



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
March 15, 2021**

Call to Order:

At 6:31 p.m. called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Joe Majcher, Jamie Herrmann

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director, Patti Prill- Finance/HR Director (participated via Zoom), Michael Prill- Athletics Supervisor, Stephanie Barone-Recreation (participated via Zoom)

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Majcher. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Consent Agenda:

- A. Approval of February 22, 2021 Meeting Minutes
- B. Approval of February 22, 2021 Executive Session Meeting Minutes
- C. Approval of payables paid between meetings from 2/19/21 to 03/12/21 in the amount of \$89,575.56
- D. Approval of March 2021 Transfer of Funds within Heartland Bank, from Money Market #9624 to the checking account in the amount of \$150,000.00.

Commissioner Reid made a motion to approve the consent agenda items with changes for items A and B changing the date from 2020 to 2021.. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Staff Reports: Staff reports were submitted electronically prior to the meeting for Commissioner review. President Looman asked about soccer registration- Supervisor Prill said it is going well with over 200 participants. Commissioner Majcher asked how these current numbers compare to years past- Supervisor Prill said in more 'normal times' enrollment is closer to 400 participants. Commissioner Tiffany commented that the race went well and there were 93 participants. Supervisor Barone also commented how successful the race was- both with the weather and with the participants! Commissioner Tiffany commented that someone mentioned mile markers would be helpful. Supervisor Barone said the Easter Bunny visits are all filled. Commissioner Herrmann was happy to hear that Music Under the Oaks is planned again for this summer.

Commissioner and Staff Comments: President Looman reached out to the other governmental bodies in town to start a “Hampshire Helper of the Month” to acknowledge the good that is seen throughout town. President Looman would like approval to submit a Park District gift certificate to a deserving individual. President Looman also shared that there is interest in town to start a “Hampshire Clean Up Crew” to clean up the parks in town. He will be working with this group to iron out details and will pass along any additional information as it arises.

New Business:

A. FY22 Budget Narrative and Draft Budget-Executive Director Schraw presented the FY22 Draft Budget. Overall, the Park District will end FY21 positively. For FY22, the Park District will continue to keep the same budget for FY21 and make adjustments as needed. Supervisor Prill stated that athletics, especially spring soccer, will operate in the positive. When looking at fund balances for FY22-FY25, the fund balances continue to remain healthy.

B. Oakstead Development- Executive Director Schraw updated the Board on the Oakstead Development and the entire development will be annexed to the Hampshire Township Park District. Schraw presented the proposed park sites. The Developer will be contributing money for improvements. Executive Director Schraw has a letter drafted to send to the Village Trustees and would like to send for their meeting on 3/18/2021. Commissioner Herrmann made a motion to approve the Preliminary Plat presented showing park parcels to be deeded to the Hampshire Township Park District and provide a letter of approval to the Village of Hampshire on the proposed park donations. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

C. Installation of Fiber at Seyller Park- Executive Director Schraw presented quotes for the Board of Commissioners to run the fiber from the Park District building to Little People Playtime. Commissioner Tiffany made a motion to authorize the Executive Director to move forward with the project quote for the fiber install not to exceed \$19,000.00. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Old Business:

A. Tuscany Woods Park Construction Update-Executive Director Schraw presented the timeline and updates with Tuscany Woods.

At 7:56 p.m. Commissioner Tiffany made a motion to go into Executive Session for the A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.) B. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 120/2 from Ch. 102 par. 42 c.5.)

Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

At 8:22 p.m. Commissioner Herrmann made a motion to resume the regular meeting. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Motions resulting from Executive Session: None

Adjournment: At 8:21 p.m. Commissioner Majcher made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

