



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
August 18, 2025**

I. Call to Order

Nate Looman called the working meeting to order at 6:30 pm.

II. Pledge of Allegiance

Commissioners Present: Tamara Chiu, Jamie Herrmann, Jen Reid, Nate Looman

Commissioners Absent: Meagan Tiffany

Staff Present: Laura Schraw- Executive Director, Patti Prill

III. Approval of Agenda

Commissioner Reid made a motion to approve the agenda as presented. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: none.

V. Motion to approve the consent agenda by Commissioner Reid. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

VI. Staff Reports.

VII. Commissioner and Staff Comments.

VIII. Old Business: none

IX. New Business

- A. Information Security Incident Response Plan. ED Schraw presented a response plan from PDRMA for cyber incidents. This is part of the Essentials in Risk Management Form tasks. Motion to approve the Information Security Incident Response Plan by Commissioner Reid. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

X. Executive Session. Motion by Commissioner Chiu to go into Executive Session. Seconded by Commissioner Reid.

VII. Adjournment – Next meeting – September 8, 2025

Meeting adjourned at 7:30 pm.

Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Chiu.
Motion passed Ayes 4, 0 Nays, 0 Abstain.