



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
October 23, 2023**

**Call to Order:**

At 6:30 p.m. President Looman called the meeting to order.

**Commissioners Present:** Nathan Looman, Jennifer Reid, Tamara Chiu, Meagan Tiffany

**Commissioners Absent:** Jamie Herrmann

**Staff Present:** Laura Schraw- Executive Director, Patti Prill- HR/Finance Director, Michael Prill- Recreation Manager, Toby Koth- Parks Supervisor

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**FY23 Audit Presentation:** Roger Wooten, CPA presented the Park District's financial audit and annual financial report. Overall the financial health of the Park District is good.

**Consent Agenda:**

- A. Approval of September 25, 2023 Meeting Minutes
- B. Approval of October 9, 2023 Special Meeting Meeting Minutes
- C. Approval of payables paid between meetings from 8/24/23 to 10/12/23 in the amount of \$189,510.94.
- D. Approval of August 30, 2023 Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account in the amount of \$100,000.00
- E. Approval of September 26, 2023 Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account in the amount of \$100,000.00.
- F. Approval of September 26, 2023 Transfer of Funds within Heartland Bank, from Money Market #3162 in the amount of \$82,683.95.
- G. Approval of October 9, 2023 Transfer of Funds within Heartland Bank, from Money Market #0219 in the amount of \$100,000.00.

Commissioner Reid made a motion to approve the consent agenda items. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

**Staff Reports:** Staff reports were electronically submitted prior to the meeting. Commissioners had the opportunity to ask any questions. President Looman would like to recognize two soccer referees and their professionalism and knowledge of the sport of soccer. Commissioners will be sending the two referees a note of thanks.

## **Commissioner and Staff Comments:**

### **Old Business:**

**Referendum Discussion:** President Looman asked Executive Director Schraw to have Referendum Discussion on the agenda moving forward from now on. Nothing new to report.

### **New Business:**

**Update on Park Incidents:** Executive Director Schraw updated the Board of Commissioners with Park vandalism and 8 separate incidents in the Parks. Schraw worked with the Hampshire Police Department. Schraw is recommending that she would like to work alongside Supervisor Koth and do community service. Most of the parents are supportive of the community service hours.

Additionally, Schraw will work with the Village and Police Department to update our ordinances so that the Police Department can write citations for individuals being caught vandalizing our Parks.

**Adjournment:** At 7:09 p.m. Commissioner Tiffany made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.