

Key(s) given: _____

Date Key(s) given: _____

Signature of person receiving Key(s)

Date Key(s) Returned: _____



Hampshire Park District
390 South Avenue
P.O. Box 953
Hampshire, IL 60140
847-683-2690
Fax: 847-683-1741

Hampshire Township Park District Park Reservation Form

Date of Event _____

Ralph Seyller Park _____ Bruce Ream Park _____ Dorothy Schmidt Park _____ Rackow Park _____

(PLEASE NOTE: There is no restroom at this site.)

Time of Day From _____ Until _____

Name _____
(Name of Individual/Group)

Home Phone _____
Cell Phone _____

Address _____
Street City Zip

Will large equipment (moonwalks, dunk tanks, petting zoo, etc.) be brought in that day? _____

If YES, certificate of liability insurance from the company providing the service and proof of license is required.

Will you be providing and/ or serving alcohol? _____

If YES, please ask staff for additional permit/insurance requirements.

How many people will be attending? _____ 1-100 _____ 100+

If over 100 people the individual/group will have to provide a dumpster and Port-O-Let at any park that is rented.

FEE SCHEDULE	FEE	DAYS	TOTAL
Park Rental	\$500.00	x _____ Days	_____
Non-Profit Organization* Park Rental	\$250.00	x _____ Days	_____

***50% DISCOUNT ON RENTAL FEES FOR NON-PROFIT ORGANIZATIONS THAT ARE WITHIN THE HAMPSHIRE TOWNSHIP BOUNDARIES.**

A non-profit group is defined as a civic, charitable, religious or youth serving group within the Park District boundaries. Proof of 501(c)3 status to accompany this form.

ADDITIONAL RESERVATIONS:

Seyller Park

Horseshoes _____

Ream Park

Horseshoes _____

Volleyball _____

Basketball _____

Pickleball _____

Rackow Park

Baseball Field 1 _____

Baseball Field 2 _____

Baseball Field 3 _____

Payment in full, including deposit, is required when reservation is booked.

I/We the undersigned have received, are aware and will abide by the guidelines listed within the Hampshire Township Park District Agreement For Use of Facilities.

Signature of Applicant

Date

Please contact Kim at 224-365-9354 if there is an emergency after regular business hours.