



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
December 18, 2023**

Call to Order:

At 6:30 p.m. President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Tamara Chiu, Meagan Tiffany, Jamie Herrmann

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director, Patti Prill- HR/Finance Director, Michael Prill- Recreation Manager

Commissioner Herrmann made a motion to approve the amended agenda, removing item C. Seconded by Commissioner Chiu. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Consent Agenda:

- A. Approval of November 27, 2023 Meeting Minutes**
- B. Approval of December 11, 2023 Working Meeting Minutes**
- D. Approval of payables paid between meetings from 11/17/23 to 12/13/23 in the amount of \$56,561.03.**
- E. Approval of November 30, 2023 Transfer of Funds within Heartland Bank, from Money Market #0219 to checking account in the amount of \$100,000.00**
- F. Approval of December 14, 2023 Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account in the amount of \$200,000.00**
- G. Approval of the May 2023 Treasurers Report**

Commissioner Herrmann made a motion to approve the Consent Agenda items. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Staff Reports: Staff reports were submitted electronically for Commissioner review prior to the meeting. Commissioners had the opportunity to ask any clarifying questions to staff present at today's meeting. Athletic Director Prill introduced his newest employee.

Commissioner and Staff Comments:

Old Business:

Referendum Discussion- Executive Director Schraw updated the Board of Commissioners that the RFQ was published on the Park District website on 12/14/2023 and will be online until 1/8/2024.

New Business:

A. Seyller Park Progress Report (tabled from 11/27/23 meeting)- Executive Director Schraw provided an updated timeline and progress on Seyller Park. Commissioners had an opportunity to ask any questions.

B. Semi-Annual Review of Executive Session Meeting Minutes

At 6:54 pm Commissioner Chiu made a motion to move into Executive Session for the purpose of Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5 ILCS 120/2 from Ch. 102 par. 42 c.21.) Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain

At 7:03 pm Commissioner Herrmann made a motion to move into the regular meeting. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Motions Resulting from Executive Session:

Commissioner Chiu made a motion to table the December 11, 2023 meeting minutes. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

The following executive session meeting minutes were reviewed:

November 28, 2022- not to release

December 5, 2022- not to release

December 12, 2022- not to release

February 27, 2023- not to release

March 13, 2023- not to release

April 10, 2023- not to release

April 24, 2023- not to release

Commissioner Herrmann made a motion to not release the above executive session meeting minutes. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 7:06 p.m. Commissioner Tiffany made a motion to adjourn the meeting. Seconded by Commissioner Chiu. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.