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Meeting of the  
HAMPSHIRE TOWNSHIP PARK DISTRICT  
390 South Ave.  
Board of Commissioners  
March 18, 2019  
6:30 p.m.  
AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**

**IV. Citizens to be Heard**

*The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, nor will any comment from the Board. Personal invectives against Park District Staff or Elected Officials are not permitted.*

**V. Consent Agenda**

- A. Approval of January 28, 2019 Meeting Minutes
- B. Approval of March 4, 2019 Meeting Minutes
- C. Approval of February 2019 Transfer of Funds within Heartland Bank, Money Market #219 in the amount of \$150,000.00
- D. Approval of payables paid from January 28, 2019 to March 14, 2019 in the amount of \$97,492.26

**VI. Staff Reports**

**VII. Commissioner and Staff Comments**

**VIII. New Business**

- A. 2018 Annual Report
- B. ETC Program Fees

**IX. Old Business**

**X. Executive Session**

- A. *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.)*

**XI. Adjournment** – Next meeting – April 1, 2019

*In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.*



**Hampshire Township Park District  
Board of Commissioners  
Board Meeting Minutes  
January 28, 2019**

**Call to Order:**

At 6:34 p.m., President Nathan Looman called the Board meeting to order.

**Commissioners Present:** Nathan Looman, Jamie Herrmann, Jennifer Reid

**Commissioners Absent:** Bill Hornbeck, Aaron Kelly

**Staff Present:** Laura Schraw- Executive Director, Toby Koth- Parks Supervisor.

**Approval of Agenda:** Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** Meagan Tiffany and Joe Majcher introduced themselves as candidates for 2-year Commissioner positions in the April 2019 election.

**Presentations**

2017-2018 Annual Audit- Roger Wooten, CPA presented the annual audit and fiscal health for the Hampshire Township Park District. There were no additional questions from the Board of Commissioners.

**Review of Executive Session Meeting Minutes**

The Board of Commissioners reviewed the withheld February 1, 2018 Executive Session meeting minutes. Discussion followed and the Board of Commissioners decided to not release the February 1, 2018 meeting minutes. Commissioner Herrmann made a motion to not release the February 1, 2018 Executive Session meeting minutes. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Consent Agenda**

- A. Approval of December 17, 2018 Meeting Minutes
- B. Approval of December 17, 2018 Executive Session Meeting Minutes – not to release
- C. Approval for the August 2018 Treasurer's Report
- D. Approval for the September 2018 Treasurer's Report
- E. Approval for the October 2018 Treasurer's Report
- F. Approval for the November 2018 Treasurer's Report
- G. Approval for the December 2018 Treasurer's Report
- H. Approval of payables paid between meetings from December 18, 2018 to January 22, 2019 in the amount of \$99,230.18.
- I. Approval of December 2018 Transfer of Funds within Heartland Bank, Money Market #219 to the checking account #235 in the amount of \$150,000.00.

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Director's Report-** Executive Director Schraw updated the Board of Commissioners with the OSLAD presentation in Springfield January 22, 2019. Executive Director Schraw reported that we were awarded a grant from GameTime and will be a National Play site. Schraw will apply for the Pollinator Grant from COMED. Schraw spoke with Jody Remakel from the Township and is looking to apply for the Kane County Riverboat Grant to assist with the Veteran's Memorial. Schraw will be applying for the PetSafe Bark for your Park grant in the amount of \$25,000. Director Schraw announced that due to the extreme weather conditions the Park District will be closed on Wednesday 1/30/2019.

*JME*

## **Staff Reports**

**Youth Education Director-** Director Kesse updated the Board with the process and procedures with weather related closings. Director Kesse reported that the day care/preschool are recipients of the Ella Johnson Outreach Program. Vision and Hearing screenings were completed. Registration will begin shortly and staff is preparing for priority registration which will be sent home in early February.

**Finance/Human Resources Director-** The Board of Commissioners did not have any questions about the accounts payable report.

**Recreation Supervisors-** Supervisor Prill reported on the annual IPRA/IAPD conference he attended the weekend before. He connected with many vendors that will be able to help with summer camps. Supervisor Prill would like to inventory all old equipment and would like to sell what the athletics department does not use. Supervisor Prill updated the Board on the status of ice skating, basketball, volleyball and soccer. There were no follow up questions.

Supervisor Barone updated the Board the status of the website, brochures and updating rec trac to take upcoming registrations. Supervisor Barone continues to work on planning for the Color Me Lucky 5k and Dance Classes. The park district will be offering adult dance/fitness classes with the instructor previously at Prime Time fitness. There were no follow up questions.

**Parks Supervisor-** Supervisor Koth reported that the hot water heater at Little People will be replaced as the current one is malfunctioning and is not venting properly. Director Schraw and Supervisor Koth will be securing quotes to replace and install the new hot water heater. Koth has been active plowing and salting as well as repairing the tractor. Koth is looking to purchase an industrial fan in the future.

**President's Report-** President Looman shared with the Board of Commissioners that he would like to see the Park District start to use the gov.bid website to sell surplus tools, athletic equipment, etc.

## **Board Commissioner Reports- None**

## **New Business**

- A. Foundation Appointment- Mr. Fred Rakow is stepping down from the Foundation. The Foundation nominated Mr. Steve Ream to fill his position. Commissioner Herrmann made a motion to appoint Mr. Steve Ream to the Hampshire Township Park District Foundation. Commissioner Reid seconded. Motion passed 3 Ayes, 0 Nays, 0 Abstain.
- B. Resolution #2019-01 Purchase of 14 Passenger Bus- President Looman visited Midwest Transit in Kankakee to look at the bus. Commissioner Herrmann made a motion to waive the bidding requirements. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain. Commissioner Herrmann made a motion to approve Resolution #2019-01 Purchase a 14 Passenger Bus. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.
- C. Ordinance #2019-02 Sale of Surplus Property- The Park District is looking to sell the van; this ordinance is allowing the sale of the van. Commissioner Reid made a motion to approve Ordinance 2019-02 Sale of Surplus Property. Seconded by Commissioner Herrmann. Motion passed 3 Ayes, 0 Nays, 0 Abstain.
- D. Raymond James Financial Agreement- This is the annual agreement with the Park District financial advisors. Commissioner Herrmann made a motion to approve the agreement with Raymond James. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.
- E. Purchase of MSI HR Module- President Looman will be sending Executive Director Schraw and Finance Director Prill competitive bids for the purchase of the new computer. Executive Director Schraw is recommending that the Board approve this so that the computer and software can be purchased in the future. Commissioner Herrmann made a motion to purchase MSI- HR Module. Seconded by Commissioner Reid. Motion passed 3 Ayes, 0 Nays, 0 Abstain.

## **Old Business- None**

**Adjournment:** At 7:19 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.





**Hampshire Township Park District  
Board of Commissioners  
Special Meeting Minutes  
March 4, 2019**

**Call to Order:**

At 6:30 p.m., Commissioner Looman called the Special Board meeting to order.

**Commissioners Present:** Nathan Looman, Jamie Herrmann, Jennifer Reid

**Commissioners Absent:** Bill Hornbeck, Aaron Kelly

**Staff Present:** Laura Schraw- Executive Director, Kim Johnson-ETC Supervisor

**Approval of Agenda:** Executive Director Schraw would like to table the Executive Session and switching items A and B under New Business. Commissioner Herrmann made a motion to approve the agenda. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Consent Agenda**

- A. Approval of February 11, 2019 Meeting Minutes
- B. Approval of February 21, 2019 Meeting Minutes

Commissioner Reid made a motion to approve the Consent Agenda items. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Staff Reports:** None

**Commissioner and Staff Comments:** None

**New Business**

- A. ETC Program – with the School District moving to e-Learning days Executive Director Schraw would like to pursue options and alternatives for families who have missed days of before/after care due to the Inclement Weather. Discussion was had amongst the Commissioners and Staff regarding this and pricing increase for the 2019-2020 school year. It is Executive Director Schraw's recommendation to increase by \$1/month. Commissioner Herrmann directed Executive Director Schraw to look into a price increase for the 2019-2020 Catalog and to report back to the Board of Commissioners with her findings.
- B. Letter of Intent- Executive Director Schraw requires a Letter of Intent for the GameTime Grant to purchase the playground equipment as our final approval for the OSLAD grant will not be finalized until May. Commissioner Reid made a motion to approve Executive Director Schraw to write a Letter of Intent for the GameTime grant. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Old Business**

- A. Sale of Surplus Property- Executive Director Schraw reported that Public Works would like to buy the van.

