



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
February 22, 2021**

Call to Order:

At 6:30 p.m. called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Jamie Herrmann

Commissioners Absent: Joe Majcher

Staff Present: Laura Schraw- Executive Director, Patti Prill- Finance/HR Director (participated via Zoom), Michael Prill- Athletics Supervisor, Stephanie Barone-Recreation (participated via Zoom), Kevin

Commissioner Tiffany made a motion to approve the amended agenda, adding new business item vehicle purchase. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Consent Agenda:

- A. Approval of February 8, 2020 Meeting Minutes
- B. Approval of February 8, 2020 Executive Session Meeting Minutes
- C. Approval of February 12, 2021 Transfer of Funds within Heartland Bank, from Money Market #9632 to the checking account in the amount of \$100,000.00.
- D. Approval of payables paid between meetings from 1/29/21 to 02/18/21 in the amount of \$26,207.50.

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Director Reports: Staff reports were submitted electronically prior to the meeting for Commissioner review.

Commissioner and Staff Comments: President Looman asked Supervisor Prill to clarify about wearing masks during outdoor activities. President Looman asked in regards to outdoor soccer who made the mask policy. Supervisor Prill said that came from above the Park District (All Sports). President Looman quoted the CDC guidelines. President Looman also asked who is responsible for enforcing these rules. President Looman would like to look at mask options as there is no way to enforce this policy. President Looman is suggesting the Park District create their own house rules and use a gaiter rather than a mask. Commissioner Tiffany stated that the kids will wear the masks and that she feels for the person that has to enforce this with adults. Commissioner Herrmann asked Supervisor Prill

what other neighboring Park Districts are doing- he reported that Huntley and Genoa are enforcing the mask policy during play. Executive Director Schraw reported that PDRMA has not made a recommendation on this policy at this point. Supervisor Prill will reach out again to PDRMA and will reach out to the Athletics Director for Huntley again as well as reach out to the Health Department and to D300 High School Athletics.

Executive Director Schraw shared with the Board of Commissioners that D300 will be working with the Park District so that the ETC staff and Preschool Staff can get vaccinated.

Commissioner Herrmann inquired about the extra permits for the concession building.

New Business:

A. AN ORDINANCE providing for the issue of approximately \$122,000 General Obligation Limited Tax Park Bonds, Series 2021, for park improvements and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Financial Advisor Kevin O’Kelly reviewed the Bond Sale documents for the Board of Commissioners. This new bond will cover the next 3 tax years. Commissioner Herrmann made a motion to approve the Bond ordinance.

Seconded by Commissioner Reid.

Roll Call Vote:

Herrmann- Aye

Reid-Aye

Tiffany-Aye

Looman-Aye

Majcher- Absent

Motion passed 4 Ayes, 0 Nays, 0 Abstain.

B. Tuscany Woods Dog Park Fencing Bid Award- Executive Director Schraw updated the Board of Commissioners on the dog fence bid. There were 3 total bids. It is Executive Director Schraw’s recommendation that the Park District go with the bid for Northern Illinois Fence. Commissioner Herrmann made a motion to approve the Dog Park Fencing Bid Award to Northern Illinois Fence. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

C. FY22 Athletic Fees- Executive Director Schraw updated the Board of Commissioners with the updated Athletic Fees pricing structure. Supervisor Prill is recommending a program fee change for FY22 Spring Soccer for Athletics of a 8% program fee and \$5 late fee increase. Commissioner Herrmann inquired that with all the changes would a cost increase deter more people as well? President Looman stated that we are offering a program that does not warrant a cost increase. Commissioner Reid commented that prices could remain the same and the pricing structure could be revisited for the Fall Soccer season. Commissioner Herrmann would like to hold off on the price increase until the Fall but would like to adopt the late fee increase. The remaining Commissioners were in agreement with this suggestion. Commissioner Tiffany made a motion to approve the increase to the late fee. Seconded by Commissioner Herrmann. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

D. Oakstead Development- Executive Director Schraw presented to the Board of Commissioners the Oakstead development layout/plan. Executive Director Schraw showed the Board of Commissioners the two proposed parcels the Developer would like to give to the Park District. Schraw informed the Board that the Developer never approached the Park District when they were developing preliminary plans. Schraw informed the Board that the smaller parcel would need re-grading but would fit a few soccer fields

and would like some flatter land by removing some housing sites. Schraw presented the Northern parcel. The southern parcel could have a playground. The Developer was also in agreement to take this 10 acre parcel down to 5 acres. Schraw is also inquiring with the Developer about acquiring land next to the School District so that the Park District could partner with the school district in providing a playground.

E. Eagle Scout Project List- Executive Director Schraw presented to the Board of Commissioners the suggested list of projects. The Board will offer changes/suggestions as needed.

F. New Vehicle Purchase- The Park District plow truck needs to be replaced. A quote was presented to the Board of Commissioners. Supervisor Koth gave the specs for the plow truck. Commissioner Herrmann made a motion to waive the bidding process and to approve the purchase price in hand. Seconded by Commissioner Reid. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Old Business: None

At 8:15 pm. Commissioner Herrmann made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.) Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

At 8:38 p.m. Commissioner Reid made a motion to resume the regular meeting. Seconded by Commissioner Tiffany. Motion passed 4 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 8:38 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany . Motion passed with 4 Ayes, 0 Nays, 0 Abstain.