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Meeting of the  
HAMPSHIRE TOWNSHIP PARK DISTRICT  
Board of Commissioners  
April 22, 2024  
6:30 p.m.  
390 South Ave.

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Approval of Agenda**
- IV. **Citizens to be Heard**

*The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board.*
- V. **Consent Agenda**
  - A. Approval of March 18, 2024 Working Meeting Minutes
  - B. Approval of April 8, 2024 Meeting Minutes
  - C. Approval of payables paid between meetings from 3/15/24 to 4/18/24 in the amount of \$61,523.71.
  - D. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account #0235 in the amount of \$100,000.00 on April 1, 2024.
  - E. Approval of Transfer of Funds within Heartland Bank, from Money Market #0219 to checking account #0235 in the amount of \$100,000.00 on April 1, 2024.
  - F. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to Checking account #235 in the amount of \$100,000.00 on April 10, 2024
  - G. Approval of Treasurers Report for July 2023
  - H. Approval of Treasurers Report for August 2023
  - I. Approval of Treasurers Report for September 2023
  - J. Approval of Treasurers Report for October 2023
- VI. **Staff Reports**
- VII. **Commissioner and Staff Comments**
- VIII. **Old Business**
  - A. Referendum Discussion
- IX. **New Business**
  - A. Annual Reports
  - B. Seyller Park Progress Report
  - C. FY25 Draft Budget
- X. **Executive Session**
- XI. **Adjournment** – Next meeting – May 6, 2024

*In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.*



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
March 18, 2024**

**Call to Order:**

At 6:30p.m. President Looman called the meeting to order.

**Commissioners Present:** Nathan Looman, Jamie Herrmann, Meagan Tiffany, Tamara Chiu

**Commissioners Absent:** Jennifer Reid

**Staff Present:** Laura Schraw- Executive Director, Patti Prill- Finance/HR Director, Stephanie Barone- Recreation Manager, Michael Prill- Recreation Manager, Ashley Freer- Early Childhood Education Director, Kim Johnson- Recreation Manager

Commissioner Chiu made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Agenda**

**Consent Agenda**

**A. Approval of February 19, 2024 Meeting Minutes**

**B. Approval of March 4, 2024 Working Meeting Minutes**

**C. Approval of payables paid between meetings from 2/20/24 to 3/14/24 in the amount of \$157,406.12.**

**D. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account #0235 in the amount of \$100,000.00 on March 1, 2024.**

**E. Approval of Transfer of Funds within Heartland Bank, from Money Market #9624 to checking account #0235 in the amount of \$100,000.00 on February 27, 2024.**

**F. Approval of Treasurer's Report for June 2023**

Commissioner Tiffany made a motion to approve the consent agenda items with the changes to the minutes from February 19, 2024 removing a comma under Consent Agenda E., removing language approving the consent agenda under Summer Camp pricing and to the March 4, 2024 meeting minutes adding the meeting was called to order by Commissioner Herrmann and changing Stephanie's title from Supervisor to Manager. Seconded by Commissioner Herrmann. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

**Staff Reports**

The St. Patrick's Day race had 236 runners, up from 155 last year. Unfortunately we lost time at the HMS gym for volleyball and it would not be granted for a Saturday. A lot of events have forced us out of the GDW gym.

## **Commissioner and Staff Comments**

### **Old Business-**

**A- Referendum Discussion:** Director Schraw had discussed the building budget with Aaron Gold from Speer Financial. Aaron provided a document with 3 scenarios for funding amounts. The Board agreed to start with a \$10.5M budget for a finished building. President Looman asked what another \$1.5M could bring to the project, Schraw will check with Williams/Lamp. The Board will have to decide if the ask will include the 2015 bonds or not. The impact is small over 20 years and would open up funds for capital improvements.

### **New Business**

**A-Seyller Park Progress Report:** Director Schraw updated the Board on the Seyller Park progress. Many meetings have occurred to move the project forward. The report is in the packet.

**B- Seyller Park Bid Report:** Director Schraw stated that two bids were received. In the packet the names were switched and Everlast and Champion are the other way around on the bid results. This was confirmed with the engineer's document. Due to the earthwork costs we have to remove the BMP and soccer field repairs from the award. The alternate bid of the tennis court repaving for the skate park can be awarded. Motion to approve the paving bid award by Commissioner Herrmann. Seconded by Commissioner Chiu. Roll call vote: Looman - aye, Herrmann - aye, Chiu - aye, Tiffany - aye.

**C-Temporary Park Names:** Several options were provided for potential park names. This will be brought back when the street addresses have been assigned.

**D- Transportation Needs:** Early Childhood Director Freer has been researching buses to find one appropriate for our use. One was found at Midwest Transit for under \$30,000. Commissioner Tiffany made a motion to purchase a bus in an amount no greater than \$29,900. Seconded by Commissioner Chiu. Roll call: Looman - aye, Herrmann - aye, Tiffany - aye, Chiu - aye.

**E- FY25 Draft Budget:** The draft budget and memo outlining the end of year budget and next year's significant impacts was presented. President Looman asked about the \$300,000 in additional revenue. Director Schraw stated that it was related to the additional day care rooms created by moving Preschool, increase in registrations for Athletics, and increased participation in ETC. Looman commented that staff costs are shown to have increased as well so the revenue and expense makes sense.

**Adjournment:** At 7:31p.m. Commissioner Tiffany made a motion to adjourn the meeting. Seconded by Commissioner Chiu. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
April 8, 2024**

**Call to Order:**

At 6:30 p.m. President Looman called the meeting to order.

**Commissioners Present:** Jennifer Reid, Jamie Herrmann, Meagan Tiffany, Nathan Looman

**Commissioners Absent:** Tamara Chiu

**Staff Present:** Laura Schraw- Executive Director, Michael Prill- Recreation Manager, Patti Prill- Finance/HR Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Agenda**

**A. Referendum Discussion-** Executive Director Schraw informed the Board that the conceptual plan should be ready to be presented to the Board for the April 22, 2024 meeting.

**B. Coon Creek Days-** Executive Director Schraw wanted to verify with the Board that there is still interest in donating to Coon Creek Days this year since Schraw and Prill are in the process of budgeting.

**C. Electronic Messaging Sign-** Executive Director Schraw updated the Board on the potential electronic messaging sign. Schraw met with the electrician to determine how to get electricity to the park. Schraw also heard from the village and was told about the potential community messaging sign at 72 and State but has not heard anything additional from the village manager.

**D. FY25 Draft Budget-** The DRAFT FY25 budget was shared with the Board of Commissioners. The Board of Commissioners had an opportunity to ask any questions. President Looman inquired about the new park spaces and if the staffing/equipment was budgeted for the new park parcels. Schraw confirmed that it has been budgeted.

**E. 2022 Annual Report-** Schraw included 2022 annual report for Commissioner review.

**F. 2023 Annual Report-** Schraw included 2023 annual report for Commissioner review.

**Adjournment:** At 7:08 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

**TREASURERS REPORT**  
**2023 July (3)**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
<b>CORPORATE FUND</b>	\$ 141,390.23	\$ 32,143.32	\$ 39,243.95	\$ 133,784.22
Non-Cash Receipts & Disbursements		\$ 24,865.55	\$ 24,865.55	
Liability Adjustment	\$ (46,058.14)	\$ -	\$ -	\$ (36,601.36)
<b>RECREATION FUND</b>	\$ 724,664.56	\$ 139,863.14	\$ 121,271.24	\$ 737,673.49
Liability Adjustment	\$ (1,220.24)			\$ (955.24)
<b>CAPITAL FUND</b>	\$ 114,448.63	\$ 2,078.51	\$ 7,994.33	\$ 108,532.81
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
<b>DEBT SERVICE</b>	\$ (10,505.96)	\$ 1,981.44	\$ -	\$ (8,524.52)
<b>LIABILITY FUND</b>	\$ 18,882.16	\$ 2,698.27	\$ 1,964.54	\$ 19,615.89
<b>SPECIAL RECREATION FUND</b>	\$ 70,331.75	\$ 8,115.68	\$ 7,586.90	\$ 70,860.53
<b>TOTAL</b>	\$ 1,044,880.01	\$ 211,745.91	\$ 202,926.51	<b>\$ 1,057,332.84</b>

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
<b>HEARTLAND CHECKING</b>	\$ 87,781.79		\$ 112,911.24
<b>HEARTLAND MONEY MARKET #219</b>	\$ 277,241.76		\$ 142,296.95
<b>HEARTLAND MONEY MARKET #4534</b>	\$ 37,337.72		\$ 37,345.14
<b>HEARTLAND MONEY MARKET #1430</b>	\$ 49,335.56		\$ 49,345.36
<b>IPDLAF ACCOUNT</b>	\$ 71,411.42		\$ 71,714.98
<b>CARD CONNECT IN PERSON</b>	\$ 305,978.57		\$ 404,901.78
<b>CARD CONNECT ECOM ONLINE</b>	\$ 215,793.19		\$ 238,817.39
<b>TOTAL</b>	\$ 1,044,880.01	\$ -	<b>\$ 1,057,332.84</b>





**TREASURERS REPORT**  
**2023 August (4)**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
<b>CORPORATE FUND</b>	\$ 133,784.22	\$ 16,647.72	\$ 32,730.10	\$ 117,701.84
Non-Cash Receipts & Disbursements		\$ 25,190.12	\$ 25,190.12	
Liability Adjustment	\$ (36,601.36)	\$ -	\$ -	\$ (36,850.46)
<b>RECREATION FUND</b>	\$ 737,673.49	\$ 127,937.60	\$ 123,476.89	\$ 742,134.20
Liability Adjustment	\$ (955.24)			\$ (905.24)
<b>CAPITAL FUND</b>	\$ 108,532.81	\$ 300,317.89	\$ -	\$ 408,850.70
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
<b>DEBT SERVICE</b>	\$ (8,524.52)	\$ 566.40	\$ -	\$ (7,958.12)
<b>LIABILITY FUND</b>	\$ 19,615.89	\$ 771.31	\$ 4,089.10	\$ 16,298.10
<b>SPECIAL RECREATION FUND</b>	\$ 70,860.53	\$ 2,319.90	\$ 7,587.43	\$ 65,593.00
<b>TOTAL</b>	\$ 1,057,332.84	\$ 473,750.94	\$ 193,073.64	\$ 1,337,811.04

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
<b>HEARTLAND CHECKING</b>	\$ 112,911.24		\$ 140,585.26
<b>HEARTLAND MONEY MARKET #219</b>	\$ 142,296.95		\$ 83,710.95
<b>HEARTLAND MONEY MARKET #4534</b>	\$ 37,345.14		\$ 37,353.07
<b>HEARTLAND MONEY MARKET #1430</b>	\$ 49,345.36		\$ 49,355.84
<b>HEARTLAND MONEY MARKET #3162</b>	\$ -		\$ 300,008.21
<b>IPDLAF ACCOUNT</b>	\$ 71,714.98		\$ 72,032.87
<b>CARD CONNECT IN PERSON</b>	\$ 404,901.78		\$ 410,832.49
<b>CARD CONNECT ECOM ONLINE</b>	\$ 238,817.39		\$ 243,932.35
<b>TOTAL</b>	\$ 1,057,332.84	\$ -	\$ 1,337,811.04



**TREASURERS REPORT**  
**2023 September (5)**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
<b>CORPORATE FUND</b>	\$ 117,701.84	\$ 104,318.31	\$ 44,631.15	\$ 172,280.12
Non-Cash Receipts & Disbursements		\$ 39,104.06	\$ 39,104.06	
Liability Adjustment	\$ (36,850.46)	\$ -	\$ -	\$ (30,632.76)
<b>RECREATION FUND</b>	\$ 742,134.20	\$ 175,260.81	\$ 175,991.76	\$ 738,166.29
Liability Adjustment	\$ (905.24)			\$ (831.33)
<b>CAPITAL FUND</b>	\$ 408,850.70	\$ 310.07	\$ 82,683.95	\$ 326,476.82
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
<b>DEBT SERVICE</b>	\$ (7,958.12)	\$ 11,750.11	\$ 475.00	\$ 3,316.99
<b>LIABILITY FUND</b>	\$ 16,298.10	\$ 17,032.61	\$ 5,323.46	\$ 28,007.25
<b>SPECIAL RECREATION FUND</b>	\$ 65,593.00	\$ 49,915.68	\$ 8,137.50	\$ 107,371.18
<b>TOTAL</b>	\$ 1,337,811.04	\$ 397,691.65	\$ 356,346.88	<b>\$ 1,377,101.58</b>

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
<b>HEARTLAND CHECKING</b>	\$ 140,585.26		\$ 106,573.73
<b>HEARTLAND MONEY MARKET #219</b>	\$ 83,710.95		\$ 202,985.21
<b>HEARTLAND MONEY MARKET #4534</b>	\$ 37,353.07		\$ 37,361.00
<b>HEARTLAND MONEY MARKET #1430</b>	\$ 49,355.84		\$ 49,366.32
<b>HEARTLAND MONEY MARKET #3162</b>	\$ 300,008.21		\$ 217,376.06
<b>IPDLAF ACCOUNT</b>	\$ 72,032.87		\$ 72,342.94
<b>CARD CONNECT IN PERSON</b>	\$ 410,832.49		\$ 439,530.69
<b>CARD CONNECT ECOM ONLINE</b>	\$ 243,932.35		\$ 251,565.63
<b>TOTAL</b>	\$ 1,337,811.04	\$ -	<b>\$ 1,377,101.58</b>



**TREASURERS REPORT**  
**2023 October (6)**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
<b>CORPORATE FUND</b>	\$ 172,280.12	\$ 70,993.51	\$ 44,091.66	\$ 199,181.97
Non-Cash Receipts & Disbursements		\$ 26,852.25	\$ 26,852.25	
Liability Adjustment	\$ (30,632.76)	\$ -	\$ -	\$ (30,076.02)
<b>RECREATION FUND</b>	\$ 738,166.29	\$ 177,466.48	\$ 146,693.31	\$ 768,939.46
Liability Adjustment	\$ (831.33)			\$ (818.37)
<b>CAPITAL FUND</b>	\$ 326,476.82	\$ 322.56	\$ 17,500.00	\$ 309,299.38
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
<b>DEBT SERVICE</b>	\$ 3,316.99	\$ 4,349.33	\$ -	\$ 7,666.32
<b>LIABILITY FUND</b>	\$ 28,007.25	\$ 6,789.19	\$ 6,120.50	\$ 28,675.94
<b>SPECIAL RECREATION FUND</b>	\$ 107,371.18	\$ 18,476.38	\$ 7,588.00	\$ 118,259.56
<b>TOTAL</b>	\$ 1,377,101.58	\$ 305,249.70	\$ 248,845.72	<b>\$ 1,434,075.26</b>

