



**Hampshire Township Park District  
Board of Commissioners  
Working Meeting Minutes  
September 9, 2019**

**Call to Order:**

At 6:30 p.m., President Looman called the meeting to order.

**Commissioners Present:** Nathan Looman, Jamie Herrmann, Jennifer Reid, Meagan Tiffany, Joe Majcher

**Commissioners Absent:**

**Staff Present:** Laura Schraw- Executive Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Discussion Items:**

**A. Comprehensive Plan-** Executive Director Schraw set up tentative dates for the stakeholder meeting, October 2, 2019 is tentatively set for the focus group, which conflicts with HES Open House so this may be rescheduled. October 9, 2019 is set as the Community Meeting, but will be rescheduled for October 21, 2019.

**B. Community Survey-** Executive Director Schraw reports that the survey is ready. Postcards will be mailed out on Friday (9/13/2019). Information will be put on the Park District website. Survey will close on Sept 27, 2019.

**C. Veteran's Memorial-** The Eagle Scout will be doing the path to the Memorial. The VFW sent Executive Director Schraw an update on the scope of the project. Executive Director Schraw reports that Glenn Hutchinson will paint the existing memorial.

**D. Park at Tuscany Woods Update-** Executive Director Schraw informed the Board that the application for variance was submitted. TransCanada will know more the first week of October in regards to the overall grading and seeding as well as with the Dog Park grading. It should take about 8-10 weeks to approve the variance. Executive Director Schraw is looking at options for restroom and concession design. Executive Director Schraw updated the Board on prefab concrete designs or a prefab that we would need to construct. Executive Director Schraw will continue to get quotes.

**E. FY20-FY25 Budget Discussion-** Executive Director Schraw gave Board an update as to how the minimum wage increase will affect operating costs. This will tie into the survey since there are questions

relating to this. Executive Director Schraw asked the Board of Commissioners their thoughts on donating towards the new HES playground as ETC uses the playground daily.

**President and Commissioners Reports-** None

**Director Reports:** None

At 7:12 p.m. Commissioner Herrmann made a motion to move into Executive Session for: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.) Seconded by Commissioner Majcher. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

At 7:22 p.m. Commissioner Herrmann made a motion to resume the regular meeting. Seconded by Commissioner Majcher. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

**Adjournment:** At 7:23 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.