



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
April 27, 2020**

Call to Order:

At 6:30p.m., President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Joe Majcher, Jennifer Reid, Meagan Tiffany, Jamie Herrmann

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director

Michael Prill- Athletics Supervisor, Stephanie Barone- Recreation Supervisor, Patti Prill- HR/Finance Director (participated virtually through Zoom due to Covid-19)

Commissioner Tiffany made a motion to approve the amended agenda. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Consent Agenda-

- A. Approval of February 24, 2020 Meeting Minutes
- B. Approval of March 9, 2020 Working Meeting Minutes
- C. Approval of February 2020 Treasurer's Report
- D. Approval of April 2020 Transfer of Funds within Heartland Bank, from Money Market #219 to the checking account in the amount of \$50,000.00.
- E. Approval of April 2020 Transfer of Funds within Heartland Bank, from Money Market #2206 to the checking account in the amount of \$209,079.22.
- F. Approval of March 2020 Transfer of Funds within Heartland Bank, from Money Market #9622 to the checking account in the amount of \$100,000.00.
- G. Approval of payables paid between meetings from 02/25/20 to 04/24/20 in the amount of \$140,363.09.

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Staff Reports: Staff reports were submitted electronically to Commissioners prior to the meeting. Staff was available via Zoom to answer any questions. Supervisor Prill shared that 90 people participated in the Dicks Sporting Goods program. The Park District shared with Northwest Little League on that date. Overall Supervisor Prill was happy with the response. Commissioner Herrmann asked given the circumstances will any athletic programs be able to run either a shortened season or spring camp. Supervisor Prill is continuing to brainstorm and hopes to offer something once the Stay at Home order is

lifted. Northwest Little League cancelled the season- Commissioner Majcher asked if this is something the Park District could capitalize on. President Looman asked about the shortened soccer season as well as possibly extending fall soccer. Commissioner Herrmann inquired about summer camp- if all is lost or could summer camp probably run?

Commissioner and Staff Comments: None

New Business

A. FY21 Draft Operating Budget- Executive Director Schraw presented the proposed budget and projections given the uncertain nature due to Covid-19. Executive Director Schraw clarified with the Board of Commissioners fund balances ending FY21 will still all be 30% in all funds. Schraw also spoke with the Boards financial advisor in regards to government entities as well as re-financing our current debt payment. In addition, the Board will be authorizing the Executive Director and HR director to make May1 payroll out of the FY20 budget due to Covid-19.

Commissioner Herrmann made a motion to approve the FY 21 Draft Operating Budget. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Commissioner Majcher made a motion to publish the draft appropriation ordinance and publish to the newspaper for the public hearing. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Due to the current needs with Covid-19 the Board of Commissioners give the Executive Director and HR director to make May 1 payroll out of FY 20 budget. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

B. Annual Meeting- The Board of Commissioners will meet in May to decide President, Vice President, Secretary and Treasurer.

Old Business- None

At 7:07 p.m. Commissioner Tiffany made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired (5 ILCS 120/2 from Ch. 102 par. 42 c.1.). Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

At 7:23 p.m. Commissioner Herrmann made a motion to resume the regular meeting. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Motions resulting from Executive Session: None

Adjournment: At 7:35 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Majcher. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.