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
<b>HEARTLAND CHECKING</b>	\$ 106,573.73		\$ 219,290.20
<b>HEARTLAND MONEY MARKET #219</b>	\$ 202,985.21		\$ 120,220.58
<b>HEARTLAND MONEY MARKET #4534</b>	\$ 37,361.00		\$ 37,368.68
<b>HEARTLAND MONEY MARKET #1430</b>	\$ 49,366.32		\$ 49,376.46
<b>HEARTLAND MONEY MARKET #3162</b>	\$ 217,376.06		\$ 217,402.86
<b>IPDLAF ACCOUNT</b>	\$ 72,342.94		\$ 72,665.50
<b>CARD CONNECT IN PERSON</b>	\$ 439,530.69		\$ 419,524.50
<b>CARD CONNECT ECOM ONLINE</b>	\$ 251,565.63		\$ 298,226.48
<b>TOTAL</b>	\$ 1,377,101.58	\$ -	<b>\$ 1,434,075.26</b>







## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** April 22, 2024  
**Agenda Item:** VI.  
**Subject:** Staff Reports – April

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### **Director's Report**

- Received the last of three quotes for an electronic sign.
- Met with Swedberg regarding the site for an electronic sign and where to ask ComEd to pull electric from. Will be reaching out to ComEd to determine utility costs.
- Spoke with the Village of Hampshire about a community sign at Route 72 and State Street working with other governmental agencies. Sent over our estimates for an electronic sign.
- Tabulated budget expenses for Seyller Park to make sure we are on track with our costs and staying within budget.
- Followed up on property address assignment.
- Correspondence and review of plans for the Kelley Road park for the parking lot and trail design. A few changes were made via a sketch sent to them for future planning. The plans were adjusted and submitted to the Village.
- Reviewed Preschool Grant Expansion information.
- Met with Williams and Lamp on preliminary estimates and what we feel we need in a new facility for operations. They presented concepts and staff reviewed and commented.
- Reviewed Skate Park Survey for public input.
- Met with Encap regarding clearing understory brush for the disc golf course for hole 7.
- Reviewed BMP requirements from Village with Manhard and attended a pre-construction meeting with the Village regarding the Seyller project.
- Met with Stark and Son regarding a drainage issue at Seyller. This area could not be included as part of the paving contract due to expense. Signed a separate contract for their work as part of the grant. This will resolve the flooding issue near LPP.
- Seyller Park amphitheater area was graded and sodded and looks amazing! Backfilling also occurred around the playground curb and was seeded and blanketed. We will have the sod watered once it stops raining to ensure it takes. It really looks beautiful!
- Received an arborist evaluation of trees to be removed at Seyller Park.
- Spoke with Beacon Athletics about foul ball netting and design for Seyller Park.
- Requested and received quotes for field improvements at Rackow, Seyller and Ream Parks.
- Spoke with All Weather Courts, sent them photos and requested a quote for Seyller. Due to the crack filling at Seyller, this court cannot be repaired by their company.
- Saved backstop chain link for future event.
- Completed the Cyber Security survey required by PDRMA.
- Contacted IAPD legal about referendums and how frequently you can go to referendum.
- Reviewed BINA proceedings for the Debt Service Extension Base funds.
- The Rackow holding tank has been taking on water. Contacted a plumbing company to camera the pipe and met the on site with the Parks Supervisor. No cracks were found. Tank was emptied. Contacted Stark to dig and repair the connection from the line to the tank. We believe the tank is taking on groundwater and that is why it is continuing to fill despite the water not being turned on yet. Stark is scheduled to dig and attempt to repair.



- Completed and submitted our Levy request authorization to NISRA for FY25. This was approved on 4/17.
- NISRA policy update was for every agency to pay their dues in full by July. Due to our finances, wrote and submitted a letter to the NISRA board requesting that we continue our payments of our dues over a 10 month period. This was approved on 4/17 for a 2 year period.
- Attended the NISRA meeting.
- Ordered Disc Golf Baskets from INNOVA. They should be arriving next week!
- Our cameras were repaired at the parks - some due to vandalism and resets but we are up and running!
- Presented at the Annual Township Meeting on April 9th. Thank you to Hampshire Township for the invite!
- Contacted a vendor regarding a mower.
- Submitted a request to Sourcewell for a new truck.
- Worked with Bison and Outlaws regarding Treadwell field usage. Trying to make sure everyone gets to play!
- The contractor is set to help with Arbor Day. We will be planting 10 trees donated by Wilson Nurseries and one memorial tree. Thank you Wilson Nurseries- for the donation!
- Personnel matters.
- Met with staff for CIT program and Summer Camp.
- Discussed new software for ETC/LPP.
- Searching for new tablets through joint purchasing programs.
- Received a quote to repair or replace Seyller basketball backstops.
- Communication regarding the Veteran's Memorial.
- Researching on Sourcewell for tablet replacement for LPP and ETC.
- Repair of wireless internet connection for parks department. Tried a hotspot which did not work due to the building but it did help the Admin office when the internet went down and we will be using it for summer camp to use for student remote check in/out.

## **Finance/HR**

### Financial

- Weekly Payables
- Processed Payroll
- Daily Deposits
- Quarterly Reports
- Budget Planning
- Benefit Hours Report to Directors & Managers
- ACA Report to Managers & Supervisors

### Human Resources

- Meeting with New Employees, 2 part-time employees for Daycare, 1 full-time employee for Daycare, 1 seasonal employee for Athletics, 1 seasonal employee for ETC
- HR Matters
- Continuing to update the personnel policy manual
- Looking to MSI\Harris to see if they are developing a program to provide personnel documents to employee electronically by 2025

## Recreation

### Special Events and Programs

- National Night Out- Planning continues. Inflatables booked. Food trucks secured.
- Rosemary L. Kesse Day Summer Party will be in it's 3rd year already and it's on a Friday, July 26th. Lion's Club is doing free ice cream again. DJ booked. Waffadilla booked. Rosemary will bring a game for kids to play. Ad artwork created. Event will released soon.
- Arbor Day Birthday Party update- 8 trees have volunteers assigned to them to be planted. Amazon Warehouse in Huntley reached out and had teams looking to volunteer and will be planting 6 of those trees. Only 2 trees left that need volunteers.
- Easter Egg Hunt was successful! Attendance was abundant as there were some children who did not get eggs. Will need to increase eggs next year and add a Flash Light Egg Hunt for older children in the evening to separate age groups more.
- Doggie Egg Hunt was successful as well but very muddy! 48 dogs registered for the event and 36 attended. Dog owners are very thankful for this event.
- The Winter/Spring Youth Dance wrap up- Picture day was March 18th and well received. Dress rehearsal was held at GDW gym on April 3rd and we ended with the dance recital on stage at GDW gym on April 5th. The stage was a wonderful addition for the dancers and families that nearly filled the gym that evening. 210 chairs were out and it wasn't enough!
- Registered for the Chamber Business and Job Expo on May 11th in Pingree grove and the Hampshire Outdoor Markets for June to October/ Markets are returning to Hampshire Commons this year.
- Entered summer programming into Rec Trac and created advertisement graphics for all.
- Summer event sponsorship letters and forms have gone out to businesses. Receiving interest back. \$500 Coon Creek Sponsorship already in from Goebbert's!
- Advertised Music under the Oaks for 7/18
- Coon Creek Classic - Created race logo. Received quote for race shirts and researching other swag to add to this race to freshen it up. The race will also have tiered pricing much like what is offered for St. Patrick's Day 5K.
- Worked on Summer and Fall Youth Dance schedules with instructor and schedules are completed.
- Constant Contact e-newsletter for April
- Completed online BASSET Certification
- Attended team meeting with Williams and Lamp
- Attended Women in Business meeting
- Published skate park survey for public input.

## Athletics

### *T-ball/baseball*

- Currently there are 95 program participants signed up for T-ball/Intro-ball, 14 of which are in the newly added age group of 9-10 year olds.
- Kane County Cougars date is set and 600 tickets have been secured.
- Registration deadline is 6/3.

### *Spring Soccer*

- Final registration for spring soccer was 410. That is a 17% increase from last spring.
- 227 total unique roster requests.
- We have 37 total teams.
- Fields are set to avoid low spots in the park, or damaged patches of grass that need seeding.
- Moved Soccer goals to adjust for field size. New goals are able to be moved by hand which was able to be accomplished by Athletic staff.
- Secured gym time at GDW to host practices that would be canceled due to weather. Starting week of 4/15.
- We have five Coaches that will be coaching two teams and one Coach coaching three teams.

### *Summer Basketball*

- We currently have 60 program participants signed up for Summer Basketball. Registration deadline is 5/20.
- Volunteer coaches have already started to come in.
- We will be running Bitty and Small Shots in house and using Huntley and Dundee Park District to supplement our 3rd-8th grade levels.

### *Summer Sport Camps*

- Reached out to NIU's Head Softball coach and inquired about if any of their pitchers would be interested in running a 1 week softball pitching program in the summer. She responded that it would definitely be a possibility and she will check with her local pitchers who will most likely be in the area over the summer.
- Our hope is this is just the beginning of what could be a positive relationship with Northern Illinois University, and we can offer more 1 week special camps taught by NIU's student athletes.

### *Athletics Misc.*

- Attended team meeting with Williams and Lamp.
- Reached out and waiting to hear back from Top Shelf sports cards in Elgin about sponsorship/partnership for T-ball or future programs.
- Hand delivered 137 leftover sports photos to houses in Hampshire, Pingree, Gilberts, Burlington, and Campton Hills.
- Emptied the small shed behind the Seyller baseball field. We kept a few useful pieces of equipment, along with some home run fencing and poles that are now stored at Rackow park shed.
- Working with NISRA.
- Working with Northwest Little League.
- Working to accommodate Outlaws field needs at Bruce Ream.
- Working with Northstar Events for tournaments.
- Arranging practices/games from outside rentals at Bruce Ream.
- Set up a meeting with the HHS teacher who runs NHC and the co-op program. Volunteer hours are at a premium as their program continues to grow. We will be looking into getting students to volunteer as assistant coaches in the future to help supplement our volunteer head coaches. We are also looking to build on our relationships with the

co-op program to continue to receive excellent student workers, who can site supervise the gym and other locations.

## ETC

- We are continuing to take enrollments for ETC and Summer Camp. Current numbers are below.

### Summer Camp

- Current Enrollment

Week	Field Trip	Sunburst	Soaring Heights
1	Local	11	12
2	Santa's Village Amusement Park	20*	15
3	X-Treme Wheels	20*	17
4	Strawberry Picking Farm	17	17
5	Main Event	20*	17
6	Otter Cover Aquatic Park	17	11
7	Sting Ray Bay	20*	15
8	Otter Cover Aquatic Park	19	12
9	Local	20*	13
10	Local	17	13

\*Indicates these weeks have children on a waitlist.

## ETC

- Current Enrollment
  - HES 71
  - BTE 29
  - GDW 28

## Parks

- Opened up Ream and Seyller bathrooms.
- Replace Both metal doors at Seyller.
- Had to replace all shut off valves in bathrooms due to age most leaked.
- Assisted plumber repairing old plumbing repair in wall (it was repaired with bike inner tube and clamp).
- Hook up and turn on Rackow water for baths and dog park.
- Repaired swing at new park in Seyller.
- Began cutting all parks for first time this season.
- Begin installation of water park apparatus for May opening.
- Finish new sign installation in all parks Except Seyller due to construction.
- Install new door knob on new door at settler (worn out).
- Take down and reassemble broken bankshot backboard.
- Prepped and put away plows for the year.
- Checked on bus that's in storage.

## **Early Childhood**

### **Little People Playtime**

- Our Pre-K Owls class went out and we viewed the Solar Eclipse! Such a fun thing for all
- We did our monthly Fire drill with the Hampshire Fire Department
- We have been prepping and getting all ready for Graduation in just over a month.
- We had Vision and Hearing testing done on April 15th & 16th.
- We are working to hire some committed staff members we have been struggling with finding reliable teachers.
- We will be having our Spring pictures done on April 24th and 25th all graduating students get a special graduation shot.
- On March 18th our caterpillars will be delivered and we will learn all about the life cycle of a butterfly and watch them grow then transform.
- Trying to come up with an idea to create some type of “stage” for graduation here at 390 South. This way the children can be just a little higher than the audience.
- Finalizing all plans for Owls class for the summer months.



## Memorandum

**To:** Hampshire Park Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** April 22, 2024  
**Agenda Item:** VIII.A.  
**Subject:** Referendum Discussion

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### **Introduction**

Discussion on referendum planning.

### **Recommendation**

Discussion only.



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** April 22, 2024  
**Agenda Item:** IX.A.  
**Subject:** Annual Reports

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### **Background**

Attached is the Final Draft of the 2022 and 2023 Annual Reports. Once approved, both reports will be published to our website.

### **Recommendation**

Motion and second to approve the 2022 and 2023 Annual Reports.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022



## ***Mission Statement:***

The Hampshire Township Park District's mission is to provide recreational, educational and cultural opportunities that improve the quality of life through a responsive, efficient and creative park and recreation system. The District shall balance quality recreational facilities and programs while protecting parks, natural resources and open spaces for the benefit of present and future generations.

## ***Department/Program Heads***

<b><i>Executive Director</i></b>	Laura Schraw
<b><i>HR /Finance Director</i></b>	Patti Prill
<b><i>Athletic Supervisor</i></b>	Michael Prill
<b><i>ETC Supervisor</i></b>	Kim Johnson
<b><i>Program Supervisor</i></b>	Stephanie Barone
<b><i>Parks Supervisor</i></b>	Toby Koth
<b><i>Early Childhood Program Director</i></b>	Ashley Freer
<b><i>Day Care Director</i></b>	Christine Rutkowski

## ***Park Board Commissioners***

<b><i>Nathan Looman</i></b>   President	<a href="mailto:nlooman@hampshireparkdistrict.org">nlooman@hampshireparkdistrict.org</a>
<b><i>Jamie Herrmann</i></b>   Vice President	<a href="mailto:jherrmann@hampshireparkdistrict.org">jherrmann@hampshireparkdistrict.org</a>
<b><i>Meagan Tiffany</i></b>   Treasurer	<a href="mailto:mtiffany@hampshireparkdistrict.org">mtiffany@hampshireparkdistrict.org</a>
<b><i>Jennifer Reid</i></b>   Secretary	<a href="mailto:jreid@hampshireparkdistrict.org">jreid@hampshireparkdistrict.org</a>
<b><i>Tamara Chiu</i></b>   Commissioner	<a href="mailto:tchiu@hampshireparkdistrict.org">tchiu@hampshireparkdistrict.org</a>



Thank you for supporting the Hampshire Township Park District, whether it be through participating in a program, event, volunteer coaching, or a donation, we truly appreciate your contributions to make Hampshire a thriving community! We are excited to be here serving you. As things have slowly returned to normal this year, we are thankful to have sustained operations and are now looking at our opportunities to grow as our community growth is starting to take off.

This report provides details on the role the Park District plays in the community and its goals moving forward. Questions, comments, and feedback are welcome. Contact Laura Schraw, Executive Director at (847) 683-2690 or [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org).

