed Operations		$2,000,000
Personal and Advertising Injury		$1,000,000
Each Occurrence	$1,000,000	

i) Products and Completed Operation coverage is to remain in force for a period of two years after the completion of project.

c) Business Automotive Liability Insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:

Each Person for Bodily Injury	$1,000,000
Each Occurrence for Bodily Injury	$1,000,000
Each Occurrence for Property Damage	$1,000,000
Or - Combined Single Limit	$1,000,000

d) Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including Occupational Disease Act provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

e) Umbrella Liability:

Aggregate Limits	$5,000,000

Grantee is to furnish a copy of the Endorsement showing Hampshire Highway Department & Hampshire Township Park District as an additional named insured on the General Liability, Auto, and Excess policies prior to commencement of construction on the swale. Grantee shall cease operations on the project if the insurance is cancelled or reduced below the required amount of coverage.

This Agreement constitutes the entire agreement between the parties with respect to the Easement, and no rights shall arise by implication, prescription, or prior use.

TO HAVE AND TO HOLD the above granted easement and right of way unto the Grantee, its successors and assigns, until Final Acceptance..

The Grantee agrees, by acceptance of this Temporary Construction Easement Agreement that, upon any opening made in connection with any of the purposes of this easement, said opening shall be backfilled and resurfaced to as nearly as possible the same condition as existed when said opening was made, provided that Grantee shall not be obligated to restore landscaping, other than grass which was destroyed upon entry, all such work to be done at the expense of the Grantee. The Grantor will not incur any costs for drawing up the easement or recording of the easement. Grantee will have any of its contractors working on the installation, maintenance, inspection, removal, repair of said drainage swale name Grantor as an additional insured on its policies.

And the Grantor does further covenant with the Grantee as follows:

1. That the Grantor is the owner in fee simple of the real estate hereby subjected to said easement and right of way and has good title to convey the same.

2. That the Grantee shall quietly enjoy the said easement and right of way.

IN WITNESS WHEREOF, the Grantor has duly executed this AGREEMENT, all as of the day and year first above written.

ACCEPTED BY:

GRANTOR(s)

By:_____

Title:_____

STATE OF ILLINOIS)
) ss.
COUNTY OF KANE)

I, a Notary Public for the State and County aforesaid, do hereby certify that _____, personally known to me to be the same person__ whose name__ _____ subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that _____ signed and delivered the same instrument as _____ free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 20__.

_____

Notary Public

My Commission Expires:

_____

_____

EXHIBIT A

("Easement Area")

Memorandum

To: Hampshire Park Board of Commissioners
From: Laura Schraw, Executive Director
Date: March 16, 2026
Agenda Item: **IX.B.**
Subject: **FY27 Draft Budget**

Introduction

The FY27 Draft Operating Budget was introduced at the March 2nd, 2026 working board meeting. This memo is to outline the end of FY26 budget and highlight changes to the FY27 budget. It does not include the final levy numbers that are expected to be received on March 23rd.

Programs have continued to grow, with the addition of Adventure Club, additional Preschool classes, teen programs, senior programs, and the Junior Whips basketball program just to name a few. Staff has been creative with space for programming as well – even using the front lobby area for special event participation downtown and new classes. At the end of FY26 we are anticipating an overall fund balance of 22.3%.

New homes do result in additional tax dollars, however, current resident's tax bill payment to the Park District continue to decline due to the tax cap which limits the rate of increase for the Park District and therefore disperses the tax amount requested by the Park District across more homes, in turn showing a decline in the tax rate. The new development does not include Impact Fees as the Park District is receiving land, not cash. This limits future development of newly acquired park land at this time. Transition fees are received from each home built.

With the growth at the preschool and demand increasing, we extended our lease downtown 10 years and built additional interior offices, a meeting room, and improved the entrance lobby to make it a more functional/transitional space. The basement has also been rented for storage for sports equipment and special event items, allowing us to add additional desks for more staff. With our increased numbers and the constant hiring of staff (overall we employed over 100 people last year) the meeting room was a welcome addition for an interview location, as well as meetings with vendors and consultants.

A breakdown of revenues and expenses, including any significant changes, is provided in this memo.

CORPORATE

The Corporate Fund is where a majority of our tax dollars are allocated to sustain Park and some (not all) Administration employees as well as maintenance of our facilities. This budget does not typically fluctuate outside of that when we receive additional transition or impact fees. These fees typically allow us to purchase additional parks equipment to replace pieces that are past their useful life or add new amenities or improvements to parks, which is directly associated with the growth and use of these facilities by new residents.

Revenue:
The projection for the Corporate Fund balance is approximately $85,500 for the end of FY26. This end of year estimate is based on the amount currently received in transition fees, so any additional funds will increase the fund balance. The fund balance still needs to be raised to a minimum of 18%, which we are budgeting for next year, but if we determine that we do not need as many funds in the Liability Fund, those can be backed out of the fund to Corporate.

Expenditures:

- Due to unforeseen circumstances with staff, not enough funds were budgeted in the original budget and they were instead in professional fees. This is why professional fees came in under estimate and staff costs were higher than expected.
- We hired the HR Manager position, through the assistance of our HR consultant.
- We are close to finishing the revisions to the staff manual, with the assistance of our consultant.
- It was not budgeted to pay both the FY24 and FY25 audit out of this year's budget as occurred.
- In FY27, we anticipate additional software programs to assist with operations, as well as outsourcing finance.

