



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
June 17, 2024**

Call to Order:

At 6:30 p.m. President Looman called the meeting to order.

Commissioners Present: Jamie Herrmann, Tamara Chiu, Jennifer Reid, Nathan Looman

Commissioners Absent: Meagan Tiffany

Staff Present: Laura Schraw- Executive Director, Patti Prill- Finance/HR Director, Stephanie Barone- Recreation Manager, Michael Prill- Recreation Manager, Ashley Freer- Early Childhood Education Director, Toby Koth- Parks Supervisor, Kim Johnson- ETC Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Agenda

Consent Agenda

A. Approval of the May 20, 2024 Meeting Minutes

B. Approval of payables paid between meetings from 5/17/24 to 6/12/24 in the amount of \$303,160.61.

C. Approval of Transfer of funds within Heartland Bank, from Money Market #0219 to Checking Account #0235 in the amount \$100,000.00.

D. Approval of Amended May 2023 Treasurer's Report

E. Approval of Amended June 2023 Treasurer's Report

F. Approval of Amended July 2023 Treasurer's Report

G. Approval of Amended August 2023 Treasurer's Report

H. Approval of Amended September 2023 Treasurer's Report

I. Approval of Amended October 2023 Treasurer's Report

J. Approval of November 2023 Treasurer's Report

K. Approval of December 2023 Treasurer's Report

L. Approval of January 2024 Treasurer's Report

M. Approval of February 2024 Treasurer's Report

N. Approval of March 2024 Treasurer's Report

O. Approval of April 2024 Treasurer's Report

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Commissioner and Staff Comments- Staff reports were submitted electronically prior for Commissioner review. Commissioners had an opportunity to ask any questions to staff. Schraw informed the Board that she will need to schedule the efficiency meetings per the new government efficiency standards and will try to schedule these meetings on days of already scheduled meetings.

Old Business-

A- Referendum Discussion: Community Recreation Center Presentation is scheduled for June 27th at 6pm at the Community Room at 390 South Ave. Schraw presented the renderings that were completed of the potential recreation center.

New Business

A. AN ORDINANCE providing for the issue of \$181,420 General Obligation Limited Tax Park Bonds, Series 2024B, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Commissioner Herrmann made a motion to approve Ordinance #2024-04 issuing the GO Bonds. Motion seconded by Commissioner Chiu.

President Looman called the roll-
Chiu-Aye
Herrmann-Aye
Looman-Aye
Reid-Aye
Tiffany- Absent

Motion passed 4 Ayes, 0 Nays, 0 Abstain.

B. Seyller Park Progress Report- Executive Director Schraw reported on Seyller Park progress. Schraw presented the Board of Commissioners with the monthly park update.

C. FY25 Final Budget- Schraw presented the Board with the final budget for FY25 as the FY24 budget was closed.

D. Election of Officers- Yearly election of officer positions for the Board of Commissioners.

President- Looman nominated for President
Vice President- Herrmann nominated Vice President
Secretary- Tiffany nominated for Secretary
Treasurer- Reid nominated Treasurer
Commissioner- Chiu nominated Commissioner.
Commissioner Reid made a motion to approve the nomination of all officer positions effective July 8, 2024. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain

E. Semi Annual Review of Executive Session Meeting Minutes-

At 7:02 pm Commissioner Reid made a motion to move into Executive Session Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5 ILCS 120/2 from Ch. 102 par. 42 c.21.) Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

At 7:08 pm Commissioner Chiu made a motion to resume the general meeting. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Motions Resulting from Executive Session:

The following meeting minutes were reviewed:

November 28, 2022

December 5, 2022

December 12, 2022

February 27, 2023

March 13, 2023

April 10, 2023

April 24, 2023

December 11, 2023

January 8, 2024

Commissioner Reid made a motion to release the minutes as stated above. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 7:18 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Chiu. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.