Sincerely,

Nathan Looman  
President, Board of Commissioners

## ***Board Meetings***

Meetings of the Hampshire Township Park District Board of Commissioners are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month at 6:30pm unless changed due to a conflict. The public is invited and welcome to attend. To confirm meeting information and view the agenda, visit [www.hampshireparkdistrict.org](http://www.hampshireparkdistrict.org) or call 847-683-2690.



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022

## ***From the Executive Director's Desk:***

Another year has flown by as we continued with providing services to our residents. Staff continues to adapt to the needs and interests of the community, but we will admit our space is becoming more limited to offer programs that have been requested by the residents.

As we continued to look for available space to see how to expand our indoor programming, it was time to ask the community if they were interested in funding a new facility. The Park District had not asked for a facility referendum in 20 years. The Board engaged a consultant to gauge the community's interest in building a facility and a referendum question to increase the limiting rate was put on the April 4, 2023 ballot.



Special thanks to all those who reach out to volunteer their time throughout the community, including with the Park District. Not only do our coaches dedicate countless hours to the youth, we also have other areas where community members get involved. An Eagle Scout project rebuilt the fire pit at Seyller Park in 2022 and another is scheduled to repair the bleachers, dugouts and signs at Treadwell Field Ream Park. The Veteran's Memorial was maintained through a volunteer and another resident offered to help design a future disc golf course. Thank you to everyone who has helped in one way or another!

Please feel free to reach out to me at [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org) or call 847-683-2690 if you have any questions or comments about what we are working on!

Thank you,  
*Laura Schraw*



## ***Department Reports:***

### **Administration:**

It is the purpose of the Executive Director's Office to assist the Board of Commissioners in formulating policy and carry out those policies once established, implement sound management and financial practices, foster a positive public image for the Park District and insure that quality park and recreation services are provided for the residents of the Park District. The Board establishes goals and objectives each year that become the direction for the Executive Director and Staff. Highlighted and completed in 2022 are the following:

- Created wage/salary ranges for staff to maintain a competitive wage range.
- Completed an OSLAD application for Seyller Park.
- Hired Beyond Your Base and Wight to assist with recreation facility plans and referendum for a 2023 ballot.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022

## Human Resources/Finance:

It is the purpose of this department to establish and maintain a system of financial and payroll information which accurately reflects the business practices of the Park District and to provide such related programs and services which are deemed necessary by the Board of Commissioners and Executive Director. This department processes and maintains all records pertaining to employment in the Park District. Highlights for 2022 are the following:

- Cybersecurity implementation
- 2022 Census Bureau Report

## Parks:

The Parks Department maintains four parks in Hampshire Township, Ralph Seyller Memorial Park, Bruce Ream Memorial Park, Dorothy Schmidt Memorial Park and Rackow Park. Together, these parks consist of approximately 80 acres and it is the goal of the department to provide leisure time opportunities to the community through the design, development, maintenance and renovation of attractive and functional parks, facilities and open space. Highlights for 2022 are the following:

- Updated parks with new signage and addresses.
- Paved the path at Schmidt Park.
- Assisted in preparing the Board Room and entire Admin Building for Pre-K.
- Built a storage shed for Rackow Park for upcoming tournaments.
- Replaced the HVAC unit at LPP.
- Most of our department's work is repairs and replacements due to the high facility use.



## Recreation:

The Recreation Department encompasses a wide array of programs, services and facilities to meet the leisure needs of Hampshire residents. Central to that purpose is the continuing need to accurately assess the interest and needs of our residents through community involvement, surveys and public awareness. Highlights for 2022 are the following:

## Athletics:

- Spring Soccer is nearing 2019 numbers and we formed our own park district soccer league with Huntley, Dundee, and Genoa Park Districts
- Tball program continued to grow in numbers with the addition of a new age group.
- Updating soccer goals at Bruce Ream Park with the Barb Taylor Memorial Fund.
- Joined Huntley for a fall flag football league.
- Adult Softball saw its largest growth in participation since 2017.
- Youth Basketball participation eclipsed 300 participants for the first time in 4 years.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022

## Programs & Special Events:

- Copper Barrel was the new ending location for the Colour Me Lucky 5K race and was a great venue.
- Began working with Make You Brush on painting parties for all ages.
- The Rackow Park Grand Opening was a well attended event and celebration of the new park.
- Our first annual Rosemary Kesse Day summer party was a lot of fun at the splash pad and will become an annual event.
- Continue to partner with other businesses, such as Copper Barrel, for the daddy/daughter dance for a change in venue.
- The Safe Sitter program was established.
- Trunk or Treat continues to grow in popularity and over 1,000 people attended this year.



## Youth Programs:

The Youth Programs Department operates both the Extended Care (before and after school) program at Hampshire Elementary and Gary Wright Elementary

schools as well as the Summer FUN Camp. Highlights for 2022 are the following:

- Hired a new full time office/site supervisor to help with the growing ETC program and summer camp.
- Opened our 3<sup>rd</sup> ETC program at Big Timber Elementary for the 2022-2023 school year.
- D300 worked with us to provide transportation from BTE to GDW for morning care due to lack of enrollment, there were not enough children to run their own program at each school.
- Summer Camp now requires a bus for field trip days as taking 3 trips to a facility is often time prohibitive. This allows the trips to go a little further away to find new and exciting venues to explore.



## Early Youth Education:

It is the purpose of the Early Youth Education Department (Little People Playtime) to provide comprehensive educational programs for children in the community from the age of 6-weeks through 5 years. These programs include the highly respected pre-school that has operated for over forty years, and summer camps are housed in the Little People Playtime (LPP) facility at 441 East Jefferson. Highlights for 2022 are the following:



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022

- Addition of phones in classrooms to better communication internally as well as with parents.
- Enrollment continues to grow with closures of nearby child care centers.
- Created a garden on site for farm to table education.
- Expanded summer field trips with the use of the Park District bus.
- Although we inquired about an empty classroom for Pre-K children with our growing waitlist, D300 stated they did not have any space available for us to use.
- Expanded Preschool to the Board Room to allow further expansion of the program at LPP. This included all Admin staff being fingerprinted and DCFS and the State Fire Marshall approving use of the room for Pre-K.
- Added “Meet the Teacher” before school Prepared documentation for the DCFS re-licensing.
- New opportunities included waterplay, grandparents craft days, special holiday events and many other new fun activities to engage our littlest learners.

## Community Partnerships:

Staff continues to partner with the Chamber, Library and the Village to host special events downtown Hampshire.



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022

## **Goals for 2023:**

### **Goal #1:**

***Provide and maintain park land and recreational facilities that meet the present and future recreational needs of district residents.***

- ***Work with developers to provide open space as the community continues to grow.***
- ***Pursue grant funding whenever possible.***
- ***Discuss additional facility for programming/office expansion.***
- ***Discuss day care/preschool expansion.***

### **Goal #2:**

***Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.***

- ***Plan for our 75<sup>th</sup> Anniversary celebration in 2023.***
- ***Continue to work with D300 on allowing our programs back in the facilities at regular operational levels.***
- ***Discuss future and potential growth of the park district and facility needs to meet the interests/needs of the community.***

### **Goal #3:**

***Ensure that administration of the Park District is effective, well-managed, customer friendly and provides a creative work environment for staff.***

- ***Look to expand staffing to assist in expanding program offerings and ability to meet all needs of operations.***
- ***Continue to streamline operations through use of cloud based programs, apps, etc.***

### **Goal #4:**

***Exercise fiscal responsibility and prudence in all financial and business transactions.***

- ***Determine where expansion can provide additional revenue to fund program or facility growth.***
- ***Continue to evaluate facilities, locations, partnerships, and any other opportunities that would allow growth and expansion in a fiscally responsible manner.***

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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2022

**Goal #5:**

***Conserve community resources to the greatest extent through cooperation with other local organizations and agencies.***

- ***Continue to improve the partnership of the use of schools for programming space.***

**Goal #6**

***Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.***

- ***Continue to repair and replace aging equipment and facilities, and improve so that facilities can be used by a variety of organizations.***

**Goal #7:**

***Maintain strong communications with District residents and other public agencies and private sector organizations.***

- ***Continue to network with local agencies and organizations to determine shared interests/needs, including expanding staffing to foster community relationships.***

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

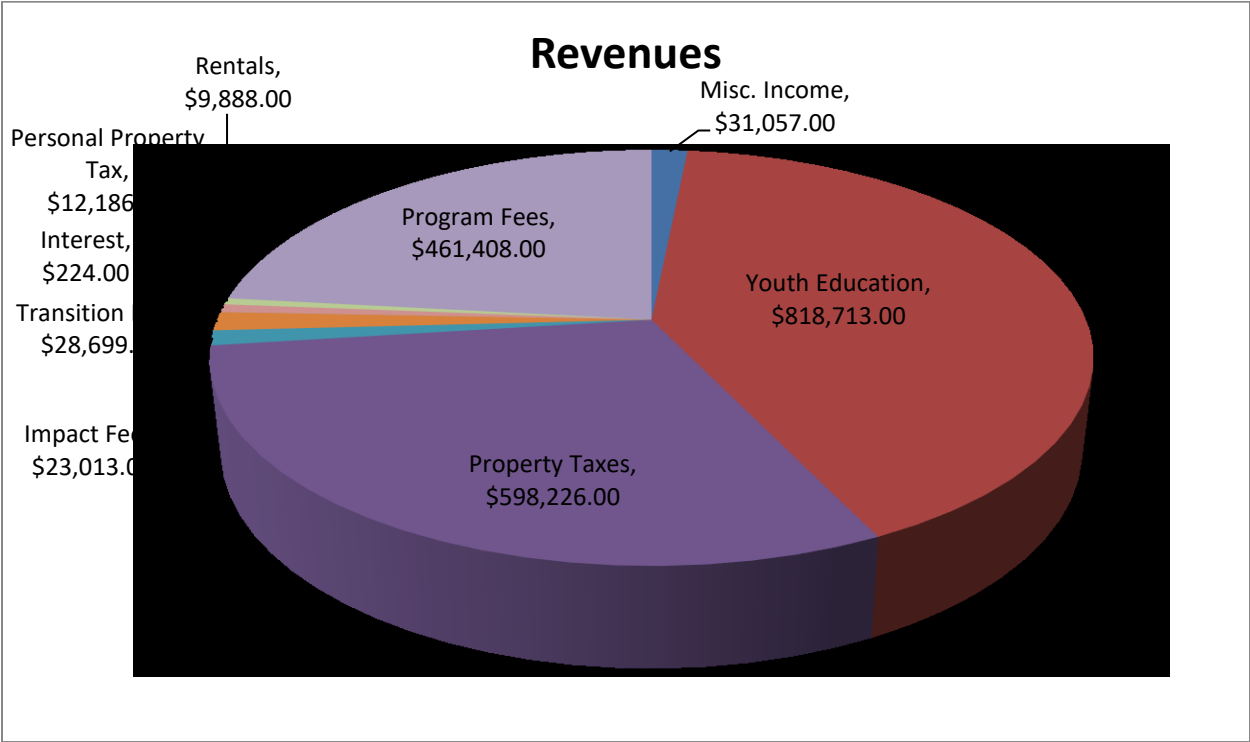
**2022**

**Fiscal Responsibility**

The Hampshire Park District is continually exercising fiscal responsibility. The district relies on outside sources such as grant funding, transition fees and impact fees from new development, and program revenues to continue to operate facilities, redevelop parks, and run the programs offered due to the Park District having one of the lowest tax rates in the area.

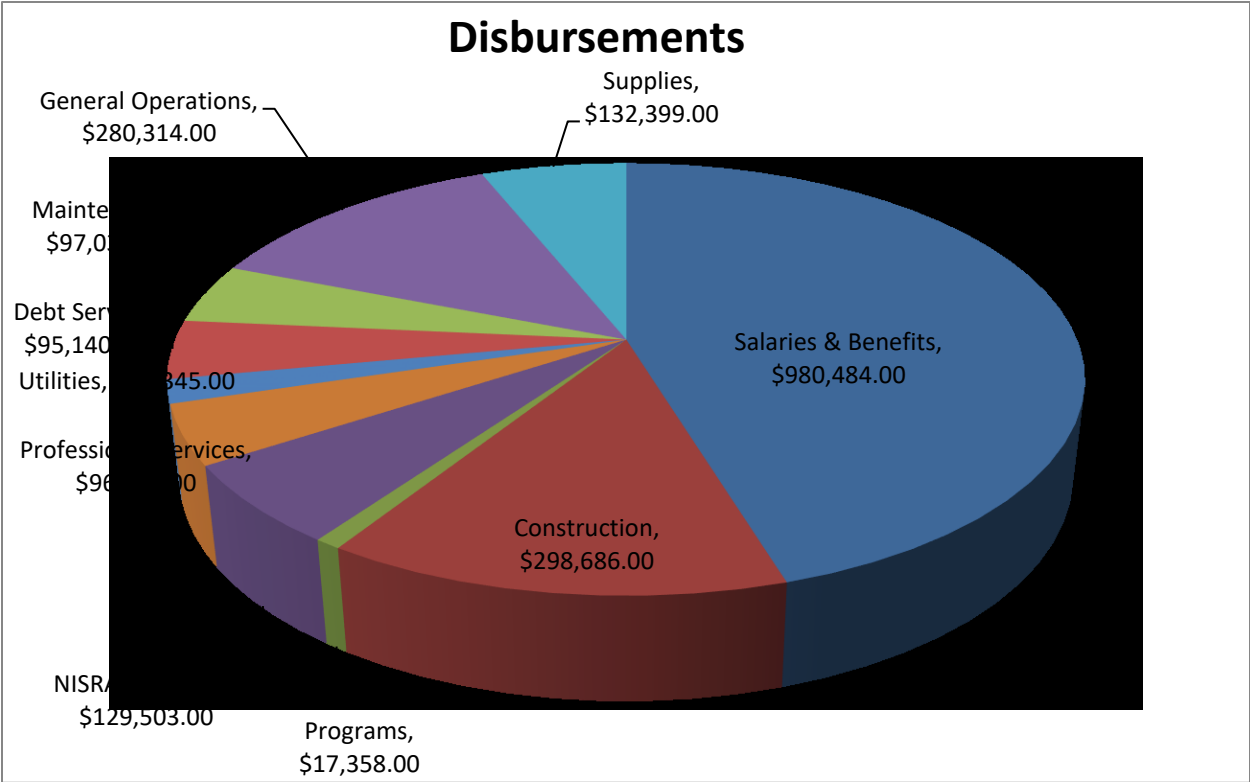
The fiscal year 2022 (May 1, 2021 - April 30, 2022) Annual Treasurer’s Report Summary Statement of Conditions is as follows:

Beginning Balance as of		
May 1, 2021	\$1,009,167.00*	
Total Revenues	\$1,983,414.00	
Total Disbursements	\$2,165,711.00	
Ending Balance as of		
April 30, 2022	\$826,870.00	
*Cash held in trust		
\$311.00		



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022



**Tax Rate (2022 payable)**

School District 300	5.141
DeKalb Park District	0.677
Sycamore Park District	0.649
St. Charles Park District	0.629
Genoa Township Park District	0.564
Dundee Township Park District	0.506
Batavia Park District	0.541
Geneva Park District	0.480
Village of Hampshire	0.460
Kane County	0.331
Huntley Park District	0.193
Hampshire Twp Road District	0.180
<b>Hampshire Township Park District</b>	<b>0.167</b>
Kane Co. Forest Preserve Dist.	0.136
Ella Johnson Library District	0.122
Hampshire Township	0.109



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2022

## *The Hampshire Park District Foundation*

*The Hampshire Park District Foundation is a 501(c)3 established on February 22, 2008. The purpose of the Foundation is to support, accept and distribute funds for the capital development of present park district facilities, for the advancement of park district programs, and to hold and convey land for future development of public parks. Donations can be given for scholarship programs, park improvements, or specific programs.*

*All donations are tax deductible. For more information, contact Laura Schraw at 847-683-2690 or email at [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org)*



**NISRA**  
Northern Illinois  
Special Recreation Association

The Hampshire Township Park District is a member of the Northern Illinois Special Recreation Association which provides recreational opportunities for children and adults with mental, physical, or emotional disabilities. More information about NISRA is available online at [www.nisra.org](http://www.nisra.org) or contact them at (815) 459-0737.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023



## **Mission Statement:**

The Hampshire Park District's mission is to provide recreational, educational and cultural opportunities that improve the quality of life through a responsive, efficient and creative park and recreation system. The District shall balance quality recreational facilities and programs while protecting parks, natural resources and open spaces for the benefit of present and future generations.