The end of FY27 projection is estimated at $97,182, a 17.89% fund balance.

RECREATION
The Recreation budget receives a small allocation of taxes, therefore the recreation fund is sustained through program revenues. Essentially, our departments that operate programs (i.e. Athletics, Day Care, Preschool, ETC) must self-fund their staff and supply needs as well as the debt payment. The primary purpose of the tax dollars to Rec is to fund special events that do not necessarily fund themselves, unless through sponsorships. Staff continues to find sponsorships to enhance and improve our special events.

Revenue:
At this time, the estimated fund balance for the Recreation Department at the end of FY26 is approximately $528,501. This is a 24.4% fund balance.

The budget is still seeing significant costs associated with staffing and building operations. One of our biggest expenses is that it is required that we pay into IMRF for any position that qualifies, and this has to be considered when hiring full time versus part time to help with Little People Playtime staffing. If someone leaves LPP and goes to another day care, they will not have IMRF as it is not available for the private sector. IMRF is not an option for the Park District to pay into for eligible staff, it is required. Since we opened in 2014 as a day care, we have had only 3 IMRF eligible retire and have 4 more that are currently eligible. This keeps our wages slightly lower and makes it more difficult to hire qualified employees. Cost of staff has also gone up significantly, since FY17 we have increase the wages at LPP Day Care approximately $558,000.

In FY26 a full time HR Manager was hired to assist with the frequent hiring, employee situations, as well as monitoring trainings for PDRMA to make sure we are educating our staff. A Recreation Supervisor was hired for Special Events/Teen/Adult programming and has assisted in expanding our programs. While we did lose a Recreation Supervisor in Athletics, we will have an intern this summer which is a new endeavor to help assist with all of our programs.

Expenditures:

- The 150th Anniversary sponsorship opportunities were not announced until after the fiscal year began.
- We planned for a part time HR staff member, and that changed to a full time staff member after the budget year began.
- Transfer of $85,000 is budgeted for FY27 to the debt payment.

For FY26 we are projecting a $66,039 deficit to end the fiscal year and have reallocated the interest payment to another fund due to this deficit. This fund remains at a 24% fund balance at the end of FY27.

CAPITAL

The Capital budget is for capital improvements to our parks and facilities that are not considered ongoing maintenance. This includes playground replacements, shared-use trail construction, HVAC repairs, building construction, etc. This budget is funded solely on local, state and federal grants as well as transfers from Corporate, Recreation or Special Recreation Funds.

Revenue:

The Capital Budget is ending FY26 positive at $17,282 after the reimbursement from the state arrived for $300,000 that we front funded for construction.

Expenditures:

- The HVAC unit was purchased for LPP as anticipated.
- Added a security fence around the bathrooms at Seyller for security and safety due to the constant vandalism and kids getting up on the roof.
- Budgeting for a truck and two trailers in FY27.

We typically keep around $30,000 in Capital for any emergency expenditures and anticipate being around $29,000 at the end of FY27.

BOND FUND

The Bond Fund is still being developed at this time as we are working to determine our next steps for growth. We currently are looking into reducing our bond payment in FY27 as we refinance to then increase it to $190,000 from the current two payments of $167,000 (series 2015) and the interest only loan payment (series 2026). This would then be our new payment for the land purchase and construction projects.

At this time our next DSEB bond payment is not available until the 2029 Levy and at that time it would likely be used to complete a parking lot or building improvements.

Revenue: The end of year balance will be approximately $808 for FY26 and $480 for FY26. The following transfers will be made in FY27 to cover the payments on the loans from the following funds:

Transfers to the debt payment from the following for FY26:

- $85,000 Recreation
- $55,000 Special Recreation

Expenditures:

- The debt service transfers in from Recreation and Special Recreation will pay the debt payments for FY26. For FY27 it is budgeted from these same funds as well.

LIABILITY FUND

The Liability Fund covers items such as our property insurance through PDRMA, background checks of employees and volunteers, employment physicals, workshops and trainings, as well as staff costs.

Revenue:

The fund balance at the end of FY26 will be approximately $704. Since not all the funds were spent, around $7,000 will be backed out of Liability and returned to Corporate in an effort to not build a fund balance in the Liability Fund. At the end of FY27 we anticipate it being approximately $524.

Expenditures:

- The insurance rates continue to increase with our additional amenities and staff.

SPECIAL RECREATION

The Special Recreation Fund is collected from the Special Recreation levy of 0.04 cents per $100 of equalized assessed valuation (EAV) which can be allocated towards ADA accessibility improvements, inclusion costs, staff costs and our Northern Illinois Special Recreation Association dues. This tax can only be collected if you are a member of a Special Recreation Association with at least one other agency.

Revenue:

The fund balance at the end of FY26 will be approximately $356 and the fund balance at the end of FY26 will be approximately $356. At the end of FY27 it is estimated to be $1,232.

Expenditures:

- NISRA dues continue to increase as our EAV increases.
- Funds of $30,000 transferred into Capital Projects to rebuild the funds that were spent on ADA improvements that were made at Seyller, Ream and Rackow as a part of the redevelopment projects.
- Debt payment from this fund is budgeted at $55,000 for FY27.

