Hampshire Township Park District
Board of Commissioners
Meeting Minutes
October 20, 2025

I. Call to Order:

At 6:30 p.m.President Looman called the meeting to order.

II. Pledge of Allegiance

III. Approval of Agenda

Commissioners Present: Jamie Herrmann, Tamara Chiu, Meagan Tiffany, Jennifer Reid, Nathan Looman

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director, Patti Prill-HR

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None

V. Consent Agenda

A. Approval of August 18, 2025 Meeting Minutes (tabled from last meeting)
B. Approval of August 18, 2025 Executive Session Meeting Minutes
C. Approval of September 8, 2025 Working Meeting Minutes (tabled from last meeting)
D. Approval of September 22, 2025 Meeting Minutes
E. Approval of September 22, 2025 Executive Session Meeting Minutes
F. Approval of October 6, 2025 Meeting Minutes
G. Approval of October 6, 2025 Executive Session Meeting Minutes – not to release H. Approval of payables paid between meetings from 9/23/25 to 10/17/25 in the amount of $33,164.07
I. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to Checking Account #0235 for $100,000.00 on August 21, 2025
J. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to Checking Account #0235 for $100,000.00 on September 5, 2025
K. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00 on September 11, 2025
L. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00 on September 25, 2025
M. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00 on October 16, 2025

Commissioner Reid made a motion to approve the consent agenda with a change to August 18th to correct the spelling of Meagan's name. Seconded by Commissioner Chui. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

VI. Staff Reports**:** Commissioners were able to review the reports prior to the meeting. Commissioner and Staff Comments on staff reports:

VII. Commissioner and Staff Comments
None at this time.

VIII. Old Business
None at this time.

IX. New Business
A. FY25 Levy: The proposed FY25 Levy notice is attached and has been reviewed by Aaron Gold with Speer Financial.

Commissioner Reid made a motion to publish the required notice in the newspaper. Seconded by COmmissoner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Commissioner Herrmann made a motion to hold the required public hearing on November 18, 2025 at 6:15pm at the Community Room at 390 South Ave. Seconded by Commissioner Chiu.

B. Parent Code of Conduct

Commissioner Chiu made a motion to approve the attached Parent Code of Conduct. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

X. Executive Session
A. At 6:39 pm Commissioner Reid made a motion to move into Executive Session for the Appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers, pursuant to 5 ILCS 120/2 Sec. 2(c)(1) of the Open Meetings Act. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain

At 6:53 pm Commissioner Herrmann made a motion to go back into open session. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain

XI. Adjournment**:** At 6:53 p.m. Commissioner Chiu made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

Next meeting - November 3, 2025.