**Executive Session**

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2 from Ch. 102 par. 42 c.1.)*

**This will be tabled per the request of Executive Director Schraw.**

**Adjournment:** At 6:36 p.m. Commissioner Herrmann made a motion to adjourn the meeting. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CORPORATE FUND							
ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative							
REVENUES							
General Operations							
Administrative							
10-10-01-025-3000	Misc Income-Corporate	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3002	NSF Bank Fees	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3101	Property Tax-Corp Fund	21,065.92	0.00	100.0	252,791.00	252,826.54	0.0
10-10-01-025-3103	Transition Fees	416.67	0.00	100.0	5,000.00	8,317.15	66.3
10-10-01-025-3104	Impact Fees-Corp	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3105	Grants-Corporate	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3106	Foundation Donation-Corp	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3111	NWLL-Musco Lights	2,016.25	2,016.25	0.0	24,195.00	20,162.50	(16.6)
10-10-01-025-3112	Health Wellness	33.34	0.00	100.0	400.00	0.00	100.0
10-10-01-025-3201	Interest-Money Market	4.17	0.00	100.0	50.00	1,612.07	3124.1
10-10-01-025-3310	Personal Property Tax	250.00	0.00	100.0	3,000.00	2,289.00	(23.7)
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TOTAL Administrative		23,786.35	2,016.25	(91.5)	285,436.00	285,207.26	0.0
TOTAL General Operations		23,786.35	2,016.25	(91.5)	285,436.00	285,207.26	0.0
TOTAL REVENUES: Administrative		23,786.35	2,016.25	(91.5)	285,436.00	285,207.26	0.0
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Parks							
REVENUES							
Parks							
Ralph Seyller Park							
10-40-40-601-3320	Rental-Seyller Park	125.00	0.00	100.0	1,500.00	1,120.00	(25.3)
10-40-40-601-3322	Rental-Athletic Field Seyller	0.00	0.00	0.0	0.00	0.00	0.0
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TOTAL Ralph Seyller Park		125.00	0.00	100.0	1,500.00	1,120.00	(25.3)
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Bruce Ream Park							
10-40-40-602-3320	Rental-Bruce Ream Park	416.67	225.00	(46.0)	5,000.00	2,020.00	(59.6)
10-40-40-602-3322	Rental-Athletic Field Ream Pk	83.34	0.00	100.0	1,000.00	0.00	100.0
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TOTAL Bruce Ream Park		500.01	225.00	(55.0)	6,000.00	2,020.00	(66.3)
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Dorothy Schmidt Park							
10-40-40-603-3320	Rental-Dorothy Schmidt Park	0.00	0.00	0.0	0.00	0.00	0.0
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TOTAL Dorothy Schmidt Park		0.00	0.00	0.0	0.00	0.00	0.0
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Park at Tuscany Woods							
10-40-40-604-3320	Rental-Park at Tuscany Woods	166.67	0.00	100.0	2,000.00	0.00	100.0
10-40-40-604-3322	Rental-Athletic Field Tuscany	0.00	0.00	0.0	0.00	0.00	0.0
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TOTAL Park at Tuscany Woods		166.67	0.00	100.0	2,000.00	0.00	100.0

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL Parks		791.68	225.00	(71.5)	9,500.00	3,140.00	(66.9)
TOTAL REVENUES: Parks		791.68	225.00	(71.5)	9,500.00	3,140.00	(66.9)
Buildings							
REVENUES							
Buildings							
Administrative Building							
10-50-50-701-3303	Rental-Administrative Building	166.67	200.00	20.0	2,000.00	1,100.00	(45.0)
TOTAL Administrative Building		166.67	200.00	20.0	2,000.00	1,100.00	(45.0)
TOTAL Buildings		166.67	200.00	20.0	2,000.00	1,100.00	(45.0)
TOTAL REVENUES: Buildings		166.67	200.00	20.0	2,000.00	1,100.00	(45.0)
Administrative							
EXPENSES							
General Operations							
General Operations							
10-10-01-024-5000	Misc Expense-Corp	6.25	0.00	100.0	75.00	27.00	64.0
10-10-01-024-5008	Service Charge-E Pay	0.00	0.00	0.0	0.00	595.81	100.0
10-10-01-024-5010	Financial Fees	152.09	0.00	100.0	1,825.00	683.13	62.5
10-10-01-024-5012	Professional Fees	716.67	5,000.00	(597.6)	8,600.00	9,150.00	(6.4)
10-10-01-024-5013	Tech Support-Corp	540.20	324.00	40.0	6,482.32	6,101.47	5.8
10-10-01-024-5014	Printing Publications	104.17	0.00	100.0	1,250.00	715.76	42.7
10-10-01-024-5015	Bank Fees	64.79	0.00	100.0	777.50	328.75	57.7
10-10-01-024-5016	Membership Fees-Corp	223.50	0.00	100.0	2,682.00	2,550.71	4.9
10-10-01-024-5017	Conference Fees-Corp	166.67	11.00	93.4	2,000.00	1,181.00	40.9
10-10-01-024-5018	Mileage Tolls-Corp	50.00	305.03	(510.0)	600.00	850.85	(41.8)
10-10-01-024-5019	Education Fees-Corp	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-024-5020	Advertise Marketing-Corp	166.67	0.00	100.0	2,000.00	2,013.55	(0.6)
10-10-01-024-5021	Vandalism Deductible	166.67	0.00	100.0	2,000.00	1,000.00	50.0
10-10-01-024-5022	Postage-Corp	50.00	0.00	100.0	600.00	311.47	48.0
10-10-01-024-5023	Phone-Corp	422.67	115.74	72.6	5,072.00	3,635.01	28.3
10-10-01-024-5024	Copy Machine-Corp	125.00	207.33	(65.8)	1,500.00	2,002.32	(33.4)
10-10-01-024-5032	Legal Fees	212.59	176.00	17.2	2,551.00	2,926.75	(14.7)
10-10-01-024-5037	AmeriFlex Spending Fees	175.00	0.00	100.0	2,100.00	945.00	55.0
10-10-01-024-5038	Record Disposal	16.67	0.00	100.0	200.00	0.00	100.0
10-10-01-024-5060	Bottled Water	66.67	55.24	17.1	800.00	566.39	29.2
10-10-01-024-5061	Mobile E-Mail-Corp	80.00	160.00	(100.0)	960.00	800.00	16.6
10-10-01-024-6010	Supplies Office-Corp	201.25	0.00	100.0	2,415.00	392.22	83.7
10-10-01-024-6050	Furnishings Office-Corp	80.00	0.00	100.0	960.00	0.00	100.0
TOTAL General Operations		3,787.53	6,354.34	(67.7)	45,449.82	36,777.19	19.0

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative							
EXPENSES							
General Operations							
Awards/Recognition							
10-10-01-025-4020	FICA-Health Wellness	16.67	0.00	100.0	200.00	0.00	100.0
10-10-01-025-4021	Medicare-Health Wellness	4.17	0.00	100.0	50.00	0.00	100.0
10-10-01-025-4024	IMRF-Health Wellness	12.50	0.00	100.0	150.00	0.00	100.0
10-10-01-025-5062	Awards/Recognition	45.42	0.00	100.0	545.00	1,603.95	(194.3)
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TOTAL Awards/Recognition		78.76	0.00	100.0	945.00	1,603.95	(69.7)
TOTAL General Operations		3,866.29	6,354.34	(64.3)	46,394.82	38,381.14	17.2
Administrative							
Grant-Returned							
10-10-10-024-5105	Grants-Returned	0.00	0.00	0.0	0.00	0.00	0.0
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TOTAL Grant-Returned		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
10-10-10-025-4020	FICA-Corp Admin	358.00	290.66	18.8	4,296.00	2,950.73	31.3
10-10-10-025-4021	Medicare-Corp Admin	83.75	68.00	18.8	1,005.00	720.26	28.3
10-10-10-025-4024	IMRF-Corp Admin	577.50	444.42	23.0	6,930.00	5,387.00	22.2
10-10-10-025-4025	Health Insurance-Corp	722.80	707.73	2.0	8,673.60	6,528.53	24.7
10-10-10-025-4028	IDES Unemployment	656.09	0.00	100.0	7,873.00	1,208.96	84.6
10-10-10-025-4100	Salaries-Administration	5,774.68	5,286.60	8.4	69,296.07	58,152.56	16.0
10-10-10-025-9998	Debt Ser Transfer to Bond Fund	0.00	0.00	0.0	0.00	0.00	0.0
10-10-10-025-9999	Capital Transfers-Corp	1,666.67	0.00	100.0	20,000.00	0.00	100.0
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TOTAL Administrative		9,839.49	6,797.41	30.9	118,073.67	74,948.04	36.5
TOTAL Administrative		9,839.49	6,797.41	30.9	118,073.67	74,948.04	36.5
TOTAL EXPENSES: Administrative		13,705.78	13,151.75	4.0	164,468.49	113,329.18	31.0
Parks							
EXPENSES							
Parks							
General Operations							
10-40-40-024-5000	Misc Expense-Parks	0.00	0.00	0.0	0.00	259.46	100.0
10-40-40-024-5059	Gasoline-Parks	308.34	121.63	60.5	3,700.00	3,879.76	(4.8)
10-40-40-024-5110	Vehicle Repairs	250.00	213.32	14.6	3,000.00	2,487.83	17.0
10-40-40-024-5120	Tree Replacement Program	83.34	0.00	100.0	1,000.00	0.00	100.0
10-40-40-024-6050	Equipment-Parks	83.34	0.00	100.0	1,000.00	4,088.35	(308.8)
10-40-40-024-6122	Shop Tools	41.67	2.30	94.4	500.00	956.80	(91.3)
10-40-40-024-6125	Supplies-Parks Dept	125.00	31.90	74.4	1,500.00	1,203.61	19.7
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TOTAL General Operations		891.69	369.15	58.6	10,700.00	12,875.81	(20.3)



Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Parks</b>							
<b>EXPENSES</b>							
Parks							
Administrative							
10-40-40-025-4020	FICA-Parks Dept	220.42	186.43	15.4	2,645.00	2,922.80	(10.5)
10-40-40-025-4021	Medicare-Parks Dept	51.50	43.59	15.3	618.00	683.58	(10.6)
10-40-40-025-4024	IMRF-Parks Dept	162.25	118.96	26.6	1,947.00	1,447.47	25.6
10-40-40-025-4100	Salaries-Parks/Maintenance	3,555.09	3,006.83	15.4	42,661.00	47,142.53	(10.5)
TOTAL Administrative		3,989.26	3,355.81	15.8	47,871.00	52,196.38	(9.0)
Ralph Seyller Park							
10-40-40-601-5000	Misc Expense-Seyller Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-601-5027	Garbage Waste-Seyller Pk	0.00	0.00	0.0	0.00	2,000.00	100.0
10-40-40-601-5124	Maintenance Grounds Bldgs	416.67	3,305.00	(693.1)	5,000.00	4,601.60	7.9
10-40-40-601-5320	Permit Fee-Seyller Park	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-601-6013	Supplies-Janitorial	25.00	0.00	100.0	300.00	65.31	78.2
TOTAL Ralph Seyller Park		441.67	3,305.00	(648.3)	5,300.00	6,666.91	(25.7)
Bruce Ream Park							
10-40-40-602-5000	Misc Expense-Bruce Ream Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-602-5025	Electric-Bruce Ream Park	333.34	0.00	100.0	4,000.00	1,352.15	66.2
10-40-40-602-5027	Garbage Waste-Bruce Ream Pk	125.00	0.00	100.0	1,500.00	876.74	41.5
10-40-40-602-5031	Water-Bruce Ream Park	833.34	0.00	100.0	10,000.00	5,870.80	41.2
10-40-40-602-5124	Maintenance Repairs Bldgs	416.67	66.03	84.1	5,000.00	1,247.82	75.0
10-40-40-602-5320	Permit Fee-Bruce Ream Park	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-602-6013	Supplies-Janitorial	25.00	0.00	100.0	300.00	65.31	78.2
TOTAL Bruce Ream Park		1,733.35	66.03	96.1	20,800.00	9,412.82	54.7
Dorothy Schmidt Park							
10-40-40-603-5000	Misc Expense-D. Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-603-5027	Garbage Waste-D. Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-603-5124	Maintenance Repairs Bldgs	416.67	0.00	100.0	5,000.00	1,050.02	79.0
10-40-40-603-5320	Permit Fee-D. Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Dorothy Schmidt Park		416.67	0.00	100.0	5,000.00	1,050.02	79.0
Park at Tuscany Woods							
10-40-40-604-4631	Salaries-Field Labor Tuscany	41.67	0.00	100.0	500.00	0.00	100.0
10-40-40-604-5025	Electric-Park at Tuscany Woods	41.67	0.00	100.0	500.00	0.00	100.0
10-40-40-604-5031	Water-Park at Tuscany Woods	41.67	0.00	100.0	500.00	0.00	100.0
10-40-40-604-5041	Field Labor-Pk at Tuscany Wood	41.67	0.00	100.0	500.00	0.00	100.0
10-40-40-604-5124	Maintenance Grounds-New Park	83.34	0.00	100.0	1,000.00	1,786.42	(78.6)

Hampshire Township Park District  
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FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Parks</b>							
<b>EXPENSES</b>							
Parks							
Park at Tuscany Woods							
10-40-40-604-5320	Permit Fee-Park at Tuscany	4.17	0.00	100.0	50.00	0.00	100.0
10-40-40-604-7006	NWLL-Musco Lights	2,016.25	2,016.25	0.0	24,195.00	22,178.75	8.3
TOTAL Park at Tuscany Woods		2,270.44	2,016.25	11.2	27,245.00	23,965.17	12.0
TOTAL Parks		9,743.08	9,112.24	6.4	116,916.00	106,167.11	9.1
TOTAL EXPENSES: Parks		9,743.08	9,112.24	6.4	116,916.00	106,167.11	9.1
<b>Buildings</b>							
<b>EXPENSES</b>							
Buildings							
Administrative							
10-50-50-025-4020	FICA-Janitorial Admin Building	12.34	0.00	100.0	148.00	216.07	(45.9)
10-50-50-025-4021	Medicare-Janitorial Admin Bldg	2.84	0.00	100.0	34.00	50.54	(48.6)
TOTAL Administrative		15.18	0.00	100.0	182.00	266.61	(46.4)
Administration Building							
10-50-50-701-4390	Salaries-Custodian Admin Bldg	200.00	0.00	100.0	2,400.00	3,485.00	(45.2)
10-50-50-701-5025	Electric-Admin Bldg	333.34	246.42	26.0	4,000.00	3,751.98	6.2
10-50-50-701-5026	Heat-Admin Bldg	183.34	0.00	100.0	2,200.00	1,097.74	50.1
10-50-50-701-5028	Fire Alarm System-Admin Bldg	160.92	0.00	100.0	1,931.00	820.90	57.4
10-50-50-701-5031	Water-Admin Building	33.34	0.00	100.0	400.00	550.68	(37.6)
10-50-50-701-5124	Maintenance Repairs-Admin Bldg	250.00	114.33	54.2	3,000.00	1,143.21	61.8
10-50-50-701-5320	Permit Fees	0.00	0.00	0.0	0.00	0.00	0.0
10-50-50-701-6050	Equipment-Administrative Bldg	41.67	0.00	100.0	500.00	500.00	0.0
10-50-50-701-6110	Supplies-Janitorial Admin Bldg	25.00	0.00	100.0	300.00	303.49	(1.1)
TOTAL Administration Building		1,227.61	360.75	70.6	14,731.00	11,653.00	20.8
Maintenance Building							
10-50-50-702-5026	Heat-Park Bldg	50.00	0.00	100.0	600.00	404.17	32.6
10-50-50-702-5028	Fire Alarm System-Parks Bldg	150.84	0.00	100.0	1,810.00	783.40	56.7
10-50-50-702-5124	Maintenance Repairs-Maint Bldg	166.67	0.00	100.0	2,000.00	35.37	98.2
10-50-50-702-6110	Janitorial Supplies-Parks Bldg	8.34	0.00	100.0	100.00	60.13	39.8
TOTAL Maintenance Building		375.85	0.00	100.0	4,510.00	1,283.07	71.5
TOTAL Buildings		1,618.64	360.75	77.7	19,423.00	13,202.68	32.0
TOTAL EXPENSES: Buildings		1,618.64	360.75	77.7	19,423.00	13,202.68	32.0

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FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
TOTAL FUND REVENUES		24,744.70	2,441.25	(90.1)	296,936.00	289,447.26	(2.5)
TOTAL FUND EXPENSES		25,067.50	22,624.74	9.7	300,807.49	232,698.97	22.6
FUND SURPLUS (DEFICIT)		(322.80)	(20,183.49)	6152.6	(3,871.49)	56,748.29	(1565.8)