Recommendation

Informational only. Once final tax numbers are received and bond refinance is determined, the final budget will be presented in April with an updated budget memo.

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
BEGINNING BALANCE		85,500
Administrative		
REVENUES		
General Operations		
10-10-01-025-3101	Property Tax-Corp Fund	430,000
10-10-01-025-3103	Transition Fees	80,000
10-10-01-025-3111	NWLL-Musco Lights	24,196
10-10-01-025-3201	Interest-Money Market	750
10-10-01-025-3207	Interest-Checking	150
10-10-01-025-3310	Personal Property Tax	7,500
TOTAL General Operations		542,596
TOTAL REVENUES: Administrative		542,596
Parks		
REVENUES		
Parks		
10-40-40-601-3320	Rental-Seyller Park	1,200
10-40-40-601-3322	Rental-Athletic Field Seyller	500
10-40-40-602-3320	Rental-Ream Park	1,500
10-40-40-602-3322	Rental-Athletic Field Ream Pk	1,000
10-40-40-604-3307	Registration-Dog Parks	1,000
10-40-40-604-3322	Rental-Athletic Field Rackow	1,000
TOTAL Parks		6,200
TOTAL REVENUES: Parks		6,200
Buildings		
REVENUES		
Buildings		
10-50-50-701-3303	Rental-Administrative Building	3,500
TOTAL Buildings		3,500
TOTAL REVENUES: Buildings		3,500
Administrative		
EXPENSES		
General Operations		
10-10-01-024-5001	Internet-Comcast	2,160

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Administrative		
EXPENSES		
General Operations		
10-10-01-024-5002	Software-ADS	14,500
10-10-01-024-5010	Financial Fees	1,525
10-10-01-024-5012	Professional Fees	55,000
10-10-01-024-5013	Tech Support-Corp	8,850
10-10-01-024-5014	Printing Publications	1,450
10-10-01-024-5015	Bank Fees	600
10-10-01-024-5016	Membership Fees-Corp	3,256
10-10-01-024-5017	Conference Fees-Corp	3,215
10-10-01-024-5018	Mileage Tolls-Corp	4,080
10-10-01-024-5019	Education Fees-Corp	1,000
10-10-01-024-5020	Advertise Marketing-Corp	2,500
10-10-01-024-5021	Insurance Deductible	2,000
10-10-01-024-5022	Postage-Corp	750
10-10-01-024-5023	Phone-Corp	4,460
10-10-01-024-5032	Legal Fees	4,501
10-10-01-024-5037	AmeriFlex Spending Fees	1,500
10-10-01-024-5038	Record Disposal	300
10-10-01-024-5060	Bottled Water	1,200
10-10-01-024-5061	Mobile E-Mail-Corp	1,440
10-10-01-024-5122	Leased Equipment-Copier 182	4,020
10-10-01-024-6010	Supplies Office-Corp	1,800
10-10-01-024-6050	Furnishings Office-Corp	3,500
10-10-01-025-5062	Awards/Recognition	1,000
TOTAL General Operations		124,607
Administrative		
10-10-10-025-4020	FICA-Corp Admin	7,202
10-10-10-025-4021	Medicare-Corp Admin	1,684
10-10-10-025-4024	IMRF-Corp Admin	9,490
10-10-10-025-4025	Health Insurance-Corp	3,960
10-10-10-025-4028	IDES Unemployment	3,000
10-10-10-025-4100	Salaries-Administration	120,000
TOTAL Administrative		145,336
TOTAL Administrative		269,943
Parks		
EXPENSES		
Parks		

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Parks		
EXPENSES		
Parks		
10-40-40-024-5059	Gasoline-Parks Operations	6,500
10-40-40-024-5110	Vehicle Repairs-Parks Operatio	5,000
10-40-40-024-5120	Tree Replacement Program	2,000
10-40-40-024-6050	Equipment-Parks Operations	1,000
10-40-40-024-6122	Shop Tools-Parks Operation	1,000
10-40-40-024-6125	Supplies-Parks Operations	1,000
10-40-40-025-4020	FICA-Parks Administrative	6,145
10-40-40-025-4021	Medicare-Parks Administrative	1,437
10-40-40-025-4024	IMRF-Parks Administrative	4,477
10-40-40-025-4100	Salaries-Parks Administrative	102,000
10-40-40-601-5116	Maint-Veteran's Memorial	500
10-40-40-601-5124	Maint Pk Grounds Bldg Seyller	5,000
10-40-40-601-6013	Supplies-Janitorial	500
10-40-40-602-5003	Rental Utilities-Electric	100
10-40-40-602-5025	Electric Ream Park	2,700
10-40-40-602-5031	Water-Bruce Ream Park	7,550
10-40-40-602-5124	Maint Pk Grounds Bldgs Ream	5,000
10-40-40-602-6013	Supplies-Janitorial	500
10-40-40-603-5124	Maint Pk Grounds Bldg Schmidt	3,000
10-40-40-604-4631	Salaries-Field Labor Rackow Pk	500
10-40-40-604-5003	Rental Utilities-Electric	100
10-40-40-604-5025	Electric Rackow Park	1,500
10-40-40-604-5031	Water Rackow Park	3,000
10-40-40-604-5041	Septic Maintenance	2,000
10-40-40-604-5124	Maint Pk Grounds Bldgs Rackow	20,000
10-40-40-604-6013	Supplies-Janitorial Rackow Pk	500
10-40-40-604-7006	NWLL-Musco Lights	24,196
10-40-40-605-5124	Maint Pk Grounds-State St Park	500
10-40-40-606-5124	Maint Pk Grounds-Kelley Rd Pk	20,000
10-40-40-607-5124	Maint Pk Grounds-Town Place Rd	500
10-40-40-608-5124	Maint Pk Grounds-J Park	1,000
10-40-40-609-5124	Maint Grounds-Cornerstone Pk	1,000
TOTAL Parks		230,205
TOTAL Parks		230,205

