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Meeting of the
HAMPSHIRE TOWNSHIP PARK DISTRICT
Board of Commissioners
August 18, 2025
6:30 p.m.
390 South Ave.

AGENDA

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Approval of Agenda**

IV. **Citizens to be Heard**

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board.

V. **Consent Agenda**

A. Approval of July 21, 2025 Meeting Minutes
B. Approval of July 21, 2025 Executive Session Meeting Minutes – not to release
C. Approval of payables paid between meetings from 7/22/25 to 08/14/25 in the amount of $74,617.41.
D. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00 on July 29, 2025
E. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to Checking Account #0235 for $100,000.00 on August 12, 2025

VI. **Staff Reports**

VII. **Commissioner and Staff Comments**

VIII. **Old Business**

IX. **New Business**

A. Information Security Incident Response

X. **Executive Session**

A. Appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers, pursuant to 5 ILCS 120/2 Sec. 2(c)(1) of the Open Meetings Act.

XI. **Adjournment** – Next meeting – September 8, 2025

In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.

Hampshire Township Park District
Board of Commissioners
Meeting Minutes
July 21, 2025

I. Call to Order: At 6:30 pm President Looman called the meeting to order.

II. Pledge of Allegiance

Commissioners Present: Jamie Herrmann, Tamara Chiu, Meagan Tiffany, Nate Looman, Jennifer Reid

Commissioners Absent: none

Staff Present: Laura Schraw- Executive Director, Patti Prill-Finance/HR Director

III. Approval of Agenda: Commissioner Reid made a motion to approve the agenda with the change to the executive session. Seconded Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None at this time.

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board.

V. Consent Agenda

A. Approval of June 16, 2025 Special Meeting Minutes
B. Approval of June 16, 2025 Meeting Minutes
C. Approval of July 7, 2025 Special Meeting Minutes
D. Approval of July 7, 2025 Meeting Minutes
E. Approval of July 7, 2025 Executive Meeting Minutes – not to release F. Approval of payables paid between meetings from 6/13/25 to 7/17/25 in the amount of $89,335.58
G. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to Checking Account #0235 for $100,000.00.
H. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00.
I. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00.
J. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for $100,000.00.

Commissioner Tiffany made a motion to approve the consent agenda. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

VI. Staff Reports: Reports were submitted electronically for commissioners to view. It was noted that the athletics report was not updated but the May update would be included in June's packet.

VII. Commissioner and Staff Comments

A. Music under the Oaks was a wonderful event.

VIII. Old Business

IX. New Business

A. Delegation of Authority: Authorize the President to sign the attached Delegation of Authority.

Commissioner Chiu made a motion to authorize the president to delegate authority. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

B. Semi-Annual Review of Executive Session Meeting Minutes

X. Executive Session

A. At 6:46 pm Commissioner Reid made a motion to move into Executive Session for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Chiu.Motion passed 5 Ayes, 0 Nays, 0 Abstain

At 7:02 pm Commissioner Chiu made a motion to go back into open session. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain

Commissioner Herrmann made a motion to not release the following executive session meeting minutes: April 7, 2025 and July 7, 2025. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

XII. Adjournment – At 7:03 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

Next meeting – August 4, 2025

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
PROGRAM EXPENSES						
10-10-01-024-5000	Misc Expense-Corp	0.00	100.00	2,033.76	0.00	0.00
10-10-01-024-5001	Internet-Comcast	159.62	489.64	277.89	354.00	1,416.00
10-10-01-024-5002	Software-MSI	0.00	0.00	0.00	3,438.75	13,755.00
10-10-01-024-5010	Financial Fees	0.00	0.00	674.90	381.24	1,525.00
10-10-01-024-5012	Professional Fees	2,255.00	9,334.35	23.60	12,999.99	52,000.00
10-10-01-024-5013	Tech Support-Corp	2,274.68	17,845.94	14,735.62	2,212.50	8,850.00
10-10-01-024-5014	Printing Publications	40.96	87.28	264.34	362.49	1,450.00
10-10-01-024-5015	Bank Fees	0.00	0.00	145.00	150.00	600.00
10-10-01-024-5016	Membership Fees-Corp	0.00	1,575.00	3,129.35	813.99	3,256.00
10-10-01-024-5017	Conference Fees-Corp	0.00	0.00	0.00	803.73	3,215.00
10-10-01-024-5018	Mileage Tolls-Corp	328.00	984.00	780.40	1,020.00	4,080.00
10-10-01-024-5019	Education Fees-Corp	0.00	0.00	0.00	249.99	1,000.00
10-10-01-024-5020	Advertise Marketing-Corp	75.00	1,575.00	1,500.00	624.99	2,500.00
10-10-01-024-5021	Insurance Deductible	0.00	0.00	0.00	499.98	2,000.00
10-10-01-024-5022	Postage-Corp	0.00	486.40	9.65	187.50	750.00
10-10-01-024-5023	Phone-Corp	95.58	286.29	282.33	1,114.98	4,460.00
10-10-01-024-5032	Legal Fees	0.00	0.00	162.00	1,125.24	4,501.00
10-10-01-024-5037	AmeriFlex Spending Fees	0.00	0.00	420.00	525.00	2,100.00
10-10-01-024-5038	Record Disposal	0.00	0.00	0.00	75.00	300.00
10-10-01-024-5060	Bottled Water	121.92	322.78	209.85	199.98	800.00
10-10-01-024-5061	Mobile E-Mail-Corp	120.00	360.00	360.00	360.00	1,440.00
10-10-01-024-5122	Leased Equipment-Copier 182	0.00	691.01	1,027.17	1,005.00	4,020.00
10-10-01-024-6010	Supplies Office-Corp	95.49	561.83	403.88	450.00	1,800.00
10-10-01-024-6050	Furnishings Office-Corp	0.00	5,216.75	77.43	874.98	3,500.00
	TOTAL PROGRAM EXPENSES	5,566.25	39,916.27	26,517.17	29,829.33	119,318.00
	SURPLUS (DEFICIT)	(5,566.25)	(39,916.27)	(26,517.17)	(29,829.33)	(119,318.00)

025 Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
PROGRAM REVENUES						
10-10-01-025-3000	Misc Income-Corporate	0.00	0.00	1,975.65	0.00	0.00
10-10-01-025-3002	NSF Bank Fees	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3101	Property Tax-Corp Fund	7,919.77	206,293.52	191,585.87	95,232.75	380,931.00
10-10-01-025-3103	Transition Fees	23,949.80	30,792.60	10,919.37	19,999.98	80,000.00
10-10-01-025-3104	Impact Fees-Corp	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3105	Grants-Corporate	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3106	Foundation Donation-Corp	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3111	NWLL-Musco Lights	2,016.25	6,048.75	6,048.75	6,048.99	24,196.00
10-10-01-025-3112	Rental Income	0.00	0.00	0.00	6,000.00	24,000.00
10-10-01-025-3201	Interest-Money Market	0.00	0.00	788.16	57.48	230.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
025 Administrative						
10-10-01-025-3207	Interest-Checking	0.00	0.00	153.93	37.50	150.00
10-10-01-025-3310	Personal Property Tax	1,088.67	2,598.78	3,376.59	1,999.98	8,000.00
10-10-10-025-9000	Fund Transfer-To Corp Fund	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	34,974.49	245,733.65	214,848.32	129,376.68	517,507.00
025 Awards/Recognition						
PROGRAM EXPENSES						
10-10-01-025-5062	Awards/Recognition	0.00	0.00	0.00	249.99	1,000.00
10-10-10-025-4020	FICA-Corp Admin	653.97	1,955.75	1,244.51	1,800.48	7,202.00
10-10-10-025-4021	Medicare-Corp Admin	152.95	457.39	291.06	420.99	1,684.00
10-10-10-025-4024	IMRF-Corp Admin	869.35	2,624.95	1,647.42	2,372.49	9,490.00
10-10-10-025-4025	Health Insurance-Corp	325.79	977.37	701.28	990.00	3,960.00
10-10-10-025-4028	IDES Unemployment	1,346.65	1,346.65	1,363.24	1,500.00	6,000.00
10-10-10-025-4100	Salaries-Administration	10,341.00	31,022.98	19,774.33	29,041.50	116,166.00
10-10-10-025-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	13,689.71	38,385.09	25,021.84	36,375.45	145,502.00
	SURPLUS (DEFICIT)	21,284.78	207,348.56	189,826.48	93,001.23	372,005.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 General Operations						
PROGRAM EXPENSES						
10-40-40-024-5000	Misc Expense-Parks	0.00	0.00	0.00	0.00	0.00
10-40-40-024-5059	Gasoline-Parks Operations	909.49	2,020.42	1,714.90	1,624.98	6,500.00
10-40-40-024-5110	Vehicle Repairs-Parks Operat	986.65	1,924.08	53.22	1,249.98	5,000.00
10-40-40-024-5120	Tree Replacement Program	0.00	0.00	4,062.50	499.98	2,000.00
10-40-40-024-6050	Equipment-Parks Operations	22.73	39.70	0.00	249.99	1,000.00
10-40-40-024-6122	Shop Tools-Parks Operation	60.18	170.98	174.86	75.00	300.00
10-40-40-024-6125	Supplies-Parks Operations	25.14	39.06	0.00	249.99	1,000.00
	TOTAL PROGRAM EXPENSES	2,004.19	4,194.24	6,005.48	3,949.92	15,800.00
	SURPLUS (DEFICIT)	(2,004.19)	(4,194.24)	(6,005.48)	(3,949.92)	(15,800.00)
025 Administrative						
PROGRAM EXPENSES						
10-40-40-025-4020	FICA-Parks Administrative	763.47	1,864.72	856.02	1,536.24	6,145.00
10-40-40-025-4021	Medicare-Parks Administrativ	178.57	436.14	200.19	359.25	1,437.00
10-40-40-025-4024	IMRF-Parks Administrative	392.40	1,169.85	677.50	1,119.24	4,477.00
10-40-40-025-4100	Salaries-Parks Administrativ	12,314.06	30,075.80	13,806.47	24,779.73	99,119.00
	TOTAL PROGRAM EXPENSES	13,648.50	33,546.51	15,540.18	27,794.46	111,178.00
	SURPLUS (DEFICIT)	(13,648.50)	(33,546.51)	(15,540.18)	(27,794.46)	(111,178.00)
601 Ralph Seyller Park						
PROGRAM REVENUES						
10-40-40-601-3320	Rental-Seyller Park	270.00	635.00	55.00	249.99	1,000.00
10-40-40-601-3322	Rental-Athletic Field Seylle	0.00	280.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	270.00	915.00	55.00	374.97	1,500.00
601 Ralph Seyller Park						
PROGRAM EXPENSES						
10-40-40-601-5000	Misc Expense-Seyller Pk	0.00	0.00	406.25	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
601 Ralph Seyller Park						
10-40-40-601-5027	Garbage Waste-Seyller Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-601-5116	Maint-Veteran's Memorial	0.00	2,065.00	5,969.93	124.98	500.00
10-40-40-601-5124	Maint Pk Grounds Bldg Seylle	10,832.71	11,034.09	641.96	1,249.98	5,000.00
10-40-40-601-5320	Permit Fee-Seyller Park	0.00	0.00	0.00	0.00	0.00
10-40-40-601-6013	Supplies-Janitorial	15.60	28.06	0.00	124.98	500.00
	TOTAL PROGRAM EXPENSES	10,848.31	13,127.15	7,018.14	1,499.94	6,000.00
	SURPLUS (DEFICIT)	(10,578.31)	(12,212.15)	(6,963.14)	(1,124.97)	(4,500.00)
602 Bruce Ream Park						
PROGRAM REVENUES						
10-40-40-602-3320	Rental-Ream Park	530.00	1,005.00	1,345.00	375.00	1,500.00
10-40-40-602-3322	Rental-Athletic Field Ream P	50.00	1,040.00	1,000.00	300.00	1,200.00
	TOTAL PROGRAM REVENUES	580.00	2,045.00	2,345.00	675.00	2,700.00
602 Bruce Ream Park						
PROGRAM EXPENSES						
10-40-40-602-5000	Misc Expense-Ream Park	0.00	0.00	0.00	0.00	0.00
10-40-40-602-5003	Rental Utilities-Electric	0.00	0.00	0.00	24.99	100.00
10-40-40-602-5025	Electric Ream Park	267.16	540.83	581.27	675.00	2,700.00
10-40-40-602-5027	Garbage Waste Ream Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-602-5031	Water-Bruce Ream Park	1,850.68	1,901.68	0.00	1,887.48	7,550.00
10-40-40-602-5124	Maint Pk Grounds Bldgs Ream	1,478.79	1,871.04	1,658.61	1,249.98	5,000.00
10-40-40-602-5320	Permit Fee-Ream Park	0.00	0.00	0.00	0.00	0.00
10-40-40-602-6013	Supplies-Janitorial	0.00	18.49	0.00	124.98	500.00
	TOTAL PROGRAM EXPENSES	3,596.63	4,332.04	2,239.88	3,962.43	15,850.00
	SURPLUS (DEFICIT)	(3,016.63)	(2,287.04)	105.12	(3,287.43)	(13,150.00)

