



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
February 17, 2025**

I. Call to Order: At 6:30 pm President Looman called the meeting to order.

II. Pledge of Allegiance

Commissioners Present: Jamie Herrmann, Tamara Chiu, Meagan Tiffany, Nate Looman, Jennifer Reid

Commissioners Absent: none

Staff Present: Laura Schraw- Executive Director, Patti Prill-HR/Finance Director

III. Approval of Agenda: Commissioner Tiffany made a motion to approve the agenda. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

IV. Citizens to be Heard: None

V. Consent Agenda

- A. Approval of January 27, 2025 Meeting Minutes
- B. Approval of payables paid between meetings from 1/28/25 to 2/12/25 in the amount of \$19,732.19.

Commissioner Herrmann made a motion to approve the consent agenda. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

VI. Staff Reports: Reports were submitted electronically for commissioners to view.

VII. Commissioner and Staff Comments

VIII. Old Business

IX. New Business

- A. Seyller Park Progress Report: Budget wise we are on track.
 - Final items to be completed are being scheduled. This includes the basin, natural area, picnic tables and trash receptacles.
 - Signage is also being discussed and a meeting with PDRMA will be held.
 - Skate Park Rules will be approved by the Board.
- B. Skate Park Resolution #2025-02: Skate park rules have been reviewed by PDRMA and Legal. Once approved these will become part of our Park Ordinance, similar to the Splash Pad Rules.

Commissioner Tiffany made a motion to approve Resolution #2025-02 Skate Park Rules. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

- C. AN ORDINANCE appointing a new registrar and paying agent for certain outstanding bonds of the Hampshire Township Park District, Kane County: Chapman and Cutler requested a board member be able to sign off.

Commissioner Tiffany made a motion to approve Ordinance #2025-03 appointing a new registrar and paying agent for certain outstanding bonds of the Hampshire Township Park District, Kane County. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

- D. Kane County Riverboat Grant Resolution #2025-04 – Special Event Kit: Planning has started for the 150th anniversary of the village of Hampshire. Examples of what it could be used for are a stage, lighting, window decorations or other security measures for events.

04 Commissioner Reid made a motion to approve Kane County Riverboat Grant Resolution #2025-04 authorizing Laura Schraw, Executive Director, to execute an application, funding agreement, and any other necessary documents. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

- E. Kane County Riverboat Grant Resolution #2025-05 – STEAM: Ashley is interested in purchasing some smart boards or other STEAM materials for classrooms. These include items such as a microscope for children to learn and discover with science. Items for coding and robotics to allow children to learn direction and help use that technology to have an object get from one place to another by using codes.

Commissioner Herrmann made a motion to approve Kane County Riverboat Grant Resolution #2025-05 authorizing Laura Schraw, Executive Director, to execute an application, funding agreement, and any other necessary documents. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

- F. Kane County Riverboat Grant Resolution #2025-06 – Bus: In 2023 the Park District applied for a passenger bus, however, it was for a gas vehicle. At this time, quotes are still being obtained to determine our best option, but ideally a 30 passenger or less bus with child care seat options is what we are seeking quotes for as quotes are a part of the application process. We will be applying for the full amount of the bus, up to \$100,000, as that is the maximum funding amount an agency can be awarded.

Commissioner Chiu made a motion to approve Kane County Riverboat Grant Resolution #2025-06 authorizing Laura Schraw, Executive Director, to execute an application, funding agreement, and any other necessary documents. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

- G. Temporary Park Names: We are getting 3 new parks. We do not have to name them immediately. One is located on Kelley Road, one on Cornerstone Drive and one on Arbor Ridge Drive. Corresponding addresses are currently being assigned. We can name them by the street or other structure nearby. Right now we will temporarily name the one on Kelley Rd. Kelley Road Park. We can review the other two at the next meeting to finalize temporary names.

Commissioner Chiu made a motion to approve naming one park Kelley Road Park. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

XI. Adjournment – At 7: p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

Next meeting – March 3, 2025