## **Department/Program Heads**

### **Executive Director**

Laura Schraw

### **HR /Finance Director**

Patti Prill

### **Early Childhood Program Director**

Ashley Freer

### **Day Care Director**

Christine Rutkowski

### **Recreation Manager**

Stephanie Barone

### **Recreation Manager**

Kim Johnson

### **Recreation Manager**

Michael Prill

### **Parks Supervisor**

Toby Koth

## **Park Board Commissioners**

**Nathan Looman** | President

[nlooman@hampshireparkdistrict.org](mailto:nlooman@hampshireparkdistrict.org)

**Jamie Herrmann** | Vice President

[jherrmann@hampshireparkdistrict.org](mailto:jherrmann@hampshireparkdistrict.org)

**Meagan Tiffany** | Treasurer

[mtiffany@hampshireparkdistrict.org](mailto:mtiffany@hampshireparkdistrict.org)

**Jennifer Reid** | Secretary

[jreid@hampshireparkdistrict.org](mailto:jreid@hampshireparkdistrict.org)

**Tamara Chiu** | Commissioner

[tchiu@hampshireparkdistrict.org](mailto:tchiu@hampshireparkdistrict.org)



Happy 75<sup>th</sup> Anniversary to the Hampshire Township Park District! We hope you were able to attend one of our many events this year! On a beautiful sunny 75 degree spring day - April 13 we gave out several hundred ice cream cones to celebrate the day the Park District founding. Later that summer we hosted the .1K "Let's not overdo it" race at Seyller Park, where we hope you enjoyed all the special activities and fun we had that day!

We are continuing to explore opportunities to grow and meet the needs of the residents. The planned growth of Hampshire will nearly double the population and it will not be long before

we exceed the capacity of our current facilities. Planning for the future will become a priority over the next few years to stay ahead of the town's growth.

With the award of our third OSLAD Grant in 10 years we will be working on the redevelopment of Seyller Park, our last Community Park in need of development. That statement will be short-lived however with the Crown development soon bringing new park land to the District.

This report provides details on the role the Park District plays in the community and its goals moving forward. Questions, comments, and feedback are welcome. Contact Laura Schraw, Executive Director at (847) 683-2690 or [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org).

Sincerely,

Nathan Looman  
President, Board of Commissioners

## **Board Meetings**

Meetings of the Hampshire Township Park District Board of Commissioners are held on the 2nd and 4th Monday of every month at 6:30pm unless changed due to a conflict. The public is invited and welcome to attend. To confirm meeting information and view the agenda, visit [www.hampshireparkdistrict.org](http://www.hampshireparkdistrict.org) or call 847-683-2690.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023

## ***From the Executive Director's Desk:***

We are growing!

In May of 2023 we signed a lease and successfully moved our Administration offices from 390 South Ave. to 182 S. State Street to the heart of Hampshire. The hustle and bustle of downtown is very different from our quiet park, but we are enjoying being here with the community events that occur and the businesses that are here.

The 390 South building office area was then converted into a second preschool classroom which was licensed and opened in September for the start of the school year. The community room is still available for our programs and rentals, and summer camp operated out of this facility as well. The building is used nearly every day, night, and weekend, as we saw our highest number of rentals, 81 in total, in 2023.

An OSLAD grant was received for Seyller Park for a \$1.2M renovation project. Work will begin later this year and be finished by spring 2025. The redevelopment includes parking, ADA path, new playground and amphitheater,

The Hampshire Township Park District is continually working to become more efficient in our operations as the budget allows. For example, timed locks to open and close the bathrooms at Ream and Seyller were installed (Rackow already had timed locks) and the Control Link was installed at Treadwell Field at Ream Park to operate the ballfield lights via an app, reducing labor overhead for daily operations.

Please feel free to reach out to me at [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org) or call 847-683-2690 if you have any questions or comments about what we are working on!

Thank you,  
*Laura Schraw*



## ***Department Reports:***

### Administration:

It is the purpose of the Executive Director's Office to assist the Board of Commissioners in formulating policy and carry out those policies once established, implement sound management and financial practices, foster a positive public image for the Park District and insure that quality park and recreation services are provided for the residents of the Park District. The Board establishes goals and objectives each year that become the direction for the Executive Director and Staff. Highlighted and completed in 2022 are the following:

- Prepared the concession stand for operations.
- Hired new financial advisor.
- Awarded a \$600,000 OSLAD Grant for Seyller Park.
- Awarded a \$2,000 Pollinator Grant for Seyller Park.
- Awarded a matching Gametime/IAPD Grant for the playground project at Seyller.
- Secured new administration office space to allow Preschool to expand at the old Administration building.
- Changed the lighting at Treadwell Field (Ream Park) to the Control Link with



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023

- Musco which can now be remotely operated through an app.
- Prepared an RFQ for a design/build firm to take a new journey to create a facility design.
- Working through potential park acquisitions with Crown Properties.

## Human Resources/Finance:

It is the purpose of this department to establish and maintain a system of financial and payroll information which accurately reflects the business practices of the Park District and to provide such related programs and services which are deemed necessary by the Board of Commissioners and Executive Director. This department processes and maintains all records pertaining to employment in the Park District. Highlights for 2023 are the following:

- Successfully transitioned all IT, internet, phones and copier to the new building downtown Hampshire.
- New format created for the All-Staff meeting that was a huge hit!
- Bank conversion
- OSHA IL Department of Labor Record keeping and reporting requirements.

## Parks:

The Parks Department maintains four parks in Hampshire Township; Ralph Seyller Memorial Park, Bruce Ream Memorial Park, Dorothy Schmidt Memorial Park and Rackow Park. Together, these parks consist of approximately 80 acres and it is the goal of the department to provide leisure time opportunities to the community through the design, development, maintenance and renovation of attractive and functional parks, facilities and open space. Highlights for 2023 are the following:

- Installed electric door locks at bathrooms for timers versus manually opening and closing the bathrooms each day.

- Extensive repair of Rackow field gates to take apart, rebuild frames, and rehung gates.

## Recreation:

The Recreation Department encompasses a wide array of programs, services and facilities to meet the leisure needs of Hampshire residents. Central to that purpose is the continuing need to accurately assess the interest and needs of our residents through community involvement, surveys and public awareness. Highlights for 2023 are the following:



## Athletics:

- Brought back youth Volleyball league for the first time since 2020.
- Offered co-ed volleyball was offered for the first time to 3<sup>rd</sup> and 4<sup>th</sup> graders.
- Rented out and prepped fields for tournament rentals.
- Record enrollment across all league based sport programs.
- Contracted with "Tetra Brazil Soccer" to instruct a week long summer camp.
- Replaced U10 and U14 soccer goals.
- Replaced damaged or old equipment for Soccer and Volleyball.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023



## Programs & Special Events:

- Added a swag bag option to the St. Patrick's Day 5k.
- Hired a Community Outreach Coordinator to help promote events, attend Chamber events, and secure sponsorships.
- Goat Soap Milk classes, Daddy Daughter Dance at Copper Barrel, Just Horsing Around
- We participate with a booth at the Hampshire Outdoor Markets and the Pingree Grove Touch a Truck Event.
- Held our first National Night Out with the Police Department.



- 75<sup>th</sup> Anniversary Year was a huge success and our ice cream party on April 13<sup>th</sup> as well as our summer party and .1K was well attended and enjoyed by the community.

## Youth Programs:

The Youth Programs Department operates both the Extended Care (before and after school) program at Hampshire Elementary and Gary Wright Elementary schools as well as the Summer FUN Camp. Highlights for 2023 are the following:

- Portable Gaga Pit was added for camp.
- Set up morning care at HES and worked with D300 Transportation to send kids to the two other elementary schools.
- Brought in outside groups to provide new experiences for summer camp.



## Early Youth Education:

It is the purpose of the Early Youth Education Department (Little People Playtime) to provide comprehensive educational programs for children in the community from the age of 6-weeks through 5 years. These programs include the highly respected pre-school that has operated for over forty years, and summer camps are housed in the Little People Playtime (LPP) facility at 441 East Jefferson. Highlights for 2023 are the following:

- Addition of new classrooms at 390 South St.
- Enrollment continues to grow with new families moving into the area.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023

- Continue to use our own garden on site for farm to table education.
- Expanded summer field trips with the use of the Park District bus.
- Continuing to Expand the Preschool programs and offer new updated programming.
- Added “Meet the Teacher” before school
- Always adding new exciting programming into our already great program.
- Started “Little People Athletics” to add a physical education class into our curriculum
- Updated and improved our Little People Curriculum.



## Community Partnerships:

Staff is working with the Village of Hampshire, the Hampshire Chamber of Commerce, the Library, and several other community organizations, businesses and local governments to continue to host special events on State Street throughout the year.



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023

## **Goals for 2024:**

### **Goal #1:**

***Provide and maintain park land and recreational facilities that meet the present and future recreational needs of district residents.***

- ***Work with developers to obtain park land and design the park as the area develops based on interests, location, and amenities desired***
- ***Work with D300 to acquire additional programming space at other facilities than Gary D. Wright Elementary***

### **Goal #2:**

***Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.***

- ***Seek public input on future facility wants and needs through design build process***
- ***Explore programming opportunities and expansion through a new park district facility***

### **Goal #3:**

***Ensure that administration of the Park District is effective, well-managed, customer friendly and provides a creative work environment for staff.***

- ***Hire support staff to allow program growth and expansion***
- ***Continue to streamline operations through use of cloud based programs, apps, etc.***

### **Goal #4:**

***Exercise fiscal responsibility and prudence in all financial and business transactions.***

- ***Continue to utilize staff experience to design and develop parks to utilize the maximum amount of funds for development***

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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2023

**Goal #5:**

***Conserve community resources to the greatest extent through cooperation with other local organizations and agencies.***

- ***Discuss facility use and growth with other agencies based on their needs to prevent duplication of services/amenities***

**Goal #6**

***Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.***

- ***Create a Capital Project Plan to show future needs and improvements and proposed timeline (budget dependent)***

**Goal #7:**

***Maintain strong communications with District residents and other public agencies and private sector organizations.***

- ***Discuss expanding communication methods with residents and determine effective manners to expand communication offerings (communication app, digital signage, catalog, mailers, etc.)***
- ***Meet with other directors and agencies and maintain lead contacts***



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

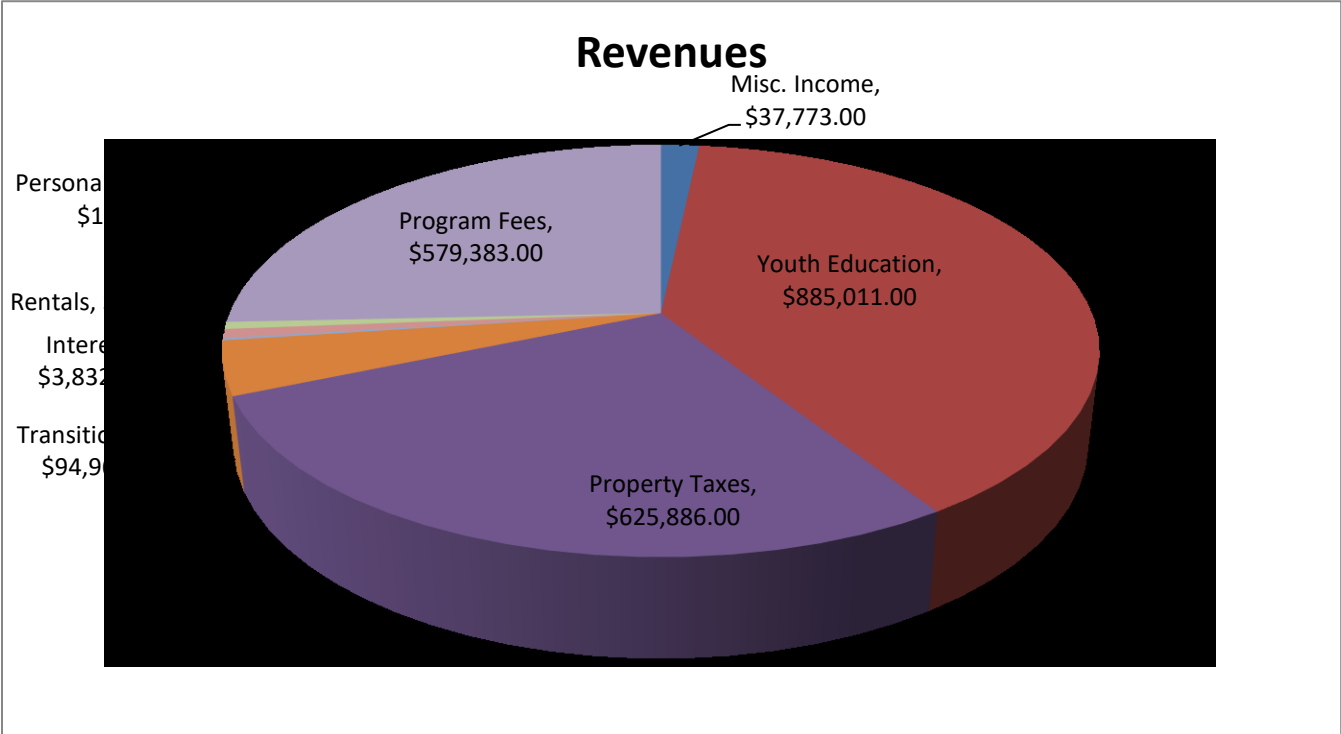
2023

**Fiscal Responsibility**

The Hampshire Park District is continually exercising fiscal responsibility. The district relies on outside sources such as grant funding, transition fees and impact fees from new development, and program revenues to continue to operate facilities, redevelop parks, and run the programs offered due to the Park District having one of the lowest tax rates in the area.