		FUND: RECREATION FUND						
ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE	
Administrative REVENUES								
General Operations								
Grants Awards								
20-10-01-024-3105	Grants-Recreation	0.00	0.00	0.0	0.00	0.00	0.0	
TOTAL Grants Awards		0.00	0.00	0.0	0.00	0.00	0.0	
Administrative								
20-10-01-025-3000	Misc Income-Rec	0.00	0.00	0.0	0.00	0.00	0.0	
20-10-01-025-3101	Property Tax-Rec Fund	6,142.84	0.00	100.0	73,714.00	73,519.43	(0.2)	
20-10-01-025-3103	Transition Fees	0.00	0.00	0.0	0.00	0.00	0.0	
20-10-01-025-3104	Impact Fees-Recreation	0.00	0.00	0.0	0.00	0.00	0.0	
20-10-01-025-3106	Foundation Donation-Rec	0.00	0.00	0.0	0.00	20.00	100.0	
20-10-01-025-3108	NonRes Access To Res Rate	83.34	0.00	100.0	1,000.00	282.77	(71.7)	
20-10-01-025-3302	Brochure Sponsorship	166.67	0.00	100.0	2,000.00	150.00	(92.5)	
TOTAL Administrative		6,392.85	0.00	100.0	76,714.00	73,972.20	(3.5)	
TOTAL General Operations		6,392.85	0.00	100.0	76,714.00	73,972.20	(3.5)	
Administrative								
Capital Transfer								
20-10-10-025-9000	Fund Transfer to Rec Fund	0.00	0.00	0.0	0.00	0.00	0.0	
TOTAL Capital Transfer		0.00	0.00	0.0	0.00	0.00	0.0	
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0	
TOTAL REVENUES: Administrative		6,392.85	0.00	100.0	76,714.00	73,972.20	(3.5)	
Recreation REVENUES								
General Operations								
General Operations								
20-20-01-024-3100	Fundraising	0.00	0.00	0.0	0.00	5.00	100.0	
TOTAL General Operations		0.00	0.00	0.0	0.00	5.00	100.0	
TOTAL General Operations		0.00	0.00	0.0	0.00	5.00	100.0	
Athletic Programs								
Adult Softball								
20-20-20-210-3500	Adult Softball	291.67	0.00	100.0	3,500.00	1,585.00	(54.7)	
TOTAL Adult Softball		291.67	0.00	100.0	3,500.00	1,585.00	(54.7)	
Open Gym								

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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
Recreation							
REVENUES							
Athletic Programs							
Open Gym							
20-20-20-212-3500	Open Gym-Basketball	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Open Gym		0.00	0.00	0.0	0.00	0.00	0.0
British Soccer Camp							
20-20-20-325-3500	British Soccer Camp	41.67	0.00	100.0	500.00	240.00	(52.0)
-----							
TOTAL British Soccer Camp		41.67	0.00	100.0	500.00	240.00	(52.0)
T-Ball							
20-20-20-800-3500	T-Ball	400.00	0.00	100.0	4,800.00	3,435.50	(28.4)
-----							
TOTAL T-Ball		400.00	0.00	100.0	4,800.00	3,435.50	(28.4)
Five Tool Player Baseball							
20-20-20-802-3500	Five Tool Player Baseball	0.00	0.00	0.0	0.00	622.00	100.0
-----							
TOTAL Five Tool Player Baseball		0.00	0.00	0.0	0.00	622.00	100.0
Spring Soccer							
20-20-20-811-3500	Spring Soccer	2,666.67	27,415.40	928.0	32,000.00	31,319.20	(2.1)
-----							
TOTAL Spring Soccer		2,666.67	27,415.40	928.0	32,000.00	31,319.20	(2.1)
Fall Soccer							
20-20-20-812-3500	Fall Soccer	2,833.34	16.00	(99.4)	34,000.00	33,412.55	(1.7)
-----							
TOTAL Fall Soccer		2,833.34	16.00	(99.4)	34,000.00	33,412.55	(1.7)
Basketball							
20-20-20-815-3500	Basketball	3,500.00	(554.00)	(115.8)	42,000.00	44,276.10	5.4
-----							
TOTAL Basketball		3,500.00	(554.00)	(115.8)	42,000.00	44,276.10	5.4
Flag Football							
20-20-20-819-3500	Flag Football	666.67	0.00	100.0	8,000.00	5,917.02	(26.0)
-----							
TOTAL Flag Football		666.67	0.00	100.0	8,000.00	5,917.02	(26.0)
Volleyball							
20-20-20-820-3500	Volleyball	333.34	1,579.75	373.9	4,000.00	6,587.65	64.6

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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL Volleyball		333.34	1,579.75	373.9	4,000.00	6,587.65	64.6
TOTAL Athletic Programs		10,733.36	28,457.15	165.1	128,800.00	127,395.02	(1.0)
Athletic Camps							
H.S. Wrestling							
20-20-21-818-3500 H.S. Wrestling Camp		0.00	0.00	0.0	0.00	1,560.00	100.0
TOTAL H.S. Wrestling		0.00	0.00	0.0	0.00	1,560.00	100.0
H.S. Cheerleading Camp							
20-20-21-828-3500 H.S. Cheerleading Camp		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL H.S. Cheerleading Camp		0.00	0.00	0.0	0.00	0.00	0.0
H.S. Football Camp							
20-20-21-850-3500 H.S. Football Camp		1,000.00	0.00	100.0	12,000.00	11,080.50	(7.6)
TOTAL H.S. Football Camp		1,000.00	0.00	100.0	12,000.00	11,080.50	(7.6)
H.S. Baseball Camp							
20-20-21-851-3500 H.S. Baseball Camp		333.34	0.00	100.0	4,000.00	8,825.00	120.6
TOTAL H.S. Baseball Camp		333.34	0.00	100.0	4,000.00	8,825.00	120.6
H.S. Volleyball Camp							
20-20-21-852-3500 H.S. Volleyball Camp		500.00	0.00	100.0	6,000.00	6,997.16	16.6
TOTAL H.S. Volleyball Camp		500.00	0.00	100.0	6,000.00	6,997.16	16.6
H.S. Softball Camp							
20-20-21-855-3500 H.S. Softball Camp		166.67	0.00	100.0	2,000.00	3,010.00	50.5
TOTAL H.S. Softball Camp		166.67	0.00	100.0	2,000.00	3,010.00	50.5
H.S. Tennis Camp							
20-20-21-856-3500 H.S. Tennis Camp		0.00	0.00	0.0	0.00	2,637.00	100.0
TOTAL H.S. Tennis Camp		0.00	0.00	0.0	0.00	2,637.00	100.0
H.S. Basketball Camp							
20-20-21-859-3500 H.S. Basketball Camp		1,333.34	0.00	100.0	16,000.00	18,654.69	16.5
TOTAL H.S. Basketball Camp		1,333.34	0.00	100.0	16,000.00	18,654.69	16.5

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ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
Recreation							
REVENUES							
Athletic Camps							
Basketball Clinic							
20-20-21-865-3500	Speed School Camp	0.00	0.00	0.0	0.00	75.00	100.0
-----							
TOTAL Basketball Clinic		0.00	0.00	0.0	0.00	75.00	100.0
H.S. Soccer Camp							
20-20-21-867-3500	H.S. Soccer Camp	416.67	0.00	100.0	5,000.00	7,285.00	45.7
-----							
TOTAL H.S. Soccer Camp		416.67	0.00	100.0	5,000.00	7,285.00	45.7
H.S. Cross Country Camp							
20-20-21-868-3500	H.S. Cross Country Camp	0.00	0.00	0.0	0.00	60.00	100.0
-----							
TOTAL H.S. Cross Country Camp		0.00	0.00	0.0	0.00	60.00	100.0
TOTAL Athletic Camps		3,750.02	0.00	100.0	45,000.00	60,184.35	33.7
Adult Programs							
Adult Trips							
20-20-22-220-3500	Adult Trips	112.50	0.00	100.0	1,350.00	0.00	100.0
-----							
TOTAL Adult Trips		112.50	0.00	100.0	1,350.00	0.00	100.0
Adult Wellness							
20-20-22-221-3500	Adult Wellness	0.00	1,406.20	100.0	0.00	1,406.20	100.0
-----							
TOTAL Adult Wellness		0.00	1,406.20	100.0	0.00	1,406.20	100.0
Adult Workshops							
20-20-22-232-3500	Adult Workshops	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Adult Workshops		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Adult Programs		112.50	1,406.20	1149.9	1,350.00	1,406.20	4.1
Recreation Programs							
Ice Skating Classes							
20-20-23-318-3500	Ice Skating Classes	0.00	399.00	100.0	0.00	665.00	100.0
-----							
TOTAL Ice Skating Classes		0.00	399.00	100.0	0.00	665.00	100.0
Dance Programs							
20-20-23-330-3500	Dance Programs	333.34	23.00	(93.1)	4,000.00	7,266.80	81.6
-----							
TOTAL Dance Programs		333.34	23.00	(93.1)	4,000.00	7,266.80	81.6