Buildings		
EXPENSES		
Buildings		
10-50-50-701-5025	Electric Admin Bldg	2,000

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Buildings		
EXPENSES		
Buildings		
10-50-50-701-5026	Heat-Admin Bldg	1,000
10-50-50-701-5028	Fire Alarm System-Admin Bldg	170
10-50-50-701-5031	Water-Admin Building	500
10-50-50-701-5124	Maintenance Repairs Admin Bldg	1,000
10-50-50-701-5126	Contractual-Custodian Admin	6,000
10-50-50-701-5226	Rental Fees-Admin State Street	26,000
10-50-50-701-5320	Permit Fees	50
10-50-50-701-6050	Equipment-Administrative Bldg	150
10-50-50-701-6110	Supplies-Janitorial Admin Bldg	1,000
10-50-50-702-5026	Heat-Park Bldg	1,500
10-50-50-702-5028	Fire Alarm System-Parks Bldg	2,135
10-50-50-702-5124	Maintenance Repairs Parks Bldg	1,000
10-50-50-702-5126	Contractual-Parks Building	150
10-50-50-702-6110	Janitorial Supplies-Parks Bldg	300
TOTAL Buildings		42,955
TOTAL Buildings		42,955

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL FUND REVENUES & BEG. BALANCE	637,796
	TOTAL FUND EXPENSES	543,103
	FUND SURPLUS (DEFICIT)	94,693

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
BEGINNING BALANCE		535,360
Administrative		
REVENUES		
General Operations		
20-10-01-025-3101	Property Tax-Rec Fund	121,000
20-10-01-025-3106	Foundation Donation-Rec	1,000
20-10-01-025-3108	NonRes Access To Res Rate	250
TOTAL General Operations		122,250
TOTAL REVENUES: Administrative		122,250
Recreation		
REVENUES		
Athletic Programs		
20-20-20-210-3500	Adult Softball	7,000
20-20-20-325-3500	Tetra Brazil Camp	1,100
20-20-20-800-3500	T-Ball	26,000
20-20-20-811-3500	Spring Soccer	55,000
20-20-20-812-3500	Fall Soccer	49,000
20-20-20-813-3500	Jr. Whips	68,000
20-20-20-815-3500	Basketball	67,000
20-20-20-816-3500	Summer Basketball	7,000
20-20-20-818-3500	Spring Flag Football Cheer	1,000
20-20-20-819-3500	Spring Flag Football	11,500
20-20-20-820-3500	Volleyball	12,000
20-20-20-821-3500	Fall Flag Football Cheer	1,000
20-20-20-822-3500	Fall Flag Football	15,000
TOTAL Athletic Programs		320,600
Athletic Camps		
20-20-21-853-3500	Athletic Camps	1,200
TOTAL Athletic Camps		1,200
Adult Programs		
20-20-22-215-3500	Pickleball	720
20-20-22-220-3500	Adult Trips	500
20-20-22-221-3500	Adult Wellness	500
20-20-22-232-3500	Adult Workshops	500
TOTAL Adult Programs		2,220
Recreation Programs		

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
REVENUES		
Recreation Programs		
20-20-23-100-3500	Senior Programs	5,000
20-20-23-200-3500	Adult Programs	15,000
20-20-23-300-3500	Youth Programs	10,000
20-20-23-318-3500	Ice Skating Classes	1,000
20-20-23-330-3500	Dance Programs	15,000
20-20-23-333-3500	Horseback Riding	2,000
20-20-23-336-3500	Art Programs	3,800
20-20-23-352-3500	Parent & Child Music Class	500
20-20-23-356-3500	Cooking Class	2,500
20-20-23-357-3500	Safe Sitter Class	1,600
20-20-23-358-3500	Farm Classes	1,500
20-20-23-361-3500	Little Medical School	500
20-20-23-400-3500	Teen Programs	10,000
20-20-23-450-3500	Teen Sports Events	4,500
TOTAL Recreation Programs		72,900
Recreation Camps		
20-20-24-315-3500	School's Out Adventure	7,000
20-20-24-322-3500	Summer Fun Camp	75,500
TOTAL Recreation Camps		82,500
Special Events		
20-20-25-201-3500	Admission Tickets	500
20-20-25-224-3500	Coon Creek Classic	10,500
20-20-25-225-3500	Colour Me Lucky 5K	14,000
20-20-25-229-3500	Music Under the Oaks	1,900
20-20-25-230-3500	Fall Race	7,000
20-20-25-234-3500	Haunted Trail	5,500
20-20-25-300-3500	Special Event Programs	3,000
20-20-25-323-3500	Trunk N Treat	2,000
20-20-25-326-3500	Daddy Daughter Dance	3,000
20-20-25-332-3500	Egg Hunt	750
20-20-25-334-3500	Pancake Breakfast	400
20-20-25-343-3500	Winter Fun Night	200
20-20-25-344-3500	Parents Night Out	1,300
20-20-25-353-3500	Mommy & Me	300
20-20-25-354-3500	Stocking Delivery	1,000
20-20-25-360-3500	National Night Out	1,100
20-20-25-366-3500	Reindeer Dash	5,000
20-20-25-367-3500	Puzzle Palooza	1,120
TOTAL Special Events		58,570