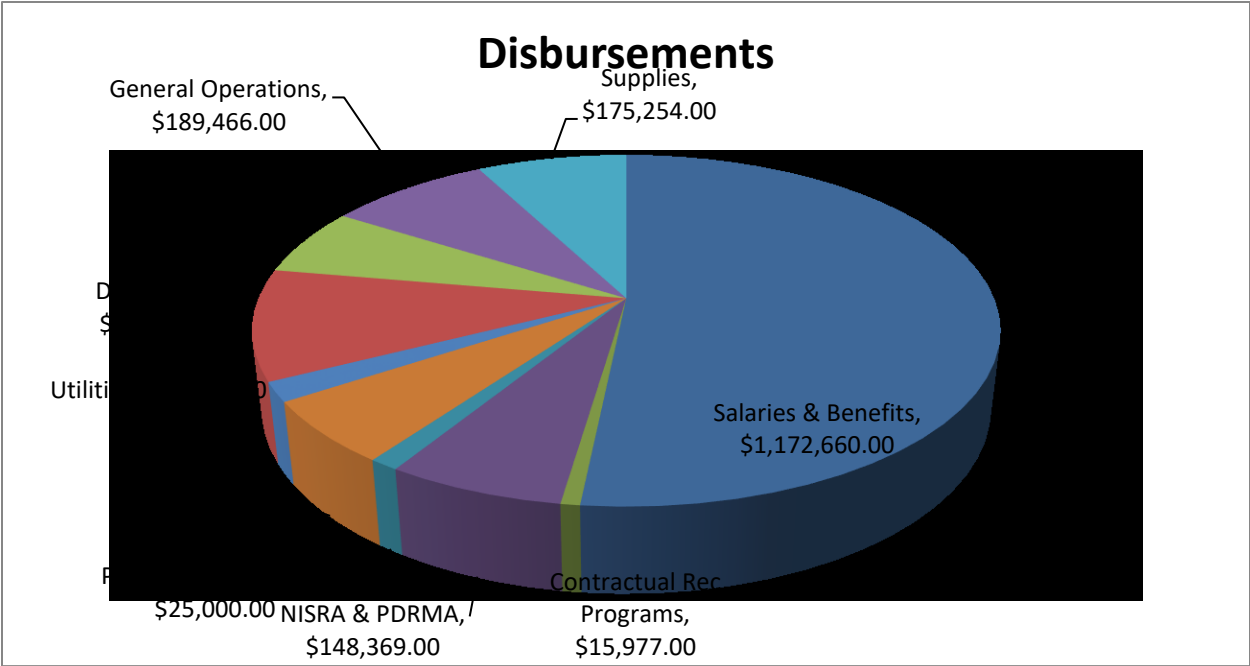
The fiscal year 2021 (May 1, 2022 - April 30, 2023) Annual Treasurer’s Report Summary Statement of Conditions is as follows:

Beginning Balance as of	
May 1, 2022	\$704,547.00*
Total Revenues	\$2,475,433.00
Total Disbursements	\$2,271,021.00
Ending Balance as of	
April 30, 2023	\$908,969.00
*Cash held in trust	
\$114,001	



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023



Tax Rate (2023 payable)

School District 300	5.325
DeKalb Park District	0.709
Sycamore Park District	0.679
St. Charles Park District	0.633
Genoa Township Park District	0.564
Dundee Township Park District	0.512
Batavia Park District	0.550
Geneva Park District	0.476
Village of Hampshire	0.471
Kane County	0.352
Huntley Park District	0.196
Hampshire Twp Road District	0.209
<b>Hampshire Township Park District</b>	<b>0.170</b>
Kane Co. Forest Preserve Dist.	0.143
Ella Johnson Library District	0.130
Hampshire Township	0.111

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2023

## *The Hampshire Park District Foundation*

*The Hampshire Park District Foundation is a 501(c)3 established on February 22, 2008. The purpose of the Foundation is to support, accept and distribute funds for the capital development of present park district facilities, for the advancement of park district programs, and to hold and convey land for future development of public parks. Donations can be given for scholarship programs, park improvements, or specific programs.*

*All donations are tax deductible. For more information, contact Laura Schraw at 847-683-2690 or email at [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org)*



**NISRA**  
Northern Illinois  
Special Recreation Association

The Hampshire Township Park District is a member of the Northern Illinois Special Recreation Association which provides recreational opportunities for children and adults with mental, physical, or emotional disabilities. More information about NISRA is available online at [www.nisra.org](http://www.nisra.org) or contact them at (815) 459-0737.



## Memorandum

**To:** Hampshire Park Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** April 22, 2024  
**Agenda Item:** IX.B.  
**Subject:** Seyller Park Construction Progress Report

---

### **Background**

The Seyller Park Construction Progress Report is attached.

### **Recommendation**

Informational only.

## **Seyller Park Construction - Planning & Progress Report 4.22.24**

May 2023

- Hampshire Township Park District received the grant authorization from the Illinois Department of Natural Resources.

June 2023

- Awarded IAPD/PlayCore funding assistance for the playground.

August 2023

- Engineering firms were contacted for estimates for services. Selection of an engineering firm for project scope.
- Reviewed engineering proposal for a recommendation for architectural/engineering services.
- Reviewed playground and shelter proposals.
- Met with contractors regarding the project.
- Met with company regarding basin naturalization
- Met with contractor regarding tree maintenance and removal.
- Selected engineering firm.

September 2023

- Selected playground equipment options to review with the Board of Commissioners.
- Met with engineering firm.
- Park surveyed for engineering.

October 2023

- Reviewed concept plan of parking areas.
- The playground and shelter and installation was authorized by the Board via the OMNIA joint purchasing cooperative.

November 2023

- Nature play area reviewed.
- Concept plan and topography received.

December 2023

- Met with the contractor to locate the shelter and discuss the playground and shelter project and review plans and electrical requirements.
- Removal of the old equipment and preparation for the new equipment began the week of 12/4.
- Submitted engineering plans to EEI at the Village of Hampshire for review and approval.

January 2024

- Received comments from EEI which were reviewed and a response was prepared by Manhard and submitted to the Village.
- Meeting with the skatepark consultant.

February 2024

- Engineering review in preparation for bid.

- Meeting on skate park.
- Met with contractor regarding surfacing for skate park.
- Playground and shelter installation completed.

#### March 2024

- Playground opened March 1<sup>st</sup>
- Met with tree contractor for tree removal for parking lots.
- Met with Eagle Scout and residents that are assisting in laying out the disc golf course.
- Met with landscaper on repairing and sodding the area in front of the new amphitheater and backfilling around the playground.
- Bid opening with Manhard, review of bids, and discussion on project.
- Meeting scheduled with EnCap on scrub tree removal for the disc golf course.
- Contract awarded for the parking lot and re-paving of the skate park area.

#### April 2024

- Held precon meeting with Village and Everlast Blacktop.
- Arborist report received for trees at Seyller. Most were in fair condition and a lot had root swelling. Trees would not survive major construction.
- Met with tree service company regarding tree removal at Seyller. Trees were removed and larger trunks saved for Nature Play area.
- Contacted neighbors regarding construction to ensure open communication with them for the project. Sent contact info to the contractor for future closures if it would affect their ingress/egress.
- Met with EnCap regarding tree pruning for the disc golf course.
- Met with Stark & Son regarding BMP area with drainage issue near LPP for repair.
- Discussed project with Beacon Athletics regarding netting for backstop fencing.
- Emailed fence contractor regarding backstop replacement.
- Received quotes for infield repair.
- Contacted All Weather Courts about tennis and basketball court resurfacing. They determined that they could not repair the courts.
- Received a quote for new backboards at Seyller basketball, however, determining if the entire post needs replacement.
- Met with Everlast Blacktop at Seyller Park.
- Ordered Disc Golf Baskets.
- The area in front of the amphitheater has been repaired with sod as well as around the playground curb with seed and blanket. We hope to use this area this summer for Music Under the Oaks if we can get the sod to survive. This was the best option for the high-traffic area other than fencing off the space with construction fence to let the seed establish.
- Received fencing plans to work on the site design for the ballfield project.
- Reviewed trail staking, Veteran's Memorial needed adjustment to align new path with stairway.



## Memorandum

**To:** Hampshire Park Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** April 22, 2024  
**Agenda Item:** IX.C.  
**Subject:** FY25 Draft Budget

---

### Introduction

The FY25 Draft Operating Budget was introduced at the March 4<sup>th</sup>, 2024 working board meeting. This memo is to outline the end of FY24 budget and highlight changes to the FY25 budget.

The Park District programs continue to grow beyond the pre-pandemic numbers with the continued housing growth in the area. This is also the third year that our debt payment for the Gary D. Wright Elementary gym and Little People Playtime building is increasing from \$100,000 to \$170,000. At the end of FY24 we are anticipating an overall fund balance of 38%. This remains high since the funds were not transferred for a recreation facility or the land purchase due to the temporary loan until the fall of 2024 when the park district has better knowledge of the future growth of the district.

New homes do result in additional tax dollars, however, current resident's tax bills continue to decline due to the tax cap which limits the rate of increase for the Park District and therefore disperses the tax amount requested by the Park District across more homes, in turn showing a decline in the tax rate. The new development does not include Impact Fees as the Park District is receiving land, not cash. This limits future development of newly acquired park land.

The Park District received a \$600,000 OSLAD Grant for the Seyller Park Redevelopment and a \$38,000 Gametime/IAPD Grant for the Seyller Park Playground.

Administration operations were moved from 390 South Avenue to a leased building at 182 S. State Street in downtown Hampshire. The administration side was remodeled into one classroom and approved by DCFS to open and operate in September 2023.

A breakdown of revenues and expenses, including any significant changes, is provided in this memo.

### CORPORATE

The Corporate Fund is where a majority of our tax dollars are allocated to sustain Park and Administration employees as well as maintenance of our facilities. This budget does not typically fluctuate outside of when we receive additional transition or impact fees. These fees typically allow us to purchase additional parks equipment to replace pieces that are past their useful life or add new amenities or improvements to parks, which is directly associated with the growth and use of these facilities by new residents.

### **Revenue:**

The projection for the Corporate Fund balance is approximately \$60,779 for the end of FY24. There was another significant increase in the transition fees higher than anticipated. The fund balance, with the projected end of year balance at 14.88%, shows an overage of expenditures of \$30,402 from the original

budget. These additional funds were spent on park maintenance at Ream, Rackow and Seyller Parks. Corporate reserves are allowed to go into the negative, however, next year we are budgeting to increase the fund balance to 16.78%.

**Expenditures:**

- Park maintenance increased this last year, but provided improvements that cut down on staff hiring and use for things such as opening and closing bathrooms with the addition of electronic timed locks for both Ream and Seyller bathrooms.
- Treadwell Field at Ream Park received an upgrade to the Musco Control Link system to control the field lights through an app. This cut down on staff time to manually turn on and off lights for programs and rentals.
- With help from the boy scouts, we added a water connection to the dog park and the camping area at Rackow.

**RECREATION**

The Recreation budget receives a small allocation of tax dollars, however, a majority of the recreation fund is sustained through program revenue. Essentially, our departments that operate programs (i.e. Athletics, Day Care, Preschool, ETC) must self-fund their staff and supply needs as well as the debt payment. The primary purpose of the tax dollars to Rec is to fund special events that do not necessarily fund themselves, unless through sponsorships. Due to a great amount of community support, the 75<sup>th</sup> anniversary celebrations were a huge success through sponsorships.

**Revenue:**

At this time, the estimated fund balance for the Recreation Department at the end of FY24 is approximately \$644,942. This is a 47% fund balance even with the projected year end of an expense overage of \$55,658. We were anticipating a deficit at the end of this fiscal year due to the transfer of funds to purchase land and the increases in wages. The overage was significant smaller than anticipated due to the short term loan and change in the Preschool room at the day care transitioning to an all-day care room with the Preschool moving to 390 South Ave. Overall revenue was higher due to the additional programs. We also received additional revenue in Athletics due to an increase in participation which helped to fund the new full time staff position and will in turn continue to increase program opportunities.

With a 3<sup>rd</sup> elementary school, enrollment increased to nearly 160 children for before and after care. Staff continually worked to get children off the wait list.

Little People Playtime is now operating out of two facilities and is continuing to bring in additional revenue to fund more staff and wage increases.

**Expenditures:**

- Transfers to the debt payment from the following:
  - \$25,000 Day Care
  - \$25,000 Preschool
  - \$85,000 ETC
  - \$35,000 Special Recreation
  - \$47,741 Recreation to Bond fund for interest only loan payment
  - \$140,000 Recreation to Capital for land purchase



For FY25 we are projecting a \$235,057 deficit to end the fiscal year. The fund balance supports the transfer to pay the interest loan for the land purchase for the future recreation facility and the payment for the debt for the Gary D. Wright Gym and the LPP building. The revenue from programming fees will offset the majority of the increase in staff costs. The transfer of these funds will leave the Recreation Fund with a 19% fund balance.

### **CAPITAL**

The Capital budget is for capital improvements to our parks and facilities that are not considered ongoing maintenance. This includes playground replacements, shared-use trail construction, HVAC repairs, building construction, etc. This budget is funded solely on local, state and federal grants as well as transfers from Corporate, Recreation or Special Recreation Funds.

#### **Revenue:**

The Capital Budget is ending FY24 in the positive with the receipt of the bond issuance. There is \$30,000 available for another bus purchase - if we find one to purchase this fiscal year. If we do not purchase a bus this fiscal year the funds will roll into next fiscal year for a bus purchase. A transfer from Recreation for the land purchase will occur in the amount of \$140,000. The Debt Service Extension Base funds will be used for Capital Projects, initially to front fund the construction at Seyller Park until reimbursement is received from IDNR.

#### **Expenditures:**

- Work began on Seyller Park with the playground, amphitheater/shelter and engineering work for the parking lot.
- The purchase of a truck and mower are shown due to the additional acreage that is being purchased or acquired.

After the capital project of Seyller Park is completed, when the reimbursement funds are received, our FY25 fund balance is expected to be above the reserve fund of \$30,000, which is kept for emergency capital improvements.

### **BOND FUND**

The Bond Fund property tax is repayment of the annual bond amount of \$38,703 for FY24. General obligation bonds issued by local governments are secured by a pledge of the taxing district's property tax authority, meaning these funds are collected for capital projects and then repaid through taxes. Due to the debt service extension base (DSEB) of the Park District, we cannot bond for more than this amount annually. This in turn limits our capital improvements as it typically takes many years of these funds to complete a capital improvement.

The incoming transfer of \$217,741 for the payment of the interest loan and debt payment for the GDW gym and Little People Playtime building. In FY25 the bond issuance from the DSEB will be \$178,630 in revenue that is then transferred to capital projects.