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ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
Recreation							
REVENUES							
Recreation Programs							
Karate							
20-20-23-331-3500	Karate	250.00	350.00	40.0	3,000.00	2,474.00	(17.5)
TOTAL Karate		250.00	350.00	40.0	3,000.00	2,474.00	(17.5)
Horseback Riding							
20-20-23-333-3500	Horseback Riding	250.00	670.00	168.0	3,000.00	2,954.00	(1.5)
TOTAL Horseback Riding		250.00	670.00	168.0	3,000.00	2,954.00	(1.5)
Art Programs							
20-20-23-336-3500	Art Programs	16.67	35.00	109.9	200.00	1,209.00	504.5
TOTAL Art Programs		16.67	35.00	109.9	200.00	1,209.00	504.5
Private Lessons							
20-20-23-341-3500	Private Lessons	83.34	0.00	100.0	1,000.00	570.00	(43.0)
TOTAL Private Lessons		83.34	0.00	100.0	1,000.00	570.00	(43.0)
Parent & Child Music Class							
20-20-23-352-3500	Parent & Child Music Class	41.67	60.00	43.9	500.00	(140.00)	(128.0)
TOTAL Parent & Child Music Class		41.67	60.00	43.9	500.00	(140.00)	(128.0)
TOTAL Recreation Programs		975.02	1,537.00	57.6	11,700.00	14,998.80	28.1
Recreation Camps							
Summer Camp							
20-20-24-322-3500	Summer Fun Camp	833.34	0.00	100.0	10,000.00	8,744.26	(12.5)
TOTAL Summer Camp		833.34	0.00	100.0	10,000.00	8,744.26	(12.5)
Holiday Camps							
20-20-24-345-3500	Holiday Camps	41.67	0.00	100.0	500.00	485.00	(3.0)
TOTAL Holiday Camps		41.67	0.00	100.0	500.00	485.00	(3.0)
TOTAL Recreation Camps		875.01	0.00	100.0	10,500.00	9,229.26	(12.1)
Special Events							
Admission Tickets							
20-20-25-201-3500	Admission Tickets	75.00	0.00	100.0	900.00	1,278.00	42.0
TOTAL Admission Tickets		75.00	0.00	100.0	900.00	1,278.00	42.0



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Recreation							
REVENUES							
Special Events							
Coon Creek Classic							
20-20-25-224-3500	Coon Creek Classic	554.17	0.00	100.0	6,650.00	6,484.00	(2.5)
TOTAL Coon Creek Classic		554.17	0.00	100.0	6,650.00	6,484.00	(2.5)
Colour Me Lucky 5K							
20-20-25-225-3500	Colour Me Lucky 5K	166.67	0.00	100.0	2,000.00	1,785.00	(10.7)
TOTAL Colour Me Lucky 5K		166.67	0.00	100.0	2,000.00	1,785.00	(10.7)
Music Under the Oaks							
20-20-25-229-3500	Music Under the Oaks	166.67	0.00	100.0	2,000.00	3,648.50	82.4
TOTAL Music Under the Oaks		166.67	0.00	100.0	2,000.00	3,648.50	82.4
Fall Race							
20-20-25-230-3500	Fall Race	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Fall Race		0.00	0.00	0.0	0.00	0.00	0.0
Trunk N Treat							
20-20-25-323-3500	Trunk N Treat	58.34	0.00	100.0	700.00	275.00	(60.7)
TOTAL Trunk N Treat		58.34	0.00	100.0	700.00	275.00	(60.7)
Daddy Daughter Dance							
20-20-25-326-3500	Daddy Daughter Dance	166.67	190.00	14.0	2,000.00	270.00	(86.5)
TOTAL Daddy Daughter Dance		166.67	190.00	14.0	2,000.00	270.00	(86.5)
Bunny Visits							
20-20-25-328-3500	Bunny Visits	16.67	44.00	163.9	200.00	117.00	(41.5)
TOTAL Bunny Visits		16.67	44.00	163.9	200.00	117.00	(41.5)
Egg Hunt							
20-20-25-332-3500	Egg Hunt	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Egg Hunt		0.00	0.00	0.0	0.00	0.00	0.0
Santa Phone Calls							
20-20-25-339-3500	Santa Phone Calls	1.25	0.00	100.0	15.00	0.00	100.0

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TOTAL Santa Phone Calls		1.25	0.00	100.0	15.00	0.00	100.0
Candy Cane Hunt							
20-20-25-342-3500 Candy Cane Hunt		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Candy Cane Hunt		0.00	0.00	0.0	0.00	0.00	0.0
Winter Fun Night							
20-20-25-343-3500 Winter Fun Night		16.67	0.00	100.0	200.00	0.00	100.0
TOTAL Winter Fun Night		16.67	0.00	100.0	200.00	0.00	100.0
Parents Night Out							
20-20-25-344-3500 Parents Night Out		16.67	0.00	100.0	200.00	0.00	100.0
TOTAL Parents Night Out		16.67	0.00	100.0	200.00	0.00	100.0
Matchbox Races							
20-20-25-346-3500 Matchbox Races		4.17	0.00	100.0	50.00	0.00	100.0
TOTAL Matchbox Races		4.17	0.00	100.0	50.00	0.00	100.0
Tree Lighting							
20-20-25-347-3500 Tree Lighting		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Tree Lighting		0.00	0.00	0.0	0.00	0.00	0.0
Mom & Son Bowling							
20-20-25-348-3500 Mom & Son Bowling		8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Mom & Son Bowling		8.34	0.00	100.0	100.00	0.00	100.0
Youth Bowling							
20-20-25-349-3500 Youth Bowling		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Youth Bowling		0.00	0.00	0.0	0.00	0.00	0.0
Cookie Decorating							
20-20-25-350-3500 Cookie Decorating		8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Cookie Decorating		8.34	0.00	100.0	100.00	0.00	100.0
Sip & Shop							
20-20-25-351-3500 Sip & Shop		16.67	0.00	100.0	200.00	525.00	162.5

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ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>							
TOTAL Sip & Shop		16.67	0.00	100.0	200.00	525.00	162.5
Mommy & Me							
20-20-25-353-3500 Mommy & Me		0.00	(51.00)	100.0	0.00	338.60	100.0
<hr/>							
TOTAL Mommy & Me		0.00	(51.00)	100.0	0.00	338.60	100.0
TOTAL Special Events		1,276.30	183.00	(85.6)	15,315.00	14,721.10	(3.8)
Miscellaneous Programs							
Gary Wright Gym							
20-20-29-704-3320 Rental-Gary Wright Gym		0.00	0.00	0.0	0.00	0.00	0.0
<hr/>							
TOTAL Gary Wright Gym		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Miscellaneous Programs		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES: Recreation		17,722.21	31,583.35	78.2	212,665.00	227,939.73	7.1
<hr/>							
Youth Education							
REVENUES							
Daycare							
Daycare							
20-60-18-518-3000 Misc Income-Daycare		0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-3305 Memory Books-Daycare		41.67	0.00	100.0	500.00	0.00	100.0
20-60-18-518-3306 Vision & Hearing-Daycare		41.67	0.00	100.0	500.00	0.00	100.0
20-60-18-518-3307 Registration Fee-Daycare		291.67	0.00	100.0	3,500.00	4,027.00	15.0
20-60-18-518-3500 Tuition-Daycare		26,666.67	30,062.78	12.7	320,000.00	313,473.88	(2.0)
<hr/>							
TOTAL Daycare		27,041.68	30,062.78	11.1	324,500.00	317,500.88	(2.1)
TOTAL Daycare		27,041.68	30,062.78	11.1	324,500.00	317,500.88	(2.1)
<hr/>							
Preschool							
Educational Materials							
20-60-26-518-3311 Educational Materials		20.84	0.00	100.0	250.00	347.00	38.8
<hr/>							
TOTAL Educational Materials		20.84	0.00	100.0	250.00	347.00	38.8
<hr/>							
Preschool							
20-60-26-524-3000 Misc Income-Preschool		33.34	0.00	100.0	400.00	0.00	100.0
20-60-26-524-3105 Grants-Preschool		0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-3106 Foundation Donation-Preschool		0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-3305 Memory Books-Preschool		50.00	0.00	100.0	600.00	788.00	31.3
20-60-26-524-3306 Vision & Hearing-Preschool		41.67	0.00	100.0	500.00	1,352.00	170.4
20-60-26-524-3307 Registration Fee-Preschool		833.34	6,900.00	727.9	10,000.00	10,580.00	5.8
20-60-26-524-3500 Tuition-Pre Kindergarten		10,901.25	14,155.50	29.8	130,815.00	91,757.00	(29.8)

