



**Hampshire Township Park District
Board of Commissioners
Working Meeting Minutes
December 2, 2019**

Call to Order:

At 6:30 p.m., President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Jamie Herrmann

Commissioners Absent: Joe Majcher

Staff Present: Laura Schraw- Executive Director, Rosemary Kesse- Youth Education Director

Commissioner Tiffany made a motion to approve the agenda. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard:

Discussion Items:

- A. Day Care Pricing-** Director Kesse presented the Board of Commissioners the Day Care Pricing proposal starting June 1 through the end of December 2020. The proposal is a 3% flat price increase with the thought that the Board could revisit this to see if this price change covers the increase in minimum wage. Director Kesse mentioned that there are some children on a 4 day schedule and would like to increase these rates for 5%. Director Kesse presented the Board of Commissioners the proposed price increase.
- B. IT Update-** Executive Director Schraw updated the Board on the status of the new server and replacing computers. However, the original block of hours that were purchased in April are now gone. Executive Director Schraw reports that more hours will need to be purchased and is hopeful that with the new server and purchasing more hours this will alleviate many of the technology issues. Executive Director Schraw reports that the representative from Entre tech support is also learning many of the software programs that the Park District uses. Commissioner Herrmann asked if the Park District is in a long term contract with Entre, and if they are doing any better than our previous IT provider. Executive Director Schraw would like to revisit our tech support needs and company in the Spring to determine if staying with Entre would be beneficial to the Park District's needs. President Looman would like Entre to finish the server and network transitions and then have a conversation with the representative from Entre about the amount of hours it took to complete these projects based on Entre's recommendations and expectations from this point forward.

President and Commissioners Reports- None

Director Reports: None

Adjournment: At 7:34 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.