**Revenue:** The end of year balance will be approximately \$1,528 for FY24 and \$1,210 for FY25. The following transfers will be made in FY25 to cover the payments on the loans from the following funds:

Transfers to the debt payment from the following:

- \$25,000 Day Care
- \$25,000 Preschool

- \$85,000 ETC
- \$35,000 Special Recreation
- \$47,741 from Recreation

**Expenditures:**

- The debt service transfers in from Daycare, Preschool, ETC and Special Recreation will pay the debt payment for the gym and Little People Playtime facilities.
- The tax allocation will repay the general obligation bonds.
- The recreation transfer will pay the interest payment on the bridge loan.

**LIABILITY FUND**

The Liability Fund covers items such as our property insurance through PDRMA, background checks of employees, employment physicals, workshops and trainings, as well as staff costs.

**Revenue:**

The fund balance at the end of FY24 will be approximately \$703 At the end of FY25 we anticipate it being approximately \$4,511.

**Expenditures:**

- The insurance rates continue to increase with our additional amenities and staff.

**SPECIAL RECREATION**

The Special Recreation Fund is collected from the Special Recreation levy of 0.04 cents per \$100 of equalized assessed valuation (EAV) which can be allocated towards ADA accessibility improvements, inclusion costs, staff costs and our Northern Illinois Special Recreation Association dues. This tax can only be collected if you are a member of a Special Recreation Association with at least one other agency.

**Revenue:**

The fund balance at the end of FY24 will be approximately \$7,799 and the fund balance at the end of FY25 will be approximately \$3,022.

**Expenditures:**

- We had minimum inclusion expenses in FY24 to submit for reimbursement from NISRA.
- NISRA dues continue to increase as our EAV increases.
- Funds of \$45,000 transferred into Capital Projects for ADA improvements.
- Debt payment from this fund is budgeted at \$35,000 for FY25.
- The end of year balance of \$3,022 provides additional funds as we are seeing an increase in inclusion services requests and this assists in paying for one-on-one aides.

**Recommendation**

Motion and second to approve the FY25 Draft Operating Budget.

Motion and second to authorize staff to prepare the Budget and Appropriation Ordinance, give notice to the newspaper, and make the Ordinance available for public inspection for 30 days prior to the public hearing.

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
BEGINNING BALANCE		60,779
Administrative		
REVENUES		
General Operations		
10-10-01-025-3000	Misc Income-Corporate	0
10-10-01-025-3002	NSF Bank Fees	0
10-10-01-025-3101	Property Tax-Corp Fund	350,028
10-10-01-025-3103	Transition Fees	80,000
10-10-01-025-3104	Impact Fees-Corp	0
10-10-01-025-3105	Grants-Corporate	0
10-10-01-025-3106	Foundation Donation-Corp	0
10-10-01-025-3111	NWLL-Musco Lights	24,196
10-10-01-025-3112	Rental Income	24,000
10-10-01-025-3201	Interest-Money Market	200
10-10-01-025-3207	Interest-Checking	200
10-10-01-025-3310	Personal Property Tax	10,000
-----		
TOTAL General Operations		488,624
Administrative		
10-10-10-025-9000	Fund Transfer-To Corp Fund	0
-----		
TOTAL Administrative		0
TOTAL REVENUES: Administrative		488,624

Parks		
REVENUES		
Parks		
10-40-40-601-3320	Rental-Seyller Park	1,500
10-40-40-601-3322	Rental-Athletic Field Seyller	1,000
10-40-40-602-3320	Rental-Ream Park	2,000
10-40-40-602-3322	Rental-Athletic Field Ream Pk	1,000
10-40-40-603-3320	Rental Schmidt Park	0
10-40-40-604-3307	Registration-Getzelman Dog Pk	1,000
10-40-40-604-3315	Concessions-Rackow Park	500
10-40-40-604-3320	Rental-Rackow Park	0
10-40-40-604-3321	Rental-Getzelman Dog Park	0
10-40-40-604-3322	Rental-Athletic Field Rackow	2,000
-----		
TOTAL Parks		9,000
TOTAL REVENUES: Parks		9,000

Buildings  
 REVENUES

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Buildings</b>		
<b>Buildings</b>		
10-50-50-701-3303	Rental-Administrative Building	4,000
		-----
TOTAL Buildings		4,000
TOTAL REVENUES: Buildings		4,000
<b>Administrative EXPENSES</b>		
<b>General Operations</b>		
10-10-01-024-5000	Misc Expense-Corp	0
10-10-01-024-5001	Internet-Comcast	1,400
10-10-01-024-5002	Software-MSI	12,535
10-10-01-024-5010	Financial Fees	1,925
10-10-01-024-5012	Professional Fees	16,000
10-10-01-024-5013	Tech Support-Corp	6,665
10-10-01-024-5014	Printing Publications	1,450
10-10-01-024-5015	Bank Fees	600
10-10-01-024-5016	Membership Fees-Corp	3,137
10-10-01-024-5017	Conference Fees-Corp	4,000
10-10-01-024-5018	Mileage Tolls-Corp	3,800
10-10-01-024-5019	Education Fees-Corp	0
10-10-01-024-5020	Advertise Marketing-Corp	2,500
10-10-01-024-5021	Insurance Deductible	2,000
10-10-01-024-5022	Postage-Corp	812
10-10-01-024-5023	Phone-Corp	3,064
10-10-01-024-5032	Legal Fees	5,001
10-10-01-024-5037	AmeriFlex Spending Fees	2,100
10-10-01-024-5038	Record Disposal	300
10-10-01-024-5060	Bottled Water	500
10-10-01-024-5061	Mobile E-Mail-Corp	1,440
10-10-01-024-5122	Leased Equipment-Copier 182	4,020
10-10-01-024-6010	Supplies Office-Corp	1,800
10-10-01-024-6050	Furnishings Office-Corp	3,500
10-10-01-025-5062	Awards/Recognition	1,000
		-----
TOTAL General Operations		79,549
<b>Administrative</b>		
10-10-10-025-4020	FICA-Corp Admin	8,200
10-10-10-025-4021	Medicare-Corp Admin	2,000
10-10-10-025-4024	IMRF-Corp Admin	13,000
10-10-10-025-4025	Health Insurance-Corp	4,094

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Administrative EXPENSES		
Administrative		
10-10-10-025-4028	IDES Unemployment	5,900
10-10-10-025-4100	Salaries-Administration	130,386
10-10-10-025-9998	Debt Ser Transfer to Bond Fund	0
TOTAL Administrative		163,580
TOTAL Administrative		243,129

Parks EXPENSES		
Parks		
10-40-40-024-5120	Tree Replacement Program	2,000
10-40-40-025-4020	FICA-Parks Administrative	5,000
10-40-40-025-4021	Medicare-Parks Administrative	1,300
10-40-40-025-4024	IMRF-Parks Administrative	3,781
10-40-40-025-4100	Salaries-Parks Administrative	79,944
10-40-40-601-5000	Misc Expense-Seyller Pk	0
10-40-40-601-5027	Garbage Waste-Seyller Pk	0
10-40-40-601-5116	Maint-Veteran's Memorial	500
10-40-40-601-5124	Maint Pk Grounds Bldg Seyller	6,000
10-40-40-601-5320	Permit Fee-Seyller Park	0
10-40-40-601-6013	Supplies-Janitorial	500
10-40-40-602-5000	Misc Expense-Ream Park	0
10-40-40-602-5003	Rental Utilities-Electric	100
10-40-40-602-5025	Electric Ream Park	2,700
10-40-40-602-5027	Garbage Waste Ream Pk	0
10-40-40-602-5031	Water-Bruce Ream Park	6,500
10-40-40-602-5124	Maint Pk Grounds Bldgs Ream	5,000
10-40-40-602-5320	Permit Fee-Ream Park	0
10-40-40-602-6013	Supplies-Janitorial	500
10-40-40-603-5000	Misc Expense-Schmidt Pk	0
10-40-40-603-5027	Garbage Waste-Schmidt Pk	0
10-40-40-603-5124	Maint Pk Grounds Bldg Schmidt	3,000
10-40-40-603-5320	Permit Fee-Schmidt Pk	0
10-40-40-604-4631	Salaries-Field Labor Rackow Pk	500
10-40-40-604-4633	Salaries-Concessions	250
10-40-40-604-5000	Misc Expense Rackow Park	0
10-40-40-604-5003	Rental Utilities-Electric	100
10-40-40-604-5025	Electric Rackow Park	1,500
10-40-40-604-5031	Water Rackow Park	5,000
10-40-40-604-5041	Septic Maintenance	5,000

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Parks		
EXPENSES		
Parks		
10-40-40-604-5124	Maint Pk Grounds Bldgs Rackow	20,000
10-40-40-604-5227	Concessions-Rackow Park	500
10-40-40-604-5320	Permit Fee-Rackow Park	500
10-40-40-604-6013	Supplies-Janitorial Rackow Pk	500
10-40-40-604-7006	NWLL-Musco Lights	24,196
10-40-40-605-5000	State Street Park	0
10-40-40-605-5124	Maint Pk Grounds-State St Park	0
10-40-40-606-5000	Misc Expense-Kelley Road Park	0
10-40-40-606-5124	Maint Pk Grounds-Kelley Rd Pk	0
10-40-40-607-5000	Misc Expense-Town Place Rd Pk	0
10-40-40-607-5124	Maint Pk Grounds-Town Place Rd	0
10-40-40-608-5000	Misc Expense- J Park	0
10-40-40-608-5124	Maint Pk Grounds-J Park	0
		-----
TOTAL Parks		174,871
TOTAL Parks		174,871

Buildings		
EXPENSES		
Buildings		
10-50-50-024-5000	Misc Expense-Parks Bldg 505	0
10-50-50-024-5059	Gasoline-Park Bldg 505	6,500
10-50-50-024-5110	Vehicle Repairs-Parks Bldg 505	5,000
10-50-50-024-6050	Equipment-Parks Bldg 505	1,000
10-50-50-024-6125	Supplies-Parks Bldg 505	1,000
10-50-50-701-5025	Electric Admin Bldg	2,500
10-50-50-701-5026	Heat-Admin Bldg	1,000
10-50-50-701-5028	Fire Alarm System-Admin Bldg	170
10-50-50-701-5031	Water-Admin Building	500
10-50-50-701-5124	Maintenance Repairs Admin Bldg	10,000
10-50-50-701-5126	Contractual-Custodian Admin	6,000
10-50-50-701-5226	Rental Fees-Admin State Street	24,000
10-50-50-701-5320	Permit Fees	0
10-50-50-701-6050	Equipment-Administrative Bldg	150
10-50-50-701-6110	Supplies-Janitorial Admin Bldg	1,000
10-50-50-702-5026	Heat-Park Bldg	1,500
10-50-50-702-5028	Fire Alarm System-Parks Bldg	1,985
10-50-50-702-5124	Maintenance Repairs Parks Bldg	1,000
10-50-50-702-6110	Janitorial Supplies-Parks Bldg	300
		-----
TOTAL Buildings		63,605
TOTAL Buildings		63,605

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		562,403
TOTAL FUND EXPENSES		481,605
FUND SURPLUS (DEFICIT)		80,798

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
BEGINNING BALANCE		644,942
Administrative		
REVENUES		
General Operations		
20-10-01-024-3105	Grants-Recreation	0
20-10-01-025-3000	Misc Income-Rec	0
20-10-01-025-3101	Property Tax-Rec Fund	100,253
20-10-01-025-3103	Transition Fees	0
20-10-01-025-3104	Impact Fees-Recreation	0
20-10-01-025-3106	Foundation Donation-Rec	0
20-10-01-025-3108	NonRes Access To Res Rate	250
20-10-01-025-3302	Brochure Sponsorship	0
		-----
TOTAL General Operations		100,503
Administrative		
20-10-10-025-9000	Fund Transfer to Rec Fund	0
		-----
TOTAL Administrative		0
TOTAL REVENUES: Administrative		100,503

Recreation  
 REVENUES

General Operations		
20-20-01-024-3100	Fundraising	0
		-----
TOTAL General Operations		0
Athletic Programs		
20-20-20-210-3500	Adult Softball	5,000
20-20-20-214-3500	Adult Cup in Hand League	2,000
20-20-20-325-3500	Tetra Brazil Camp	1,200
20-20-20-800-3500	T-Ball	22,000
20-20-20-811-3500	Spring Soccer	50,000
20-20-20-812-3500	Fall Soccer	40,000
20-20-20-815-3500	Basketball	62,000
20-20-20-816-3500	Summer Basketball	5,000
20-20-20-819-3500	Flag Football	11,500
20-20-20-820-3500	Volleyball	11,000
		-----
TOTAL Athletic Programs		209,700

Athletic Camps



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Recreation		
REVENUES		
Athletic Camps		
20-20-21-853-3500	Summer Athletic Camps	0
TOTAL Athletic Camps		0
Adult Programs		
20-20-22-220-3500	Adult Trips	500
20-20-22-221-3500	Adult Wellness	500
20-20-22-232-3500	Adult Workshops	500
20-20-22-233-3500	Language in Action-Adult	0
TOTAL Adult Programs		1,500
Recreation Programs		
20-20-23-111-3500	Senior Activities	1,500
20-20-23-316-3500	Language in Action Youth	0
20-20-23-317-3500	Baton	500
20-20-23-318-3500	Ice Skating Classes	0
20-20-23-330-3500	Dance Programs	12,000
20-20-23-331-3500	Karate	0
20-20-23-333-3500	Horseback Riding	5,500
20-20-23-336-3500	Art Programs	3,500
20-20-23-341-3500	Private Lessons	0
20-20-23-352-3500	Parent & Child Music Class	500
20-20-23-355-3500	Gymnastics	0
20-20-23-356-3500	Cooking Class	1,500
20-20-23-357-3500	Safe Sitter Class	1,600
20-20-23-358-3500	Farm Classes	1,500
20-20-23-361-3500	Little Medical School	2,500
20-20-23-400-3500	Teen Programs	1,670
TOTAL Recreation Programs		32,270
Recreation Camps		
20-20-24-315-3500	School's Out Adventure	10,000
20-20-24-322-3500	Summer Fun Camp	50,000
20-20-24-345-3500	Holiday Camps	0
TOTAL Recreation Camps		60,000
Special Events		
20-20-25-201-3500	Admission Tickets	500
20-20-25-222-3500	Movies in the Park	0