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-----							
Youth Education							
REVENUES							
Preschool							
Preschool							
20-60-26-524-3501	Tuition-Little Learners	10,551.00	9,814.50	(6.9)	126,612.00	70,331.50	(44.4)
-----							
TOTAL Preschool		22,410.60	30,870.00	37.7	268,927.00	174,808.50	(35.0)
TOTAL Preschool		22,431.44	30,870.00	37.6	269,177.00	175,155.50	(34.9)
Youth Education Camps							
Youth Education Camps							
20-60-27-527-3500	Youth Education Camps	250.00	0.00	100.0	3,000.00	4,833.75	61.1
-----							
TOTAL Youth Education Camps		250.00	0.00	100.0	3,000.00	4,833.75	61.1
TOTAL Youth Education Camps		250.00	0.00	100.0	3,000.00	4,833.75	61.1
ETC							
Extended Care							
20-60-28-501-3000	Misc Income-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-3307	Registration Fee-ETC	583.34	195.00	(66.5)	7,000.00	8,758.00	25.1
20-60-28-501-3500	ETC	14,166.67	25,415.49	79.4	170,000.00	200,608.20	18.0
-----							
TOTAL Extended Care		14,750.01	25,610.49	73.6	177,000.00	209,366.20	18.2
TOTAL ETC		14,750.01	25,610.49	73.6	177,000.00	209,366.20	18.2
TOTAL REVENUES: Youth Education		64,473.13	86,543.27	34.2	773,677.00	706,856.33	(8.6)
Administrative							
EXPENSES							
General Operations							
General Operations							
20-10-01-024-5013	Tech Support-Rec	436.16	630.00	(44.4)	5,233.85	3,532.28	32.5
20-10-01-024-5066	Computer Equipment	83.34	0.00	100.0	1,000.00	1,718.00	(71.8)
-----							
TOTAL General Operations		519.50	630.00	(21.2)	6,233.85	5,250.28	15.7
TOTAL General Operations		519.50	630.00	(21.2)	6,233.85	5,250.28	15.7
Administrative							
Capital Transfer							
20-10-10-025-9998	Debt Ser Transfer to Bond Fund	0.00	0.00	0.0	0.00	0.00	0.0
20-10-10-025-9999	Capital Transfers-Rec	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Capital Transfer		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES: Administrative		519.50	630.00	(21.2)	6,233.85	5,250.28	15.7

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Recreation							
EXPENSES							
General Operations							
General Operations							
20-20-01-024-5000	Misc Expense-Rec	0.00	0.00	0.0	0.00	27.31	100.0
20-20-01-024-5008	Service Charge-Card Connect	1,083.34	0.00	100.0	13,000.00	10,768.21	17.1
20-20-01-024-5016	Membership Fees-Rec	45.84	279.00	(508.6)	550.00	1,328.00	(141.4)
20-20-01-024-5017	Conference Fees-Rec	208.34	33.27	84.0	2,500.00	698.27	72.0
20-20-01-024-5018	Mileage Tolls-Rec	45.84	155.77	(239.8)	550.00	717.28	(30.4)
20-20-01-024-5020	Advertise Marketing-Rec	275.00	2,123.66	(672.2)	3,300.00	2,681.47	18.7
20-20-01-024-5022	Postage-Rec	191.67	0.00	100.0	2,300.00	2,270.08	1.3
20-20-01-024-5042	Comprehensive Plan	0.00	0.00	0.0	0.00	0.00	0.0
20-20-01-024-5061	Mobile E-Mail Rec	191.67	130.97	31.6	2,300.00	1,198.87	47.8
20-20-01-024-5140	Program Permit Fees	41.67	0.00	100.0	500.00	500.00	0.0
20-20-01-024-5318	Fundraising	0.00	0.00	0.0	0.00	25.94	100.0
20-20-01-024-6010	Supplies Office-Rec	146.67	0.00	100.0	1,760.00	692.73	60.6
-----							
TOTAL General Operations		2,230.04	2,722.67	(22.0)	26,760.00	20,908.16	21.8
TOTAL General Operations		2,230.04	2,722.67	(22.0)	26,760.00	20,908.16	21.8
Administrative							
Administrative							
20-20-10-025-4020	FICA-Rec Dept	689.34	484.56	29.7	8,272.00	7,112.33	14.0
20-20-10-025-4021	Medicare-Rec Dept	161.17	113.34	29.6	1,934.00	1,663.41	13.9
20-20-10-025-4024	IMRF-Rec Dept	1,161.09	788.46	32.0	13,933.00	9,584.79	31.2
20-20-10-025-4025	Health Insurance-Rec Staff	1,083.80	590.57	45.5	13,005.60	5,372.13	58.6
20-20-10-025-4100	Salaries-Administration	11,119.09	9,634.14	13.3	133,429.08	108,128.01	18.9
-----							
TOTAL Administrative		14,214.49	11,611.07	18.3	170,573.68	131,860.67	22.7
TOTAL Administrative		14,214.49	11,611.07	18.3	170,573.68	131,860.67	22.7
Athletic Programs							
Administrative							
20-20-20-024-5105	Grants-Returned	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-024-6321	Staff Appreciation	45.84	0.00	100.0	550.00	261.85	52.3
20-20-20-024-6322	Volunteer Appreciation	41.67	0.00	100.0	500.00	0.00	100.0
-----							
TOTAL Administrative		87.51	0.00	100.0	1,050.00	261.85	75.0
Administrative							
20-20-20-025-4020	FICA-Athletic Programs	62.50	46.31	25.9	750.00	371.05	50.5
20-20-20-025-4021	Medicare-Athletic Programs	14.59	10.84	25.7	175.00	86.83	50.3
20-20-20-025-4024	IMRF-Athletic Programs	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		77.09	57.15	25.8	925.00	457.88	50.5

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Recreation							
EXPENSES							
Athletic Programs							
Adult Softball							
20-20-20-210-4631	Salaries-Field Labor Adult Sof	0.00	0.00	0.0	0.00	35.00	100.0
20-20-20-210-4632	Salaries-Umpire Adult Softball	166.67	0.00	100.0	2,000.00	1,610.00	19.5
20-20-20-210-5225	Lights-Adult Softball	41.67	0.00	100.0	500.00	0.00	100.0
20-20-20-210-6215	Supplies-Adult Softball	41.67	0.00	100.0	500.00	383.47	23.3
TOTAL Adult Softball		250.01	0.00	100.0	3,000.00	2,028.47	32.3
Open Gym							
20-20-20-212-4630	Salaries-Site B-Ball Open Gym	26.67	360.00	(1249.8)	320.00	360.00	(12.5)
20-20-20-212-6215	Supplies-B-Ball Open Gym	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Open Gym		26.67	360.00	(1249.8)	320.00	360.00	(12.5)
T-Ball							
20-20-20-800-4630	Salaries-Site Super T-Ball	12.50	0.00	100.0	150.00	0.00	100.0
20-20-20-800-4631	Salaries-Field Labor T-Ball	8.34	0.00	100.0	100.00	0.00	100.0
20-20-20-800-6215	Supplies-T-Ball	291.67	0.00	100.0	3,500.00	3,745.45	(7.0)
TOTAL T-Ball		312.51	0.00	100.0	3,750.00	3,745.45	0.1
Five Tool Player Baseball							
20-20-20-802-5126	Contractual-Five Tool Player	0.00	0.00	0.0	0.00	400.00	100.0
20-20-20-802-6215	Supplies-Five Tool Player Base	0.00	0.00	0.0	0.00	450.77	100.0
TOTAL Five Tool Player Baseball		0.00	0.00	0.0	0.00	850.77	100.0
Spring Soccer							
20-20-20-811-4612	Salaries-Referee Spring Soccer	250.00	0.00	100.0	3,000.00	2,135.00	28.8
20-20-20-811-4630	Salaries-Site Sup Spring Socce	16.67	0.00	100.0	200.00	280.00	(40.0)
20-20-20-811-4631	Salaries-Field Labor Spring S	16.67	0.00	100.0	200.00	0.00	100.0
20-20-20-811-6215	Supplies-Spring Soccer	333.34	0.00	100.0	4,000.00	2,175.21	45.6
TOTAL Spring Soccer		616.68	0.00	100.0	7,400.00	4,590.21	37.9
Fall Soccer							
20-20-20-812-4612	Salaries-Referee Fall Soccer	166.67	0.00	100.0	2,000.00	1,890.00	5.5
20-20-20-812-4630	Salaries-Site Sup Fall Soccer	25.00	0.00	100.0	300.00	0.00	100.0
20-20-20-812-4631	Salaries-Field Labor Fall Socc	33.34	0.00	100.0	400.00	135.00	66.2
20-20-20-812-6215	Supplies-Fall Soccer	333.34	0.00	100.0	4,000.00	5,946.76	(48.6)
TOTAL Fall Soccer		558.35	0.00	100.0	6,700.00	7,971.76	(18.9)