603 Dorothy Schmidt Park

PROGRAM REVENUES

FUND: CORPORATE FUND
DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
603 Dorothy Schmidt Park						
10-40-40-603-3320	Rental Schmidt Park	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
603 Dorothy Schmidt Park						
PROGRAM EXPENSES						
10-40-40-603-5000	Misc Expense-Schmidt Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-603-5027	Garbage Waste-Schmidt Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-603-5124	Maint Pk Grounds Bldg Schmid	354.16	372.15	194.65	750.00	3,000.00
10-40-40-603-5320	Permit Fee-Schmidt Pk	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	354.16	372.15	194.65	750.00	3,000.00
	SURPLUS (DEFICIT)	(354.16)	(372.15)	(194.65)	(750.00)	(3,000.00)
604 Fred Rackow Park						
PROGRAM REVENUES						
10-40-40-604-3000	Misc Income-Rackow Park	0.00	0.00	0.00	0.00	0.00
10-40-40-604-3307	Registration-Getzelman Dog P	109.00	355.00	522.00	249.99	1,000.00
10-40-40-604-3315	Concessions-Rackow Park	0.00	0.00	0.00	124.98	500.00
10-40-40-604-3320	Rental-Rackow Park	0.00	0.00	0.00	0.00	0.00
10-40-40-604-3321	Rental-Getzelman Dog Park	0.00	0.00	0.00	0.00	0.00
10-40-40-604-3322	Rental-Athletic Field Rackow	0.00	0.00	780.00	249.99	1,000.00
	TOTAL PROGRAM REVENUES	109.00	355.00	1,302.00	624.96	2,500.00
604 Fred Rackow Park						
PROGRAM EXPENSES						
10-40-40-604-4631	Salaries-Field Labor Rackow	0.00	0.00	0.00	124.98	500.00
10-40-40-604-4633	Salaries-Concessions	0.00	0.00	0.00	62.49	250.00
10-40-40-604-5000	Misc Expense Rackow Park	0.00	0.00	0.00	0.00	0.00
10-40-40-604-5003	Rental Utilities-Electric	0.00	0.00	0.00	24.99	100.00
10-40-40-604-5025	Electric Rackow Park	0.00	406.81	387.40	375.00	1,500.00
10-40-40-604-5031	Water Rackow Park	374.38	425.38	951.21	750.00	3,000.00
10-40-40-604-5041	Septic Maintenance	600.00	600.00	1,411.50	499.98	2,000.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
604 Fred Rackow Park						
10-40-40-604-5124	Maint Pk Grounds Bldgs Racko	1,982.93	6,528.49	7,283.66	4,999.98	20,000.00
10-40-40-604-5227	Concessions-Rackow Park	0.00	0.00	0.00	124.98	500.00
10-40-40-604-5320	Permit Fee-Rackow Park	0.00	0.00	0.00	124.98	500.00
10-40-40-604-6013	Supplies-Janitorial Rackow P	0.00	0.00	0.00	124.98	500.00
10-40-40-604-7006	NWLL-Musco Lights	2,016.25	6,048.75	5,897.79	6,048.99	24,196.00
	TOTAL PROGRAM EXPENSES	4,973.56	14,009.43	15,931.56	13,261.35	53,046.00
	SURPLUS (DEFICIT)	(4,864.56)	(13,654.43)	(14,629.56)	(12,636.39)	(50,546.00)
605 State Street Park						
PROGRAM EXPENSES						
10-40-40-605-5000	Misc Expense-State Street Pa	0.00	0.00	0.00	0.00	0.00
10-40-40-605-5124	Maint Pk Grounds-State St Pa	0.00	0.00	7.88	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	7.88	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	(7.88)	0.00	0.00
606 Kelley Road Park						
PROGRAM EXPENSES						
10-40-40-606-5000	Misc Expense-Kelley Road Par	0.00	300.00	0.00	0.00	0.00
10-40-40-606-5124	Maint Pk Grounds-Kelley Rd P	57.75	333.79	0.00	3,750.00	15,000.00
	TOTAL PROGRAM EXPENSES	57.75	633.79	0.00	3,750.00	15,000.00
	SURPLUS (DEFICIT)	(57.75)	(633.79)	0.00	(3,750.00)	(15,000.00)
607 Town Place Road Park						
PROGRAM EXPENSES						
10-40-40-607-5000	Misc Expense-Town Place Rd P	0.00	0.00	0.00	0.00	0.00
10-40-40-607-5124	Maint Pk Grounds-Town Place	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
608 Arbor Ridge						
PROGRAM EXPENSES						
10-40-40-608-5000	Misc Expense-J Park	0.00	0.00	0.00	0.00	0.00
10-40-40-608-5124	Maint Pk Grounds-J Park	750.00	750.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	750.00	750.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	(750.00)	(750.00)	0.00	0.00	0.00
609 Cornerstone						
PROGRAM EXPENSES						
10-40-40-609-5000	Misc Expense-Cornerstone Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-609-5124	Maint Grounds-Cornerstone Pk	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CORPORATE FUND
DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
701 Administrative Building						
PROGRAM REVENUES						
10-50-50-701-3303	Rental-Administrative Buildi	690.00	1,060.00	40.00	499.98	2,000.00
	TOTAL PROGRAM REVENUES	690.00	1,060.00	40.00	499.98	2,000.00
701 Administration Building						
PROGRAM EXPENSES						
10-50-50-701-4390	Salaries-Custodian Admin Bld	0.00	0.00	0.00	0.00	0.00
10-50-50-701-5025	Electric Admin Bldg	254.40	567.85	424.57	399.99	1,600.00
10-50-50-701-5026	Heat-Admin Bldg	64.96	203.87	180.43	249.99	1,000.00
10-50-50-701-5028	Fire Alarm System-Admin Bldg	0.00	0.00	0.00	42.48	170.00
10-50-50-701-5031	Water-Admin Building	79.12	157.20	98.28	124.98	500.00
10-50-50-701-5124	Maintenance Repairs Admin Bl	3,880.16	19,518.44	0.00	1,249.98	5,000.00
10-50-50-701-5126	Contractual-Custodian Admin	433.34	1,300.02	1,930.02	1,500.00	6,000.00
10-50-50-701-5226	Rental Fees-Admin State Stre	2,341.08	7,023.24	5,400.00	5,625.00	22,500.00
10-50-50-701-5320	Permit Fees	0.00	0.00	45.00	12.48	50.00
10-50-50-701-6050	Equipment-Administrative Bld	69.03	69.03	0.00	37.50	150.00
10-50-50-701-6110	Supplies-Janitorial Admin Bl	102.95	102.95	447.56	249.99	1,000.00
	TOTAL PROGRAM EXPENSES	7,225.04	28,942.60	8,525.86	9,492.39	37,970.00
	SURPLUS (DEFICIT)	(6,535.04)	(27,882.60)	(8,485.86)	(8,992.41)	(35,970.00)
702 Parks Building						
PROGRAM EXPENSES						
10-50-50-702-5026	Heat-Park Bldg	56.86	208.53	144.24	375.00	1,500.00
10-50-50-702-5028	Fire Alarm System-Parks Bldg	0.00	169.20	169.20	533.73	2,135.00
10-50-50-702-5124	Maintenance Repairs Parks Bl	0.00	219.99	920.67	249.99	1,000.00
10-50-50-702-5126	Contractual-Parks Building	0.00	0.00	0.00	37.50	150.00
10-50-50-702-6110	Janitorial Supplies-Parks Bl	0.00	0.00	0.00	75.00	300.00
	TOTAL PROGRAM EXPENSES	56.86	597.72	1,234.11	1,271.22	5,085.00
	SURPLUS (DEFICIT)	(56.86)	(597.72)	(1,234.11)	(1,271.22)	(5,085.00)
TOTAL FUND REVENUES		36,623.49	250,108.65	218,590.32	131,551.59	526,207.00
TOTAL FUND EXPENSES		62,770.96	178,806.99	108,236.75	131,936.49	527,749.00
FUND SURPLUS (DEFICIT)		(26,147.47)	71,301.66	110,353.57	(384.90)	(1,542.00)

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 Grants Awards						
PROGRAM REVENUES						
20-10-01-024-3105	Grants-Recreation	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
024 General Operations						
PROGRAM EXPENSES						
20-10-01-024-5013	Tech Support-Rec	1,213.20	2,012.40	1,514.00	1,387.50	5,550.00
20-10-01-024-5066	Tech Equipment	0.00	2,007.00	25.00	1,324.98	5,300.00
	TOTAL PROGRAM EXPENSES	1,213.20	4,019.40	1,539.00	2,712.48	10,850.00
	SURPLUS (DEFICIT)	(1,213.20)	(4,019.40)	(1,539.00)	(2,712.48)	(10,850.00)
025 Administrative						
PROGRAM REVENUES						
20-10-01-025-3000	Misc Income-Rec	0.00	0.00	900.00	0.00	0.00
20-10-01-025-3101	Property Tax-Rec Fund	2,271.38	59,138.98	55,399.84	27,312.48	109,250.00
20-10-01-025-3103	Transition Fees	0.00	0.00	0.00	0.00	0.00
20-10-01-025-3104	Impact Fees-Recreation	0.00	0.00	0.00	0.00	0.00
20-10-01-025-3106	Foundation Donation-Rec	0.00	0.00	0.00	0.00	0.00
20-10-01-025-3108	NonRes Access To Res Rate	0.00	0.00	0.00	62.49	250.00
20-10-01-025-3302	Brochure Sponsorship	0.00	0.00	0.00	0.00	0.00
20-10-10-025-9000	Fund Transfer to Rec Fund	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	2,271.38	59,138.98	56,299.84	27,374.97	109,500.00
025 Capital Transfer						
PROGRAM EXPENSES						
20-10-10-025-9997	Fund Transfer-From Rec Fund	0.00	0.00	0.00	0.00	0.00
20-10-10-025-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	12,819.99	51,280.00
20-10-10-025-9999	Capital Transfers-Rec	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	12,819.99	51,280.00
	SURPLUS (DEFICIT)	2,271.38	59,138.98	56,299.84	14,554.98	58,220.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 General Operations						
PROGRAM REVENUES						
20-20-01-024-3100	Fundraising	0.00	0.00	0.00	0.00	0.00
20-20-25-024-3113	Sponsorship-75th Anniversary	0.00	0.00	0.00	0.00	0.00
20-20-25-024-3500	75th Anniversary	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
024 General Operations						
PROGRAM EXPENSES						
20-20-01-024-5000	Misc Expense-Rec	0.00	0.00	36.05	0.00	0.00
20-20-01-024-5001	Internet-Comcast	159.62	489.63	277.83	354.00	1,416.00
20-20-01-024-5002	Software-RecTrec	0.00	5,578.63	3,746.16	2,783.25	11,133.00
20-20-01-024-5008	Service Charge-Card Connect	0.00	0.00	9,997.78	11,499.99	46,000.00
20-20-01-024-5016	Membership Fees-Rec	0.00	140.00	14.75	612.48	2,450.00
20-20-01-024-5017	Conference Fees-Rec	0.00	0.00	0.00	874.98	3,500.00
20-20-01-024-5018	Mileage Tolls-Rec	150.50	455.98	454.73	499.98	2,000.00
20-20-01-024-5020	Advertise Marketing-Rec	1,937.18	8,448.17	3,577.90	1,500.00	6,000.00
20-20-01-024-5022	Postage-Rec	0.00	0.00	0.00	124.98	500.00
20-20-01-024-5042	Comp/Building Plan	0.00	0.00	28,653.69	2,499.99	10,000.00
20-20-01-024-5061	Mobile E-Mail Rec	405.43	1,153.34	1,452.29	1,308.00	5,232.00
20-20-01-024-5140	Program Permit Fees	0.00	0.00	0.00	124.98	500.00
20-20-01-024-5318	Fundraising	0.00	0.00	50.00	0.00	0.00
20-20-01-024-6010	Supplies Office-Rec	733.06	1,444.82	69.16	212.49	850.00
20-20-20-024-5105	Grants-Returned	0.00	0.00	0.00	0.00	0.00
20-20-20-024-6321	Staff Appreciation	43.20	83.28	21.90	174.99	700.00
20-20-20-024-6322	Volunteer Appreciation	0.00	0.00	550.62	174.99	700.00
20-20-23-024-6321	Staff Appreciation	0.00	0.00	0.00	75.00	300.00
	TOTAL PROGRAM EXPENSES	3,428.99	17,793.85	48,902.86	22,820.10	91,281.00
	SURPLUS (DEFICIT)	(3,428.99)	(17,793.85)	(48,902.86)	(22,820.10)	(91,281.00)
025 Administrative						
PROGRAM EXPENSES						
20-20-10-025-4020	FICA-Rec Dept	1,557.39	4,440.78	2,636.42	5,516.25	22,065.00
20-20-10-025-4021	Medicare-Rec Dept	364.29	1,038.65	616.68	1,290.00	5,160.00
20-20-10-025-4024	IMRF-Rec Dept	1,977.70	5,866.65	3,433.05	7,090.23	28,361.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
025 Administrative						
20-20-10-025-4025	Health Insurance-Rec Staff	694.05	2,082.15	2,359.04	2,431.50	9,726.00
20-20-10-025-4100	Salaries-Administration	24,138.90	71,731.52	42,059.28	88,972.74	355,891.00
20-20-20-025-4020	FICA-Athletic Programs	120.29	319.48	246.27	786.48	3,146.00
20-20-20-025-4021	Medicare-Athletic Programs	28.14	74.71	57.59	183.75	735.00
20-20-20-025-4024	IMRF-Athletic Programs	0.00	0.00	0.00	0.00	0.00
20-20-21-025-4020	FICA-Athletic Camps	0.00	0.00	0.00	0.00	0.00
20-20-21-025-4021	Medicare-Athletic Camps	0.00	0.00	0.00	0.00	0.00
20-20-22-025-4020	FICA-Wellness Programs	0.00	0.00	0.00	6.00	24.00
20-20-22-025-4021	Medicare-Wellness Programs	0.00	0.00	0.00	1.23	5.00
20-20-23-025-4020	FICA-Rec Programs	0.00	0.00	0.00	9.24	37.00
20-20-23-025-4021	Medicare-Rec Programs	0.00	0.00	0.00	1.98	8.00
20-20-23-025-4024	IMRF-Baton Class	0.00	0.00	0.00	0.00	0.00
20-20-24-025-4020	FICA-Rec Camps	993.98	1,868.98	416.60	356.49	1,426.00
20-20-24-025-4021	Medicare-Rec Camps	232.46	437.14	97.42	83.25	333.00
20-20-24-025-4024	IMRF-Rec Camps	0.00	31.82	0.00	0.00	0.00
20-20-25-025-4020	FICA-Special Events	0.00	0.00	0.00	18.24	73.00
20-20-25-025-4021	Medicare-Special Events	0.00	0.00	0.00	4.23	17.00
20-20-28-025-4020	FICA-ETC	275.52	1,665.98	1,511.01	2,487.48	9,950.00
20-20-28-025-4021	Medicare-ETC	64.44	389.66	353.39	579.99	2,320.00
20-20-28-025-4024	IMRF-ETC	398.04	1,221.72	1,257.52	1,272.75	5,091.00
20-20-29-025-4020	FICA-Misc Programs	0.00	0.00	0.00	0.00	0.00
20-20-29-025-4021	Medicare-Misc Programs	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	30,845.20	91,169.24	55,044.27	111,091.83	444,368.00
	SURPLUS (DEFICIT)	(30,845.20)	(91,169.24)	(55,044.27)	(111,091.83)	(444,368.00)
100 Senior Programs						
PROGRAM REVENUES						
20-20-23-100-3500	Senior Programs	0.00	0.00	0.00	1,249.98	5,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	1,249.98	5,000.00
100 Senior Programs						
PROGRAM EXPENSES						
20-20-23-100-5126	Contractual-Senior Programs	0.00	0.00	0.00	499.98	2,000.00
20-20-23-100-6215	Supplies-Senior Programs	0.00	0.00	0.00	249.99	1,000.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	749.97	3,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	500.01	2,000.00
111 Senior Programs						
PROGRAM EXPENSES						
20-20-23-111-5126	Contractual-Senior Activitie	0.00	0.00	0.00	0.00	0.00
20-20-23-111-6215	Supplies-Senior Activities	0.00	0.00	93.04	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	93.04	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	(93.04)	0.00	0.00
200 Adult Programs						
PROGRAM REVENUES						
20-20-23-200-3500	Adult Programs	0.00	0.00	0.00	3,750.00	15,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	3,750.00	15,000.00
200 Adult Programs						
PROGRAM EXPENSES						
20-20-23-200-5126	Adult Programs	0.00	0.00	0.00	62.49	250.00
20-20-23-200-6215	Supplies-Adult Programs	0.00	0.00	0.00	62.49	250.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	124.98	500.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	3,625.02	14,500.00
201 Admission Tickets						
PROGRAM REVENUES						
20-20-25-201-3500	Admission Tickets	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	124.98	500.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
201 Admission Tickets					
PROGRAM EXPENSES					
20-20-25-201-6215 Supplies-Admission Tickets	0.00	0.00	0.00	118.74	475.00
TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	118.74	475.00
SURPLUS (DEFICIT)	0.00	0.00	0.00	6.24	25.00
210 Adult Softball					
PROGRAM REVENUES					
20-20-20-210-3500 Adult Softball	0.00	1,300.00	3,500.00	1,399.98	5,600.00
TOTAL PROGRAM REVENUES	0.00	1,300.00	3,500.00	1,399.98	5,600.00
210 Adult Softball					
PROGRAM EXPENSES					
20-20-20-210-4631 Salaries-Field Labor Adult S	0.00	0.00	30.00	24.99	100.00
20-20-20-210-4632 Salaries-Umpire Adult Softba	0.00	0.00	1,750.00	699.99	2,800.00
20-20-20-210-5225 Lights-Adult Softball	0.00	0.00	0.00	37.50	150.00
20-20-20-210-6215 Supplies-Adult Softball	0.00	634.12	300.53	150.00	600.00
TOTAL PROGRAM EXPENSES	0.00	634.12	2,080.53	912.48	3,650.00
SURPLUS (DEFICIT)	0.00	665.88	1,419.47	487.50	1,950.00
214 Adult Cup in Hand League					
PROGRAM REVENUES					
20-20-20-214-3500 Adult Cup in Hand League	0.00	0.00	0.00	0.00	0.00
TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
214 Adult Cup in Hand League					
PROGRAM EXPENSES					

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
214 Adult Cup in Hand League						
20-20-20-214-4630	Salaries-Site Super Adult Cu	0.00	0.00	0.00	0.00	0.00
20-20-20-214-5225	Lights-Adult Cup in Hand	0.00	0.00	0.00	0.00	0.00
20-20-20-214-6215	Supplies-Adult Cup in Hand	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
220 Adult Trips						
PROGRAM REVENUES						
20-20-22-220-3500	Adult Trips	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	124.98	500.00
220 Adult Trips						
PROGRAM EXPENSES						
20-20-22-220-5126	Contractual-Adult Trips	0.00	0.00	0.00	99.99	400.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	99.99	400.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	24.99	100.00
221 Adult Wellness						
PROGRAM REVENUES						
20-20-22-221-3500	Adult Wellness	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	124.98	500.00
221 Adult Wellness						
PROGRAM EXPENSES						
20-20-22-221-4100	Salaries-Adult Wellness	0.00	0.00	0.00	0.00	0.00
20-20-22-221-5126	Contractual-Adult Wellness	0.00	0.00	360.00	99.99	400.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
221 Adult Wellness						
20-20-22-221-6215	Supplies-Adult Wellness	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	360.00	99.99	400.00
	SURPLUS (DEFICIT)	0.00	0.00	(360.00)	24.99	100.00
222 Movies in the Park						
PROGRAM REVENUES						
20-20-25-222-3500	Movies in the Park	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
222 Movies in the Park						
PROGRAM EXPENSES						
20-20-25-222-5126	Salaries-Movies in the Park	0.00	0.00	0.00	0.00	0.00
20-20-25-222-6215	Supplies-Movies in the Park	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
224 Coon Creek Classic						
PROGRAM REVENUES						
20-20-25-224-3500	Coon Creek Classic	3,037.00	6,647.00	3,156.50	2,299.98	9,200.00
	TOTAL PROGRAM REVENUES	3,037.00	6,647.00	3,156.50	2,299.98	9,200.00
224 Coon Creek Classic						
PROGRAM EXPENSES						
20-20-25-224-4100	Salaries-Coon Creek Classic	0.00	0.00	0.00	75.00	300.00
20-20-25-224-5126	Contractual-C C Classic	0.00	0.00	804.03	499.98	2,000.00
20-20-25-224-6215	Supplies-Coon Creek Classic	0.00	0.00	9.99	975.00	3,900.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	0.00	814.02	1,549.98	6,200.00
	SURPLUS (DEFICIT)	3,037.00	6,647.00	2,342.48	750.00	3,000.00
225 Colour Me Lucky 5K						
PROGRAM REVENUES						
20-20-25-225-3500	Colour Me Lucky 5K	0.00	0.00	0.00	3,499.98	14,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	3,499.98	14,000.00
225 Colour Me Lucky 5K						
PROGRAM EXPENSES						
20-20-25-225-4100	Salaries-Colour Me Lucky	0.00	0.00	0.00	24.99	100.00
20-20-25-225-4300	Salaries-Colour Me Lucky	0.00	0.00	0.00	0.00	0.00
20-20-25-225-6215	Supplies-Colour Me Lucky	0.00	0.00	754.22	2,424.99	9,700.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	754.22	2,449.98	9,800.00
	SURPLUS (DEFICIT)	0.00	0.00	(754.22)	1,050.00	4,200.00
229 Music Under the Oaks						
PROGRAM REVENUES						
20-20-25-229-3500	Music Under the Oaks	465.00	965.00	250.00	324.99	1,300.00
	TOTAL PROGRAM REVENUES	465.00	965.00	250.00	324.99	1,300.00
229 Music Under the Oaks						
PROGRAM EXPENSES						
20-20-25-229-4100	Salaries-Music Under the Oak	0.00	0.00	0.00	0.00	0.00
20-20-25-229-4601	Salaries-Music Under the Oak	0.00	0.00	0.00	0.00	0.00
20-20-25-229-6215	Supplies-Music Under The Oak	1,400.00	3,075.00	2,983.24	474.99	1,900.00
	TOTAL PROGRAM EXPENSES	1,400.00	3,075.00	2,983.24	474.99	1,900.00
	SURPLUS (DEFICIT)	(935.00)	(2,110.00)	(2,733.24)	(150.00)	(600.00)