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
ETC		
20-20-28-301-3307	Registration Fee ETC	18,000
20-20-28-301-3500	ETC	500,000
TOTAL ETC		518,000
TOTAL REVENUES: Recreation		1,055,990
Youth Education		
REVENUES		
Daycare		
20-60-18-518-3306	Vision & Hearing-Daycare	750
20-60-18-518-3307	Registration Fee-Daycare	12,000
20-60-18-518-3308	Field Trips-Daycare	3,000
20-60-18-518-3500	Tuition-Daycare	965,000
TOTAL Daycare		980,750
Preschool		
20-60-26-524-3306	Vision & Hearing-Preschool Sou	200
20-60-26-524-3307	Registration Fee-Preschool Sou	5,000
20-60-26-524-3308	Field Trips-Preschool South	150
20-60-26-524-3500	Tuition-Pre Kindergarten	68,000
20-60-26-524-3501	Tuition-Little Learners	35,000
TOTAL Preschool		108,350
Early Childhood Camps		
20-60-27-527-3500	Early Childhood Camps	2,500
TOTAL Early Childhood Camps		2,500
TOTAL REVENUES: Youth Education		1,091,600
Administrative		
EXPENSES		
General Operations		
20-10-01-024-5013	Tech Support-Rec	5,550
20-10-01-024-5066	Tech Equipment	5,300
TOTAL General Operations		10,850
TOTAL Administrative		10,850

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
EXPENSES		
General Operations		
20-20-01-024-5001	Internet-Comcast	2,160
20-20-01-024-5002	Software	12,000
20-20-01-024-5008	Service Charge-Card Connect	46,000
20-20-01-024-5016	Membership Fees-Rec	2,450
20-20-01-024-5017	Conference Fees-Rec	3,500
20-20-01-024-5018	Mileage Tolls-Rec	2,000
20-20-01-024-5020	Advertise Marketing-Rec	6,000
20-20-01-024-5022	Postage-Rec	500
20-20-01-024-5042	Comp/Building Plan	17,000
20-20-01-024-5061	Mobile E-Mail Rec	5,232
20-20-01-024-5140	Program Permit Fees	500
20-20-01-024-6010	Supplies Office-Rec	850
TOTAL General Operations		98,192
Administrative		
20-20-10-025-4020	FICA-Rec Dept	22,065
20-20-10-025-4021	Medicare-Rec Dept	5,500
20-20-10-025-4024	IMRF-Rec Dept	30,000
20-20-10-025-4025	Health Insurance-Rec Staff	9,726
20-20-10-025-4100	Salaries-Administration	355,890
TOTAL Administrative		423,181
Athletic Programs		
20-20-20-024-6321	Athletics Staff Appreciation	900
20-20-20-024-6322	Athletics Volunteers Appreciat	900
20-20-20-025-4020	FICA-Athletic Programs	1,700
20-20-20-025-4021	Medicare-Athletic Programs	735
20-20-20-210-4632	Salaries-Umpire Adult Softball	3,200
20-20-20-210-5225	Lights-Adult Softball	500
20-20-20-210-6215	Supplies-Adult Softball	700
20-20-20-800-6215	Supplies-T-Ball	7,000
20-20-20-800-6216	Supplies-KC Tickets	9,000
20-20-20-811-4612	Salaries-Referee Spring Soccer	3,500
20-20-20-811-4630	Salaries-Site Sup Spring Socce	150
20-20-20-811-6215	Supplies-Spring Soccer	8,000
20-20-20-812-4612	Salaries-Referee Fall Soccer	3,500
20-20-20-812-6215	Supplies-Fall Soccer	4,000
20-20-20-813-4612	Salaries-Referee Jr. Whips	20,000
20-20-20-813-5126	Contractual Fees-Jr. Whips	2,500
20-20-20-813-5226	Rental Fees-Jr. Whips	500

