



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
January 16, 2023**

**Call to Order:**

At 6:30 p.m. President Looman called the meeting to order.

**Commissioners Present:** Jamie, Herrman, Jennifer Reid, Meagan Tiffany, Tamara Chiu, Nathan Looman

**Commissioners Absent:**

**Staff Present:** Laura Schraw- Executive Director, Patti Prill- Finance/HR Director, Michael Prill- Athletics Supervisor, Toby Koth- Parks Supervisor, Ashley Freer- Early Childhood Director

Commissioner Tiffany made a motion to approve the agenda. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:**

**Consent Agenda:**

- A. Approval of December 12, 2023 Meeting Minutes**
- B. Approval of December 12, 2023 Executive Session Meeting Minutes – not to release**
- C. Approval of January 9, 2023 Working Meeting Minutes**
- D. Approval of payables paid between meetings from 12/9/22 to 1/11/23 in the amount of \$61,452.65.**
- E. Approval of Transfer of Funds within Heartland Bank, from Money Market #9632 to checking account in the amount of \$225,000.00 on January 10th, 2023.**
- F. Approval of Treasurers Report for June 2022**
- G. Approval of Treasurers Report for July 2022**
- H. Approval of Treasurers Report for August 2022**
- I. Approval of Treasurers Report for September 2022**

Commissioner Reid made a motion to approve the consent agenda items. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**Staff Reports:** Staff reports were submitted electronically for Commissioner review prior to the meeting. Commissioners had the opportunity to ask any clarifying questions to staff present at today's meeting. Executive Director Schraw reported that Family Skate Night scheduled for 1/20/2023 will most likely be canceled due to the weather.

**Commissioner and Staff Comments:** Commissioner Herrmann reported on the Soap n Sip event through the Park District. Commissioner Herrman also shared that the beverages were from Hampshire Social and it was nice to see local businesses supporting the event.

Roger Wooten, CPA presented the annual audit of the Park District. Mr. Wooten highlighted the Park District's finances and reported that the Park District continues to allocate the taxpayers dollars in a fiscally responsible manner. President Looman inquired if there are any areas of concern that the Park District should be aware of. Mr. Wooten reported that there are no areas of concern that he saw when completing the audit.

**Old Business: None**

**New Business:**

**A. Ordinance #2023-01 Submission of the Proposition of Increasing the Limiting Tax Rate-** The Board of Park Commissioners is considering the adoption of an ordinance providing for and requiring the submission of the proposition of increasing the limiting rate for the District to the voters of the District at the consolidated election to be held on April 4, 2023. Commissioner Herrmann made a motion to approve ordinance 2023-01 proposition to increase the limiting tax rate. Seconded by Commissioner Chiu.

President Looman called the roll:

Chiu: Aye

Herrmann: Aye

Looman: Aye

Reid: Aye

Tiffany: Aye

Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**B. Financial Advisor -** Executive Director Schraw updated the Board of Commissioners on previous conversation with Raymond James. Correspondence from Raymond James indicated that this fee regarding bonds would be the same no matter who is our financial advisor. At this time, Schraw would like the Park District to seek estimates from outside advisors for all financial services needed as Raymond James is accepting the contract only with Ill.2. Included. Executive Director Schraw reached out to other neighboring Park Districts on who they use for Financial Services. Schraw did hear from Speer Financial and they provided a financial agreement. President Looman would like to move forward with the financial agreement with Speer Financial. Commissioner Reid made a motion to allow Executive Director Schraw to move forward with executing a financial agreement with Speer Financial as our financial advisor. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**C. Little People Playtime Day Care and Preschool Fees-**Director Freer would like to re-organized the fee structure for Little People (both Day Care and Preschool). Executive Director Schraw reported the new fee structure to the Board of Commissioners. This would go into effect September 2023. Commissioner Chiu made a motion to approve the recommended registration fee of \$125 for the first child and \$25 for the second for daycare, preschool or daycare/preschool combination. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**D. FY24 Budget Calendar-** Executive Director Schraw presented the Board of Commissioners the FY24 Draft Budget calendar for Commissioner review.

**Adjournment:** At 7:10 p.m. Commissioner Reid made a motion to adjourn the public meeting. Seconded by Commissioner Herrmann. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.