



**Hampshire Township Park District
Board of Commissioners
Working Meeting Minutes
March 9, 2020**

Call to Order:

At 6:32 p.m. President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Jamie Herrmann

Commissioners Absent: Joe Majcher

Staff Present: Laura Schraw- Executive Director, Patti Prill- HR/Finance Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Herrman. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Discussion Items:

A. The Park at Tuscany Woods Update- Executive Director Schraw updated the Board of Commissioners that the initial engineering estimates (parking lot, trail and bathrooms) are \$100,000 over budget and is working with the engineering firm to reduce costs and offer suggestions on how to reduce costs. The concession/restroom facilities should be approved by the next meeting so that construction should begin in the next few weeks. Executive Director Schraw will continue to work with the engineering firm to come up with alternate ideas to reduce costs.

B. FY21 Draft Budget Discussion- Executive Director Schraw wanted to inform the Board of Commissioners that this year there will be 27 pay periods (due to Leap Year) which was factored in to the draft budget. Executive Director Schraw also took into account the recommendations of the consultants to budget for a part time marketing person. Schraw also budgeted for another Athletics person as a site supervisor, at the gym, etc. Schraw also presented the Board with a graph of the Recreation Fund through the past 6 fiscal years and current fund balances. Schraw asked the Board of Commissioners what their thoughts/plans are for the next few years and what future projects Schraw should budget for. Schraw also wanted the Board's opinion of how much to sponsor for Coon Creek Days. Executive Director Schraw updated the Board of Commissioners with ongoing issues with RecTrac and Card Connect.

President and Commissioners Reports- Commissioner Herrmann mentioned using the van/bus for other events rather than summer camp. Schraw clarified that whoever drives the bus has to be an employee of the Park District and has to stay the entire time of the event and that our consultants recommend using an outside company to organize the trips.

Director Reports: None

At 7:45 pm, Commissioner Tiffany made a motion to move into Executive Session for The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.) Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

At 8:24 pm Commissioner Tiffany made a motion to resume the regular meeting. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 8:25 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.