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
EXPENSES		
Athletic Programs		
20-20-20-813-6215	Supplies-Jr. Whips	28,000
20-20-20-815-4612	Salaries-Referee Basketball	7,000
20-20-20-815-4630	Salaries-Site Super Basketball	3,000
20-20-20-815-6215	Supplies-Basketball	3,000
20-20-20-816-4612	Salaries-Summer Ref Basketball	2,500
20-20-20-816-4630	Salaries-Summer Site Basketbal	1,500
20-20-20-816-6215	Supplies-Summer Basketball	3,000
20-20-20-818-6215	Supplies-Flag Football Cheer	1,000
20-20-20-819-4612	Salaries-Referee Summer Flag F	3,500
20-20-20-819-6215	Supplies-Flag Football	6,800
20-20-20-820-4612	Salaries-Referee Volleyball	1,000
20-20-20-820-4630	Salaries-Site Super Volleyball	900
20-20-20-820-6215	Supplies-Volleyball	5,000
20-20-20-821-6215	Supplies-Fall Flag FB Cheer	1,000
20-20-20-822-4612	Salaries-Referee Fall Flag Foo	3,500
20-20-20-822-6215	Supplies-Fall Flag Football	4,400
TOTAL Athletic Programs		141,885
Athletic Camps		
20-20-21-853-5126	Contractual-Athletic Ca	960
TOTAL Athletic Camps		960
Adult Programs		
20-20-22-215-6215	Supplies-Pickleball	150
20-20-22-220-5126	Contractual-Adult Trips	400
20-20-22-221-5126	Contractual-Adult Wellness	400
20-20-22-232-5126	Contractual-Adult Workshops	400
TOTAL Adult Programs		1,350
Recreation Programs		
20-20-23-025-4020	FICA-Rec Programs	37
20-20-23-025-4021	Medicare-Rec Programs	8
20-20-23-100-5126	Contractual-Senior Programs	2,000
20-20-23-100-6215	Supplies-Senior Programs	1,000
20-20-23-200-5126	Adult Programs	1,500
20-20-23-200-6215	Supplies-Adult Programs	1,500
20-20-23-300-5126	Contractual-Youth Programs	1,500
20-20-23-300-6215	Supplies-Youth Progams	1,500
20-20-23-318-5126	Contractual-Ice Skating Classe	900

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
EXPENSES		
Recreation Programs		
20-20-23-330-5126	Contractual-Dance Programs	10,500
20-20-23-330-6215	Supplies-Dance Programs	100
20-20-23-333-5126	Contractual-Horseback Ride	1,600
20-20-23-336-5126	Contractual-Art Programs	2,400
20-20-23-336-6215	Supplies-Art Programs	200
20-20-23-356-5126	Contractual Cooking Class	2,200
20-20-23-357-4100	Salaries-Safe Sitter Class	500
20-20-23-357-6215	Supplies-Safe Sitter Class	400
20-20-23-358-5126	Contractual Farm Classes	1,050
20-20-23-361-5126	Contractual Little Medical Sch	400
20-20-23-400-4100	Salaries-Teen Programs	500
20-20-23-400-5126	Contractual-Teen Programs	5,000
20-20-23-400-6215	Supplies-Teen Programs	500
20-20-23-450-4100	Salaries-Teen Sports Events	240
20-20-23-450-6215	Supplies-Teen Sports Events	1,500
TOTAL Recreation Programs		37,035
Recreation Camps		
20-20-24-315-4475	Salaries-School's Out Adventur	3,000
20-20-24-315-5126	Contractual-School's Out Adven	2,000
20-20-24-315-6215	Supplies-School's Out Adventur	1,500
20-20-24-322-4475	Salaries-Summer Fun Camp	55,000
20-20-24-322-5126	Contractual-Summer Fun Camp	9,000
20-20-24-322-6215	Supplies-Summer Fun Camp	1,500
TOTAL Recreation Camps		72,000
Special Events		
20-20-25-025-4020	FICA-Special Events	73
20-20-25-025-4021	Medicare-Special Events	17
20-20-25-201-6215	Supplies-Admission Tickets	475
20-20-25-224-4100	Salaries-Coon Creek Classic	300
20-20-25-224-5126	Contractual-C C Classic	2,000
20-20-25-224-6215	Supplies-Coon Creek Classic	3,900
20-20-25-225-4100	Salaries-Colour Me Lucky	100
20-20-25-225-6215	Supplies-Colour Me Lucky	9,700
20-20-25-229-4100	Salaries-Music Under the Oaks	100
20-20-25-229-6215	Supplies-Music Under The Oaks	1,900
20-20-25-230-4100	Salaries-Fall Race	75
20-20-25-230-6215	Supplies-Fall Race	5,000
20-20-25-234-4100	Salaries-Haunted Trail	600