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Recreation		
REVENUES		
Special Events		
20-20-25-224-3500	Coon Creek Classic	7,700
20-20-25-225-3500	Colour Me Lucky 5K	11,000
20-20-25-229-3500	Music Under the Oaks	2,100
20-20-25-230-3500	Fall Race	7,000
20-20-25-234-3500	Haunted Trail	5,000
20-20-25-323-3500	Trunk N Treat	2,000
20-20-25-326-3500	Daddy Daughter Dance	1,100
20-20-25-328-3500	Bunny Visits	0
20-20-25-332-3500	Egg Hunt	0
20-20-25-339-3500	Santa Phone Calls	0
20-20-25-342-3500	Candy Cane Hunt	0
20-20-25-343-3500	Winter Fun Night	200
20-20-25-344-3500	Parents Night Out	1,300
20-20-25-346-3500	Matchbox Races	0
20-20-25-347-3500	Tree Lighting	0
20-20-25-348-3500	Mom & Son Bowling	0
20-20-25-349-3500	Youth Bowling	0
20-20-25-350-3500	Cookie Decorating	0
20-20-25-351-3500	Sip & Shop	0
20-20-25-353-3500	Mommy & Me	300
20-20-25-354-3500	Stocking Delivery	1,000
20-20-25-360-3500	National Night Out	600
TOTAL Special Events		39,800
-----		
ETC		
20-20-28-301-3000	Misc Income ETC	0
20-20-28-301-3307	Registration Fee ETC	12,000
20-20-28-301-3500	ETC	390,000
TOTAL ETC		402,000
-----		
Miscellaneous Programs		
20-20-29-704-3320	Rental-Gary Wright Gym	0
TOTAL Miscellaneous Programs		0
TOTAL REVENUES: Recreation		745,270

Youth Education  
REVENUES  
Daycare

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Youth Education		
REVENUES		
Daycare		
20-60-18-518-3000	Misc Income-Daycare	0
20-60-18-518-3105	Grants-Daycare	0
20-60-18-518-3305	Memory Books-Daycare	0
20-60-18-518-3306	Vision & Hearing-Daycare	0
20-60-18-518-3307	Registration Fee-Daycare	6,500
20-60-18-518-3308	Field Trips-Daycare	2,000
20-60-18-518-3500	Tuition-Daycare	900,000
		-----
TOTAL Daycare		908,500
Recreation Camps		
20-60-24-401-3500	Counselor In Training	1,500
		-----
TOTAL Recreation Camps		1,500
Preschool		
20-60-26-524-3000	Misc Income-Preschool S	0
20-60-26-524-3105	Grants-Preschool S	0
20-60-26-524-3106	Foundation Donation-Preschool	0
20-60-26-524-3305	Memory Books-Preschool South	500
20-60-26-524-3306	Vision & Hearing-Preschool S	0
20-60-26-524-3307	Registration Fee-Preschool S	5,000
20-60-26-524-3308	Field Trips-Preschool South	0
20-60-26-524-3311	Educational Materials-Preschoo	150
20-60-26-524-3500	Tuition-Pre Kindergarten	105,000
20-60-26-524-3501	Tuition-Little Learners	35,000
		-----
TOTAL Preschool		145,650
Early Childhood Camps		
20-60-27-527-3500	Early Childhood Camps	2,500
		-----
TOTAL Early Childhood Camps		2,500
TOTAL REVENUES: Youth Education		1,058,150

Administrative  
EXPENSES

General Operations		
20-10-01-024-5013	Tech Support-Rec	3,900
20-10-01-024-5066	Tech Equipment	5,600
		-----
TOTAL General Operations		9,500

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Administrative</b>		
Administrative		
20-10-10-025-9997	Fund Transfer-From Rec Fund	0
20-10-10-025-9998	Debt Ser Transfer to Bond Fund	47,800
20-10-10-025-9999	Capital Transfers-Rec	140,000
TOTAL Administrative		187,800
TOTAL Administrative		197,300
<b>Recreation EXPENSES</b>		
General Operations		
20-20-01-024-5000	Misc Expense-Rec	0
20-20-01-024-5001	Internet-Comcast	1,400
20-20-01-024-5002	Software-RecTrec	3,900
20-20-01-024-5008	Service Charge-Card Connect	30,000
20-20-01-024-5016	Membership Fees-Rec	2,300
20-20-01-024-5017	Conference Fees-Rec	3,500
20-20-01-024-5018	Mileage Tolls-Rec	2,000
20-20-01-024-5020	Advertise Marketing-Rec	3,500
20-20-01-024-5022	Postage-Rec	500
20-20-01-024-5042	Comp/Building Planning	47,000
20-20-01-024-5061	Mobile E-Mail Rec	5,232
20-20-01-024-5140	Program Permit Fees	500
20-20-01-024-5318	Fundraising	0
20-20-01-024-6010	Supplies Office-Rec	1,500
TOTAL General Operations		101,332
Administrative		
20-20-10-025-4020	FICA-Rec Dept	17,200
20-20-10-025-4021	Medicare-Rec Dept	4,025
20-20-10-025-4024	IMRF-Rec Dept	22,525
20-20-10-025-4025	Health Insurance-Rec Staff	8,395
20-20-10-025-4100	Salaries-Administration	277,374
TOTAL Administrative		329,519
Athletic Programs		
20-20-20-024-5105	Grants-Returned	0
20-20-20-024-6321	Staff Appreciation	700
20-20-20-024-6322	Volunteer Appreciation	700
20-20-20-025-4020	FICA-Athletic Programs	1,240

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Recreation		
EXPENSES		
Athletic Programs		
20-20-20-025-4021	Medicare-Athletic Programs	290
20-20-20-025-4024	IMRF-Athletic Programs	0
20-20-20-210-4631	Salaries-Field Labor Adult Sof	100
20-20-20-210-4632	Salaries-Umpire Adult Softball	2,000
20-20-20-210-5225	Lights-Adult Softball	150
20-20-20-210-6215	Supplies-Adult Softball	600
20-20-20-214-4630	Salaries-Site Super Adult Cup	200
20-20-20-214-5225	Lights-Adult Cup in Hand	150
20-20-20-214-6215	Supplies-Adult Cup in Hand	1,000
20-20-20-800-4630	Salaries-Site Super T-Ball	50
20-20-20-800-4631	Salaries-Field Labor T-Ball	0
20-20-20-800-6215	Supplies-T-Ball	5,000
20-20-20-800-6216	Supplies-KC Tickets	8,900
20-20-20-811-4612	Salaries-Referee Spring Soccer	2,600
20-20-20-811-4630	Salaries-Site Super Spring	0
20-20-20-811-4631	Salaries-Field Labor Spring	100
20-20-20-811-6215	Supplies-Spring Soccer	11,500
20-20-20-812-4612	Salaries-Referee Fall Soccer	2,500
20-20-20-812-4630	Salaries-Site Sup Fall Soccer	0
20-20-20-812-4631	Salaries-Field Labor Fall Socc	100
20-20-20-812-6215	Supplies-Fall Soccer	4,500
20-20-20-815-4612	Salaries-Referee Basketball	6,000
20-20-20-815-4630	Salaries-Site Super Basketball	1,500
20-20-20-815-6215	Supplies-Basketball	4,000
20-20-20-816-4612	Salaries-Summer Ref Basketball	1,000
20-20-20-816-4630	Salaries-Summer Site Basketbal	500
20-20-20-816-6215	Supplies-Summer Basketball	500
20-20-20-819-4612	Salaries-Referee Flag Football	3,300
20-20-20-819-4630	Salaries-Site Super Flag Foot	0
20-20-20-819-4631	Salaries-Field Labor Flag Foot	100
20-20-20-819-6215	Supplies-Flag Football	4,000
20-20-20-820-4612	Salaries-Referee Volleyball	1,000
20-20-20-820-4630	Salaries-Site Super Volleyball	720
20-20-20-820-6215	Supplies-Volleyball	2,200
		-----
TOTAL Athletic Programs		67,200
Athletic Camps		
20-20-21-025-4020	FICA-Athletic Camps	0
20-20-21-025-4021	Medicare-Athletic Camps	0
20-20-21-853-4630	Salaries-Site Sup Sum Ath Camp	0
20-20-21-853-5126	Contractual-Summer Athletic Ca	0
		-----
TOTAL Athletic Camps		0

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Recreation</b>		
<b>Adult Programs</b>		
20-20-22-025-4020	FICA-Wellness Programs	0
20-20-22-025-4021	Medicare-Wellness Programs	0
20-20-22-220-5126	Contractual-Adult Trips	400
20-20-22-221-4100	Salaries-Adult Wellness	0
20-20-22-221-5126	Contractual-Adult Wellness	400
20-20-22-221-6215	Supplies-Adult Wellness	0
20-20-22-232-5126	Contractual-Adult Workshops	400
20-20-22-232-6215	Supplies-Adult Workshops	0
20-20-22-233-5126	Contractual-Language in Action	0
<b>TOTAL Adult Programs</b>		<b>1,200</b>
<b>Recreation Programs</b>		
20-20-23-024-6321	Staff Appreciation	300
20-20-23-025-4020	FICA-Rec Programs	200
20-20-23-025-4021	Medicare-Rec Programs	45
20-20-23-025-4024	IMRF-Baton Class	39
20-20-23-111-4100	Salaries-Senior Activities	0
20-20-23-111-5126	Contractual-Senior Activities	2,000
20-20-23-111-6215	Supplies-Senior Activities	250
20-20-23-316-5126	Contractual-Language in Action	0
20-20-23-317-4100	Salaries Baton	450
20-20-23-317-6215	Supplies Baton	50
20-20-23-318-5126	Contractual-Ice Skating Classe	0
20-20-23-330-4100	Salaries-Dance Program	72
20-20-23-330-5126	Contractual-Dance Programs	8,400
20-20-23-330-6215	Supplies-Dance Programs	100
20-20-23-331-5126	Contractual-Karate	0
20-20-23-333-5126	Contractual-Horseback Ride	3,850
20-20-23-336-4100	Salaries-Art Programs	0
20-20-23-336-5126	Contractual-Art Programs	2,200
20-20-23-336-6215	Supplies-Art Programs	250
20-20-23-341-5126	Contractual-Private Lessons	0
20-20-23-341-6215	Supplies-Private Lessons	0
20-20-23-352-5126	Contractual-Parent & Child Mus	400
20-20-23-355-5126	Contractual Gymnastics	0
20-20-23-356-5126	Contractual Cooking Class	1,050
20-20-23-356-6215	Supplies Cooking Class	10
20-20-23-357-4100	Salaries-Safe Sitter Class	500
20-20-23-357-6215	Supplies-Safe Sitter Class	300
20-20-23-358-5126	Contractual Farm Classes	1,050
20-20-23-361-5126	Contractual Little Medical Sch	1,750
20-20-23-361-6215	Supplies Little Medical School	0

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Recreation</b>		
<b>EXPENSES</b>		
<b>Recreation Programs</b>		
20-20-23-400-4100	Salaries-Teen Programs	0
20-20-23-400-5126	Contractual-Teen Programs	1,550
20-20-23-400-6215	Supplies-Teen Programs	0
<b>TOTAL Recreation Programs</b>		<b>24,816</b>
<b>Recreation Camps</b>		
20-20-24-025-4020	FICA-Rec Camps	1,300
20-20-24-025-4021	Medicare-Rec Camps	325
20-20-24-025-4024	IMRF-Rec Camps	27
20-20-24-315-4630	Salaries-School's Out Adventur	3,000
20-20-24-315-5126	Contractual-School's Out Adven	3,000
20-20-24-315-6215	Supplies-School's Out Advent	1,000
20-20-24-322-4475	Salaries-Summer Fun Camp	20,000
20-20-24-322-5126	Contractual-Summer Fun Camp	11,450
20-20-24-322-6215	Supplies-Summer Fun Camp	3,000
20-20-24-345-6215	Supplies-Holiday Camps	0
<b>TOTAL Recreation Camps</b>		<b>43,102</b>
<b>Special Events</b>		
20-20-25-025-4020	FICA-Special Events	52
20-20-25-025-4021	Medicare-Special Events	15
20-20-25-201-6215	Supplies-Admission Tickets	475
20-20-25-222-5126	Salaries-Movies in the Park	0
20-20-25-222-6215	Supplies-Movies in the Park	0
20-20-25-224-4100	Salaries-Coon Creek Classic	300
20-20-25-224-5126	Contractual-C C Classic	1,500
20-20-25-224-6215	Supplies-Coon Creek Classic	1,750
20-20-25-225-4100	Salaries-Colour Me Lucky	0
20-20-25-225-4300	Salaries-Colour Me Lucky	0
20-20-25-225-6215	Supplies-Colour Me Lucky	9,550
20-20-25-229-4100	Salaries-Music Under the Oaks	0
20-20-25-229-4601	Salaries-Music Under the Oaks	0
20-20-25-229-6215	Supplies-Music Under The Oaks	1,600
20-20-25-230-4100	Salaries-Fall Race	0
20-20-25-230-6215	Supplies-Fall Race	5,000
20-20-25-234-4100	Salaries-Haunted Trail	300
20-20-25-234-5126	Contractual-Haunted Trail	0
20-20-25-234-6215	Supplies-Haunted Trail	2,500
20-20-25-323-4100	Salaries-Trunk N Treat	140
20-20-25-323-5126	Contractual-Trunk N Treat	1,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Recreation</b>		
<b>EXPENSES</b>		
<b>Special Events</b>		
20-20-25-323-6215	Supplies-Trunk N Treat	700
20-20-25-326-5126	Contractual-Daddy Daughter	300
20-20-25-326-6215	Supplies-Daddy Daughter Dance	600
20-20-25-328-4100	Salaries-Bunny Visits	0
20-20-25-328-6215	Supplies-Bunny Visits	0
20-20-25-332-4100	Salaries-Egg Hunt	0
20-20-25-332-6215	Supplies-Egg Hunt	300
20-20-25-339-6215	Supplies-Santa Phone Calls	0
20-20-25-342-6215	Supplies-Candy Cane Hunt	50
20-20-25-343-4100	Salaries-Winter Fun Night	100
20-20-25-343-6215	Supplies-Winter Fun Night	100
20-20-25-344-4100	Salaries-Parents Night Out	0
20-20-25-344-6215	Supplies-Parents Night Out	1,040
20-20-25-346-6215	Supplies-Matchbox Races	0
20-20-25-347-6215	Supplies-Tree Lighting	150
20-20-25-348-5126	Contractual-Mom & Son Bowling	0
20-20-25-349-5126	Contractual-Youth Bowling	0
20-20-25-350-5126	Contractual-Cookie Decorating	0
20-20-25-351-6215	Supplies-Sip & Shop	0
20-20-25-353-5126	Contractual-Mommy & Me	240
20-20-25-353-6215	Supplies-Mommy & Me	0
20-20-25-354-6215	Supplies-Stocking Delivery	500
20-20-25-360-6215	Supplies-National Night Out	1,950
<b>TOTAL Special Events</b>		<b>30,212</b>
<b>ETC</b>		
20-20-28-025-4020	FICA-ETC	9,950
20-20-28-025-4021	Medicare-ETC	2,350
20-20-28-025-4024	IMRF-ETC	8,350
20-20-28-301-4025	Health Insurance-ETC	7,109
20-20-28-301-4100	Salaries-ETC	160,000
20-20-28-301-5000	Misc Expense-ETC	0
20-20-28-301-5001	Internet-Comcast	1,400
20-20-28-301-5002	Software-RecTrac	3,700
20-20-28-301-5013	Tech Support-ETC	5,099
20-20-28-301-5019	Staff Training-ETC	400
20-20-28-301-5020	Advertise Marketing-ETC	1,000
20-20-28-301-6010	Supplies-Office ETC	1,000
20-20-28-301-6050	Furnishings-ETC	200
20-20-28-301-6215	Supplies-ETC	3,000
20-20-28-301-6321	Staff Appreciation-ETC	500