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
230 Fall Race						
PROGRAM REVENUES						
20-20-25-230-3500	Fall Race	0.00	0.00	0.00	1,749.99	7,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	1,749.99	7,000.00
230 Fall Race						
PROGRAM EXPENSES						
20-20-25-230-4100	Salaries-Fall Race	0.00	0.00	0.00	0.00	0.00
20-20-25-230-6215	Supplies-Fall Race	0.00	0.00	0.00	1,249.98	5,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	1,249.98	5,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	500.01	2,000.00
232 Adult Workshops						
PROGRAM REVENUES						
20-20-22-232-3500	Adult Workshops	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	124.98	500.00
232 Adult Workshops						
PROGRAM EXPENSES						
20-20-22-232-5126	Contractual-Adult Workshops	0.00	0.00	0.00	99.99	400.00
20-20-22-232-6215	Supplies-Adult Workshops	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	99.99	400.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	24.99	100.00
233 Language in Action						
PROGRAM REVENUES						
20-20-22-233-3500	Language in Action-Adult	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
233 Language in Action						
PROGRAM EXPENSES						
20-20-22-233-5126	Contractual-Language in Acti	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
234 Haunted Trail						
PROGRAM REVENUES						
20-20-25-234-3500	Haunted Trail	0.00	0.00	0.00	1,875.00	7,500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	1,875.00	7,500.00
234 Haunted Trail						
PROGRAM EXPENSES						
20-20-25-234-4100	Salaries-Haunted Trail	0.00	0.00	0.00	137.49	550.00
20-20-25-234-5126	Contractual-Haunted Trail	0.00	0.00	0.00	0.00	0.00
20-20-25-234-6215	Supplies-Haunted Trail	0.00	0.00	0.00	375.00	1,500.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	512.49	2,050.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	1,362.51	5,450.00
300 Youth Programs						
PROGRAM REVENUES						
20-20-23-300-3500	Youth Programs	0.00	0.00	0.00	2,499.99	10,000.00
20-20-25-300-3500	Special Event Programs	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	2,624.97	10,500.00
300 Youth Programs						
PROGRAM EXPENSES						

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
20-20-23-300-5126	Contractual-Youth Programs	0.00	0.00	0.00	62.49	250.00
20-20-23-300-6215	Supplies-Youth Progams	0.00	0.00	0.00	62.49	250.00
20-20-25-300-5126	Contractual-Special Event Pr	0.00	0.00	0.00	62.49	250.00
20-20-25-300-6215	Supplies-Special Event Progr	0.00	0.00	0.00	62.49	250.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	249.96	1,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	2,375.01	9,500.00
301 ETC						
PROGRAM REVENUES						
20-20-28-301-3000	Misc Income ETC	0.00	0.00	0.00	0.00	0.00
20-20-28-301-3307	Registration Fee ETC	7,110.00	10,208.50	1,930.00	3,750.00	15,000.00
20-20-28-301-3500	ETC	0.00	44,736.10	36,645.60	101,499.99	406,000.00
	TOTAL PROGRAM REVENUES	7,110.00	54,944.60	38,575.60	105,249.99	421,000.00
301 ETC						
PROGRAM EXPENSES						
20-20-28-301-4025	Health Insurance-ETC	477.02	1,431.06	2,100.77	1,440.24	5,761.00
20-20-28-301-4100	Salaries-ETC	4,872.00	28,155.34	25,488.29	39,999.99	160,000.00
20-20-28-301-5000	Misc Expense-ETC	0.00	0.00	0.00	0.00	0.00
20-20-28-301-5001	Internet-Comcast	159.61	489.63	277.83	354.00	1,416.00
20-20-28-301-5002	Software	0.00	3,933.44	3,746.15	2,783.25	11,133.00
20-20-28-301-5013	Tech Support-ETC	745.80	1,703.00	1,067.33	1,500.00	6,000.00
20-20-28-301-5019	Staff Training-ETC	45.00	225.00	0.00	99.99	400.00
20-20-28-301-5020	Advertise Marketing-ETC	0.00	0.00	0.00	249.99	1,000.00
20-20-28-301-6010	Supplies-Office ETC	0.00	0.00	0.00	249.99	1,000.00
20-20-28-301-6050	Furnishings-ETC	0.00	0.00	0.00	49.98	200.00
20-20-28-301-6215	Supplies-ETC	0.00	67.82	33.92	750.00	3,000.00
20-20-28-301-6321	Staff Appreciation-ETC	0.00	0.00	87.56	124.98	500.00
20-20-28-301-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	21,249.99	85,000.00
	TOTAL PROGRAM EXPENSES	6,299.43	36,005.29	32,801.85	68,852.40	275,410.00
	SURPLUS (DEFICIT)	810.57	18,939.31	5,773.75	36,397.59	145,590.00

315 Adventure Days

PROGRAM REVENUES

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
20-20-24-315-3500	School's Out Adventure	0.00	0.00	0.00	2,499.99	10,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	2,499.99	10,000.00
315 Adventure Days						
PROGRAM EXPENSES						
20-20-24-315-4612	Salaries-School's Out Advent	0.00	0.00	0.00	0.00	0.00
20-20-24-315-4630	Salaries-School's Out Advent	0.00	0.00	0.00	750.00	3,000.00
20-20-24-315-5126	Contractual-School's Out Adv	0.00	0.00	0.00	750.00	3,000.00
20-20-24-315-6215	Supplies-School's Out Advent	0.00	0.00	0.00	249.99	1,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	1,749.99	7,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	750.00	3,000.00
316 Language in Action						
PROGRAM REVENUES						
20-20-23-316-3500	Language in Action Youth	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
316 Language in Action						
PROGRAM EXPENSES						
20-20-23-316-5126	Contractual-Language in Acti	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
317 Baton						
PROGRAM REVENUES						
20-20-23-317-3500	Baton	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
317 Baton					
PROGRAM EXPENSES					
20-20-23-317-4100 Salaries Baton	0.00	0.00	0.00	0.00	0.00
20-20-23-317-6215 Supplies Baton	0.00	0.00	0.00	0.00	0.00
TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
318 Ice Skating Classes					
PROGRAM REVENUES					
20-20-23-318-3500 Ice Skating Classes	0.00	0.00	0.00	0.00	0.00
TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
318 Ice Skating Classes					
PROGRAM EXPENSES					
20-20-23-318-5126 Contractual-Ice Skating Clas	0.00	0.00	0.00	0.00	0.00
TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
322 Summer Camp					
PROGRAM REVENUES					
20-20-24-322-3500 Summer Fun Camp	27,550.00	54,147.50	43,282.00	15,000.00	60,000.00
TOTAL PROGRAM REVENUES	27,550.00	54,147.50	43,282.00	15,000.00	60,000.00
322 Summer Camp					
PROGRAM EXPENSES					
20-20-24-322-4475 Salaries-Summer Fun Camp	15,918.55	29,588.88	6,719.21	4,999.98	20,000.00
20-20-24-322-5126 Contractual-Summer Fun Camp	2,697.90	3,397.90	4,220.59	2,862.48	11,450.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
322 Summer Camp						
20-20-24-322-6215	Supplies-Summer Fun Camp	754.92	1,951.36	1,617.14	750.00	3,000.00
	TOTAL PROGRAM EXPENSES	19,371.37	34,938.14	12,556.94	8,612.46	34,450.00
	SURPLUS (DEFICIT)	8,178.63	19,209.36	30,725.06	6,387.54	25,550.00
323 Trunk N Treat						
PROGRAM REVENUES						
20-20-25-323-3500	Trunk N Treat	0.00	0.00	0.00	499.98	2,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	499.98	2,000.00
323 Trunk N Treat						
PROGRAM EXPENSES						
20-20-25-323-4100	Salaries-Trunk N Treat	0.00	0.00	0.00	34.98	140.00
20-20-25-323-5126	Contractual-Trunk N Treat	0.00	0.00	0.00	300.00	1,200.00
20-20-25-323-6215	Supplies-Trunk N Treat	0.00	0.00	0.00	225.00	900.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	559.98	2,240.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	(60.00)	(240.00)
325 Tetra Brazil Camp						
PROGRAM REVENUES						
20-20-20-325-3500	Tetra Brazil Camp	0.00	0.00	0.00	300.00	1,200.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	300.00	1,200.00
326 Daddy Daughter Dance						
PROGRAM REVENUES						
20-20-25-326-3500	Daddy Daughter Dance	0.00	160.00	0.00	274.98	1,100.00
	TOTAL PROGRAM REVENUES	0.00	160.00	0.00	274.98	1,100.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
326 Daddy Daughter Dance						
PROGRAM EXPENSES						
20-20-25-326-5126	Contractual-Daddy Daughter	0.00	0.00	0.00	75.00	300.00
20-20-25-326-6215	Supplies-Daddy Daughter Danc	0.00	266.47	0.00	150.00	600.00
	TOTAL PROGRAM EXPENSES	0.00	266.47	0.00	225.00	900.00
	SURPLUS (DEFICIT)	0.00	(106.47)	0.00	49.98	200.00
328 Bunny Visits						
PROGRAM REVENUES						
20-20-25-328-3500	Bunny Visits	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
328 Bunny Visits						
PROGRAM EXPENSES						
20-20-25-328-4100	Salaries-Bunny Visits	0.00	0.00	0.00	0.00	0.00
20-20-25-328-6215	Supplies-Bunny Visits	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
330 Dance Programs						
PROGRAM REVENUES						
20-20-23-330-3500	Dance Programs	430.00	1,180.00	3,227.00	3,750.00	15,000.00
	TOTAL PROGRAM REVENUES	430.00	1,180.00	3,227.00	3,750.00	15,000.00
330 Dance Programs						
PROGRAM EXPENSES						
20-20-23-330-4100	Salaries-Dance Program	0.00	0.00	0.00	18.00	72.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
330 Dance Programs						
20-20-23-330-5126	Contractual-Dance Programs	0.00	0.00	1,495.20	2,625.00	10,500.00
20-20-23-330-6215	Supplies-Dance Programs	0.00	0.00	0.00	24.99	100.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	1,495.20	2,667.99	10,672.00
	SURPLUS (DEFICIT)	430.00	1,180.00	1,731.80	1,082.01	4,328.00
331 Karate						
PROGRAM REVENUES						
20-20-23-331-3500	Karate	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
331 Karate						
PROGRAM EXPENSES						
20-20-23-331-5126	Contractual-Karate	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
332 Egg Hunt						
PROGRAM REVENUES						
20-20-25-332-3500	Egg Hunt	0.00	0.00	0.00	187.50	750.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	187.50	750.00
332 Egg Hunt						
PROGRAM EXPENSES						
20-20-25-332-4100	Salaries-Egg Hunt	0.00	0.00	0.00	0.00	0.00
20-20-25-332-6215	Supplies-Egg Hunt	0.00	277.31	62.54	99.99	400.00
	TOTAL PROGRAM EXPENSES	0.00	277.31	62.54	99.99	400.00
	SURPLUS (DEFICIT)	0.00	(277.31)	(62.54)	87.51	350.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
333 Horseback Riding						
PROGRAM REVENUES						
20-20-23-333-3500	Horseback Riding	0.00	0.00	300.00	499.98	2,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	300.00	499.98	2,000.00
333 Horseback Riding						
PROGRAM EXPENSES						
20-20-23-333-5126	Contractual-Horseback Ride	0.00	0.00	1,800.00	399.99	1,600.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	1,800.00	399.99	1,600.00
	SURPLUS (DEFICIT)	0.00	0.00	(1,500.00)	99.99	400.00
334 Pancake Breakfast						
PROGRAM REVENUES						
20-20-25-334-3500	Pancake Breakfast	0.00	0.00	0.00	99.99	400.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	99.99	400.00
334 Pancake Breakfast						
PROGRAM EXPENSES						
20-20-25-334-5126	Contractual-Pancake Breakfas	0.00	0.00	0.00	99.99	400.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	99.99	400.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
336 Art Programs						
PROGRAM REVENUES						
20-20-23-336-3500	Art Programs	0.00	0.00	0.00	949.98	3,800.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	949.98	3,800.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
336 Art Programs						
PROGRAM EXPENSES						
20-20-23-336-4100	Salaries-Art Programs	0.00	0.00	0.00	0.00	0.00
20-20-23-336-5126	Contractual-Art Programs	0.00	0.00	0.00	600.00	2,400.00
20-20-23-336-6215	Supplies-Art Programs	0.00	0.00	0.00	75.00	300.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	675.00	2,700.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	274.98	1,100.00
339 Santa Phone Calls						
PROGRAM REVENUES						
20-20-25-339-3500	Santa Phone Calls	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
339 Santa Phone Calls						
PROGRAM EXPENSES						
20-20-25-339-6215	Supplies-Santa Phone Calls	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
341 Private Lessons						
PROGRAM REVENUES						
20-20-23-341-3500	Private Lessons	0.00	59.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	59.00	0.00	0.00	0.00
341 Private Lessons						
PROGRAM EXPENSES						
20-20-23-341-5126	Contractual-Private Lessons	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
341	Private Lessons					
20-20-23-341-6215	Supplies-Private Lessons	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	59.00	0.00	0.00	0.00
342	Candy Cane Hunt					
PROGRAM REVENUES						
20-20-25-342-3500	Candy Cane Hunt	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
342	Candy Cane Hunt					
PROGRAM EXPENSES						
20-20-25-342-6215	Supplies-Candy Cane Hunt	0.00	0.00	0.00	12.48	50.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	12.48	50.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	(12.48)	(50.00)
343	Winter Fun Night					
PROGRAM REVENUES						
20-20-25-343-3500	Winter Fun Night	0.00	0.00	0.00	49.98	200.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	49.98	200.00
343	Winter Fun Night					
PROGRAM EXPENSES						
20-20-25-343-4100	Salaries-Winter Fun Night	0.00	0.00	0.00	24.99	100.00
20-20-25-343-6215	Supplies-Winter Fun Night	0.00	0.00	0.00	24.99	100.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	49.98	200.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
344 Parents Night Out						
PROGRAM REVENUES						
20-20-25-344-3500	Parents Night Out	0.00	0.00	0.00	324.99	1,300.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	324.99	1,300.00
344 Parents Night Out						
PROGRAM EXPENSES						
20-20-25-344-4100	Salaries-Parents Night Out	0.00	0.00	0.00	0.00	0.00
20-20-25-344-6215	Supplies-Parents Night Out	0.00	0.00	0.00	259.98	1,040.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	259.98	1,040.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	65.01	260.00
345 Holiday Camps						
PROGRAM REVENUES						
20-20-24-345-3500	Holiday Camps	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
345 Salaries-Holiday Camps						
PROGRAM EXPENSES						
20-20-24-345-6215	Supplies-Holiday Camps	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
346 Matchbox Races						
PROGRAM REVENUES						
20-20-25-346-3500	Matchbox Races	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
346 Matchbox Races						
PROGRAM EXPENSES						
20-20-25-346-6215	Supplies-Matchbox Races	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
347 Tree Lighting						
PROGRAM REVENUES						
20-20-25-347-3500	Tree Lighting	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
347 Tree Lighting						
PROGRAM EXPENSES						
20-20-25-347-6215	Supplies-Tree Lighting	0.00	0.00	0.00	37.50	150.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	37.50	150.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	(37.50)	(150.00)
348 Mom & Son Bowling						
PROGRAM REVENUES						
20-20-25-348-3500	Mom & Son Bowling	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
348 Mom & Son Bowling						
PROGRAM EXPENSES						
20-20-25-348-5126	Contractual-Mom & Son Bowlin	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
349 Youth Bowling						
PROGRAM REVENUES						
20-20-25-349-3500	Youth Bowling	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
349 Youth Bowling						
PROGRAM EXPENSES						
20-20-25-349-5126	Contractual-Youth Bowling	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
350 Cookie Decorating						
PROGRAM REVENUES						
20-20-25-350-3500	Cookie Decorating	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
350 Cookie Decorating						
PROGRAM EXPENSES						
20-20-25-350-5126	Contractual-Cookie Decoratin	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
351 Sip & Shop						
PROGRAM REVENUES						
20-20-25-351-3500	Sip & Shop	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
351 Sip & Shop						
PROGRAM EXPENSES						
20-20-25-351-6215	Supplies-Sip & Shop	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
352 Parent & Child Music Class						
PROGRAM REVENUES						
20-20-23-352-3500	Parent & Child Music Class	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	124.98	500.00
352 Parent & Child Music Class						
PROGRAM EXPENSES						
20-20-23-352-5126	Contractual-Parent & Child M	0.00	0.00	0.00	99.99	400.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	99.99	400.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	24.99	100.00
353 Mommy & Me						
PROGRAM REVENUES						
20-20-25-353-3500	Mommy & Me	0.00	0.00	0.00	75.00	300.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	75.00	300.00
353 Mommy & Me						
PROGRAM EXPENSES						
20-20-25-353-5126	Contractual-Mommy & Me	0.00	0.00	0.00	60.00	240.00
20-20-25-353-6215	Supplies-Mommy & Me	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	60.00	240.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	15.00	60.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
354	Stocking Delivery					
PROGRAM REVENUES						
20-20-25-354-3500	Stocking Delivery	0.00	0.00	0.00	249.99	1,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	249.99	1,000.00
354	Stocking Delivery					
PROGRAM EXPENSES						
20-20-25-354-6215	Supplies-Stocking Delivery	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	124.98	500.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	125.01	500.00
355	Gymnastics					
PROGRAM REVENUES						
20-20-23-355-3500	Gymnastics	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
355	Gymnastics					
PROGRAM EXPENSES						
20-20-23-355-5126	Contractual Gymnastics	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
356	Cooking Class					
PROGRAM REVENUES						
20-20-23-356-3500	Cooking Class	0.00	0.00	0.00	375.00	1,500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	375.00	1,500.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
356 Cooking Class						
PROGRAM EXPENSES						
20-20-23-356-5126	Contractual Cooking Class	0.00	0.00	0.00	262.50	1,050.00
20-20-23-356-6215	Supplies Cooking Class	0.00	0.00	0.00	2.49	10.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	264.99	1,060.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	110.01	440.00
357 Safe Sitter Class						
PROGRAM REVENUES						
20-20-23-357-3500	Safe Sitter Class	0.00	0.00	0.00	399.99	1,600.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	399.99	1,600.00
357 Safe Sitter Class						
PROGRAM EXPENSES						
20-20-23-357-4100	Salaries-Safe Sitter Class	0.00	0.00	0.00	124.98	500.00
20-20-23-357-6215	Supplies-Safe Sitter Class	0.00	0.00	0.00	75.00	300.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	199.98	800.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	200.01	800.00
358 Farm Classes						
PROGRAM REVENUES						
20-20-23-358-3500	Farm Classes	0.00	0.00	314.00	375.00	1,500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	314.00	375.00	1,500.00
358 Farm Class						
PROGRAM EXPENSES						
20-20-23-358-5126	Contractual Farm Classes	0.00	0.00	420.00	262.50	1,050.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	0.00	420.00	262.50	1,050.00
	SURPLUS (DEFICIT)	0.00	0.00	(106.00)	112.50	450.00
360 National Night Out						
PROGRAM REVENUES						
20-20-25-360-3500	National Night Out	0.00	(482.13)	0.00	150.00	600.00
	TOTAL PROGRAM REVENUES	0.00	(482.13)	0.00	150.00	600.00
360 National Night Out						
PROGRAM EXPENSES						
20-20-25-360-6215	Supplies-National Night Out	0.00	0.00	925.49	487.50	1,950.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	925.49	487.50	1,950.00
	SURPLUS (DEFICIT)	0.00	(482.13)	(925.49)	(337.50)	(1,350.00)
361 Little Medical School						
PROGRAM REVENUES						
20-20-23-361-3500	Little Medical School	0.00	0.00	0.00	124.98	500.00
20-20-25-361-3500	Seyller Park Grand Opening	0.00	0.00	0.00	3,249.99	13,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	3,374.97	13,500.00
361 Little Medical School						
PROGRAM EXPENSES						
20-20-23-361-5126	Contractual Little Medical S	0.00	0.00	0.00	99.99	400.00
20-20-23-361-6215	Supplies Little Medical Scho	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	99.99	400.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	3,274.98	13,100.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
362 Rackow Park Grand Opening						
PROGRAM REVENUES						
20-20-25-362-3500	Rackow Park Grand Opening	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
363 Rosemary Kesse Days						
PROGRAM REVENUES						
20-20-25-363-3500	Rosemary Kesse Day	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
363 Rosemary Kesse Day						
PROGRAM EXPENSES						
20-20-25-363-5126	Contractual-Rosemary Kesse D	250.00	250.00	0.00	62.49	250.00
20-20-25-363-6215	Supplies-Rosemary Kesse Days	0.00	0.00	0.00	62.49	250.00
	TOTAL PROGRAM EXPENSES	250.00	250.00	0.00	124.98	500.00
	SURPLUS (DEFICIT)	(250.00)	(250.00)	0.00	(124.98)	(500.00)
364 Seyller Park Grand Opening						
PROGRAM EXPENSES						
20-20-25-364-5126	Contractual-Seyller Pk Grand	0.00	0.00	0.00	499.98	2,000.00
20-20-25-364-6215	Supplies-Rosemary Kesse Days	0.00	0.00	0.00	750.00	3,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	1,249.98	5,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	(1,249.98)	(5,000.00)
400 Teen Programs						
PROGRAM REVENUES						
20-20-23-400-3500	Teen Programs	0.00	0.00	0.00	2,499.99	10,000.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	2,499.99	10,000.00
400 Teen Programs						
PROGRAM EXPENSES						
20-20-23-400-4100	Salaries-Teen Programs	0.00	0.00	0.00	0.00	0.00
20-20-23-400-5126	Contractual-Teen Programs	0.00	0.00	0.00	387.48	1,550.00
20-20-23-400-6215	Supplies-Teen Programs	0.00	0.00	0.00	12.48	50.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	399.96	1,600.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	2,100.03	8,400.00
704 Gary Wright Gym						
PROGRAM REVENUES						
20-20-29-704-3320	Rental-Gary Wright Gym	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
704 Gary D. Wright Gym						
PROGRAM EXPENSES						
20-20-29-704-4630	Salaries-Site Super Rentals	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
800 T-Ball						
PROGRAM REVENUES						
20-20-20-800-3500	T-Ball	0.00	10,798.00	10,852.00	6,000.00	24,000.00
	TOTAL PROGRAM REVENUES	0.00	10,798.00	10,852.00	6,000.00	24,000.00
800 T-Ball						
PROGRAM EXPENSES						