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
EXPENSES		
Special Events		
20-20-25-234-5126	Contractual-Haunted Trail	700
20-20-25-234-6215	Supplies-Haunted Trail	1,500
20-20-25-300-4100	Salaries-Special Events Progra	50
20-20-25-300-5126	Contractual-Special Event Prog	1,000
20-20-25-300-6215	Supplies-Special Event Program	1,000
20-20-25-323-4100	Salaries-Trunk N Treat	150
20-20-25-323-5126	Contractual-Trunk N Treat	1,000
20-20-25-323-6215	Supplies-Trunk N Treat	550
20-20-25-326-5126	Contractual-Daddy Daughter	2,300
20-20-25-326-6215	Supplies-Daddy Daughter Dance	300
20-20-25-332-6215	Supplies-Egg Hunt	550
20-20-25-334-5126	Contractual-Pancake Breakfast	400
20-20-25-343-4100	Salaries-Winter Fun Night	100
20-20-25-343-6215	Supplies-Winter Fun Night	100
20-20-25-344-6215	Supplies-Parents Night Out	1,040
20-20-25-347-6215	Supplies-Tree Lighting	150
20-20-25-353-5126	Contractual-Mommy & Me	240
20-20-25-354-6215	Supplies-Stocking Delivery	500
20-20-25-360-6215	Supplies-National Night Out	2,430
20-20-25-363-5126	Contractual-Rosemary Kesse Day	250
20-20-25-363-6215	Supplies-Rosemary Kesse Days	250
20-20-25-366-4100	Salaries-Reindeer Dash	50
20-20-25-366-5126	Contractual-Reindeer Dash	1,000
20-20-25-366-6215	Supplies-Reindeer Dash	2,000
20-20-25-367-6215	Supplies-Puzzle Palooza	450
TOTAL Special Events		42,300
ETC		
20-20-28-025-4020	FICA-ETC	10,000
20-20-28-025-4021	Medicare-ETC	2,320
20-20-28-025-4024	IMRF-ETC	5,100
20-20-28-301-4025	Health Insurance-ETC	5,760
20-20-28-301-4100	Salaries-ETC	170,000
20-20-28-301-5001	Internet-Comcast	2,160
20-20-28-301-5002	Software	5,000
20-20-28-301-5013	Tech Support-ETC	6,000
20-20-28-301-5019	Staff Training-ETC	1,000
20-20-28-301-5020	Advertise Marketing-ETC	1,000
20-20-28-301-6010	Supplies-Office ETC	1,000
20-20-28-301-6050	Furnishings-ETC	500
20-20-28-301-6215	Supplies-ETC	3,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Recreation		
EXPENSES		
ETC		
20-20-28-301-6321	Staff Appreciation-ETC	500
20-20-28-301-9998	Debt Ser Transfer to Bond Fund	85,000
TOTAL ETC		298,340
TOTAL Recreation		1,115,243
Buildings		
EXPENSES		
Buildings		
20-50-50-701-5126	Custodian-Rec at 182	2,000
TOTAL Buildings		2,000
TOTAL Buildings		2,000
Youth Education		
EXPENSES		
Daycare		
20-60-18-025-4020	FICA-Daycare	45,000
20-60-18-025-4021	Medicare-Daycare	10,000
20-60-18-025-4024	IMRF-Daycare	50,000
20-60-18-518-4025	Health Insurance-Daycare	40,213
20-60-18-518-4100	Salaries-Daycare	700,000
20-60-18-518-5002	Software	11,133
20-60-18-518-5013	Tech Support-Daycare	4,000
20-60-18-518-5016	Membership Dues-Daycare	350
20-60-18-518-5018	Mileage Tolls-Daycare	250
20-60-18-518-5019	Staff Training-Daycare	1,000
20-60-18-518-5020	Advertising Marketing-Daycare	2,500
20-60-18-518-5022	Postage-Daycare	150
20-60-18-518-5061	Mobile Email-Daycare	500
20-60-18-518-5135	Field Trips-Daycare	3,000
20-60-18-518-5320	Permits & License Fee-Daycare	1,000
20-60-18-518-6050	Furnishings-Daycare	5,000
20-60-18-518-6215	Supplies-Daycare	8,000
20-60-18-518-6320	Events-Daycare	2,000
20-60-18-518-6321	Staff Appreciation-Daycare	2,500
20-60-18-518-6325	Groceries-Daycare	38,000
TOTAL Daycare		924,596

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Youth Education		
Preschool		
20-60-26-025-4020	FICA-Preschool	5,500
20-60-26-025-4021	Medicare-Preschool	1,300
20-60-26-025-4024	IMRF-Preschool	5,800
20-60-26-524-4025	Health Insurance-Preschool S	7,300
20-60-26-524-4100	Salaries-Preschool South	87,000
20-60-26-524-5002	Software-RecTrac	6,600
20-60-26-524-5013	Tech Support-Preschool South	6,500
20-60-26-524-5016	Membership Fees-Preschool Sout	100
20-60-26-524-5019	Staff Training-Preschool South	250
20-60-26-524-5020	Advertise Marketing-Preschool	250
20-60-26-524-5022	Postage-Preschool South	50
20-60-26-524-5061	Mobil Email-Preschool South	640
20-60-26-524-5135	Field Trips-Preschool South	1,000
20-60-26-524-6050	Furnishings-Preschool South	1,200
20-60-26-524-6215	Supplies-Preschool South	5,000
20-60-26-524-6315	Educational Materials Preschoo	550
20-60-26-524-6320	Events-Preschool South	1,000
20-60-26-524-6321	Staff Appreciation-Preschool	1,000
20-60-26-524-6325	Groceries-Preschool South	500
TOTAL Preschool		131,540
Early Childhood Camps		
20-60-27-527-6215	Supplies-Early Childhood Camps	500
TOTAL Early Childhood Camps		500
Little People Playtime		
20-60-50-703-5001	Internet-Mediacom	2,040
20-60-50-703-5023	Phone-LPP Building	600
20-60-50-703-5024	Copy Machine-LPP Building	275
20-60-50-703-5025	Electric LPP Building	10,000
20-60-50-703-5026	Heat-LPP Building	4,000
20-60-50-703-5028	Fire Alarm Sys-LPP Building	6,500
20-60-50-703-5031	Water-LPP Building	4,500
20-60-50-703-5124	Maint Grounds LPP Bldg	5,000
20-60-50-703-5126	Contractual-LPP Building	10,000
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	5,500
20-60-50-705-5001	Internet-Mediacom	2,040
20-60-50-705-5023	Phone-Preschool South	600
20-60-50-705-5024	Copy Machine-Preschool South	750
20-60-50-705-5025	Electric-Preschool South	5,000
20-60-50-705-5026	Heat-Preschool South	3,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
Youth Education		
EXPENSES		
Little People Playtime		
20-60-50-705-5028	Fire Alarm System-Preschool So	2,000
20-60-50-705-5031	Water-Preschool South	1,200
20-60-50-705-5124	Maint Grounds-Preschool South	2,500
20-60-50-705-5126	Contractual-Preschool South	5,000
20-60-50-705-6110	Janitorial Sup-Preschool South	750
TOTAL Little People Playtime		71,255
TOTAL Youth Education		1,127,891

