Key(s) given:_____

_____

Date Key(s) given: _____

Signature of person receiving Key(s)

_____

Date Key(s) Returned:_____

Hampshire Park District
182. S. State Street
P.O. Box 953
Hampshire, IL 60140
847-683-2690
Fax: 847-683-1741

Hampshire Township Park District
Park Reservation Form

Date of Event_____

Ralph Seyller Park_____ Bruce Ream Park_____ Dorothy Schmidt Park____ Rackow Park____
(PLEASE NOTE: There is no restroom at this site.)

Time of Day From _____Until _____

Name _____ Home Phone_____
(Name of Individual/Group) Cell Phone_____

Address_____
Street City Zip

Will large equipment (moonwalks, dunk tanks, petting zoo, etc.) be brought in that day?_____
If YES, certificate of liability insurance from the company providing the service and proof of license is required.
Will you be providing and/ or serving alcohol?_____
If YES, please ask staff for additional permit/insurance requirements.
How many people will be attending? _____1-100 _____100+
If over 100 people the individual/group will have to provide a dumpster and Port-O-Let at any park that is rented.

FEE SCHEDULE	FEE	DAYS	TOTAL
Park Rental	$500.00	x_____Days	_____
Non-Profit Organization* Park Rental	$250.00	x_____Days	_____

***50% DISCOUNT ON RENTAL FEES FOR NON-PROFIT ORGANIZATIONS THAT ARE WITHIN THE HAMPSHIRE TOWNSHIP BOUNDARIES.**
A non-profit group is defined as a civic, charitable, religious or youth serving group within the Park District boundaries. Proof of 501(c)3 status to accompany this form.

ADDITIONAL RESERVATIONS:

Seyller Park
Horseshoes_____

Ream Park
Horseshoes_____
Volleyball _____
Basketball_____
Pickleball_____

Rackow Park
Baseball Field 1_____
Baseball Field 2_____
Baseball Field 3_____

Payment in full, including deposit, is required when reservation is booked.
I/We the undersigned have received, are aware and will abide by the guidelines listed within the Hampshire Township Park District Agreement For Use of Facilities.

_____ _____
Signature of Applicant Date

Please contact Kim at 224-365-9354 if there is an emergency after regular business hours.