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**Special Meeting of the  
HAMPSHIRE TOWNSHIP PARK DISTRICT  
Board of Commissioners  
September 11, 2023  
6:15 p.m.  
390 South Ave.**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Presentation**
  - A. Schmidt Park Redevelopment
- V. Citizens to be Heard**

*The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board.*
- VI. Agenda**
  - A. Schmidt Park Redevelopment
  - B. Resolution of Authorization #2023-07 Schmidt Park OSLAD Grant
- VII. Adjournment**

*In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.*



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** September 11, 2023  
**Agenda Item:** VI.A.  
**Subject:** Schmidt Park Redevelopment

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### Background

Schmidt Park was originally designed in 2007, with construction occurring in 2008-2009. The project was funded through an OSLAD Grant from IDNR. The original park design is attached. Because the Park District is beyond the age where the original elements have to be kept as part of the design (number of years are based on the OSLAD grant contribution), and several of the items are beyond their useful life (as noted in our Comprehensive Plan), we can again apply for an OSLAD grant to redevelop the park.

This park is our last park to redevelop and our only neighborhood park in the Park District boundaries. Many of the original design elements would remain. Proposed updates as part of the OSLAD Grant submittal would include basketball court resurfacing, new benches and trash receptacles, conversion of the shuffleboard court to a pickleball court (adding concrete, color surfacing/lines and fencing), and updating the fitness equipment and playground. New elements discussed have been a skating element or Gaga ball pit. The final design can be tweaked with input from the public presentation. Quotes are being obtained to tighten the budget numbers for the grant submittal.

To fund this project, we do have the option to utilize our Debt Service Extension Base. Staff labor can also be used as a match. Final numbers are still being determined, however, there is a possibility that the Park District can make this a combination project of land acquisition and development. Through this avenue, the Park District can use the Market Value of land *that is not currently designated to be given to the Park District* as our cash match to an OSLAD Grant. The natural area to the north of the park on Kelly Road is a potential donation that could be used as a land match. Only the southern parcel is designated as a park, the northern portion was to be given to the HOA.

See the information below from the FY2024 OSLAD Grant Manual:

*Combination Projects and Project Land Donations A local agency may receive up to 50% (100% in FY'24 for distressed communities) grant assistance on the approved Market Value of land anticipated for donation to the agency and use the value of that donation as all or part of the required local match on an approved OSLAD project provided the land donation meets the eligibility requirements specified herein. Page 14 of 57 Land donations can be combined with either an acquisition or development project. Combination projects involving both the acquisition and development of land for public outdoor recreation under a single project scope WILL BE ACCEPTED ONLY WHEN AN ELIGIBLE LAND DONATION constitutes the project acquisition. (The proposed land donation does not have to be the site being developed nor does it have to be located at the proposed development site.) In order for the value of a proposed land donation to be eligible as part or all of the local project match, it must meet the following criteria: 1) the donation cannot be mandatory as required by local ordinance or part of a pre-existing legal agreement, 2) the land being donated will be used and maintained for public outdoor recreation purposes for the assigned number of years per the grant contract, 3) the donation cannot be from another public agency or involve land that was in public ownership within five (5) years prior to the*

*OSLAD application submittal and 4) title to the property being donated cannot be transferred to the project sponsor (applicant) prior to IDNR grant approval.*

Both IDNR and the property owner have been contacted to discuss the potential of this land match as an option for our application.

Overall, whether it be through a land match or DSEB, we do have the ability to fund a match of 50% of the grant amount requested. Based on preliminary estimates, Staff believes the park redevelopment would be no more than \$400,000, and that was initially assuming that the entire playground equipment would be replaced. The playground representative confirmed the playground equipment posts can be re-used which would provide a significant cost savings.