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Recreation</b>		
<b>EXPENSES</b>		
<b>ETC</b>		
20-20-28-301-9998	Debt Ser Transfer to Bond Fund	85,000
<b>TOTAL ETC</b>		<b>289,058</b>
<b>Miscellaneous Programs</b>		
20-20-29-025-4020	FICA-Misc Programs	0
20-20-29-025-4021	Medicare-Misc Programs	0
20-20-29-704-4630	Salaries-Site Super Rentals	0
<b>TOTAL Miscellaneous Programs</b>		<b>0</b>
<b>TOTAL Recreation</b>		<b>886,439</b>

<b>Buildings</b>		
<b>EXPENSES</b>		
<b>Buildings</b>		
20-50-50-025-4020	FICA-Buildings	0
20-50-50-025-4021	Medicare-Buildings	0
20-50-50-701-5126	Custodian-Rec at 182	1,000
20-50-50-704-6110	Supplies-Janitorial GDW	0
<b>TOTAL Buildings</b>		<b>1,000</b>
<b>TOTAL Buildings</b>		<b>1,000</b>

<b>Youth Education</b>		
<b>EXPENSES</b>		
<b>Daycare</b>		
20-60-18-025-4020	FICA-Daycare	31,345
20-60-18-025-4021	Medicare-Daycare	7,330
20-60-18-025-4024	IMRF-Daycare	50,000
20-60-18-518-4025	Health Insurance-Daycare	38,469
20-60-18-518-4100	Salaries-Daycare	540,000
20-60-18-518-5000	Misc Expense-Daycare	150
20-60-18-518-5001	Internet-Mediacom	2,040
20-60-18-518-5002	Software-RecTrac	3,900
20-60-18-518-5013	Tech Support-Daycare	5,099
20-60-18-518-5016	Membership Dues-Daycare	250
20-60-18-518-5018	Mileage Tolls-Daycare	450
20-60-18-518-5019	Staff Training-Daycare	1,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<b>Youth Education</b>		
<b>EXPENSES</b>		
<b>Daycare</b>		
20-60-18-518-5020	Advertising Marketing-Daycare	2,500
20-60-18-518-5022	Postage-Daycare	150
20-60-18-518-5061	Mobile Email-Daycare	960
20-60-18-518-5134	Vision & Hearing-Daycare	0
20-60-18-518-5135	Field Trips-Daycare	2,000
20-60-18-518-5319	Memory Books-Daycare	0
20-60-18-518-5320	Permits & License Fee-Daycare	1,000
20-60-18-518-6050	Furnishings-Daycare	5,000
20-60-18-518-6215	Supplies-Daycare	7,500
20-60-18-518-6320	Events-Daycare	2,000
20-60-18-518-6321	Staff Appreciation-Daycare	1,200
20-60-18-518-6325	Groceries-Daycare	30,000
20-60-18-518-9998	Debt Ser Transfer to Bond Fund	25,000
<b>TOTAL Daycare</b>		<b>757,343</b>
<b>Recreation Camps</b>		
20-60-24-025-4020	FICA-Counselor In Training	0
20-60-24-025-4021	Medicare-Counselor In Training	0
20-60-24-401-4630	Salaries-Counselor In Training	0
20-60-24-401-5126	Contractual-Counselor In Train	500
20-60-24-401-6215	Supplies-Counselor In Training	500
<b>TOTAL Recreation Camps</b>		<b>1,000</b>
<b>Preschool</b>		
20-60-26-025-4020	FICA-Preschool	7,750
20-60-26-025-4021	Medicare-Preschool	1,813
20-60-26-025-4024	IMRF-Preschool	4,862
20-60-26-524-4025	Health Insurance-Preschool S	0
20-60-26-524-4100	Salaries-Preschool South	125,000
20-60-26-524-5000	Misc Expense-Preschool South	0
20-60-26-524-5002	Software-RecTrac	3,900
20-60-26-524-5013	Tech Support-Preschool South	6,443
20-60-26-524-5016	Membership Fees-Preschool S	100
20-60-26-524-5018	Mileage Tolls-Preschool South	0
20-60-26-524-5019	Staff Training-Preschool South	500
20-60-26-524-5020	Advertise Marketing-Preschool	200
20-60-26-524-5022	Postage-Preschool South	50
20-60-26-524-5061	Mobil Email-Preschool South	0
20-60-26-524-5066	Tech Equipment-Preschool South	1,000
20-60-26-524-5134	Vision & Hearing-Preschool S	1,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
Youth Education		
EXPENSES		
Preschool		
20-60-26-524-5135	Field Trips-Preschool South	0
20-60-26-524-5319	Memory Books-Preschool South	0
20-60-26-524-6050	Furnishings-Preschool South	1,200
20-60-26-524-6215	Supplies-Preschool South	5,000
20-60-26-524-6315	Educational Materials-Preschoo	500
20-60-26-524-6320	Events-Preschool-Preschool S	1,000
20-60-26-524-6321	Staff Appreciation-Preschool S	500
20-60-26-524-6322	Volunteer Appreciation-Prescho	0
20-60-26-524-6325	Groceries-Preschool South	0
20-60-26-524-9998	Debt Ser Transfer to Bond Fund	25,000
20-60-26-529-6215	Supplies-Parent & Tot	0
TOTAL Preschool		185,818
Early Childhood Camps		
20-60-27-025-4020	FICA-Early Childhood Camps	0
20-60-27-025-4021	Medicare-Early Childhood Camps	0
20-60-27-025-4024	IMRF-Early Childhood Camps	0
20-60-27-527-4341	Salaries-Early Childhood Camps	1,500
20-60-27-527-6215	Supplies-Early Childhood Camps	500
TOTAL Early Childhood Camps		2,000
Little People Playtime		
20-60-50-025-4020	FICA-LPP Building	0
20-60-50-025-4021	Medicare-LPP Building	0
20-60-50-703-5023	Phone-LPP Building	1,500
20-60-50-703-5024	Copy Machine-LPP Building	1,000
20-60-50-703-5025	Electric LPP Building	10,000
20-60-50-703-5026	Heat-LPP Building	3,500
20-60-50-703-5028	Fire Alarm Sys-LPP Building	6,000
20-60-50-703-5031	Water-LPP Building	3,000
20-60-50-703-5124	Maint Grounds LPP Bldg	9,500
20-60-50-703-5126	Contractual-LPP Building	6,890
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	4,000
20-60-50-705-5001	Internet-Medicacom	2,040
20-60-50-705-5023	Phone-Preschool South	0
20-60-50-705-5024	Copy Machine-Preschool South	700
20-60-50-705-5025	Electric-Preschool South	3,500
20-60-50-705-5026	Heat-Preschool South	2,000
20-60-50-705-5028	Fire Alarm System-Preschool So	2,000
20-60-50-705-5031	Water-Preschool South	800

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Youth Education		
EXPENSES		
Little People Playtime		
20-60-50-705-5124	Maint Grounds-Preschool South	2,000
20-60-50-705-5126	Contractual-Preschool South	5,000
20-60-50-705-5226	Rental Fees-Preschool South	24,000
20-60-50-705-6110	Janitorial Sup-Preschool South	300
		-----
TOTAL Little People Playtime		87,730
TOTAL Youth Education		1,033,891

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
<hr/>		
TOTAL FUND REVENUES & BEG. BALANCE		2,548,865
TOTAL FUND EXPENSES		2,118,630
FUND SURPLUS (DEFICIT)		430,235

FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
BEGINNING BALANCE		490,493
Administrative		
REVENUES		
General Operations		
30-10-01-025-3000 Misc Income-Capital		0
30-10-01-025-3104 Impact Fees-Capital		0
30-10-01-025-3105 Grants-Capital		300,000
30-10-01-025-3106 Foundation Donation-Capital		0
30-10-01-025-3107 Debt Service Extension Base		0
30-10-01-025-3110 Bond Certificate Revenue		0
30-10-01-025-3205 Interest-IIIT Money Market		500
		-----
TOTAL General Operations		300,500
Administrative		
30-10-10-025-9000 Capital Transfers-Capital		363,630
		-----
TOTAL Administrative		363,630
TOTAL REVENUES: Administrative		664,130
EXPENSES		
Administrative		
30-10-10-025-5043 Application Fees		0
		-----
TOTAL Administrative		0
TOTAL Administrative		0
Capital Projects		
EXPENSES		
Capital Projects		
30-30-30-024-6318 Furnishings		0
30-30-30-026-7001 Land Purchase		0
30-30-30-026-7005 Parking Lot Maintenance		0
30-30-30-026-7011 Capital Improvement Rackow Pk		0
30-30-30-026-7013 Capital Improvement Schmidt Pk		0
30-30-30-026-7014 Capital Improvement Ream Pk		0
30-30-30-026-7016 Capital Improvement Seyller Pk		875,000
30-30-30-026-7017 Capital Repairs		0
30-30-30-026-7020 Construction-LPP Building		0
30-30-30-026-7021 Capital Improvement-State St		30,000
30-30-30-026-7022 Capital Improvement-Kelley Rd		0
30-30-30-026-7023 Capital Improvement-Town Place		0
30-30-30-026-7024 Capital Improvement-J Park		0
30-30-30-026-7201 Vehicle Purchase		55,000

FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
Capital Projects		
EXPENSES		
Capital Projects		
30-30-30-026-7202	Maintenance Equipment	20,000
		-----
TOTAL Capital Projects		980,000
TOTAL Capital Projects		980,000

Buildings		
EXPENSES		
Buildings		
30-50-50-701-7124	Maint Repairs Community Room	10,000
30-50-50-702-7124	Maintenance Repairs Parks Bldg	0
30-50-50-703-7124	Maintenance Repairs LPP Bldg	0
		-----
TOTAL Buildings		10,000
TOTAL Buildings		10,000

FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		1,154,623
TOTAL FUND EXPENSES		990,000
FUND SURPLUS (DEFICIT)		164,623



FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
BEGINNING BALANCE		1,528
Administrative		
REVENUES		
General Operations		
40-10-01-025-3000	Bond Misc Income	0
40-10-01-025-3003	Bond Series 2024	179,440
40-10-01-025-3101	Property Tax-Bond Fund	38,168
		-----
TOTAL General Operations		217,608
Administrative		
40-10-10-025-9000	Capital Incoming Transfers	0
40-10-10-025-9001	Debt Ser Incoming Transfers	217,741
		-----
TOTAL Administrative		217,741
TOTAL REVENUES: Administrative		435,349
EXPENSES		
General Operations		
40-10-01-024-8015	Bond Interest	0
40-10-01-024-8016	Bond Service Fees	3,200
40-10-01-024-8018	Heartland Bond Series 2021	37,786
40-10-01-024-8021	Bond Series 2024	47,741
40-10-01-025-8020	Debt Certificate Series 2015	168,310
40-10-01-025-9999	Captial Transfer-Debt Service	178,630
		-----
TOTAL General Operations		435,667
TOTAL Administrative		435,667

FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		436,877
TOTAL FUND EXPENSES		435,667
FUND SURPLUS (DEFICIT)		1,210

FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
BEGINNING BALANCE		701
Administrative		
REVENUES		
General Operations		
50-10-01-025-3000	Misc Income-Liability	0
50-10-01-025-3101	Property Tax-Liability Fund	58,225
50-10-01-025-3106	Foundation Donation-Liability	0
		-----
TOTAL General Operations		58,225
Administrative		
50-10-10-025-9000	Capital Transfers-Liability	0
		-----
TOTAL Administrative		0
TOTAL REVENUES: Administrative		58,225
EXPENSES		
General Operations		
50-10-01-024-5000	Misc Expense-Liability	0
50-10-01-024-5009	Workshop Seminar Fees	500
50-10-01-024-5040	Insurance-Property	27,400
50-10-01-024-5216	Staff Training	500
50-10-01-024-6216	Supplies-Staff Training	800
		-----
TOTAL General Operations		29,200
Administrative		
50-10-10-024-5007	Employment Physicals	550
50-10-10-024-5016	Membership Fee - Liability	1,200
50-10-10-024-5035	Background Cks Replenish	200
50-10-10-024-5036	Employer Compliance Poster	170
50-10-10-025-4020	FICA-Liability Admin	1,240
50-10-10-025-4021	Medicare-Liability Admin	290
50-10-10-025-4024	IMRF-Liability Admin	1,630
50-10-10-025-4100	Salaries-Administration	19,995
50-10-10-025-9999	Capital Transfers-Liability	0
		-----
TOTAL Administrative		25,275
TOTAL Administrative		54,475

FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		58,926
TOTAL FUND EXPENSES		54,475
FUND SURPLUS (DEFICIT)		4,451

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
BEGINNING BALANCE		7,799
Administrative		
REVENUES		
General Operations		
60-10-01-025-3000	Misc Income-Special Rec	0
60-10-01-025-3101	Property Tax-Spec Rec Fund	176,092
60-10-01-025-3106	Foundation Donation-Spec Rec	0
60-10-01-025-3109	Inclusion Reimbursements	0
-----		
TOTAL General Operations		176,092
TOTAL REVENUES: Administrative		176,092
EXPENSES		
General Operations		
60-10-01-024-5051	NISRA-Rental Costs	0
60-10-01-024-5055	Designated Reserve Funds	0
-----		
TOTAL General Operations		0
Administrative		
60-10-10-024-5000	Misc Expense-Special Rec	0
60-10-10-025-4020	FICA-Board Rep	870
60-10-10-025-4021	Medicare-Board Rep	203
60-10-10-025-4024	IMRF-Board Rep	1,140
60-10-10-025-4100	Salaries-Administration	13,997
60-10-10-025-4350	Inclusion Services	10,000
60-10-10-025-5016	Membership Dues-NISRA	70,576
60-10-10-025-9998	Debt Ser Transfer to Bond Fund	35,000
60-10-10-025-9999	Capital Transfers-Special Rec	45,000
-----		
TOTAL Administrative		176,786
TOTAL Administrative		176,786
Capital Projects		
EXPENSES		
General Projects		
60-30-30-026-7012	Accessibility Project-Admin	0
60-30-30-026-7015	Accessibility Capital Projects	0
60-30-30-026-7017	Accessibility Audit	0
60-30-30-026-7019	Acces Audit Complianc Projects	0
60-30-30-026-7101	Accessible Picnic Tables	0
-----		
TOTAL General Projects		0
TOTAL Capital Projects		0

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		183,891
TOTAL FUND EXPENSES		176,786
FUND SURPLUS (DEFICIT)		7,105

FUND: ALL FUNDS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2025 FINAL BUDGET
-----		
TOTAL ALL FUNDS REV & BEG. BALANCE		4,945,585
TOTAL ALL FUNDS EXPENSES		4,257,163
ALL FUNDS SURPLUS (DEFICIT)		688,422