



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
March 18, 2024**

Call to Order:

At 6:30p.m. President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jamie Herrmann, Meagan Tiffany, Tamara Chiu

Commissioners Absent: Jennifer Reid

Staff Present: Laura Schraw- Executive Director, Patti Prill- Finance/HR Director, Stephanie Barone- Recreation Manager, Michael Prill- Recreation Manager, Ashley Freer- Early Childhood Education Director, Kim Johnson- Recreation Manager

Commissioner Chiu made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Agenda

Consent Agenda

A. Approval of February 19, 2024 Meeting Minutes

B. Approval of March 4, 2024 Working Meeting Minutes

C. Approval of payables paid between meetings from 2/20/24 to 3/14/24 in the amount of \$157,406.12.

D. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account #0235 in the amount of \$100,000.00 on March 1, 2024.

E. Approval of Transfer of Funds within Heartland Bank, from Money Market #9624 to checking account #0235 in the amount of \$100,000.00 on February 27, 2024.

F. Approval of Treasurer's Report for June 2023

Commissioner Tiffany made a motion to approve the consent agenda items with the changes to the minutes from February 19, 2024 removing a comma under Consent Agenda E., removing language approving the consent agenda under Summer Camp pricing and to the March 4, 2024 meeting minutes adding the meeting was called to order by Commissioner Herrmann and changing Stephanie's title from Supervisor to Manager. Seconded by Commissioner Herrmann. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

Staff Reports

The St. Patrick's Day race had 236 runners, up from 155 last year. Unfortunately we lost time at the HMS gym for volleyball and it would not be granted for a Saturday. A lot of events have forced us out of the GDW gym.

Commissioner and Staff Comments

Old Business-

A- Referendum Discussion: Director Schraw had discussed the building budget with Aaron Gold from Speer Financial. Aaron provided a document with 3 scenarios for funding amounts. The Board agreed to start with a \$10.5M budget for a finished building. President Looman asked what another \$1.5M could bring to the project, Schraw will check with Williams/Lamp. The Board will have to decide if the ask will include the 2015 bonds or not. The impact is small over 20 years and would open up funds for capital improvements.

New Business

A-Seyller Park Progress Report: Director Schraw updated the Board on the Seyller Park progress. Many meetings have occurred to move the project forward. The report is in the packet.

B- Seyller Park Bid Report: Director Schraw stated that two bids were received. In the packet the names were switched and Everlast and Champion are the other way around on the bid results. This was confirmed with the engineer's document. Due to the earthwork costs we have to remove the BMP and soccer field repairs from the award. The alternate bid of the tennis court repaving for the skate park can be awarded. Motion to approve the paving bid award by Commissioner Herrmann. Seconded by Commissioner Chiu. Roll call vote: Looman - aye, Herrmann - aye, Chiu - aye, Tiffany - aye.

C-Temporary Park Names: Several options were provided for potential park names. This will be brought back when the street addresses have been assigned.

D- Transportation Needs: Early Childhood Director Freer has been researching buses to find one appropriate for our use. One was found at Midwest Transit for under \$30,000. Commissioner Tiffany made a motion to purchase a bus in an amount no greater than \$29,900. Seconded by Commissioner Chiu. Roll call: Looman - aye, Herrmann - aye, Tiffany - aye, Chiu - aye.

E- FY25 Draft Budget: The draft budget and memo outlining the end of year budget and next year's significant impacts was presented. President Looman asked about the \$300,000 in additional revenue. Director Schraw stated that it was related to the additional day care rooms created by moving Preschool, increase in registrations for Athletics, and increased participation in ETC. Looman commented that staff costs are shown to have increased as well so the revenue and expense makes sense.

Adjournment: At 7:31p.m. Commissioner Tiffany made a motion to adjourn the meeting. Seconded by Commissioner Chiu. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.