

**HAMPSHIRE TOWNSHIP PARK DISTRICT
BOARD OF COMMISSIONERS
WORKING BOARD MEETING MINUTES
April 2nd, 2018**

Called to Order: At 6:32 p.m., President Nathan Looman called the Board Meeting to order on Monday, April 2nd, 2018.

Commissioners Present: Nathan Looman- President, Jamie Herrmann- Vice President, Jennifer Reid- Commissioner

Commissioners Absent: Aaron Kelly- Commissioner, Bill Hornbeck-Commissioner

Staff Present: Laura Schraw- Executive Director, Patti Prill – Finance/HR Director

Approval of Agenda: Commissioner Herrmann made a motion to approve the Agenda. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Citizen's to be Heard: A resident spoke about the ETC pricing structure and requesting that the board look into serving the needs of more people.

Discussion Items:

ETC Program: The Board members reviewed the survey results. President Looman discussed his review of the program with the Staff and the operation of the program for 2018-2019. The Board agree to put the additional of the following options for approval at the April 16th meeting including a) ½ day 3, 4, or 5 day rate (same as the morning rates) with a 15 minute window for pickup between 3:45-4pm, b) 20 punch pass for \$200 (can be used on any date with a 48 hour written notice), c) 10 punch pass for \$100 (can be used on any date with a 48 hour written notice). The punch pass is per family. If a ½ day pass is used and the child is not picked up between 3:45-4pm a second ½ day punch will be used. When 2 punches are left an e-mail notice would go out to the family notifying them of the low number remaining. A ½ day punch pass could be used after an after-school activity (i.e. choir, Snapology, etc.)

FY19 Draft Budget: Director Schraw provided copies of the Community Survey proposals received. Commissioner Kelly mentioned evaluating the demographics of the area and if we are meeting the needs of the new population. The Board asked about a timeline for the Survey, Staff would like to conduct the survey in the later part of the year.

Draft Northwest Little League User Agreement: Director Schraw presented a draft user agreement between the Park District and the Northwest Little League.

Adjournment: At 8:22p.m., Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed unanimously.