



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
September 27, 2021**

**Call to Order:**

At 6:30 p.m. President Herrmann called the meeting to order.

**Commissioners Present:** Jamie Herrmann, Jennifer Reid, Meagan Tiffany

**Commissioners Absent:** Joe Majcher, Nathan Looman

**Staff Present:** Laura Schraw- Executive Director, Patti Prill- HR/Finance Director, Stephanie Barone- Recreation Supervisor, Michael Prill- Athletics Supervisor, Ashley Freer- Early Childhood Director, Toby Koth Parks Supervisor, Kim Johnson- ETC Supervisor

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Consent Agenda:**

**A. Approval of August 23rd, 2021 Meeting Minutes**

**B. Approval of August 23rd, 2021 Executive Session Meeting Minutes**

**C. Approval of July 2021 Treasurer's Report**

**D. Approval of payables paid between meetings from 08/20/21 to 09/22/21 in the amount of \$44,534.01**

**E. Approval of September 15, 2021 Transfer of Funds within Heartland Bank, from Money Market #0219 to checking account in the amount of \$100,000.00**

Commissioner Reid made a motion to approve the Consent Agenda items. Seconded by Commissioner Tiffany. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**Staff Reports:** Staff reports were submitted electronically prior to today's meeting. There are currently 34 trunks signed up for Trunk or Treat. There are 54 available spots. The Dog Park dedication will be part of the Grand Opening at the Park at Tuscany Woods. Supervisor Koth reported that the Pickleball Court was cut and stolen this weekend- the Park District is having difficulty accessing the security cameras. Executive Director Schraw reports that the new IT company will be starting over 10/21 and 10/22.

**Commissioner and Staff Comments:** President Herrmann shared that the Transportation Director from D300 had emailed her and asked if we could post Driver/School Bus safety on our website to remind parents/drivers now that school is fully in session.

**New Business:**

**A. Shelter Naming Application (tables from 8/23)** Executive Director Schraw presented the Board of Commissioners the completed Park Naming Application for the Shelter at the Park at Tuscany Woods. Commissioner Reid made a motion to approve the Park Naming Application to name the Shelter at the Park at Tuscany Woods the Hines Pavilion. Seconded by Commissioner Tiffany. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**B. Delegation of Authority** Executive Director Schraw requested President Herrmann's signature required by DCFS for the Delegation of Authority. Commissioner Tiffany made a motion to approve the Delegation of Authority. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**C. Safe Routes to School Letter of Support** Executive Director Schraw presented to the Board of Commissioners a letter of support for the Safe Routes to School Grant. The Village of Hampshire is completing an application for Safe Routes to School to install sidewalks to provide children safe connections between schools and parks. Commissioner Reid reported that as of this morning only 9 surveys have been submitted, and the Village would need a minimum of 20 surveys completed to be considered for the grant.

**D. Basketball Program 2021-2022** Executive Director Schraw updated the Board of Commissioners the current status of the use of the gym at GDW as well as updated the Board of Commissioners on conversations had with District 300 in regards to our athletics programs. Supervisor Prill updated the Board of Commissioners with a modified basketball schedule/program. If basketball is "a go" then the season would be an extended season, with 10 games running from November through March with re-vamped pricing.

At 6:58 p.m. Commissioner Tiffany made a motion to move into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.) Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

At 7:30 pm Commissioner Tiffany made a motion to resume the regular meeting. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**Motions resulting from Executive Session:** None

**Adjournment:** At 7:31 p.m. Commissioner Tiffany made a motion to adjourn the public meeting. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.