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
20-20-20-800-4630	Salaries-Site Super T-Ball	0.00	0.00	0.00	12.48	50.00
20-20-20-800-4631	Salaries-Field Labor T-Ball	0.00	0.00	0.00	0.00	0.00
20-20-20-800-6215	Supplies-T-Ball	13,529.18	13,529.18	5,524.80	1,500.00	6,000.00
20-20-20-800-6216	Supplies-KC Tickets	0.00	0.00	7,210.00	2,224.98	8,900.00
	TOTAL PROGRAM EXPENSES	13,529.18	13,529.18	12,734.80	3,737.46	14,950.00
	SURPLUS (DEFICIT)	(13,529.18)	(2,731.18)	(1,882.80)	2,262.54	9,050.00
811 Spring Soccer						
PROGRAM REVENUES						
20-20-20-811-3500	Spring Soccer	0.00	387.00	180.00	13,749.99	55,000.00
	TOTAL PROGRAM REVENUES	0.00	387.00	180.00	13,749.99	55,000.00
811 Spring Soccer						
PROGRAM EXPENSES						
20-20-20-811-4612	Salaries-Referee Spring Socc	27.00	1,840.00	3,598.00	937.50	3,750.00
20-20-20-811-4630	Salaries-Site Sup Spring Soc	0.00	35.00	176.25	37.50	150.00
20-20-20-811-4631	Salaries-Field Labor Spring	0.00	0.00	60.00	24.99	100.00
20-20-20-811-6215	Supplies-Spring Soccer	0.00	4,164.92	2,953.85	2,499.99	10,000.00
	TOTAL PROGRAM EXPENSES	27.00	6,039.92	6,788.10	3,499.98	14,000.00
	SURPLUS (DEFICIT)	(27.00)	(5,652.92)	(6,608.10)	10,250.01	41,000.00
812 Fall Soccer						
PROGRAM REVENUES						
20-20-20-812-3500	Fall Soccer	21,022.00	39,018.00	37,267.50	12,249.99	49,000.00
	TOTAL PROGRAM REVENUES	21,022.00	39,018.00	37,267.50	12,249.99	49,000.00
812 Fall Soccer						
PROGRAM EXPENSES						
20-20-20-812-4612	Salaries-Referee Fall Soccer	0.00	0.00	0.00	649.98	2,600.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
812 Fall Soccer						
20-20-20-812-4630	Salaries-Site Sup Fall Socce	0.00	0.00	0.00	0.00	0.00
20-20-20-812-4631	Salaries-Field Labor Fall So	0.00	0.00	0.00	24.99	100.00
20-20-20-812-6215	Supplies-Fall Soccer	0.00	0.00	68.83	1,149.99	4,600.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	68.83	1,824.96	7,300.00
	SURPLUS (DEFICIT)	21,022.00	39,018.00	37,198.67	10,425.03	41,700.00
813 Junior Whips						
PROGRAM REVENUES						
20-20-20-813-3500	Jr. Whips	868.00	868.00	0.00	16,624.98	66,500.00
	TOTAL PROGRAM REVENUES	868.00	868.00	0.00	16,624.98	66,500.00
813 Junior Whips						
PROGRAM EXPENSES						
20-20-20-813-4612	Salaries-Referee Jr. Whips	0.00	0.00	0.00	4,249.98	17,000.00
20-20-20-813-4630	Salaries-Site Super Jr. Whip	0.00	0.00	0.00	124.98	500.00
20-20-20-813-5126	Contractual Fees-Jr. Whips	0.00	0.00	0.00	1,999.98	8,000.00
20-20-20-813-5226	Rental Fees-Jr. Whips	0.00	0.00	0.00	624.99	2,500.00
20-20-20-813-6215	Supplies-Jr. Whips	0.00	0.00	0.00	3,999.99	16,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	10,999.92	44,000.00
	SURPLUS (DEFICIT)	868.00	868.00	0.00	5,625.06	22,500.00
815 Basketball						
PROGRAM REVENUES						
20-20-20-815-3500	Basketball	0.00	5.00	(100.00)	16,624.98	66,500.00
	TOTAL PROGRAM REVENUES	0.00	5.00	(100.00)	16,624.98	66,500.00
815 Basketball						
PROGRAM EXPENSES						

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
20-20-20-815-4612	Salaries-Referee Basketball	0.00	0.00	(765.00)	1,500.00	6,000.00
20-20-20-815-4630	Salaries-Site Super Basketba	0.00	0.00	(326.01)	437.49	1,750.00
20-20-20-815-6215	Supplies-Basketball	0.00	0.00	1,812.45	1,500.00	6,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	721.44	3,437.49	13,750.00
	SURPLUS (DEFICIT)	0.00	5.00	(821.44)	13,187.49	52,750.00
816 Summer Basketball						
PROGRAM REVENUES						
20-20-20-816-3500	Summer Basketball	225.00	6,096.00	5,770.00	1,500.00	6,000.00
	TOTAL PROGRAM REVENUES	225.00	6,096.00	5,770.00	1,500.00	6,000.00
816 Summer Basketball						
PROGRAM EXPENSES						
20-20-20-816-4612	Salaries-Summer Ref Basketba	831.00	951.00	765.00	624.99	2,500.00
20-20-20-816-4630	Salaries-Summer Site Basketb	882.25	927.25	434.51	249.99	1,000.00
20-20-20-816-6215	Supplies-Summer Basketball	2,066.99	2,066.99	0.00	150.00	600.00
	TOTAL PROGRAM EXPENSES	3,780.24	3,945.24	1,199.51	1,024.98	4,100.00
	SURPLUS (DEFICIT)	(3,555.24)	2,150.76	4,570.49	475.02	1,900.00
818 Spring Flag Football Cheer						
PROGRAM REVENUES						
20-20-20-818-3500	Spring Flag Football Cheer	(645.00)	(56.00)	2,038.00	1,425.00	5,700.00
	TOTAL PROGRAM REVENUES	(645.00)	(56.00)	2,038.00	1,425.00	5,700.00
818 Supplies-Spring Flag FB Cheer						
PROGRAM EXPENSES						
20-20-20-818-5226	Rental Fee-Spring Flag F Che	0.00	0.00	0.00	0.00	0.00
20-20-20-818-6215	Supplies-Flag Football Cheer	0.00	866.15	0.00	600.00	2,400.00
	TOTAL PROGRAM EXPENSES	0.00	866.15	0.00	600.00	2,400.00
	SURPLUS (DEFICIT)	(645.00)	(922.15)	2,038.00	825.00	3,300.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
819 Spring Flag Football						
PROGRAM REVENUES						
20-20-20-819-3500	Spring Flag Football	(5,230.00)	401.00	10,981.50	3,499.98	14,000.00
	TOTAL PROGRAM REVENUES	(5,230.00)	401.00	10,981.50	3,499.98	14,000.00
819 Spring Flag Football						
PROGRAM EXPENSES						
20-20-20-819-4612	Salaries-Referee Flag Footba	200.00	2,070.00	0.00	825.00	3,300.00
20-20-20-819-4630	Salaries-Site Super Flag Foo	0.00	0.00	0.00	0.00	0.00
20-20-20-819-4631	Salaries-Field Labor Flag Fo	0.00	10.00	0.00	24.99	100.00
20-20-20-819-6215	Supplies-Flag Football	0.00	848.27	41.85	1,699.98	6,800.00
	TOTAL PROGRAM EXPENSES	200.00	2,928.27	41.85	2,549.97	10,200.00
	SURPLUS (DEFICIT)	(5,430.00)	(2,527.27)	10,939.65	950.01	3,800.00
820 Volleyball						
PROGRAM REVENUES						
20-20-20-820-3500	Volleyball	0.00	41.83	0.00	3,124.98	12,500.00
	TOTAL PROGRAM REVENUES	0.00	41.83	0.00	3,124.98	12,500.00
820 Volleyball						
PROGRAM EXPENSES						
20-20-20-820-4612	Salaries-Referee Volleyball	0.00	0.00	0.00	249.99	1,000.00
20-20-20-820-4630	Salaries-Site Super Volleyba	0.00	0.00	0.00	187.50	750.00
20-20-20-820-6215	Supplies-Volleyball	0.00	293.04	3.92	699.99	2,800.00
	TOTAL PROGRAM EXPENSES	0.00	293.04	3.92	1,137.48	4,550.00
	SURPLUS (DEFICIT)	0.00	(251.21)	(3.92)	1,987.50	7,950.00
821 Fall Flag Football Cheer						
PROGRAM REVENUES						

