

Date received: \_\_\_\_\_  
 By: \_\_\_\_\_  
 Amount refunded: \_\_\_\_\_  
 Date: \_\_\_\_\_



Hampshire Park District  
 390 South Avenue  
 P.O. Box 953  
 Hampshire, IL 60140  
 847-683-2690  
 Fax: 847-683-1741

**Hampshire Township Park District  
 Pavilion/Picnic/Party Reservation Form  
 Bruce Ream Park**

Date of Event \_\_\_\_\_

**Reservation rates for before Memorial Day or after Labor Day:**

**Shelter Rental**

Bruce Ream Park Shelter – Half A \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Bruce Ream Park Shelter – Half B \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Bruce Ream Park – Full Shelter \_\_\_\_\_ \$150R/\$165NR (1-4 hours)  
 Additional hours over 4 hours \_\_\_\_\_ \$20R/\$25NR per hour

**Sports Court Rentals**

Basketball Court \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Pickleball Court \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Sand Volleyball Court \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Ballfield/Soccer Field \_\_\_\_\_ \$90R/\$105NR (1-4 hours)

**Summer reservation rates:**

*The splash pad is open from Memorial Day to Labor Day. Please choose from the time slots below for your reservation during this time period.*

**Shelter Rental**

**Half A**

Slot 1 – 10am to 2pm \_\_\_\_\_ (\$140R/\$150NR)  
 Slot 2 – 4 pm to 8pm \_\_\_\_\_ (\$140R/\$150NR)  
 All day – 10am to 8pm \_\_\_\_\_ (\$250R/\$260NR)

**Half B**

Slot 1 – 10am to 2pm \_\_\_\_\_ (\$140R/\$150NR)  
 Slot 2 – 4 pm to 8pm \_\_\_\_\_ (\$140R/\$150NR)  
 All day – 10am to 8pm \_\_\_\_\_ (\$250R/\$260NR)

**Full Shelter**

Slot 1 – 10am to 2pm \_\_\_\_\_ (\$250R/\$260NR)  
 Slot 2 – 4 pm to 8pm \_\_\_\_\_ (\$250R/\$260NR)  
 All day – 10am to 8pm \_\_\_\_\_ (\$450R/\$470NR)

**Sports Court Rentals**

Basketball Court \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Pickleball Court \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Sand Volleyball Court \_\_\_\_\_ \$90R/\$105NR (1-4 hours)  
 Ballfield/Soccer Field \_\_\_\_\_ \$90R/\$105NR (1-4 hours)

**Sports Equipment Rentals (available any time of year):**

Horseshoes (4 horseshoes) \_\_\_\_\_ (\$20 refundable deposit required)  
 Bankshot Court (4 small basketballs) \_\_\_\_\_ (\$20 refundable deposit required)  
 Basketball Court (2 adult basketballs) \_\_\_\_\_ (\$20 refundable deposit required)  
 Pickleball Court (paddles and ball) \_\_\_\_\_ (\$20 refundable deposit required)  
 Sand Volleyball Court (volleyball) \_\_\_\_\_ (\$20 refundable deposit required)  
 Ballfield (Baseballs/Softballs) \_\_\_\_\_ (\$20 refundable deposit required)  
 Soccer (Soccer balls) \_\_\_\_\_ (\$20 refundable deposit required)

Please note that we cannot reserve the playground or splash pad. We are providing tables/shelter, but the public can still play on the playground or splash pad during your rental. Rain dates/refunds are not offered, however, a second date can be reserved if paid. The Community Room can be rented as a back-up.

Time of Day From \_\_\_\_\_ Until \_\_\_\_\_

Name \_\_\_\_\_  
(Name of Individual/Group)

Email \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip

Will large equipment (moonwalks, dunk tanks, petting zoo, etc.) be brought in that day? \_\_\_\_\_

If YES, certificate of liability insurance from the company providing the service and proof of license is required.

Will you be providing and/ or serving alcohol? \_\_\_\_\_

If YES, please ask staff for additional permit/insurance requirements.

How many people will be attending? \_\_\_\_\_ 1-100 \_\_\_\_\_ 100+

If over 100 people the individual/group will have to provide a dumpster and an ADA Port-O-Let at any park that is rented.

<u>FEE SCHEDULE FOR</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>	<u>TOTAL</u>
Shelter Reservation (circle one)	Half A Half B Full	Rate _____	
Court/Ballfield Reservation (circle needed)	Basketball Sand VB Pickleball Ballfield	Rate _____	
Additional hours over 4	Hours _____ @ \$20/hr	Total _____	
Equipment Deposit (refundable)	\$20.00	Total _____	
Reservation Deposit (refundable)	\$65.00	Total \$65.00	
		<b>TOTAL FEES</b> _____	

**\*50% DISCOUNT ON RENTAL FEES FOR NON-PROFIT ORGANIZATIONS THAT ARE WITHIN THE HAMPSHIRE TOWNSHIP BOUNDARIES**

A non-profit group is defined as a civic, charitable, religious or youth serving group within the Park District boundaries. Proof of 501(c)3 status to accompany this form.

**Payment in full, including deposit, is required when reservation is booked.**

I/We the undersigned have received, are aware and will abide by the guidelines listed within the Hampshire Township Park District Agreement For Use of Facilities. I/We understand that if the equipment rented is not returned or returned damaged we forfeit the deposit fee.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Please contact Kim at 224-365-9354 if there is an emergency after regular business hours.**