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<b>Recreation</b>							
<b>EXPENSES</b>							
Athletic Camps							
H.S. Football Camp							
20-20-21-850-5126	Contractual-H.S. Football Camp	1,000.00	0.00	100.0	12,000.00	7,790.00	35.0
20-20-21-850-6215	Supplies-H.S. Football Camp	0.00	0.00	0.0	0.00	750.00	100.0
TOTAL H.S. Football Camp		1,000.00	0.00	100.0	12,000.00	8,540.00	28.8
H.S. Baseball Camp							
20-20-21-851-5126	Contractual-H.S. Baseball Camp	266.67	0.00	100.0	3,200.00	6,413.60	(100.4)
20-20-21-851-6215	Supplies-H.S. Baseball Camp	0.00	0.00	0.0	0.00	906.40	100.0
TOTAL H.S. Baseball Camp		266.67	0.00	100.0	3,200.00	7,320.00	(128.7)
H.S. Volleyball Camp							
20-20-21-852-5126	Contractual-H.S. Volleyball Ca	333.34	0.00	100.0	4,000.00	4,742.16	(18.5)
20-20-21-852-6215	Supplies-H.S. Volleyball Camp	0.00	0.00	0.0	0.00	800.00	100.0
TOTAL H.S. Volleyball Camp		333.34	0.00	100.0	4,000.00	5,542.16	(38.5)
H.S. Softball Camp							
20-20-21-855-5126	Contractual-H.S. Softball Camp	0.00	0.00	0.0	0.00	2,081.68	100.0
20-20-21-855-6215	Supplies H.S. Girls Softball	0.00	0.00	0.0	0.00	338.32	100.0
TOTAL H.S. Softball Camp		0.00	0.00	0.0	0.00	2,420.00	100.0
H.S. Tennis Camp							
20-20-21-856-5126	Contractual-H.S. Tennis Camp	33.34	0.00	100.0	400.00	2,182.00	(445.5)
TOTAL H.S. Tennis Camp		33.34	0.00	100.0	400.00	2,182.00	(445.5)
H.S. Basketball Camp							
20-20-21-859-5126	Contractual-H.S. Basketball Ca	800.00	0.00	100.0	9,600.00	14,749.94	(53.6)
20-20-21-859-6215	Supplies-H.S. Basketball Camp	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL H.S. Basketball Camp		800.00	0.00	100.0	9,600.00	14,749.94	(53.6)
Basketball Clinic							
20-20-21-865-5126	Contractual-Speed School Camp	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Basketball Clinic		0.00	0.00	0.0	0.00	0.00	0.0
H.S. Soccer Camp							
20-20-21-867-5126	Contractual-H.S. Soccer Camp	333.34	0.00	100.0	4,000.00	4,683.00	(17.0)



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-----							
Recreation							
EXPENSES							
Athletic Camps							
H.S. Soccer Camp							
20-20-21-867-6215	Supplies-H.S. Soccer Camp	0.00	0.00	0.0	0.00	967.00	100.0
-----							
TOTAL H.S. Soccer Camp		333.34	0.00	100.0	4,000.00	5,650.00	(41.2)
-----							
H.S. Cross Country Camp							
20-20-21-868-5126	Contractual-H.S. Cross Country	3.34	0.00	100.0	40.00	96.00	(140.0)
-----							
TOTAL H.S. Cross Country Camp		3.34	0.00	100.0	40.00	96.00	(140.0)
TOTAL Athletic Camps		2,770.03	0.00	100.0	33,240.00	47,730.10	(43.5)
-----							
Adult Programs							
Administrative							
20-20-22-025-4020	FICA-Wellness Programs	0.00	0.00	0.0	0.00	0.00	0.0
20-20-22-025-4021	Medicare-Wellness Programs	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Adult Trips							
20-20-22-220-5126	Contractual-Adult Trips	33.34	0.00	100.0	400.00	0.00	100.0
-----							
TOTAL Adult Trips		33.34	0.00	100.0	400.00	0.00	100.0
-----							
Adult Wellness							
20-20-22-221-4610	Salaries-Adult Wellness	0.00	0.00	0.0	0.00	0.00	0.0
20-20-22-221-5126	Contractual-Adult Wellness	0.00	300.00	100.0	0.00	300.00	100.0
20-20-22-221-6215	Supplies-Adult Wellness	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Adult Wellness		0.00	300.00	100.0	0.00	300.00	100.0
-----							
Adult Workshops							
20-20-22-232-6215	Supplies-Adult Workshops	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Adult Workshops		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Adult Programs		33.34	300.00	(799.8)	400.00	300.00	25.0
-----							
Recreation Programs							
Administrative							
20-20-23-025-4020	FICA-Rec Programs	0.50	0.00	100.0	6.00	0.00	100.0
20-20-23-025-4021	Medicare-Rec Programs	0.09	0.00	100.0	1.00	0.00	100.0
-----							
TOTAL Administrative		0.59	0.00	100.0	7.00	0.00	100.0



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FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Recreation							
EXPENSES							
Recreation Camps							
Administrative							
20-20-24-025-4020	FICA-Rec Camps	41.84	0.00	100.0	502.00	381.92	23.9
20-20-24-025-4021	Medicare-Rec Camps	9.75	0.00	100.0	117.00	89.29	23.6
20-20-24-025-4024	IMRF-Rec Camps	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		51.59	0.00	100.0	619.00	471.21	23.8
-----							
Summer Camp							
20-20-24-322-4475	Salaries-Summer Fun Camp	625.00	0.00	100.0	7,500.00	6,159.72	17.8
20-20-24-322-5126	Contractual-Summer Fun Camp	0.00	0.00	0.0	0.00	275.00	100.0
20-20-24-322-6215	Supplies-Summer Fun Camp	16.67	0.00	100.0	200.00	250.05	(25.0)
TOTAL Summer Camp		641.67	0.00	100.0	7,700.00	6,684.77	13.1
-----							
Salaries-Holiday Camps							
20-20-24-345-6215	Supplies-Holiday Camps	0.00	0.00	0.0	0.00	38.85	100.0
TOTAL Salaries-Holiday Camps		0.00	0.00	0.0	0.00	38.85	100.0
TOTAL Recreation Camps		693.26	0.00	100.0	8,319.00	7,194.83	13.5
-----							
Special Events							
Administrative							
20-20-25-025-4020	FICA-Special Events	2.09	0.00	100.0	25.00	0.00	100.0
20-20-25-025-4021	Medicare-Special Events	0.50	0.00	100.0	6.00	0.00	100.0
TOTAL Administrative		2.59	0.00	100.0	31.00	0.00	100.0
-----							
Admission Tickets							
20-20-25-201-6215	Supplies-Admission Tickets	60.00	0.00	100.0	720.00	1,227.00	(70.4)
TOTAL Admission Tickets		60.00	0.00	100.0	720.00	1,227.00	(70.4)
-----							
Coon Creek Classic							
20-20-25-224-4601	Salaries-Coon Creek Classic	12.50	0.00	100.0	150.00	0.00	100.0
20-20-25-224-5126	Contractual-C C Classic	100.00	0.00	100.0	1,200.00	0.00	100.0
20-20-25-224-6215	Supplies-Coon Creek Classic	216.67	0.00	100.0	2,600.00	3,501.26	(34.6)
TOTAL Coon Creek Classic		329.17	0.00	100.0	3,950.00	3,501.26	11.3
-----							
Colour Me Lucky 5K							
20-20-25-225-4300	Salaries-Colour Me Lucky	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-225-6215	Supplies-Colour Me Lucky	125.00	25.00	80.0	1,500.00	1,154.64	23.0