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
20-20-20-821-3500	Fall Flag Football Cheer	1,335.00	1,335.00	0.00	750.00	3,000.00
	TOTAL PROGRAM REVENUES	1,335.00	1,335.00	0.00	750.00	3,000.00
821	Fall Flag Football Cheer					
PROGRAM EXPENSES						
20-20-20-821-5226	Rental Fees-Fall Flag FB Che	0.00	0.00	0.00	24.99	100.00
20-20-20-821-6215	Supplies-Fall Flag FB Cheer	0.00	0.00	0.00	375.00	1,500.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	399.99	1,600.00
	SURPLUS (DEFICIT)	1,335.00	1,335.00	0.00	350.01	1,400.00
822	Fall Flag Football					
PROGRAM REVENUES						
20-20-20-822-3500	Fall Flag Football	16,345.00	17,170.00	0.00	3,499.98	14,000.00
	TOTAL PROGRAM REVENUES	16,345.00	17,170.00	0.00	3,499.98	14,000.00
822	Fall Flag Football					
PROGRAM EXPENSES						
20-20-20-822-4612	Salaries-Referee Flag Footba	0.00	0.00	0.00	886.23	3,545.00
20-20-20-822-4630	Salaries-Site Sup Fall Flag	0.00	0.00	0.00	24.99	100.00
20-20-20-822-4631	Salaries-Field Fall Flag FB	0.00	0.00	0.00	24.99	100.00
20-20-20-822-6215	Supplies-Fall Flag Football	0.00	0.00	0.00	1,050.00	4,200.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	1,986.21	7,945.00
	SURPLUS (DEFICIT)	16,345.00	17,170.00	0.00	1,513.77	6,055.00
823	Basketball Cheer					
PROGRAM REVENUES						
20-20-20-823-3500	Basketball Cheer	0.00	0.00	0.00	499.98	2,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	499.98	2,000.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
823	Basketball Cheer					
PROGRAM EXPENSES						
20-20-20-823-6215	Supplies-Basketball Cheer	0.00	0.00	0.00	249.99	1,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	249.99	1,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	249.99	1,000.00
853	Summer Athletic Camps					
PROGRAM REVENUES						
20-20-21-853-3500	Summer Athletic Camps	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
853	Summer Athletic Camps					
PROGRAM EXPENSES						
20-20-21-853-4630	Salaries-Site Sup Sum Ath Ca	0.00	0.00	0.00	0.00	0.00
20-20-21-853-5126	Contractual-Summer Athletic	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
025 Administrative						
PROGRAM EXPENSES						
20-50-50-025-4020	FICA-Buildings	0.00	0.00	0.00	0.00	0.00
20-50-50-025-4021	Medicare-Buildings	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
701 Administrative Building						
PROGRAM EXPENSES						
20-50-50-701-5126	Custodian-Rec at 182	166.66	499.98	499.98	499.98	2,000.00
	TOTAL PROGRAM EXPENSES	166.66	499.98	499.98	499.98	2,000.00
	SURPLUS (DEFICIT)	(166.66)	(499.98)	(499.98)	(499.98)	(2,000.00)
704 Gary D. Wright Gym						
PROGRAM EXPENSES						
20-50-50-704-6110	Supplies-Janitorial GDW	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
025 Administrative						
PROGRAM EXPENSES						
20-60-18-025-4020	FICA-Daycare	3,395.88	9,986.74	5,670.41	9,300.00	37,200.00
20-60-18-025-4021	Medicare-Daycare	794.17	2,335.53	1,326.22	2,175.00	8,700.00
20-60-18-025-4024	IMRF-Daycare	3,622.80	11,695.74	6,665.58	12,499.98	50,000.00
20-60-24-025-4020	FICA-Counselor's In Train	0.00	0.00	3.37	0.00	0.00
20-60-24-025-4021	Medicare-Counselor's in Trai	0.00	0.00	0.78	0.00	0.00
20-60-26-025-4020	FICA-Preschool	193.45	920.75	1,112.91	930.00	3,720.00
20-60-26-025-4021	Medicare-Preschool	45.23	215.30	260.27	217.50	870.00
20-60-26-025-4024	IMRF-Preschool	235.07	1,023.95	1,349.36	1,249.98	5,000.00
20-60-27-025-4020	FICA-Youth Education Camps	0.00	0.00	0.00	0.00	0.00
20-60-27-025-4021	Medicare-Youth Education Cam	0.00	0.00	0.00	0.00	0.00
20-60-27-025-4024	IMRF-Youth Education Camps	0.00	0.00	0.00	0.00	0.00
20-60-50-025-4020	FICA-LPP Building	0.00	0.00	0.00	0.00	0.00
20-60-50-025-4021	Medicare-LPP Building	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	8,286.60	26,178.01	16,388.90	26,372.46	105,490.00
	SURPLUS (DEFICIT)	(8,286.60)	(26,178.01)	(16,388.90)	(26,372.46)	(105,490.00)
401 Counsler In Training						
PROGRAM REVENUES						
20-60-24-401-3500	Counselor's In Training	0.00	150.00	1,393.00	375.00	1,500.00
	TOTAL PROGRAM REVENUES	0.00	150.00	1,393.00	375.00	1,500.00
401 Counsler In Training						
PROGRAM EXPENSES						
20-60-24-401-4612	Salaries-Counselor's In Trai	0.00	0.00	54.25	0.00	0.00
20-60-24-401-4630	Salaries-Counselor In Traini	0.00	0.00	0.00	0.00	0.00
20-60-24-401-5126	Contractual-Counselor's In T	0.00	0.00	0.00	124.98	500.00
20-60-24-401-6215	Supplies-Counselor's In Trai	0.00	0.00	0.00	124.98	500.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	54.25	249.96	1,000.00
	SURPLUS (DEFICIT)	0.00	150.00	1,338.75	125.04	500.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
518 Daycare						
PROGRAM REVENUES						
20-60-18-518-3000	Misc Income-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-3105	Grants-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-3305	Memory Books-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-3306	Vision & Hearing-Daycare	0.00	0.00	750.00	187.50	750.00
20-60-18-518-3307	Registration Fee-Daycare	500.00	700.00	6,375.00	3,000.00	12,000.00
20-60-18-518-3308	Field Trips-Daycare	165.00	2,410.28	2,776.00	499.98	2,000.00
20-60-18-518-3500	Tuition-Daycare	70,719.75	250,996.22	251,811.75	239,250.00	957,000.00
	TOTAL PROGRAM REVENUES	71,384.75	254,106.50	261,712.75	242,937.48	971,750.00
518 Daycare						
PROGRAM EXPENSES						
20-60-18-518-4025	Health Insurance-Daycare	1,762.03	5,586.09	6,830.80	10,053.24	40,213.00
20-60-18-518-4100	Salaries-Daycare	57,989.31	174,869.69	107,485.85	150,000.00	600,000.00
20-60-18-518-5000	Misc Expense-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-5001	Internet-Mediacom	0.00	0.00	0.00	0.00	0.00
20-60-18-518-5002	Software	0.00	3,933.44	3,746.15	2,783.25	11,133.00
20-60-18-518-5013	Tech Support-Daycare	463.20	1,262.40	1,067.34	1,624.98	6,500.00
20-60-18-518-5016	Membership Dues-Daycare	5.99	134.99	179.00	68.73	275.00
20-60-18-518-5018	Mileage Tolls-Daycare	0.00	0.00	44.89	87.48	350.00
20-60-18-518-5019	Staff Training-Daycare	0.00	76.00	270.00	249.99	1,000.00
20-60-18-518-5020	Advertising Marketing-Daycar	0.00	178.73	356.89	624.99	2,500.00
20-60-18-518-5022	Postage-Daycare	10.10	68.10	112.26	37.50	150.00
20-60-18-518-5061	Mobile Email-Daycare	40.00	120.00	120.00	240.00	960.00
20-60-18-518-5066	Tech Equipment-Daycare	1,753.00	1,753.00	0.00	0.00	0.00
20-60-18-518-5134	Vision & Hearing-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-5135	Field Trips-Daycare	152.01	1,702.01	1,384.28	624.99	2,500.00
20-60-18-518-5319	Memory Books-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-5320	Permits & License Fee-Daycar	0.00	0.00	0.00	249.99	1,000.00
20-60-18-518-6050	Furnishings-Daycare	0.00	0.00	0.00	1,249.98	5,000.00
20-60-18-518-6215	Supplies-Daycare	578.20	1,859.63	2,090.00	1,875.00	7,500.00
20-60-18-518-6320	Events-Daycare	335.65	497.01	286.74	499.98	2,000.00
20-60-18-518-6321	Staff Appreciation-Daycare	0.97	1,211.48	1,014.38	375.00	1,500.00
20-60-18-518-6325	Groceries-Daycare	3,122.40	9,317.29	11,858.86	8,749.98	35,000.00
20-60-18-518-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	6,249.99	25,000.00
	TOTAL PROGRAM EXPENSES	66,212.86	202,569.86	136,847.44	185,645.07	742,581.00
	SURPLUS (DEFICIT)	5,171.89	51,536.64	124,865.31	57,292.41	229,169.00

FUND: RECREATION FUND
DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
519 Essential Day Care						
PROGRAM REVENUES						
20-60-18-519-3500	Essential Day Care	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00
524 Preschool						
PROGRAM REVENUES						
20-60-26-524-3000	Misc Income-Preschool	0.00	370.00	0.00	0.00	0.00
20-60-26-524-3105	Grants-Preschool	0.00	0.00	0.00	0.00	0.00
20-60-26-524-3106	Foundation Donation-Preschoo	0.00	0.00	0.00	0.00	0.00
20-60-26-524-3305	Memory Books-Preschool South	0.00	0.00	12.00	0.00	0.00
20-60-26-524-3306	Vision & Hearing-Preschool S	0.00	0.00	710.00	174.99	700.00
20-60-26-524-3307	Registration Fee-Preschool S	375.00	1,125.00	625.00	1,249.98	5,000.00
20-60-26-524-3308	Field Trips-Preschool South	0.00	0.00	0.00	0.00	0.00
20-60-26-524-3311	Educational Materials-Presch	0.00	0.00	0.00	124.98	500.00
20-60-26-524-3500	Tuition-Pre Kindergarten	171.00	1,451.00	4,575.00	12,499.98	50,000.00
20-60-26-524-3501	Tuition-Little Learners	2,361.50	2,361.50	243.00	8,749.98	35,000.00
	TOTAL PROGRAM REVENUES	2,907.50	5,307.50	6,165.00	22,799.91	91,200.00
524 Preschool						
PROGRAM EXPENSES						
20-60-26-524-4025	Health Insurance-Preschool S	579.38	1,738.14	2,190.96	0.00	0.00
20-60-26-524-4100	Salaries-Preschool South	3,068.84	14,693.24	9,762.38	15,000.00	60,000.00
20-60-26-524-5000	Misc Expense-Preschool South	0.00	0.00	0.00	0.00	0.00
20-60-26-524-5002	Software-RecTrac	0.00	3,933.43	3,746.15	1,650.00	6,600.00
20-60-26-524-5013	Tech Support-Preschool South	666.80	1,466.00	1,404.23	1,624.98	6,500.00
20-60-26-524-5016	Membership Fees-Preschool So	0.00	0.00	0.00	24.99	100.00
20-60-26-524-5018	Mileage Tolls-Preschool	0.00	0.00	0.00	24.99	100.00
20-60-26-524-5019	Staff Training-Preschool Sou	45.00	45.00	0.00	124.98	500.00
20-60-26-524-5020	Advertise Marketing-Preschoo	0.00	0.00	0.00	49.98	200.00
20-60-26-524-5022	Postage-Preschool South	0.00	0.00	0.00	12.48	50.00
20-60-26-524-5061	Mobil Email-Preschool South	40.00	120.00	120.00	99.99	400.00
20-60-26-524-5066	Tech Equipment Preschool Sou	0.00	25.00	25.00	249.99	1,000.00
20-60-26-524-5134	Vision & Hearing-Preschool S	0.00	0.00	1,530.00	249.99	1,000.00
20-60-26-524-5135	Field Trips-Preschool South	0.00	0.00	0.00	249.99	1,000.00
20-60-26-524-5319	Memory Books-Preschool South	0.00	0.00	0.00	0.00	0.00
20-60-26-524-6050	Furnishings-Preschool South	0.00	0.00	0.00	300.00	1,200.00

FUND: RECREATION FUND
DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
524 Preschool						
20-60-26-524-6215	Supplies-Preschool South	10.71	658.57	312.25	1,249.98	5,000.00
20-60-26-524-6315	Educational Materials Presch	0.00	362.40	0.00	124.98	500.00
20-60-26-524-6320	Events-Preschool South	0.00	290.46	267.32	249.99	1,000.00
20-60-26-524-6321	Staff Appreciation-Preschool	0.00	0.00	93.66	249.99	1,000.00
20-60-26-524-6322	Volunteer Appreciation Presc	0.00	0.00	0.00	0.00	0.00
20-60-26-524-6325	Groceries-Preschool South	0.00	0.00	0.00	62.49	250.00
20-60-26-524-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	6,249.99	25,000.00
	TOTAL PROGRAM EXPENSES	4,410.73	23,332.24	19,451.95	27,849.78	111,400.00
	SURPLUS (DEFICIT)	(1,503.23)	(18,024.74)	(13,286.95)	(5,049.87)	(20,200.00)
527 Early Childhood Camps						
PROGRAM REVENUES						
20-60-27-527-3500	Early Childhood Camps	1,210.00	4,540.00	3,272.50	624.99	2,500.00
	TOTAL PROGRAM REVENUES	1,210.00	4,540.00	3,272.50	624.99	2,500.00
527 Early Childhood Camps						
PROGRAM EXPENSES						
20-60-27-527-4341	Salaries-Early Childhood Cam	0.00	0.00	0.00	0.00	0.00
20-60-27-527-6215	Supplies-Early Childhood Cam	65.74	65.74	0.00	124.98	500.00
	TOTAL PROGRAM EXPENSES	65.74	65.74	0.00	124.98	500.00
	SURPLUS (DEFICIT)	1,144.26	4,474.26	3,272.50	500.01	2,000.00
529 Parent & Tot						
PROGRAM EXPENSES						
20-60-26-529-6215	Supplies-Parent & Tot	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: RECREATION FUND
DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
703 Little People Playtime						
PROGRAM EXPENSES						
20-60-50-703-5001	Internet-Mediacom	168.45	505.35	510.71	510.00	2,040.00
20-60-50-703-5023	Phone-LPP Building	47.34	142.24	141.15	150.00	600.00
20-60-50-703-5024	Copy Machine-LPP Building	0.00	275.00	204.00	249.99	1,000.00
20-60-50-703-5025	Electric LPP Building	0.00	1,666.49	1,718.77	2,499.99	10,000.00
20-60-50-703-5026	Heat-LPP Building	0.00	319.99	247.02	999.99	4,000.00
20-60-50-703-5028	Fire Alarm Sys-LPP Building	0.00	208.20	204.00	1,624.98	6,500.00
20-60-50-703-5031	Water-LPP Building	641.52	1,328.90	466.90	999.99	4,000.00
20-60-50-703-5124	Maint Grounds LPP Bldg	0.00	1,914.81	2,445.42	2,437.50	9,750.00
20-60-50-703-5126	Contractual-LPP Building	680.00	2,040.00	3,339.25	2,499.99	10,000.00
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	523.86	1,665.57	1,406.20	1,249.98	5,000.00
	TOTAL PROGRAM EXPENSES	2,061.17	10,066.55	10,683.42	13,222.41	52,890.00
	SURPLUS (DEFICIT)	(2,061.17)	(10,066.55)	(10,683.42)	(13,222.41)	(52,890.00)
705 Preschool South						
PROGRAM EXPENSES						
20-60-50-705-5001	Internet-Mediacom	168.45	505.35	510.70	510.00	2,040.00
20-60-50-705-5023	Phone-Preschool South	47.34	142.25	141.15	150.00	600.00
20-60-50-705-5024	Copy Machine-Preschool South	128.19	505.09	363.60	187.50	750.00
20-60-50-705-5025	Electric-Preschool South	694.88	1,444.37	1,115.02	999.99	4,000.00
20-60-50-705-5026	Heat-Preschool South	56.86	322.12	202.89	624.99	2,500.00
20-60-50-705-5028	Fire Alarm System-Preschool	0.00	169.20	169.20	499.98	2,000.00
20-60-50-705-5031	Water-Preschool South	135.36	254.06	297.38	249.99	1,000.00
20-60-50-705-5124	Maint Grounds-Preschool Sout	0.00	164.32	0.00	624.99	2,500.00
20-60-50-705-5126	Contractual-Preschool South	300.00	1,200.00	1,320.00	1,249.98	5,000.00
20-60-50-705-5226	Rental Fees-Preschool South	0.00	0.00	0.00	6,000.00	24,000.00
20-60-50-705-6110	Janitorial Sup-Preschool Sou	0.00	21.30	14.48	187.50	750.00
	TOTAL PROGRAM EXPENSES	1,531.08	4,728.06	4,134.42	11,284.92	45,140.00
	SURPLUS (DEFICIT)	(1,531.08)	(4,728.06)	(4,134.42)	(11,284.92)	(45,140.00)
TOTAL FUND REVENUES		150,285.63	518,227.78	707,027.51	530,249.28	2,121,000.00
TOTAL FUND EXPENSES		163,079.45	483,471.06	480,488.76	542,513.49	2,170,062.00
FUND SURPLUS (DEFICIT)		(12,793.82)	34,756.72	226,538.75	(12,264.21)	(49,062.00)

FUND: CAPITAL FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
025 Administrative						
PROGRAM REVENUES						
30-10-01-025-3000	Misc Income-Capital	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3104	Impact Fees-Capital	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3105	Grants-Capital	0.00	0.00	0.00	75,000.00	300,000.00
30-10-01-025-3106	Foundation Donation-Capital	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3107	Debt Service Extension Base	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3110	Debt Certificate Revenue	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3205	Interest-IIIT Money Market	0.00	0.00	969.42	249.99	1,000.00
30-10-10-025-9000	Capital Transfers-Capital	0.00	0.00	0.00	16,249.98	65,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	969.42	91,499.97	366,000.00
025 Administrative						
PROGRAM EXPENSES						
30-10-10-025-4020	FICA-Capital Admin	0.00	0.00	0.00	0.00	0.00
30-10-10-025-4021	Medicare-Capital Admin	0.00	0.00	0.00	0.00	0.00
30-10-10-025-4024	IMRF-Capital Admin	0.00	0.00	0.00	0.00	0.00
30-10-10-025-4100	Salaries-Adminstration	0.00	0.00	0.00	0.00	0.00
30-10-10-025-5043	Application Fees	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	969.42	91,499.97	366,000.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CAPITAL FUND
DEPT: Capital Projects

