



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
July 21, 2025**

I. Call to Order: At 6:30 pm President Looman called the meeting to order.

II. Pledge of Allegiance

Commissioners Present: Jamie Herrmann, Tamara Chiu, Meagan Tiffany, Nate Looman, Jennifer Reid

Commissioners Absent: none

Staff Present: Laura Schraw- Executive Director, Patti Prill-Finance/HR Director

III. Approval of Agenda: Commissioner Reid made a motion to approve the agenda with the change to the executive session. Seconded Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None at this time.

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board.

V. Consent Agenda

- A. Approval of June 16, 2025 Special Meeting Minutes
- B. Approval of June 16, 2025 Meeting Minutes
- C. Approval of July 7, 2025 Special Meeting Minutes
- D. Approval of July 7, 2025 Meeting Minutes
- E. Approval of July 7, 2025 Executive Meeting Minutes – not to release
- F. Approval of payables paid between meetings from 6/13/25 to 7/17/25 in the amount of \$89,335.58
- G. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to Checking Account #0235 for \$100,000.00.
- H. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for \$100,000.00.
- I. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for \$100,000.00.
- J. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 for \$100,000.00.

Commissioner Tiffany made a motion to approve the consent agenda. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

VI. Staff Reports: Reports were submitted electronically for commissioners to view. It was noted that the athletics report was not updated but the May update would be included in June's packet.

VII. Commissioner and Staff Comments

- A. Music under the Oaks was a wonderful event.

VIII. Old Business

IX. New Business

- A. Delegation of Authority: Authorize the President to sign the attached Delegation of Authority.

Commissioner Chiu made a motion to authorize the president to delegate authority. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

- B. Semi-Annual Review of Executive Session Meeting Minutes

X. Executive Session

A. At 6:46 pm Commissioner Reid made a motion to move into Executive Session for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain

At 7:02 pm Commissioner Chiu made a motion to go back into open session. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain

Commissioner Herrmann made a motion to not release the following executive session meeting minutes: April 7, 2025 and July 7, 2025. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

XII. Adjournment – At 7:03 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

Next meeting – August 4, 2025