



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
May 13, 2019**

Call to Order:

At 6:33 p.m., President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jamie Herrmann, Jennifer Reid

Commissioners Absent: Bill Hornbeck

Staff Present: Laura Schraw- Executive Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Discussion Items

A. Bus Graphics-Executive Director Schraw presented options for bus graphics. President Looman also presented options from a second vendor. Executive Director Schraw and President Looman gave the Board price options for all designs. The Board liked the design from Allen Signage-the vendor that Executive Director Schraw presented to the Board.

B. Speed Limit Authority for Park Districts- Executive Director Schraw update the Board on recent conversations with the Village about changing the speed limit around the Parks as well as supporting documentation from the Park District Code. Executive Director Schraw asked the Board their opinions regarding approaching the Village to reduce the speed limits by parks as well as striping crosswalks by each park (one crosswalk at Seyller and two at Schmidt). The Board would like to approach the Village and ask for both enhanced park speed limit signs as well as crosswalks. President Looman also asked if the Board should ask for signage and a crosswalk out by Tuscany for future development.

C. Purchasing Policy- Schraw reported to the Board that when filling out paperwork for the OSLAD grant it has come to her attention that the Park District does not have a purchasing policy in writing. Schraw is recommending that the Board look at different policies and write a formal purchasing policy. The Board agrees that a formal purchasing policy should be put into place. Commissioner Herrmann asked that the policy should be delineated with who is a Director, Supervisor, etc. as well as specific dollar amounts for each level. Executive Director Schraw will work on roles/person/dollar amounts for the next meeting.

D. Pingree Grove Events Sponsorship- Executive Director Schraw presented to the Board the Pingree Grove sponsorship packet. Executive Director Schraw asked if the Board would be interested in a sponsorship again and if so, what amount. The Board would like to continue with sponsorship at the same amount as previous years.

E. HTPD Event Sponsorship- Executive Director Schraw presented to the Board the proposed Park District sponsorship levels. The Board liked the format and the sponsorship levels. President Looman asked that the Park Fun Friend level be re-worded. Executive Director Schraw will bring all comments and feedback to Supervisor Barone.

F. Nicor/HVAC Units-Executive Director Schraw received quotes from NICOR and an additional company for Little People for energy savings and to replace HVAC units. Executive Director Schraw also reported to the Board the cost of replacing the units. Executive Director Schraw will also continue to receive quotes from local companies. President Looman asked if there were grants available- Executive Director Schraw reported that the state has gone away with grants.

President and Commissioner's Reports- President Looman asked where the process stands with the Kesse Memorial. Executive Director Schraw will reach out again to determine the specific location that Rosemary wants for the Memorial. President Looman asked if there was a warranty on the oak trees that were planted at Seyller Park. Executive Director Schraw reported that the landscaper is backed up due to weather conditions but there is a plan in place to replace the dead oak trees. This will probably not be done until sometime in June, weather permitting. President Looman and Commissioner Reid updated the Board on the purchase status of the Gator for the Park District. The Board has also switched IT companies and the switchover is going well.

Director's Report- Executive Director Schraw renewed sam.gov registration. Executive Director Schraw reported there were no dog park grants offered this year but will be offering them in 2020. Executive Director Schraw is asking the Board

their feedback if the dog park is pushed back until the grants are released due to the extent of excavating and grading as well as the future development. The Board of Commissioners were open to this change and to waiting to see if grant monies for this project would be released. Executive Director Schraw and President Looman will work with the Boy Scouts with the plan for clearing the proposed campsites for Tuscany Woods. Executive Director Schraw asked the Board if the Park District would like to sponsor Summer on State. The Board talked about trading services rather than donating money. President Looman asked Executive Director Schraw to inquire with the Chamber about participating in Touch-a-Truck. Executive Director Schraw reported that there have been 25 kids signed up for Summer Camp- the max is 26. Executive Director Schraw will contact a bus company to get costs for further trips and if this would be cost effective allowing more to sign up for Summer Camp. President Looman would like to drive the bus in the Coon Creek Parade.

Adjournment: At 7:57p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

A handwritten signature in black ink, consisting of the letters 'JMR' in a cursive, stylized font.