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 Furnishings						
PROGRAM EXPENSES						
30-30-30-024-6318	Furnishings	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
026 Capital Projects						
PROGRAM EXPENSES						
30-30-30-026-7001	Land Purchase	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7002	Capital Improvement-N State	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7005	Parking Lot Maintenance	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7011	Capital Improvement Rackow P	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7013	Capital Improvement Schmidt	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7014	Capital Improvement Ream Pk	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7016	Capital Improvement Seyller	0.00	9,215.15	498,406.63	0.00	0.00
30-30-30-026-7017	Capital Repairs	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7020	Construction-LPP Building	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7021	Capital Improvement-State St	0.00	0.00	7,619.55	0.00	0.00
30-30-30-026-7022	Capital Improvement-Kelley R	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7023	Capital Improvement-Town Pla	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7024	Capital Improvement-J Park	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7201	Vehicle Purchase	0.00	0.00	44,823.00	7,500.00	30,000.00
30-30-30-026-7202	Maintenance Equipment	0.00	0.00	17,041.72	1,249.98	5,000.00
	TOTAL PROGRAM EXPENSES	0.00	9,215.15	567,890.90	8,749.98	35,000.00
	SURPLUS (DEFICIT)	0.00	(9,215.15)	(567,890.90)	(8,749.98)	(35,000.00)

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: CAPITAL FUND
DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
701 Administrative Building						
PROGRAM EXPENSES						
30-50-50-701-7124	Maintenance Repairs Admin Bl	5,480.00	13,330.00	0.00	2,499.99	10,000.00
	TOTAL PROGRAM EXPENSES	5,480.00	13,330.00	0.00	2,499.99	10,000.00
	SURPLUS (DEFICIT)	(5,480.00)	(13,330.00)	0.00	(2,499.99)	(10,000.00)
702 Parks Building						
PROGRAM EXPENSES						
30-50-50-702-7124	Maintenance Repairs Parks Bl	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
703 Preschool Building						
PROGRAM EXPENSES						
30-50-50-703-7124	Maintenance Repairs LPP Bldg	0.00	32,489.00	0.00	4,999.98	20,000.00
	TOTAL PROGRAM EXPENSES	0.00	32,489.00	0.00	4,999.98	20,000.00
	SURPLUS (DEFICIT)	0.00	(32,489.00)	0.00	(4,999.98)	(20,000.00)
TOTAL FUND REVENUES		0.00	0.00	707,996.93	91,499.97	366,000.00
TOTAL FUND EXPENSES		5,480.00	55,034.15	1,048,379.66	16,249.95	65,000.00
FUND SURPLUS (DEFICIT)		(5,480.00)	(55,034.15)	(340,382.73)	75,250.02	301,000.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: BOND FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 General Operations						
PROGRAM EXPENSES						
40-10-01-024-8015	Bond Interest	0.00	0.00	0.00	0.00	0.00
40-10-01-024-8016	Bond Service Fees	0.00	0.00	6,400.00	0.00	0.00
40-10-01-024-8018	Heartland Bond Series 2021	0.00	0.00	245.01	0.00	0.00
40-10-01-024-8021	Bond Series 2024A	0.00	28,544.88	0.00	14,274.99	57,100.00
40-10-01-024-8022	Bond Series 2024B	0.00	9,355.72	0.00	10,644.48	42,578.00
	TOTAL PROGRAM EXPENSES	0.00	37,900.60	6,645.01	24,919.47	99,678.00
	SURPLUS (DEFICIT)	0.00	(37,900.60)	(6,645.01)	(24,919.47)	(99,678.00)
025 Administrative						
PROGRAM REVENUES						
40-10-01-025-3000	Bond Misc Income	0.00	0.00	0.00	0.00	0.00
40-10-01-025-3003	Bond Series 2024	0.00	0.00	181,420.00	0.00	0.00
40-10-01-025-3101	Property Tax-Bond Fund	894.08	24,526.92	20,647.73	10,750.98	43,004.00
40-10-10-025-9000	Capital Incoming Transfers	0.00	0.00	0.00	0.00	0.00
40-10-10-025-9001	Debt Ser Incoming Transfers	0.00	0.00	0.00	55,320.00	221,280.00
	TOTAL PROGRAM REVENUES	894.08	24,526.92	202,067.73	66,070.98	264,284.00
025 Debt Certificate Payment						
PROGRAM EXPENSES						
40-10-01-025-8020	Debt Certificate Payment	0.00	27,090.00	28,905.00	41,169.99	164,680.00
40-10-01-025-9999	Capital Transfer-Debt Servic	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	27,090.00	28,905.00	41,169.99	164,680.00
	SURPLUS (DEFICIT)	894.08	(2,563.08)	173,162.73	24,900.99	99,604.00
TOTAL FUND REVENUES		894.08	24,526.92	910,064.66	66,070.98	264,284.00
TOTAL FUND EXPENSES		0.00	64,990.60	1,083,929.67	66,089.46	264,358.00
FUND SURPLUS (DEFICIT)		894.08	(40,463.68)	(173,865.01)	(18.48)	(74.00)

FUND: LIABILITY FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 General Operations						
PROGRAM EXPENSES						
50-10-01-024-5000	Misc Expense-Liability	0.00	0.00	0.00	0.00	0.00
50-10-01-024-5009	Workshop Seminar Fees	0.00	0.00	0.00	124.98	500.00
50-10-01-024-5040	Insurance-Property	2,566.45	7,699.35	9,310.84	7,699.23	30,797.00
50-10-01-024-5216	Staff Training	0.00	0.00	0.00	124.98	500.00
50-10-01-024-6216	Supplies-Staff Training	0.00	0.00	49.66	249.99	1,000.00
50-10-10-024-5007	Employment Physicals	0.00	141.00	321.00	249.99	1,000.00
50-10-10-024-5016	Membership Fee-Liability	0.00	0.00	0.00	0.00	0.00
50-10-10-024-5035	Background Cks Replenish	0.00	300.00	0.00	75.00	300.00
50-10-10-024-5036	Employer Compliance Poster	0.00	0.00	0.00	69.99	280.00
	TOTAL PROGRAM EXPENSES	2,566.45	8,140.35	9,681.50	8,594.16	34,377.00
	SURPLUS (DEFICIT)	(2,566.45)	(8,140.35)	(9,681.50)	(8,594.16)	(34,377.00)
025 Administrative						
PROGRAM REVENUES						
50-10-01-025-3000	Misc Income-Liability	0.00	0.00	1,000.00	0.00	0.00
50-10-01-025-3101	Property Tax-Liability Fund	1,356.73	33,986.03	31,486.06	15,671.25	62,685.00
50-10-01-025-3106	Foundation Donation-Liabilit	0.00	0.00	0.00	0.00	0.00
50-10-10-025-9000	Capital Transfers-Liability	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	1,356.73	33,986.03	32,486.06	15,671.25	62,685.00
025 PATH Wellness						
PROGRAM EXPENSES						
50-10-01-025-4020	FICA-Liability Wellness	0.00	0.00	0.00	0.00	0.00
50-10-01-025-4021	Medicare-Liability Wellness	0.00	0.00	0.00	0.00	0.00
50-10-10-025-4020	FICA-Liability Admin	96.04	277.40	181.30	325.50	1,302.00
50-10-10-025-4021	Medicare-Liability Admin	22.47	64.89	42.39	75.99	304.00
50-10-10-025-4024	IMRF-Liability Admin	129.80	385.21	246.53	429.00	1,716.00
50-10-10-025-4100	Salaries-Administration	1,588.64	4,765.92	3,044.74	5,252.49	21,010.00
50-10-10-025-9999	Capital Transfers-Liability	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	1,836.95	5,493.42	3,514.96	6,082.98	24,332.00
	SURPLUS (DEFICIT)	(480.22)	28,492.61	28,971.10	9,588.27	38,353.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: LIABILITY FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
TOTAL FUND REVENUES		1,356.73	33,986.03	942,550.72	15,671.25	62,685.00
TOTAL FUND EXPENSES		4,403.40	13,633.77	1,097,126.13	14,677.14	58,709.00
FUND SURPLUS (DEFICIT)		(3,046.67)	20,352.26	(154,575.41)	994.11	3,976.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: SPECIAL RECREATION FUND
DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
024 General Operations						
PROGRAM EXPENSES						
60-10-01-024-5051	NISRA-Rental Costs	0.00	0.00	0.00	0.00	0.00
60-10-01-024-5055	Designated Reserve Funds	0.00	0.00	0.00	0.00	0.00
60-10-10-024-5000	Misc Expense-Special Rec	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
025 Administrative						
PROGRAM REVENUES						
60-10-01-025-3000	Misc Income-Special Rec	0.00	0.00	0.00	0.00	0.00
60-10-01-025-3101	Property Tax-Spec Rec Fund	4,284.61	111,556.43	96,383.57	51,520.98	206,084.00
60-10-01-025-3106	Foundation Donation-Spec Rec	0.00	0.00	0.00	0.00	0.00
60-10-01-025-3109	Inclusion Reimbursements	0.00	0.00	1,295.00	323.73	1,295.00
	TOTAL PROGRAM REVENUES	4,284.61	111,556.43	97,678.57	51,844.71	207,379.00
025 Administrative						
PROGRAM EXPENSES						
60-10-10-025-4020	FICA-Board Rep	67.23	194.19	174.87	227.73	911.00
60-10-10-025-4021	Medicare-Board Rep	15.72	45.43	40.90	53.25	213.00
60-10-10-025-4024	IMRF-Board Rep	90.85	269.68	172.57	300.24	1,201.00
60-10-10-025-4100	Salaries-Administration	1,112.11	3,336.36	2,131.42	3,676.98	14,708.00
60-10-10-025-4350	Inclusion Services	0.00	0.00	773.50	2,499.99	10,000.00
60-10-10-025-5016	Membership Dues-NISRA	7,764.70	23,294.10	21,172.80	19,411.74	77,647.00
60-10-10-025-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	8,749.98	35,000.00
60-10-10-025-9999	Capital Transfers-Special Re	0.00	0.00	0.00	16,249.98	65,000.00
	TOTAL PROGRAM EXPENSES	9,050.61	27,139.76	24,466.06	51,169.89	204,680.00
	SURPLUS (DEFICIT)	(4,766.00)	84,416.67	73,212.51	674.82	2,699.00

Hampshire Township Park District
SUBCLASS DETAIL REVENUE & EXPENSE REPORT
FOR 3 PERIODS ENDING JULY 31, 2025

FUND: SPECIAL RECREATION FUND
DEPT: Capital Projects

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
026 Capital Projects						
PROGRAM EXPENSES						
60-30-30-026-7012	Accessibility Project-Admin	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7015	Accessibility Capital Projec	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7017	Accessibility Audit	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7019	Acces Audit Complianc Projec	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7101	Accessible Picnic Tables	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00
TOTAL FUND REVENUES		4,284.61	111,556.43	1,040,229.29	51,844.71	207,379.00
TOTAL FUND EXPENSES		9,050.61	27,139.76	1,121,592.19	51,169.89	204,680.00
FUND SURPLUS (DEFICIT)		(4,766.00)	84,416.67	(81,362.90)	674.82	2,699.00

Memorandum

HAMPSHIRE Township Park District

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: **August 15, 2025**
Agenda Item: **VI.A.**
Subject: Staff Reports – August

Director's Report

- Foundation Meeting. Donations for Fred Rackow will be used for the historical sign, bench and tree. The Foundation agreed with this use of funds.
- Assisted with ETC preparation for school year.
- IMRF inquiry regarding staff.
- Meetings with HR Coordinator.
- New laptops, cell phones, email set up.
- Inquiring about new Motorola radios for LPP or ETC.
- Reaching out to contractors as needed for items such as skate park, lightning detection system, landscaping contractors, etc.
- Preparation of materials for September meeting with PDRMA on our Risk Management Review and policies.
- Followed up with IDNR another time regarding our reimbursement check.
- Met with Speer Financial regarding bonds and future projects.

Finance/HR

Financial

Payroll & Payroll Tax Reports

- Payables
- Daily Deposits
- IMRF Reporting
- Foundation Deposits
- Foundation Letters
- Foundation Financial Reports for Meeting
- Monthly Invoice to NWLL for Lights
- Rec'd our 4th Kane County Tax Distribution
- Director & I met with Speer Financial
- Meeting with BambooHR to talk about payroll Implementation
- Met with B2B Networks & Reporting to CMJ Technologies on Phone & Internet Issues
- B2B Installing a Backup Tower at 390 to help with Phone & Internet Issues
- Ordered Credit Cards for three new employees
- Helped with the Race & Parade

Human Resources

- New BambooHR data Reported to MSI, TimeClock Plus, IMRF, PlanSource, IDES
- Reported terminations to IMRF & Plan Source & TimeClock Plus & MSI
- Background Checks
- Sent out August Anniversary congratulations and Happy Birthday wishes
- Met with HR Source Representative

- Onboarded 7 new hires across 3 programs
- Onboarded 10 re-hires for Extended Care
- Completed 12 phone screens
- Posted and facilitated hiring process for 10 job openings
- Provided employees with training sessions on BambooHR
- Updated seasonal staff review forms
- Created and distributed exit surveys for short-term and long-term employees during offboarding process
- Created new staff IDs
- Implemented staff performance management tools
- Completed reference checks for all new hires
- Reviewed staff reviews prior to submission
- Sent out Mandatory All Staff Meeting Information
- Renew Employee Contract
- HR Consultant Employment Contract Recommendations
- Sent to the Board the Directors Review Form for Discussion

<u>Recreation</u>

<u>Special Events and Programs</u>

- Walkin' Hampshire- Had to cancel July's walk due to weather. Next walk is August 23rd at Ream.
- Rosemary Kesse Day Summer Party: July 26th event was cancelled due to weather. Coordinated with all parties to find a good reschedule date. Event is rescheduled for Friday, August 29th from 6-8pm and re-advertised as Rosemary Kesse Day Summer Party- Last Hurrah!
- National Night Out- Day of event preparation, oversaw inflatable delivery and provided hoses, directed food trucks and touch a truck vehicles to park, supervised the water slide during the event, served popcorn and water provided by the park district during movie time. Another successful and well attended year!
- Coon Creek Classic- Race preparation: organized race medals, ordered race shirts and cooling headbands. Received orders, assigned bib numbers and stuffed runner race bags for pre-registered runners, took in person registration at office, ordered and picked up race fruit, prepared water station items, prepared route signs and coordinated race route marking with Mark Drendel, reviewed race timer notes, assigned staff/volunteers at State St. interactions, updated DJ announcements, prepared event signage, organized sponsor race shirt pick up/drop off, prepared all items needed for race to be picked up and taken to school. Race day set up/take down began early morning and we took registrations to end the runner count at 228! Reviews of the new 10K course were good, most said hills were unexpected but good. Thanks to staff that came to help with the race!
- Prepared parade giveaways, attended parade
- Kitten Yoga with Project Hope Animal Rescue- was a success with 13 participants and 8 little kittens that were full of life! Participants would like to attend this event again in the future.
- Offered the first Medicare 101 class at Resource Bank but sadly no one showed up. We do have other dates coming up to attend over the next two months.
- New free event created called Halfpipe Hangout at Seyller Skate Park advertised for October 3rd! We are partnering with Fargo Skateboarding in Dekalb for the event.Their

staff will come with raffle prizes and tips for skateboarders and a trick competition. Big D's hot Dogs will be the food truck.

