



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
August 28, 2023**

Call to Order:

At 6:30 p.m. President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Tamara Chiu

Commissioners Absent: Jamie Herrmann

Staff Present: Patti Prill- HR/FInance Director, Michael Prill- Athletics Supervisor, Kim Johnson- ETC Supervisor, Toby Koth- Parks Supervisor, Stephanie Barone- Recreation Supervisor, Ashley Freer- Early Childhood Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Public Hearing: At 6:30 pm the public hearing began. The public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source) for the purpose of paying the costs of (i) the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and (ii) refunding the District's outstanding General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015. There were no additional questions. Commissioners did not have any further questions. Commissioner Reid made a motion to adjourn the public hearing at 6:34 pm. Seconded by Commissioner Tiffany.

President Looman called the roll:

Chiu- Aye

Tiffany-Aye

Reid-Aye

Looman-Aye

Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Consent Agenda:

A. Approval of the June 26th, 2023 Executive Session Meeting Minutes (tabled from July 24th, 2023 Meeting)

B. Approval of the July 24th, 2023 Meeting Minutes

- C. Approval of the August 14th, 2023 Working Meeting Minutes
- D. Approval of payables paid between meetings from 7/18/23 to 8/24/23 in the amount of \$70,670.34.
- E. Approval of July 31, 2023 Transfer of Funds within Heartland Bank, from Money Market #0219 to checking account in the amount of \$100,000.00.
- F. Approval of August 17, 2023 Transfer of Funds within Heartland Bank, from Money Market #0219 to checking account in the amount of \$100,000.00.

Commissioner Tiffany made a motion to approve the consent agenda items. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Staff Reports: Staff reports were electronically submitted prior to the meeting. Commissioners had the opportunity to ask any questions.

Commissioner and Staff Comments:

Old Business:

Referendum Discussion: President Looman asked Executive Director Schraw to have Referendum Discussion on the agenda moving forward from now on. Nothing new to report.

New Business:

A. OSLAD Grant - Seyller Park Playground Purchase: Executive Director Schraw presented the Board of Commissioners with playground options. The Hampshire Township Park District was awarded an Illinois Park and Recreation Association/PlayCore matching playground grant for the playground at Seyller Park, which also received an OSLAD Grant from IDNR. The Board of Commissioners were presented with two options for the new playground equipment. The Board asked Executive Director Schraw to research more nature play for the pre-k area. Commissioner Reid made a motion to approve Option 1 minus the pre-k area for the playground purchase through Gametime. Commissioner Reid also made a motion for Schraw to purchase the playground not to exceed \$240,000. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

B. OSLAD Grant - Seyller Park Shelter Purchase: Executive Director Schraw presented the Board with two quotes for the same size of shelter for Seyller Park for a 20'x22' slanted roof shelter that would be able to be used as an amphitheater for concerts in the park as well as families utilizing the playground. Commissioner Tiffany made a motion to approve the Seyller Park Shelter purchase through Gametime. Seconded by Commissioner Chiu. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

C. OSLAD Grant - Seyller Park Professional Services: Executive Director Schraw presented the Board information from three companies that the Park District have previously worked with on various projects in the past 5 years were contacted for professional services for the Seyller Park engineering: WT Engineering, Manhard Consulting and Engineering Enterprises, Inc. The project and services needed were discussed with each engineering firm and they received the conceptual site plan showing the improvements in the project. Commissioner Chiu made a motion to approve Executive Director Schraw's recommendation of Manhard Consulting. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

D. FY24 OSLAD Grant Cycle: Executive Director Schraw reported to the Board that FY24 OSLAD Grants were opened with an original closing date of August 31st. They have extended the submission deadline to September 15th. Schmidt Park is the last park to re-develop. The playground equipment and basketball courts are already beyond their useful life (as noted in our Comprehensive Master Plan). Staff

would like to discuss the potential redevelopment of this park through an OSLAD Grant application, including timing and budget based on our other projects currently in progress. The Board of Commissioners encouraged Schraw to proceed with moving forward with a potential OSLAD Grant Application.

Adjournment: At 7:16 p.m. Commissioner Tiffany made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.