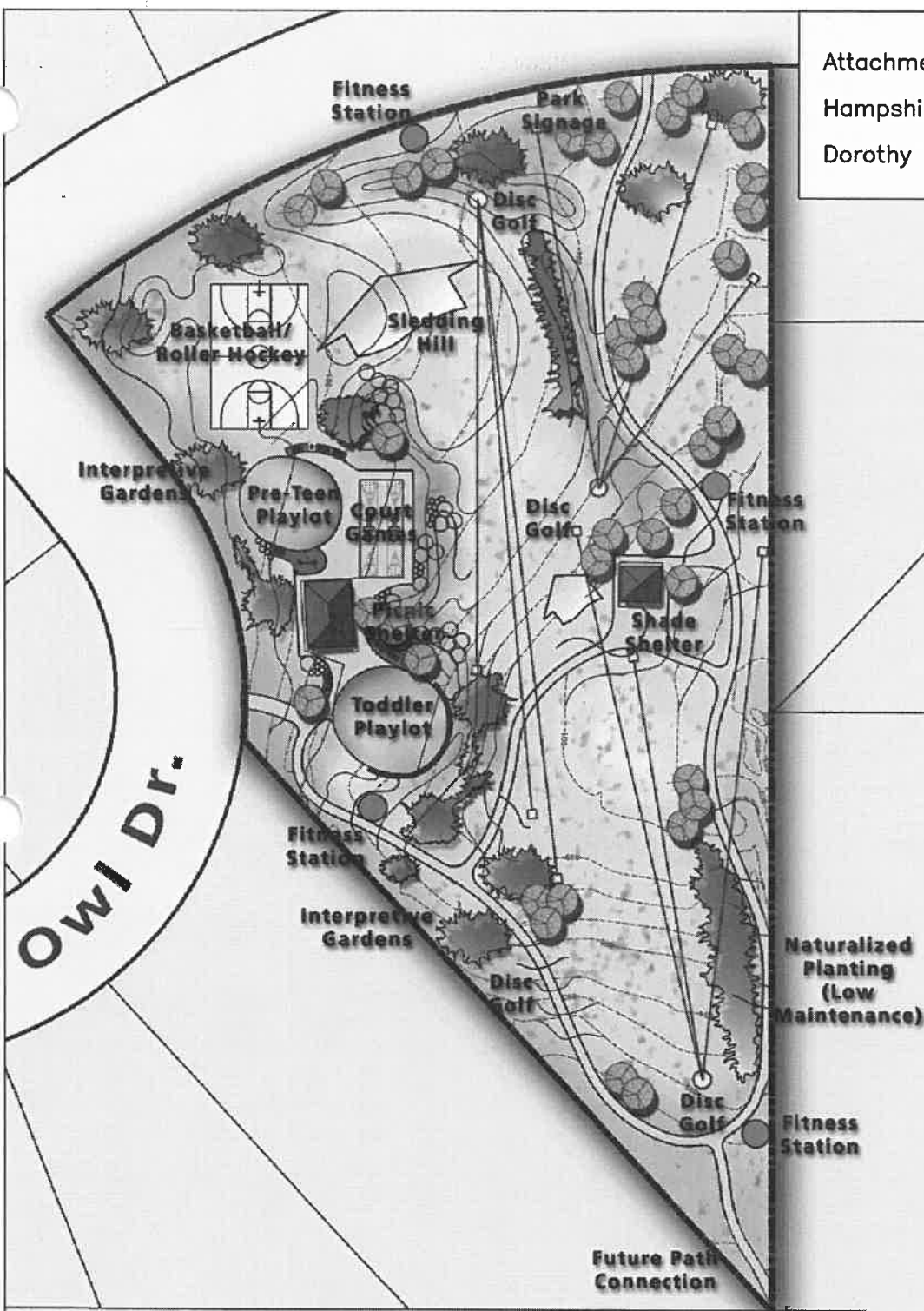
Grant applications are due September 15<sup>th</sup>.

### **Recommendation**

Provide feedback on the proposed project.

Attachment A-3 Development Plan  
Hampshire Twp Park District  
Dorothy J. Schmidt Memorial Park

**Circle**



Dorothy J. Schmidt Memorial Park Development Plan  
Hampshire Township Park District  
2007 OSLAD Grant Application  
July 2, 2007

  
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## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** September 11, 2023  
**Agenda Item:** V.B.  
**Subject:** Resolution #2023-07 OSLAD Grant Application

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### **Background**

The Park District is seeking to apply for an OSLAD Grant for the Seyller Park. Attached is the resolution of authorization required to apply for an OSLAD Grant. Staff is requesting approval of this document so that the application can be submitted when completed. The grant application is due by September 15th.

### **Recommendation**

Approve Resolution #2023-07 allowing the President and Secretary to execute the Resolution of Authorization for Schmidt Park.

## **RESOLUTION # 2023-07**

### **A RESOLUTION APPROVING AN OSLAD APPLICATION FOR SCHMIDT PARK**

WHEREAS, the Hampshire Township Park District Board of Commissioners (Sponsor) desires to apply for an Open Space Land Acquisition and Development Grant through the Illinois Department of Natural Resources for the redevelopment of Schmidt Park, located at 181 Barn Owl Drive, Hampshire, IL;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HAMPSHIRE PARK DISTRICT AS FOLLOWS:

1. The above named Sponsor hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.
2. It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.
3. The Sponsor further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recover Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during

reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

4. **BE IT FURTHER PROVIDED** that the Sponsor certifies to the best of its knowledge that the information provided within the attached application is true and correct.
5. That the President and Board of Commissioners of the Hampshire Park District authorize the President and Secretary to execute Resolution #2023-07 for the grant application for Schdmit Park.
6. That this Resolution shall take effect upon its passage and approval as provided by law.

APPROVED BY VOTE OF THE BOARD OF COMMISSIONERS OF HAMPSHIRE TOWNSHIP PARK DISTRICT THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

HAMPSHIRE TOWNSHIP PARK DISTRICT

By: \_\_\_\_\_  
Park District President

ATTEST:

By: \_\_\_\_\_  
Park District Secretary