- Active Adult Trips are back on the fall schedule. October we will head to the Kane County Flea Market, November a Whiskey Acres tour is planned, and December the trip is to Hollywood Casino.
- Trunk or Treat- Advertised on website and Facebook Event. Sponsorship and trunk forms have been sent out to last year's participants. 1 sponsor secured and along with a few trunk registrations received.
- Haunted Trail- Getting tickets sales ready for the two night run, 10/24 & 10/25. This year we will sell 50 tickets for every half hour from 7-10:30pm, that will leave 700 tickets available for purchase this year! With that many tickets to sell we are re-vamping the trail with new ideas that should help the flow to allow for many more to go through. The trail will be unguided and darker this year to create bigger fright. Casting calls have gone out to those who acted last year and so far the most have confirmed their return! Artwork is done and will be launched next week.
- Shelves built for 182 State basement storage and moved event bin/items into the basement from 390 South.
- Entered ETC registrations and set up installment billing for HES and confirmed other schools registrations were entered as well. Responded to ETC emails from parents.
- Facility Rentals and program registrations
- Answering phones
- Website updates
- Facebook events and posts
- Constant Contact newsletter

<u>Athletics</u>

- *Fall Soccer*
    - 340 kids signed up for fall soccer. New record enrollment for fall soccer!
    - All head coaches are in place and practice days/times have been set.
    - Team rosters built to accommodate over 300 Unique roster requests.
    - Contacted parents and coaches with practice information.
    - Building game schedule soon.
    - Preparing 31 coaches bags to be picked up.
    - Ordering a new paint sprayer and cases of paint.
    - Lining up referees for the fall.
    - 4U Soccer shirts have been ordered.
    - White/Purple Jerseys have been ordered.
- *Adult Softball*
    - The final two weeks of softball remain.
    - Great feedback about the new umpire(s).
    - A huge thank you again to Gobbert Farms for donating new softballs to the program.
- *T-ball & Intro-ball*
    - The Kane County Cougars event was a huge success! We sold 750 game tickets. A new record for our event!
    - Ran a Facebook contest for community engagement. Congratulations to our 3 winners who all received $10 Gift Cards to Double R Dogs. Official food sponsor of the Hampshire Township Park District T-ball/Intro-ball league.
- *Fall Flag Football*
    - 125 Kids enrolled in fall flag football. A new fall flag football record! Enrollment increased by 16% from last year.

- Attempting to get 1 final head coach, so we can get more kids off the waiting list for the K-2nd grade level.
    - We have once again partnered with the NFL Flag program and will be receiving official NFL Flag gear.
    - Preparing 13 coaches bags to be picked up at the office.
- *Fall Flag Football Cheer*
    - 18 Girls enrolled in fall flag football cheer.
    - We did get a volunteer parent head coach.
    - Poms, shirts, and bows have been ordered. Black and Gold this season!
- *Jr. Whips Basketball*
    - Engaged community through Jr. Whips social media.
    - Created and currently accepting coaches applications.
    - Created new uniforms for the boys and girls program.
    - Met with past coaches of the program.
    - Have a meeting scheduled with Varsity Basketball coaches at HHS and the new Athletic Director.
- *HTPD Card Show*
    - Hosting a 100 table card show event with Premier Card Shows. This free to attend event should bring hundreds of people out to the area to share in the hobby.
    - Met with the owners of PCS, and did a facility walk through at Gary D. Wright Elementary.
    - Confirmed with the school and District 300 that we are cleared to run the event.
    - We will be setting up a donation/raffle at the entrance to hopefully bring in money to the Hampshire Park District Foundation.
    - Created a social media event and shared it with surrounding communities.
- *Miscellaneous*
    - Reserved multipurpose room for Before/After School care program at all 3 schools through the D300 rental portal.
    - Worked event set up, directed traffic, and event tear down for Coon Creek Classic race.
    - Walked in the parade.

<u>ETC</u>

- Hired a Site Supervisor for Big Timber and a Lead Instructor.
- All Emergency Books made up
- Inventory and school set ups completed
- Rosters completed and emailed to each school
- AM Transportation for BTE and GDW verified through D300 and Durham
- Finishing up entering 2025-26 Registrations in the system:

1. HES 81 Registered 5 Children waitlisted
2. BTE 47 3 Children waitlisted
3. GDW 48 2 Children waitlisted

- The waitlisted families to be placed in their schools September 1 - 15th
- School has started off with a Bang.. A few hiccups, but overall a nice start to the year.

<u>Summer Camp</u>

- Summer was a blast! We had a lot of fun and children seemed to enjoy the different activities and things planned.

- We are planning ahead for days off of school activities, more information to come soon.

Parks

- Recap on items completed this season so far.
- Buses cooling systems: found the most recent bus radiator empty oldest bus found radiator half empty (which was the overheating issue) filled and cycled with no leaks.
- Extensive weed removal everywhere.
- All parking lots striped.
- LPP is crackfilled, sealcoated, and striped for the new school year.
- All mulch to playgrounds has been completed.
- All plantings from outside landscape companies have been continuously watered and maintained.
- Extensive bush trimming at LPP and small branches at other parks trimmed.
- Repair pickleball net at Schmidt.
- Concession stand emptied scrubbed and mopped to get rid of the heavy filth.
- Weed spray and work on Treadwell field.
- Excavate frame and pour big slab for new bench at Seyller playground.

Early Childhood

Little People Playtime

- We finished our summer camp activities and are moving on to the new school year
- We wish luck to all of our Pre-Kindergarten students on their journey to Kindergarten
- We are full motion for the new school year-Daycare Open house was on 8/14 in the evening and had a good turnout, Preschools open house was 8/15 in the morning and all families are excited for the new year
- School starts for preschool on 8/18 (Earlier than years past) We wanted to start closer to the school district's start times.

- We are starting to plan field trips and different activities for the fall for our children in both daycare and preschool.

Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: August 18, 2025
Agenda Item: **IX.A.**
Subject: **Information Response Plan**

Background

As part of our Risk Management Review process with PDRMA we are evaluating our current policies and procedures. PDRMA provided members with resources to assist with management of cybersecurity risks and to prepare for any future cybersecurity requirements that may be necessary for coverage renewal. The attached plan has been changed for the Hampshire Township Park District. The plan outlines the procedures that will be followed in the event of a security breach or other incident that could compromise the confidentiality, integrity, or availability of our organization's information. It outlines the required actions and procedures required for the identification, response, remediation, and follow-up to such incidents, with the intent of responding appropriately and in a timely manner to all security events and incidents.

Recommendation

Review and adopt the proposed response plan for the district.

HAMPSHIRE TOWNSHIP PARK DISTRICT

INFORMATION SECURITY INCIDENT RESPONSE PLAN

TABLE OF CONTENTS

I. PURPOSE AND OVERVIEW

Hampshire Township Park District (the "Park District"), as part of its day-to-day operations, may collect and retain certain Personal Information ("PI") (defined below), as well as other confidential and sensitive information regarding its employees, volunteers, patrons, visitors, and other third parties. The Park District must effectively respond to and manage Data Incidents (defined below) that may compromise the confidentiality, integrity, or availability of information systems, data or network resources that create, store, maintain or transmit PI or the Park District's other confidential and sensitive information. Accordingly, the Park District has adopted this Information Security Incident Response Plan (the "Plan") to provide oversight of and guidance for the Park District's response to any Data Incident. This Plan applies to all Park District employees, volunteers, agents, and independent contractors who have access to PI or Park District's other confidential and sensitive information.

Depending on the nature and extent of the Data Incident, such actions may consist of the following steps, some of which may take place concurrently:

- Initial Containment: Immediately coordinate efforts with the appropriate members of the Incident Response Team and other third parties (as necessary and appropriate) to contain the Data Incident.
- Initial Assessment: Conduct an initial assessment and evaluation of the Data Incident.
- Classification of the Data Incident: Evaluate and assign a severity level to the Data Incident.
- Plan Activation and Internal Notifications: Based on the severity level, activate the Plan and notify appropriate stakeholders.
- Additional Containment, Remediation, and Investigation: Confirm the Data Incident is contained and investigate the cause, nature, and extent of the Data Incident.
- External Notifications: At the direction of counsel, notify individuals, law enforcement, regulators, or other external parties based on applicable legal or contractual requirements.
- Documentation: Complete a Data Incident Log to document Park District's response to the Data Incident.
- Evaluation: Use the Data Incident as an opportunity to improve the Plan and Park District's data protection precautions.

If the Park District discovers a potential data security incident that may involve individuals' personal information, involves a loss of funds, or is affecting the Park District's ability to operate, the Park District should immediately contact Park District Risk Management Agency (PDRMA). PDRMA can be contacted 24/7 at 630.769.0332. PDRMA encourages early reporting of potential incidents.

If there is a reasonable possibility that a Data Incident may involve unauthorized access to PI, it is important for legal counsel to be promptly notified and involved in the response. If notifications to individuals, regulators, or other parties are necessary, the Park District will provide those notifications in accordance with applicable law.

All Park District personnel must immediately report any actual or suspected Data Incident to the IT Help Desk. The IT Help Desk shall notify the Incident Response Manager of any actual or suspected Data Incidents. The Incident Response Manager is identified in Appendix 2. The Incident Response Manager will determine if the Plan is activated based on the severity of the Data Incident. In the event the Plan is activated, the Incident Response Team (IRT) will convene and take steps to respond to the Data Incident in accordance with this Plan and applicable law.

Legal counsel will determine whether and how to notify internal or external parties regarding a Data Incident based on Park District's investigation of a Data Incident in order to ensure Park District meets its obligations under its contractual obligations and applicable law. Depending on the Data Incident, the Park District may need to notify one or more of the following categories of individuals or organizations during the response to the Data Incident:

- PDRMA.
- Law enforcement.
- Park District employees.
- Park District Board of Commissioners.
- Individuals whose PI was subject to unauthorized access or acquisition.
- State attorneys general or other applicable regulators.
- Media.
- The Park District's financial institution(s).
- The Park District's credit card processor.
- Credit reporting agencies.

Legal counsel, on behalf of the Park District, with the consent of the Park District's cyber insurer (through PDRMA) if possible and as applicable, may engage external vendors to assist legal counsel with investigating and analyzing the Park District's legal obligations arising from the Data Incident and ensuring the Park District complies with such obligations. These vendors may include, but are not limited to, outside privacy counsel, forensic security firms, public relation firms, notification services vendors, and eDiscovery firms.

If the Park District receives notice or discovers that one of its vendors or subcontractors that has access to the Park District's network or otherwise maintains any Park District PI sustains a Data Incident, the Park District will follow this Plan to investigate and respond to the vendor's incident in the same manner as if the incident occurred within the Park District's network.

II. <u>DEFINITIONS</u>

Data Incident - The actual, attempted, or suspected unauthorized access, acquisition, use, disclosure, modification, or destruction of PI and/or other confidential and sensitive information regarding the Park District's employees, volunteers, patrons, visitors, and other third parties, including any actual or suspected "breach" or "breach of security" as that term is defined by any applicable law, including a "breach of the security of the system data" as defined by the Illinois Personal Information Protection Act, 815 ILCS 530. Not all Data Incidents involve malicious/criminal activity. A Data Incident can also involve accidental disclosures of sensitive information such as by inclusion in unencrypted emails or website information. Data Incidents involving either electronic or paper records should be investigated in accordance with this Plan.

Personal Information ("PI") - An individual's last name and the individual's first name or first initial, in combination with any of the following unencrypted elements:

- Social Security number.

- Driver's license number, other state identification number, or foreign country equivalent.
- Passport number.
- The individual's financial account number, including a credit or debit card account number, with or without any required security code, access code, personal identification number or password, that would permit access to the individual's financial account.
- Medical information, including any information regarding an individual's medical history, mental or physical condition, or medical treatment or diagnosis by a healthcare professional, including such information provided to a website or mobile application.
- Health insurance information, including an individual's health insurance policy number or subscriber identification number, any unique identifier used by a health insurer to identify the individual, or any medical information in an individual's health insurance application and claims history, including any appeals records.
- An individual's taxpayer identification number or an identity protection personal identification number issued by the United States Internal Revenue Service.
- Unique biometric data generated from measurements or technical analysis of human body characteristics used to authenticate an individual, such as a fingerprint, retina or iris image, or other unique physical representation or digital representation of biometric data.
- Username or email address, in combination with a password or security question and answer that would permit access to an online account.
- A private key that is unique to an individual and that is used to authenticate or sign an electronic record.
- Any other data element that may be included within the definition of "personal information" or "private information" under any applicable data breach notification statute or regulation.

III. INCIDENT RESPONSE TEAM

The Incident Response Manager is responsible for overseeing the execution of the Plan, including the Park District's investigation and response to a Data Incident. The roles and responsibilities of the Incident Response Manager are set forth in Appendix 1, and the contact information for the Incident Response Manager is set forth in Appendix 2.

The Incident Response Team ("IRT") shall assist the Incident Response Manager when necessary and appropriate with respect to any Level 1, Level 2, or Level 3 Data Incidents. The roles and responsibilities of the IRT are set forth in Appendix 1 and the contact information for the IRT members is set forth in Appendix 2.

The Incident Response Manager and/or the IRT may deviate from the Plan to the extent necessary and appropriate to respond to a Data Incident.

IV. PREPARATION AND TRAINING

The Incident Response Manager and IRT shall provide training on the Plan to Park District employees and other third parties according to, and considering, their assigned roles and responsibilities on an annual basis. For example, regular users of Park District's information systems may only need to know who to call or how to recognize a Data Incident on the information system; system administrators may require additional training on how to handle/remediate incidents; and incident responders may receive more specific training on forensics, reporting, system recovery, and restoration. Incident response training includes user training in the identification and reporting of suspicious activities, both from external and internal sources.

At least once per year, the Incident Response Manager and IRT shall conduct and document regular testing of the Plan against an identified threat to determine the overall effectiveness of the Park District incident response procedures through a tabletop exercise, security incident simulations, or other similar comprehensive exercises. The Incident Response Manager and IRT shall review the results of such testing and propose changes to the Plan to incorporate lessons learned.

The Park District shall continuously engage in reasonable, appropriate, and proactive monitoring, detection, and analysis activities of Park District's information systems, including, but not limited to, the following:

- Review security events and alerts for indicators of compromise.
- Update security event triggers based on current threats and periodically test alert mechanisms.
- Track, investigate, and document security events, alerts, and Data Incidents.
- To the extent possible, incorporate automated mechanisms to track, investigate, and document security events, alerts, and Data Incidents.

V. DATA INCIDENT INFORMATION REQUESTS

When responding to a Data Incident, it is important for the Park District to effectively manage the communication of information about the Data Incident to ensure that accurate information is provided in a way that assists stakeholders but does not jeopardize the Park District's investigation. If any Park District employee receives a request for information about the Data Incident from an external party, including media, law enforcement, or regulators, the request should be reported to the Incident Response Manager. The Incident Response Manager should consult with legal counsel and the IRT to respond to the request.

Unless approved by the Incident Response Manager, information regarding a Data Incident should not be shared outside of the IRT and senior Park District leadership. If information about a Data Incident is shared with a wider audience within the Park District or with any external parties, the information should not identify any specific individuals to protect all individuals' privacy. Privileged reports and communications with legal counsel or engaged third parties should not be shared beyond those internal individuals with a need to know the information to assist the Park District with analyzing and complying with its legal obligations. If external notifications are determined to be appropriate under applicable law, the IRT will develop a communications plan to respond to questions or requests from notified individuals or other external parties.

VI. DATA INCIDENT REPORTING PROCEDURES

All Park District personnel with knowledge of an actual, attempted, or suspected Data Incident must immediately notify the IT Help Desk at CMJ Technologies at 815-899-2468 about the Data Incident. The IT Help Desk shall notify the Incident Response Manager of any actual or suspected Data Incidents. The Incident Response Manager will determine if the Plan is activated based on the severity of the Data Incident. In the event the Plan is activated, the IRT will convene and take steps to respond to the Data Incident in accordance with this Plan and applicable law.

Anyone reporting an actual or suspected Data Incident may be required to assist the Incident Response Manager and/or IRT by providing details to assist with the investigation and assessment of the situation.

To the extent known, anyone reporting a Data Incident shall provide the following information:

- The date, time and location of the Data Incident.
- A general description of the type of the Data Incident (e.g., hacking event, malware, lost laptop, accidental disclosure, etc.).
- The PI and/or other confidential information and the computer system(s), application(s) or storage medium affected or at possible risk.
- Any actions undertaken since discovery of the Data Incident.

VII. INCIDENT RESPONSE PROTOCOL

1. Initial Containment

Upon being notified of an actual, attempted, or suspected Data Incident, the IT Help Desk (or other internal or external information technology professional utilized by the Park District) and the Incident Response Manager shall immediately determine whether the Data Incident has been contained. If the Data Incident has not been contained, then the Incident Response Manager should immediately coordinate efforts with the appropriate members of the IRT and other third parties (as necessary and appropriate) to contain the Data Incident.

The steps required to contain the Data Incident will depend on the specific facts and circumstances of the Data Incident. Such steps may include, but are not limited to, the following:

- Disabling internet connectivity from affected systems.
- Removing PI or other sensitive information from affected sites, systems or applications.
- Shutting down particular applications or third-party connections, reconfiguring firewalls, updating antivirus software, changing computer access codes, and modifying physical access controls.
- Changing applicable passwords for accounts that have access to the affected PI or other sensitive information, including system processes and authorized users, and, if it is determined that an authorized user’s account was compromised and used by an intruder, disabling the account.
- Monitoring systems and the network for signs of continued intruder access.

To the extent possible, all potential forensic evidence (hard drives, images, logs) should be preserved during the containment and remediation of the Data Incident.

2. Initial Assessment

The Incident Response Manager shall conduct an initial assessment and evaluation of the Data Incident. As part of the initial assessment, the IT Help Desk and/or Incident Response Manager shall, to the extent possible at that time, identify:

- The date and time of the Data Incident.
- The person(s) reporting the Data Incident.
- The person(s) discovering the Data Incident.

