



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
February 5, 2024**

**Call to Order:**

At 6:30 p.m. Commissioner Herrmann called the meeting to order.

**Commissioners Present:** Jennifer Reid, Tamara Chiu, Jamie Herrmann, Meagan Tiffany

**Commissioners Absent:** Nathan Looman

**Staff Present:** Laura Schraw- Executive Director, Michael Prill- Recreation Manager, Patti Prill- Finance/HR Director

Commissioner Reid made a motion to approve the agenda with the addition of item G. Seconded by Commissioner Chiu. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Agenda**

**A. Referendum Discussion-**Representatives from Williams/Lamp were in attendance to formally introduce themselves. They presented to the Board of Commissioners their public engagement process-their recommendations for community engagement, timelines for stakeholder interviews. Commissioners had an opportunity to ask questions and give feedback on the design-build process.

**B. ETC Pricing-**Executive Director Schraw updated the Board of Commissioners with looking into changing the pricing structure of ETC, into weekly vs monthly billing.

**C. Summer Camp Pricing-** Executive Director Schraw would like to recommend that the pricing for summer camp be increased by \$5/week, due to the increased cost of renting the bus.

**D. Programming Space-** Executive Director Schraw informed the Board that she looked at space off of Rt 20 as proposed daycare space/community space on the far east side of the park district boundaries Director Freer will continue to look at proposed spaces.

**E. Transportation Needs-** Executive Director Schraw shared that she will be looking into purchasing a bigger bus for the growing needs of the Park District/Day Care.

**F. Crown Properties-** Executive Director Schraw presented to the Board of Commissioners proposed park parcels and proposed play spaces (ie pickleball court, tot lot and full sized playground). Schraw will

continue to work with the representative from Crown regarding which park parcels the Park District will be interested in taking over.

**G. Signage-** Executive Director Schraw is currently working on getting quotes for an electronic sign to place on our newly acquired parcels as a way to advertise the events.

**Adjournment:** At 7:46 p.m. Commissioner Chiu made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.