



**Hampshire Township Park District  
Board of Commissioners  
Working Meeting Minutes  
February 10, 2020**

**Call to Order:**

At 6:30 p.m., Commissioner Herrmann called the meeting to order.

**Commissioners Present:** Jennifer Reid, Meagan Tiffany, Jamie Herrmann, Joe Majcher

**Commissioners Absent:** Nathan Looman (participated via video call)

**Staff Present:** Laura Schraw- Executive Director

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Majcher. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Discussion Items:**

**A. Comprehensive Plan Draft Presentation:** Representatives from Wight presented the preliminary recommendations for the Comprehensive Plan. Dannie Wilson from BerryDunn spoke in regard to the Recreation assessment and recommendations based on multiple demographics. Data collected looked at all recreation programs and their growth or decline. Overall recommendations were presented to the Board of Commissioners at the meeting for review and discussion. Bob Ijams from Wight reported on the state of the Parks. A map of the Park District broken down into zones was presented for future park development and/or acquisition based on future residential growth. Recommendations were made for each of the Parks (Schmidt, Seyller, Ream and Tuscan). Bob also presented recommendations for new facilities as well as a report on existing facilities for the Board of Commissioners to review and discuss. The team from Wight will return in March 2020 and welcome feedback from the Board of Commissioners and current staff so that final recommendations and action plan will be presented at that time. Executive Director Schraw asked the team from Wight to place dollar amounts/budgets for improvements and recommendations with the final presentation/recommendations. The Park District financial advisor also presented financial options at the meeting to complete the proposed recommendations by Wight and the Comprehensive Plan.

**B. Annual Report Draft:** Executive Director Schraw presented the Board of Commissioners a draft copy of the Park District Annual Report for their review.

**C. 2020 Grant Project Applications:** Executive Director Schraw shared with the Board of Commissioners proposed grant applications that she would like to apply for.

**President and Commissioners Reports-** Commissioner Majcher asked if the company the Park District uses is necessary for all games (ie Bitty Ball). Executive Director Schraw proposed if this question should be added to the end of year survey.

**Director Reports:** Executive Director Schraw reported that at our next meeting there will be a representative from 4H about a fundraising opportunity. Executive Director Schraw brought to the Board's attention that our March 9th meeting may require a special meeting starting at 6:15 before the Working Meeting.

**Adjournment:** At 8:11 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.