



**Hampshire Township Park District
Board of Commissioners
Corrected-Working Meeting Minutes
April 8, 2019**

Call to Order:

At 6:35 p.m., Commissioner Kelly called the meeting to order.

Commissioners Present: Aaron Kelly, Jamie Herrmann, Jennifer Reid

Commissioners Absent: Bill Hornbeck, Nathan Looman

Staff Present: Laura Schraw- Executive Director, Patti Prill- Finance/HR Director

Citizens to be Heard: None

Discussion Items

- A. **FY20 Draft Budget-** Executive Director Schraw hi-lighted to the Board of Commissioners the FY20 Budget and projections/revenues and fund balances. Changes to ETC have helped with budgeting and have attributed to the increased revenue. Discussion was had about the amount budgeted for the Comprehensive Plan and what that budgeted amount would entail.
- B. **Executive Director Purchasing Policy-** Executive Director Schraw would like to implement a purchasing policy and that purchases would be presented to the Board at the next Board Meeting. Schraw would like the purchasing policy to be \$25,000 while Tuscany Woods is under construction and once construction is completed would like the policy reduced to \$10,000.
- C. **Attendance Policy-** Executive Director Schraw reported that while there is an attendance policy in the Board Manual there is not an enforceable policy/ordinance in place. Commissioner Kelly asked that this be tabled until May so that the newly elected Board can discuss this policy. Schraw stated there already is something in place in the Board Manual and this ordinance could match what is in the Board Manual. Discussion was had and the Board decided that a policy should be in place before the newly elected Board is sworn in.

Presidents Report: None

Director's Report: None

Executive Session: At 8:05 p.m. Commissioner Herrmann made a motion to go into Executive Session for: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.)

Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

At 8:33 Commissioner Herrmann made a motion to resume the regular meeting. Motion seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 8:35 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.