



## HAMPSHIRE TOWNSHIP PARK DISTRICT EXTENDED CARE (ETC) SITE SUPERVISOR

Company: Hampshire Township Park District  
Location: Big Timber Elementary School/Hampshire Elementary School  
Job Title: **EXTENDED CARE SITE SUPERVISOR**  
Contact email: [etc@hampshireparkdistrict.org](mailto:etc@hampshireparkdistrict.org)  
Contact phone: 847-683-2690, ask for Kim  
Closing date: Open until filled  
Pay: \$16.00/hour, depending on qualifications

### Description

The Hampshire Township Park District Extended Care (ETC) Lead Instructor is a seasonal (10 month) position Monday through Friday with duties both indoors and outdoors at Big Timber Elementary. Hours are from 1:45-5:30pm Monday through Friday. The position is no more than 29 hours per week, with holidays and school closings off, including inclement weather days. The Site Supervisor schedules and supervises staff and is responsible for participating in crafts, games, activities and sports with school-age children in a multi-recreational after school program with instructors.

The Site Supervisor must be available to attend Staff meetings, trainings, evaluations, and orientations and will report to the Recreation Manager – ETC & Summer Camp.

### Qualifications

- Must be at least 21 years of age
- AND
- Present documentation of current CPR and first aid certification or be willing to finish CPR certification. Must complete mandated reporter certification.

Hampshire Township Park District is an equal opportunity employer.