- The manner in which the Data Incident occurred (e.g., data device misplaced, data theft, hacking event, etc.).
- The PI and/or other sensitive/confidential information potentially lost or compromised.
- The storage medium from which any PI, data and/or other sensitive/confidential information was accessed, lost or otherwise affected (e.g., laptop, backup tapes, hard-copy printout, server, etc.).
- The information systems, network resources and/or applications that were or may have been affected.
- The countermeasures enabled, if any, when the access, loss or theft occurred (e.g., full computer encryption on laptop, file/folder encryption on certain files on laptop, etc.).
- The existing security controls or security controls that can be immediately updated to address and remediate the Data Incident.
- If data was lost in transfer, the tracking number and name of the company shipping the data.
- The number of individual(s) potentially affected.
- The location of individual(s) potentially affected (i.e., the state(s) or country(ies) in which the individual(s) reside).
- The identity(ies) of individual(s) potentially affected.

3. <u>Classification of the Data Incident</u>

Based on the information gathered during the initial assessment described above, the Incident Response Manager will assign a severity level to the Data Incident. As an existing Data Incident changes in severity, the Incident Response Manager shall reassign the Data Incident to the appropriate Data Incident classification. If a Data Incident may be between two Data Incident classifications, then the Data Incident shall be assigned the higher of the two classifications.

The following Data Incident classification table is used to assign the proper Data Incident classification.

Level 0	A Data Incident is designated as Level 0 if after a preliminary review it is determined that it is a false alarm or there is no impact to any Park District PI, data, or system.
Level 1	A Data Incident is designated as Level 1 if: • Impacts only Park District non-critical information systems, network resources or data. • Is quickly mitigated or prevented by existing Park District security controls. • Can be quickly mitigated or prevented by updating existing Park District security controls. • Poses little to no risk to PI or Park District's other confidential and sensitive information or Park District's information systems, network resources, applications or data.
Level 2	A Data Incident is designated as Level 2 if: • Impacts up to two critical Park District information systems, network resources or sources of data. • Creates a risk to PI or Park District's other confidential and sensitive information or Park District's information systems, network resources, applications or data.

	• Involves a potential loss of funds, including through fraudulent transfers.
Level 3	A Data Incident is designated as Level 3 if: • There is imminent danger that a large amount of PI or Park District's other confidential and sensitive information can be accessed, used, modified or destroyed by an unauthorized person or if the disclosure or access of PI or Park District's other confidential and sensitive information has already occurred to a large extent. • Three or more critical Park District information systems, network resources or sources of data are impacted. • Organizations outside of the Park District could be or are being impacted by the Data Incident. • The Data Incident could impact any person's physical safety. • Significant Park District services are being degraded or stopped by the Data Incident. • Involves a meaningful risk of a significant loss of funds or other legal liability for the Park District. • Involves ransom and/or extortion.

4. Plan Activation and Initial Notifications

If the Incident Response Manager determines that a Data Incident is classified as a Level 2 or Level 3 incident, the Incident Response Manager or other designated Park District representative, must immediately contact PDRMA. For Level 1 or Level 0 incidents, the Park District has the option to notify PDRMA, as well. PDRMA can be contacted 24/7 at 630.769.0332.

Once contacted, PDRMA will assist the Park District with notifying its cyber insurance carrier and, as needed, engaging approved service providers, including legal counsel, to assist the Park District with responding to the Data Incident.

Based on the classification of the Data Incident, this Plan will be activated as follows:

Level 0	The Plan is **NOT** activated. The IT Help Desk and/or the Incident Response Manager will personally remediate and/or monitor the Data Incident and/or assign and oversee the appropriate Park District staff to remediate and/or, monitor the Data Incident. The assigned staff will provide regular status reports to the Incident Response Manager regarding the Data Incident.
Level 1	If the IT Help Desk is made aware of the Data Incident prior to the Incident Response Manager, they will promptly notify the Incident Response Manager and the Incident Response Manager will determine whether gathering some or all the IRT is necessary.
Level 2	If the IT Help Desk is made aware of the Data Incident prior to the Incident Response Manager, they will immediately notify the Incident Response Manager. The Incident Response Manager will **promptly** gather the IRT and will report on

	the Data Incident and its severity level and activate the Plan, as necessary and appropriate to address and remediate the Data Incident.
Level 3	If the IT Help Desk is made aware of the Data Incident prior to the Incident Response Manager, they will immediately notify the Incident Response Manager. The Incident Response Manager will **immediately** gather the IRT and will report on the Data Incident and its severity level and activate the Plan, as necessary and appropriate to address and remediate the Data Incident.

5. Additional Containment, Remediation, and Investigation

The Incident Response Manager and the IRT shall develop a response plan and assign roles and tasks to appropriately respond to the Data Incident, including consideration for the following:

- Identifying the root cause of the Data Incident.
- Whether the Park District should undertake additional steps to mitigate the risk of a subsequent Data Incident (e.g., restore integrity to the data system.)
- Identifying the individuals whose information may have been involved in the Data Incident.
- Whether additional steps can be taken to mitigate any risk of identity theft or fraud to any individuals.
- Whether to engage any third-party vendors to further assist Park District and its counsel in analyzing and responding to the Data Incident. External resources may be particularly appropriate for Level 2 and 3 Data Incidents. Such vendors may include any of the following:

    - External legal counsel.
    - Forensic security firm.
    - eDiscovery vendor.
    - Ransom negotiator.
    - Public relations firm.

To the extent a decision is made to engage third-party vendors, the Park District should coordinate with PDRMA and the Park District's cyber insurance carrier to ensure that such engagements and vendors are approved to the extent necessary.

6. External Notifications

After the Data Incident is investigated, the Incident Response Manager, with the assistance of the IRT and outside legal counsel, will assess the notification obligations imposed by applicable data breach notification laws based on the locations of the potentially affected individuals. Depending on the Data Incident, the Park District may need to notify one or more of the following categories of individuals or organizations:

- Individuals whose PI was subject to unauthorized access or acquisition.
- State attorneys general or other applicable regulators.
- Law enforcement.
- The Park District Board of Commissioners.
- Park District employees.
- Media.

- The Park District's financial institution(s).
- Credit reporting agencies.

Communications with any external persons or organizations regarding a Data Incident should be made through, or at the direction of, legal counsel.

The Park District should consult with its counsel to ensure that it is notifying and updating the Park District Board of Commissioners in a manner that appropriately informs the board, maintains necessary confidentiality regarding the Data Incident and the Park District's response, and complies with the Illinois Open Meetings Act, 5 ILCS 120. The board should consider utilizing closed meetings to discuss issues regarding an ongoing Data Incident response, to the extent permissible under the Open Meetings Act.

Unless notification to individuals is delayed or barred for law enforcement reasons, once it has been determined to provide notice regarding the Data Incident, affected individuals shall be notified in the most expedient manner possible and in compliance with any applicable time frames for such notice set forth in applicable state, federal, or international laws.

The content of the notification shall comply with the applicable laws in which the affected individuals reside, and shall at a minimum include the following:

- A brief description of the Data Incident and how the PI was accessed, disclosed, lost or otherwise compromised.
- the approximate date of the Data Incident.
- To the extent possible, a description of the types of PI that were involved in the Data Incident.
- A brief description of the steps undertaken by the Park District to investigate the Data Incident, mitigate against potential losses, and protect PI from further potential compromise.
- The toll-free numbers and addresses for consumer reporting agencies.
- The toll-free number, address and website address for the Federal Trade Commission or any federal agency that assists consumers with identity theft matters.
- A statement that the individual can obtain information from the consumer reporting agencies and the Federal Trade Commission about fraud alerts and security freezes.
- Point-of-contact information for individuals who have questions or need more information.
- If applicable, information on how to access any credit monitoring services that the Park District may offer to the affected individuals and/or other steps individuals should consider taking as a result of the Data Incident.

The notification to individuals shall not include information concerning the number of Illinois residents affected by the breach.

Notice to the Illinois Attorney General is necessary for any Data Incident involving notice to more than 500 Illinois residents. Such notice to the Illinois Attorney General will be made in accordance with applicable law and should be made without unreasonable delay and no later than the same time that the Park District notifies individuals regarding the Data Incident.

7. <u>Documentation</u>

The Incident Response Manager shall document each Data Incident for the purpose of tracking each event, response, and disposition, including completing a Data Incident Log (a sample of which is set forth in Appendix 3). The Incident Response Manager shall ensure that appropriate and adequate records are maintained to document the Data Incident reported under the Plan. The Incident Response Manager may delegate these tasks to others within the organization.

Such records shall be generated, compiled and maintained in a manner sufficient to safeguard the financial, legal, or other rights of individuals, if any, affected by the Data Incident.

Unless a litigation hold is in place, records shall be maintained no longer than required by any applicable record retention schedules to ensure that any sensitive PI is not unnecessarily retained or exposed to the risk of a future Data Incident.

8. Evaluation

The development and implementation of this Plan and the Park District's privacy and data protection efforts are ongoing processes. As such, after each Level 1, 2, or 3 Data Incident, the IRT shall review this Plan and make any modifications deemed appropriate. In the event that there are no Level 1, 2, or 3 Data Incidents in a calendar year, the IRT shall nonetheless review this Plan and make any modifications deemed appropriate. The IRT will also consider whether Park District can improve its technical security measures or other data security precautions based on lessons learned during the incident response.

In cases involving Data Incidents caused by third parties, the IRT should evaluate with legal counsel whether legal action against any such third parties may be appropriate due to the Data Incident.

Approval and Change Record:

Date of Last Review and Approval:	**Name and Title of Approver**	**Description of Changes**
8/12/25	Laura Schraw, Executive Director	Creation of plan

APPENDIX 1

Incident Response Team Assignments and Responsibilities

Incident Response Team Member	Department	Role	Responsibilities
Incident Response Manager	Executive Director or other senior Park District Leader	Oversees the Park District's investigation and response to a Data Incident	• Oversees the Park District's investigation of and response to the Data Incident. • Determines the nature and extent of the Data Incident and classifies the Data Incident in accordance with the Plan. • Directs, coordinates and monitors the progress of the Park District's investigation of and response to the Data Incident including, when necessary and appropriate, organizing the Incident Response Team with respect to any Data Incident. • Convenes IRT and chairs IRT meetings. • Ensures proper and necessary documentation of Park District's investigation of and response to the Data Incident. • Communicates with the Park District's senior leadership team, the Park District's business partners or other stakeholders, the media and other third parties, as necessary and appropriate. • Coordinates with outside legal counsel to comply with applicable data breach notification laws

			and other applicable legal requirements.
Information Technology (IT) Representative	Information Technology	IT advisor to the IRT	• Obtains information about the Data Incident and determines whether to notify the Incident Response Manager. • Provides assistance in determining the existence, cause and extent of an IT-related Data Incident. • Coordinates with the IT Department and, if necessary and appropriate, external IT resources to contain and remediate an IT-related Data Incident. • Coordinates with the IT Department to respond to and provide needed information to Incident Response Manager and/or IRT. • Coordinates with the IT Department to plan and implement actions to prevent similar future IT-related Data Incidents.
Financial Representative	Chief Financial Officer	Financial risk analyst	• Assists with financial analysis relating to Park District's investigation of and response to the Data Incident • Assists with obtaining necessary budget approval for Park District's investigation of and response to the Data Incident
Communications and Media Representative	Marketing	Public relations advisor, liaison to Marketing Department	• Creates and/or maintains Data Incident public relations/media procedures • Coordinates with the IRT, legal team, senior leadership team and other

			business stakeholders on the timing, content and method of notification • Prepares and issues press releases or statements regarding the Data Incident, as necessary and appropriate
Human Resources (HR) Representative	Human Resources	Employment and liaison to Human Resources Department	• Assists with determining the existence, cause and extent of an employee-related Data Incident • If employee personal data is compromised, handles communications with business area managers and employees • If employee performance is a factor in the incident, works with appropriate managers and employees to correct performance or improve processes or training • If employee misconduct is a factor in the incident, works with appropriate HR and business managers, legal representative and others to take appropriate employment action (e.g., termination of employment) and legal action

APPENDIX 2

Incident Response Team and External Resource Contact Information

IRT Contacts	Office Phone	Mobile Phone	Primary E-mail	Alternate E-mail
Incident Response Manager: Laura Schraw	847-683-2690	630-975-6759	laura@hampshireparkdistrict.org	
Alternate: Nathan Looman	847-683-2690	847-790-6283	nlooman@hampshireparkdistrict.org	
IT Representative: Tim Dabis	815-899-2648	815-899-2648	tim@ITbyCMJ.com	
Alternate:				
Finance: Patti Prill	847-683-2690	847-921-0783	patti@hampshireparkdistrict.org	
Alternate:				
Communications and Media Representative: Stephanie Barone	847-683-2690	815-762-1670		
Alternative:				
HR Representative: Samantha Miemsczewski	847-683-2690	447-760-0282		
Alternative:				
Additional IT Resources				

THIRD-PARTY VENDORS AND EXTERNAL SUPPORT

	Office Phone	Mobile Phone	E-mail
The Park District Risk Management Agency ("PDRMA")	630.769.0332		
Outside Legal Counsel James Vasselli Law	630-931-8225	312-415-8277	james@jmvchicagolaw.com

APPENDIX 3

Data Incident Log

How was the Data Incident reported?	
Date or Date Range of Data Incident (if known):	Time of Data Incident (if known):
Date of Discovery of Data Incident:	Time of Discovery of Data Incident:
Person Discovering the Data Incident:	

Initial Assessment			
☐ Suspected Data Incident		☐ Confirmed Data Incident	
Data Incident Classification (Level 1, 2, 3) (if known):			
Type of Data Incident			
☐ Lost/Stolen Device	☐ Unauthorized Access	☐ Insider Activity	☐ Inadvertent Disclosure
☐ Vendor Incident	☐ Ransomware	☐ Malware	☐ Email Compromise
☐ Other (Describe)			
Data Exposure Dates			
Start Date:		End Date:	
Data Encrypted? ☐ Yes ☐ No		Data Password Protected? ☐ Yes ☐ No	

	Name	Phone	Title
Reported by			
Reported to			

<table>
<tr><td colspan="4">Persons who may have been involved in or have knowledge of the Data Incident:</td></tr>
<tr><td colspan="4">Description of the cause or manner in which the Data Incident occurred (e.g., data device misplaced, data theft, hacking event, etc.):</td></tr>
<tr><td colspan="4">The identity(ies) and location(s) of all individual(s) potentially affected (i.e., the state(s) in which the individual(s) reside):</td></tr>
<tr><td colspan="4">The number of individuals potentially affected (if known):</td></tr>
<tr><td colspan="4">Description of the PI, data, and/or other information lost or compromised</td></tr>
<tr><td>☐ Name</td><td>☐ Account Number</td><td>☐ Credit/Debit Card Number</td><td>☐ Social Security Number</td></tr>
<tr><td>☐ Driver’s License Number</td><td>☐ State ID Number</td><td>☐ Date of Birth</td><td>☐ Medical Information or Health Insurance Information</td></tr>
<tr><td>☐ Address</td><td>☐ E-mail Address</td><td>☐ Usernames and/or passwords</td><td>☐ Other:</td></tr>
<tr><td colspan="4">What specific storage medium, systems, applications/equipment were accessed or compromised (if known)?</td></tr>
<tr><td colspan="4">If data was lost in a physical transfer, the tracking number and name of the company shipping the data, if any:</td></tr>
<tr><td colspan="2">Have passwords been reset for any impacted accounts?</td><td colspan="2">☐ Yes ☐ No
If yes, date of last reset:</td></tr>
<tr><td colspan="2">Have any malicious rules been disabled?</td><td colspan="2">☐ Yes ☐ No</td></tr>
<tr><td colspan="2">Have all logs or other evidence been preserved?</td><td colspan="2">☐ Yes ☐ No</td></tr>
</table>

Need to contact law enforcement?	☐ Yes ☐ No If so, identify agency(ies) notified and dates of the notice:
Need to contact state attorney(s) general or other regulators?	☐ Yes ☐ No If so, identify regulators notified and dates of the notice:
Need to contact media?	☐ Yes ☐ No If so, identify media outlets and dates of notice:
Was extortion involved?	☐ Yes ☐ No If so, name of negotiation vendor engaged, if applicable:
Need to notify affected individuals?	☐ Yes ☐ No If so, identify the number of notified individuals and the date of the notice:
Will third party forensics be engaged?	☐ Yes ☐ No If so, name of vendor engaged:
Is insurance coverage available?	☐ Yes ☐ No If yes, has the insurance carrier been notified? ☐ Yes ☐ No
Was credit monitoring provided to any individuals?	☐ Yes ☐ No

Was outside counsel engaged?	☐ Yes ☐ No If so, name of counsel/firm engaged:	
Actions undertaken to contain, minimize, or remediate potential harm or exposure:		
When did containment occur? Date:__________________ Time:_________________		
Describe how containment was implemented:		
Signature:	Printed Name:	Date: