

HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2016



Mission Statement: The Hampshire Park District's mission is to provide recreational, educational and cultural opportunities that improve the quality of life through a responsive, efficient and creative park and recreation system. The District shall balance quality recreational facilities and programs while protecting parks, natural resources and open spaces for the benefit of present and future generations.

Department/Program Heads:
Executive Director
Laura Schraw

Human Resources/Finance Director
Patti Prill

Athletic/Safety Director
Jason Schlieben

Program Supervisor
Stephanie Barone

Recreation/Athletic Supervisor
Michael Prill

Youth Education Director
Rosemary Kesse

Day Care Director
Christine Rutkowski

ETC Supervisor
Kim Johnson

Parks Supervisor
Toby Koth



I hope this report assists you in understanding how the Park District plays a role in the quality of life in our community. Questions, comments and feedback are welcome. Contact Laura Schraw, Executive Director at (847) 683-2690 or laura@hampshireparkdistrict.org.

Sincerely,

Aaron Kelly,
President, Board of Commissioners

Meet Your Commissioners

Meetings of the Hampshire Township Park District Board of Commissioners are held on the 1st and 3rd Monday of every month at 6:30pm unless changed due to a holiday. The public is invited and welcome to attend. To confirm meeting information and view the agenda, visit www.hampshireparkdistrict.org or call 847-683-2690.

Aaron Kelly, President	2011-2017
akelly@hampshireparkdistrict.org	
Jamie Herrmann, Treasurer	2013-2019
Arlene Larmon	2011-2017
Nathan Looman	2017-2019
Bill Hornbeck	2017-2019

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From the Executive Director's Desk:

Our biggest project last year was the Fire Truck Playground and Hampshire Fire Department Memorial at Seyller Park. In one year we raised over \$30,000 (doubling our original goal of \$15,000!) towards the project equipment including the playground, benches, and bricks.

This project was funded through Special Recreation Funds, Capital Project Fund, and from fundraising by the Foundation and Little People Playtime. This facility is heavily used and a great addition to our parks!

This year our focus will be on the construction of Ream Park through our OSLAD grant. The funding was released by Springfield in August and we are ready to break ground this spring. A large playground, a splash pad, a secondary playground, Bankshot court, basketball/pickleball court, sand volleyball, QRFit Trail, shared-use walking path, and an exercise/sled hill.

We are thankful for additional grants received to that are helping to fund the Ream project; one from Gametime and a second from Kane County Riverboat fund towards the playground equipment purchase and a separate grant from Kane County Riverboat Fund to purchase and plant shade trees.

Volunteers are needed for the April 22nd tree planting day! We will also need help installing mulch and completing the final touches on our playground install. Please reach out to me at laura@hampshireparkdistrict.org for more details and to sign up to help!

Thank you,
Laura Schraw

Department Reports:

Administration:

It is the purpose of the Executive Director's Office to assist the Board of Commissioners in formulating policy and carry out those policies once established, implement sound management and financial practices, foster a positive public image for the Park District and insure that quality park and recreation services are provided for the residents of the Park District. The Board establishes goals and objectives each year that become the direction for the Executive Director and Staff. Highlighted and completed in 2016 are the following:

- Updated our internet service to provide better accessibility to our customers
- Created an office/ ETC full time position to oversee the ETC program and complete all billing, and assist at the front desk
- Completed the Fire Truck Park Project with fundraising
- Expanded our free community events
- Received a Kane County Riverboat Grant for \$10,000 for tree planting at Ream, Seyller and Ruth Parks
- Added a security camera system at Ream and Seyller Parks

Human Resources/Finance:

It is the purpose of this department to establish and maintain a system of financial and payroll information which accurately reflects the business practices of the Park District and to provide such related programs and services which are deemed necessary by the Board of Commissioners and Executive Director. This department processes and maintains all records pertaining to employment in the Park District. Highlights for 2016 are the following:

- PATH Employee Wellness program by PDRMA
- Purchased \$140,000 in general obligation bonds

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- Maintained compliance with the Department of Labor personnel changes

Parks:

The Parks Department maintains three parks in Hampshire Township, Ralph Seyller Memorial Park, Bruce Ream Memorial Park, and Dorothy Schmidt Memorial Park. Together, these parks consist of approximately 45 acres and it is the goal of the department to provide leisure time opportunities to the community through the design, development, maintenance and renovation of attractive and functional parks, facilities and open space. Highlights for 2016 are the following:

- Assisted in the construction of the Fire Truck Park Project
- Installed Thorguard Lightning Detection System
- Refreshed the multi-age room at LPP with new carpet, tile and paint
- Replaced community room floor
- Received pesticide license
- Replaced 25 year old mower
- Repaired baseball backstops and fields
- Restriped parking lots

Recreation:

The Recreation Department encompasses a wide array of programs, services and facilities to meet the leisure needs of Hampshire residents. Central to that purpose is the continuing need to accurately assess the interest and needs of our residents through community involvement, surveys and public awareness. Highlights for 2016 are the following:

Athletics:

- Extended relationship with Huntley Park District to junior high programs including basketball and flag football
- Growing soccer program including 350+ participants, worked to phase in reversible jerseys

- Hired new full time athletic and program supervisor
- Collaboration for improving Treadwell field with outside baseball organizations

Programs:

- First two runs of brochure and expanded the Egg Hunt with the Ella Johnson Public Memorial Library
- New event of Tree Lighting Event with Santa Claus
- Added youth dance programs

Youth Education:

It is the purpose of the Youth Education Department to provide comprehensive educational programs for children in the community from the age of 6-weeks until middle school age. These programs include the highly respected pre-school that has operated for over thirty years, and summer camps are housed in the Little People Playtime (LPP) facility at 441 East Jefferson. The department also operates the Extended Care (before and after school) program at Hampshire Elementary and Gary Wright Elementary schools. Highlights for 2016 are the following:

- Security camera system installed at LPP
- Maintained DCFS compliance at LPP
- Maintained all staff certifications include First Aid, CPR, ANSI Food Handler Course
- Summer Camps attendance increased
- Increased attendance at Extended Care



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Goals for 2017:

Goal #1:

Provide and maintain park land and recreational facilities that meet the present and future recreational needs of district residents.

- **Construction will begin on Ream Park through 2017 to bring a premier athletic and recreation facility to Hampshire**

Goal #2:

Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.

- **Continue to expand programs to include a variety of cooking/arts classes, special events and athletic programs**

Goal #3:

Ensure that administration of the Park District is effective, well-managed, customer friendly and provides a creative work environment for staff.

- **Continue to explore the upgrade of registration and financial software to take the manual work off of staff and make staff more efficient in their day to day jobs**

Goal #4:

Exercise fiscal responsibility and prudence in all financial and business transactions.

- **Continue to maintain the reserve fund and pay capital debt for new construction**

Goal #5:

Conserve community resources to the greatest extent through cooperation with other local organizations and agencies.

- **Partner with the outside organizations to hold events to increase visibility of special events and partnerships in the community**

Goal #6

Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.

- **As Seyller playground continues to age, plan for replacement of the facility to maintain compliance**

Goal #7:

Maintain strong communications with District residents and other public agencies and private sector organizations.

- **Partnering with other agencies to increase attendance at special events, revise Intergovernmental agreements to more appropriately address long range planning**

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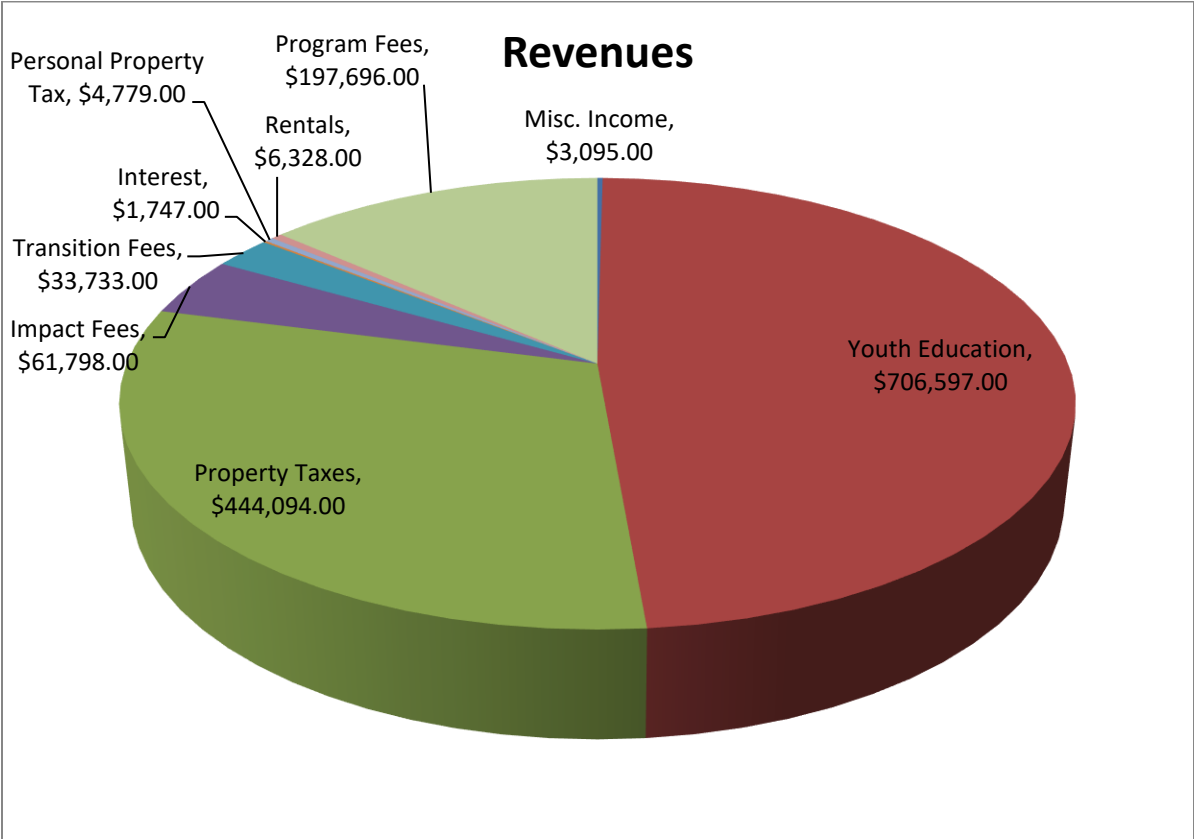
2016

Fiscal Responsibility

The Hampshire Park District is continually exercising fiscal responsibility. The district relies on outside sources such as grant funding, transition fees and impact fees from new development, and program revenues to continue to operate facilities, redevelop parks, and run the programs offered due to the Park District having one of the lowest tax rates in the area.

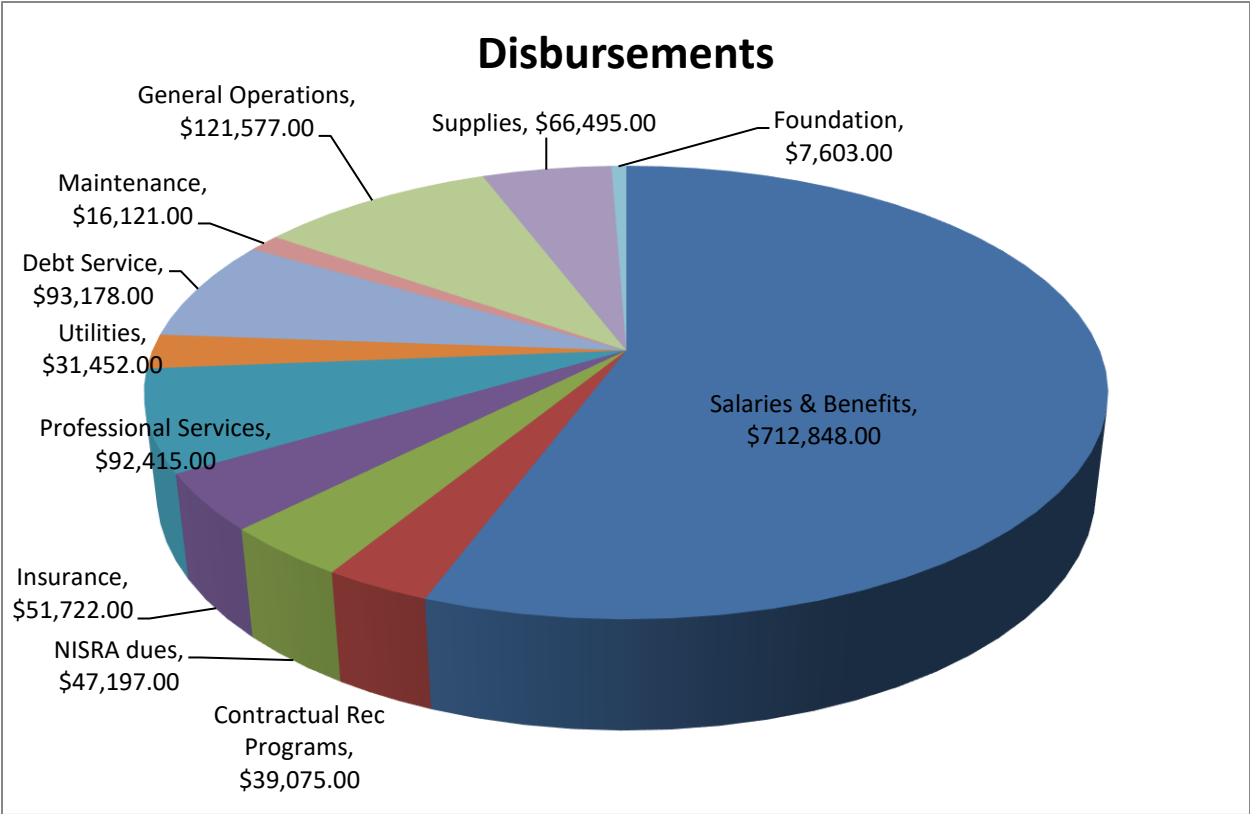
The fiscal year 2016 (May 1, 2015 - April 30, 2016) Annual Treasurer’s Report Summary Statement of Conditions is as follows:

Beginning Balance as of May 1, 2015	\$947,418.00*
Total Revenues	\$1,459,867.00
Total Disbursements	\$1,279,683.00
Ending Balance as of April 30, 2016	\$1,127,602.00*
*Cash held in trust	\$547,520.00



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Tax Rate (2016)

DeKalb Park District	0.79
St. Charles Park District	0.66
Genoa Township Park District	0.64
Dundee Township Park District	0.63
Batavia Park District	0.57
Geneva Park District	0.56
<i>Village of Hampshire</i>	<i>0.57</i>
<i>Kane County</i>	<i>0.48</i>
Huntley Park District	0.40
<i>Kane Co. Forest Preserve Dist.</i>	<i>0.29</i>
<i>Hampshire Twp Road District</i>	<i>0.26</i>
Hampshire Township Park District	0.20
<i>Hampshire Township</i>	<i>0.14</i>





Done! The playground was installed in the summer of 2016 and was opened before the school year started at Little People Playtime. We are thankful to our volunteers who worked so hard to get the playground done!

The Hampshire Park District Foundation

The Hampshire Park District Foundation is a 501(c)3 established on February 22, 2008. The purpose of the Foundation is to support, accept and distribute funds for the capital development of present park district facilities, for the advancement of park district programs, and to hold and convey land for future development of public parks. Donations can be given for scholarship programs, park improvements, or specific programs.

All donations are tax deductible. For more information, contact Laura Schraw at 847-683-2690 or email at foundation@hampshireparkdistrict.org

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Amazon Smile

Did you know that if you make a purchase at www.smile.amazon.com you can select a charitable organization that Amazon will donate 0.5% of your purchase price to? The Hampshire Park District Foundation is a charity that you can select and all donations from Amazon Smile will go to Seyller Park Projects.



NISRA

The Hampshire Township Park District is a member of the Northern Illinois Special Recreation Association which provides recreational opportunities for children and adults with mental, physical, or emotional disabilities. More information about NISRA is available online at www.nisra.org or contact them at (815) 459-0737.



Park District Facilities

Administration Offices
390 South Avenue
847-683-2690

Little People Playtime
441 East Jefferson
847-683-0896

Hampshire Elementary
Extended Care Room
847-792-3494

GDW Elementary
Extended Care
847-683-5797