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL FUND REVENUES & BEG. BALANCE	2,805,200
	TOTAL FUND EXPENSES	2,255,984
	FUND SURPLUS (DEFICIT)	549,216

FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
BEGINNING BALANCE		17,280
Administrative		
REVENUES		
Administrative		
30-10-10-025-9000	Capital Transfers-Capital	75,000
TOTAL Administrative		75,000
TOTAL REVENUES: Administrative		75,000
Capital Projects		
EXPENSES		
Capital Projects		
30-30-30-026-7201	Vehicle Purchase	55,000
30-30-30-026-7202	Maintenance Equipment	8,000
TOTAL Capital Projects		63,000
TOTAL Capital Projects		63,000

FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL FUND REVENUES & BEG. BALANCE	92,280
	TOTAL FUND EXPENSES	63,000
	FUND SURPLUS (DEFICIT)	29,280

FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
BEGINNING BALANCE		807
Administrative		
REVENUES		
General Operations		
40-10-01-025-3101	Property Tax-Bond Fund	45,575
TOTAL General Operations		45,575
Administrative		
40-10-10-025-9001	Debt Ser Incoming Transfers	85,000
TOTAL Administrative		85,000
TOTAL REVENUES: Administrative		130,575
EXPENSES		
General Operations		
40-10-01-024-8021	Bond Series 2024A	28,550
40-10-01-024-8022	Bond Series 2024B	42,577
40-10-01-025-8020	Debt Certificate Payment	57,500
TOTAL General Operations		128,627
TOTAL Administrative		128,627

FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL FUND REVENUES & BEG. BALANCE	131,382
	TOTAL FUND EXPENSES	128,627
	FUND SURPLUS (DEFICIT)	2,755

FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
BEGINNING BALANCE		703
Administrative		
REVENUES		
General Operations		
50-10-01-025-3101	Property Tax-Liability Fund	70,000
TOTAL General Operations		70,000
TOTAL REVENUES: Administrative		70,000
EXPENSES		
General Operations		
50-10-01-024-5009	Workshop Seminar Fees	500
50-10-01-024-5040	Insurance-Property	34,000
50-10-01-024-5216	Staff Training	1,500
50-10-01-024-6216	Supplies-Staff Training	1,000
TOTAL General Operations		37,000
Administrative		
50-10-10-024-5007	Employment Physicals	2,000
50-10-10-024-5035	Background Cks Replenish	550
50-10-10-024-5036	Employer Compliance Poster	280
50-10-10-025-4020	FICA-Liability Admin	1,350
50-10-10-025-4021	Medicare-Liability Admin	300
50-10-10-025-4024	IMRF-Liability Admin	1,700
50-10-10-025-4100	Salaries-Administration	27,000
TOTAL Administrative		33,180
TOTAL Administrative		70,180

FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL FUND REVENUES & BEG. BALANCE	70,703
	TOTAL FUND EXPENSES	70,180
	FUND SURPLUS (DEFICIT)	523

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
BEGINNING BALANCE		355
Administrative		
REVENUES		
General Operations		
60-10-01-025-3101	Property Tax-Spec Rec Fund	236,000
60-10-01-025-3109	Inclusion Reimbursements	1,295
TOTAL General Operations		237,295
TOTAL REVENUES: Administrative		237,295
EXPENSES		
Administrative		
60-10-10-025-4020	FICA-Board Rep	950
60-10-10-025-4021	Medicare-Board Rep	225
60-10-10-025-4024	IMRF-Board Rep	1,300
60-10-10-025-4100	Salaries-Administration	15,000
60-10-10-025-4350	Inclusion Services	10,000
60-10-10-025-5016	Membership Dues-NISRA	90,944
60-10-10-025-9998	Debt Ser Transfer to Bond Fund	55,000
60-10-10-025-9999	Capital Transfers-Special Rec	30,000
TOTAL Administrative		203,419
TOTAL Administrative		203,419
Capital Projects		
EXPENSES		
General Projects		
60-30-30-026-7015	Accessibility Capital Projects	13,000
60-30-30-026-7017	Accessibility Audit	10,000
60-30-30-026-7019	Acces Audit Complianc Projects	10,000
TOTAL General Projects		33,000
TOTAL Capital Projects		33,000

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL FUND REVENUES & BEG. BALANCE	237,650
	TOTAL FUND EXPENSES	236,419
	FUND SURPLUS (DEFICIT)	1,231

FUND: ALL FUNDS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2027 FINAL BUDGET
	TOTAL ALL FUNDS REV & BEG. BALANCE	3,975,011
	TOTAL ALL FUNDS EXPENSES	3,297,313
	ALL FUNDS SURPLUS (DEFICIT)	677,698