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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL Colour Me Lucky 5K		125.00	25.00	80.0	1,500.00	1,154.64	23.0
Music Under the Oaks							
20-20-25-229-4601	Salaries-Music & Wine Night	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-229-6215	Supplies-Music Under The Oaks	208.34	100.00	52.0	2,500.00	2,695.39	(7.8)
TOTAL Music Under the Oaks		208.34	100.00	52.0	2,500.00	2,695.39	(7.8)
Fall Race							
20-20-25-230-4475	Salaries-Fall Race	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-230-6215	Supplies-Fall Race	0.00	0.00	0.0	0.00	275.00	100.0
TOTAL Fall Race		0.00	0.00	0.0	0.00	275.00	100.0
Trunk N Treat							
20-20-25-323-4601	Salaries-Trunk N Treat	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-323-5126	Contractual-Trunk N Treat	8.34	0.00	100.0	100.00	275.00	(175.0)
20-20-25-323-6215	Supplies-Trunk N Treat	8.34	0.00	100.0	100.00	22.18	77.8
TOTAL Trunk N Treat		16.68	0.00	100.0	200.00	297.18	(48.5)
Daddy Daughter Dance							
20-20-25-326-5126	Contractual-Daddy Daughter	16.67	0.00	100.0	200.00	0.00	100.0
20-20-25-326-6215	Supplies-Daddy Daughter Dance	41.67	0.00	100.0	500.00	322.45	35.5
TOTAL Daddy Daughter Dance		58.34	0.00	100.0	700.00	322.45	53.9
Bunny Visits							
20-20-25-328-6215	Supplies-Bunny Visits	8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Bunny Visits		8.34	0.00	100.0	100.00	0.00	100.0
Egg Hunt							
20-20-25-332-4601	Salaries-Egg Hunt	4.17	0.00	100.0	50.00	0.00	100.0
20-20-25-332-6215	Supplies-Egg Hunt	8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Egg Hunt		12.51	0.00	100.0	150.00	0.00	100.0
Santa Phone Calls							
20-20-25-339-6215	Supplies-Santa Phone Calls	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Santa Phone Calls		0.00	0.00	0.0	0.00	0.00	0.0
Candy Cane Hunt							

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ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
Recreation							
EXPENSES							
Special Events							
Candy Cane Hunt							
20-20-25-342-6215	Supplies-Candy Cane Hunt	4.17	0.00	100.0	50.00	7.76	84.4
TOTAL Candy Cane Hunt		4.17	0.00	100.0	50.00	7.76	84.4
Winter Fun Night							
20-20-25-343-4612	Salaries-Winter Fun Night	8.34	0.00	100.0	100.00	0.00	100.0
20-20-25-343-6215	Supplies-Winter Fun Night	8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Winter Fun Night		16.68	0.00	100.0	200.00	0.00	100.0
Parents Night Out							
20-20-25-344-4612	Salaries-Parents Night Out	8.34	0.00	100.0	100.00	0.00	100.0
20-20-25-344-6215	Supplies-Parents Night Out	8.34	0.00	100.0	100.00	327.50	(227.5)
TOTAL Parents Night Out		16.68	0.00	100.0	200.00	327.50	(63.7)
Matchbox Races							
20-20-25-346-6215	Supplies-Matchbox Races	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Matchbox Races		0.00	0.00	0.0	0.00	0.00	0.0
Tree Lighting							
20-20-25-347-6215	Supplies-Tree Lighting	2.09	0.00	100.0	25.00	7.76	68.9
TOTAL Tree Lighting		2.09	0.00	100.0	25.00	7.76	68.9
Mom & Son Bowling							
20-20-25-348-5126	Contractual-Mom & Son Bowling	6.67	0.00	100.0	80.00	0.00	100.0
TOTAL Mom & Son Bowling		6.67	0.00	100.0	80.00	0.00	100.0
Youth Bowling							
20-20-25-349-5126	Contractual-Youth Bowling	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Youth Bowling		0.00	0.00	0.0	0.00	0.00	0.0
Cookie Decorating							
20-20-25-350-5126	Contractual-Cookie Decorating	6.67	0.00	100.0	80.00	0.00	100.0
TOTAL Cookie Decorating		6.67	0.00	100.0	80.00	0.00	100.0

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-----							
Recreation							
EXPENSES							
Special Events							
Sip & Shop							
20-20-25-351-6215	Supplies-Sip & Shop	4.17	0.00	100.0	50.00	57.57	(15.1)
-----							
TOTAL Sip & Shop		4.17	0.00	100.0	50.00	57.57	(15.1)
-----							
Mommy & Me							
20-20-25-353-5126 Contractual-Mommy & Me							
20-20-25-353-6215	Supplies-Mommy & Me	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Mommy & Me		0.00	202.00	100.0	0.00	202.00	100.0
-----							
TOTAL Special Events		878.10	327.00	62.7	10,536.00	10,075.51	4.3
-----							
Miscellaneous Programs							
Administrative							
20-20-29-025-4020 FICA-Misc Programs							
20-20-29-025-4021	Medicare-Misc Programs	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Gary D. Wright Gym							
20-20-29-704-4630 Salaries-Site Super Rentals							
20-20-29-704-4630	Salaries-Site Super Rentals	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Gary D. Wright Gym		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Miscellaneous Programs		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES: Recreation		24,948.75	17,116.50	31.3	299,380.68	264,702.34	11.5
-----							
Buildings							
EXPENSES							
Buildings							
Administrative							
20-50-50-025-4020 FICA-Buildings							
20-50-50-025-4021	Medicare-Buildings	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Gary D. Wright Gym							
20-50-50-704-6110 Supplies-Janitorial GDW							
20-50-50-704-6110	Supplies-Janitorial GDW	20.84	0.00	100.0	250.00	0.00	100.0
-----							
TOTAL Gary D. Wright Gym		20.84	0.00	100.0	250.00	0.00	100.0
TOTAL Buildings		20.84	0.00	100.0	250.00	0.00	100.0
TOTAL EXPENSES: Buildings		20.84	0.00	100.0	250.00	0.00	100.0

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-----							
Youth Education							
EXPENSES							
Daycare							
Administrative							
20-60-18-025-4020	FICA-Daycare	1,090.17	828.04	24.0	13,082.00	10,155.16	22.3
20-60-18-025-4021	Medicare-Daycare	255.00	193.66	24.0	3,060.00	2,374.97	22.3
20-60-18-025-4024	IMRF-Daycare	1,515.92	1,085.92	28.3	18,191.00	12,968.84	28.7
-----							
TOTAL Administrative		2,861.09	2,107.62	26.3	34,333.00	25,498.97	25.7
Daycare							
20-60-18-518-4025	Health Insurance-Daycare	2,047.61	1,597.42	21.9	24,571.32	11,790.41	52.0
20-60-18-518-4100	Salaries-Daycare	17,583.34	14,758.12	16.0	211,000.00	173,592.13	17.7
20-60-18-518-5000	Misc Expense-Daycare	0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-5013	Tech Support-Daycare	182.17	138.00	24.2	2,186.00	2,056.27	5.9
20-60-18-518-5016	Membership Dues-Daycare	16.67	0.00	100.0	200.00	0.00	100.0
20-60-18-518-5018	Mileage Tolls-Daycare	47.50	38.44	19.0	570.00	192.20	66.2
20-60-18-518-5019	Staff Training-Daycare	83.34	279.00	(234.7)	1,000.00	549.00	45.1
20-60-18-518-5020	Advertising Marketing-Daycare	208.34	0.00	100.0	2,500.00	2,606.69	(4.2)
20-60-18-518-5022	Postage-Daycare	8.34	25.00	(199.7)	100.00	69.00	31.0
20-60-18-518-5134	Vision & Hearing-Daycare	0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-5319	Memory Books-Daycare	41.67	0.00	100.0	500.00	0.00	100.0
20-60-18-518-5320	Permits & License Fee-Daycare	62.50	0.00	100.0	750.00	733.00	2.2
20-60-18-518-6050	Furnishings-Daycare	125.00	0.00	100.0	1,500.00	557.06	62.8
20-60-18-518-6215	Supplies-Daycare	266.67	101.99	61.7	3,200.00	2,005.71	37.3
20-60-18-518-6320	Events-Daycare	25.00	0.00	100.0	300.00	164.97	45.0
20-60-18-518-6321	Staff Appreciation-Daycare	25.00	0.00	100.0	300.00	278.57	7.1
20-60-18-518-6325	Groceries-Daycare	875.00	718.05	17.9	10,500.00	9,518.54	9.3
20-60-18-518-9998	Debt Ser Transfer to Bond Fund	1,666.67	0.00	100.0	20,000.00	0.00	100.0
-----							
TOTAL Daycare		23,264.82	17,656.02	24.1	279,177.32	204,113.55	26.8
TOTAL Daycare		26,125.91	19,763.64	24.3	313,510.32	229,612.52	26.7
Preschool							
Administrative							
20-60-26-025-4020	FICA-Preschool	818.75	722.48	11.7	9,825.00	6,762.75	31.1
20-60-26-025-4021	Medicare-Preschool	191.50	168.96	11.7	2,298.00	1,581.52	31.1
20-60-26-025-4024	IMRF-Preschool	963.59	712.14	26.1	11,563.00	7,807.55	32.4
-----							
TOTAL Administrative		1,973.84	1,603.58	18.7	23,686.00	16,151.82	31.8
Educational Materials							
20-60-26-518-6315	Supplies-Educational Materials	0.00	0.00	0.0	0.00	320.65	100.0
-----							
TOTAL Educational Materials		0.00	0.00	0.0	0.00	320.65	100.0

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-----							
Youth Education							
EXPENSES							
Preschool							
Preschool							
20-60-26-524-4025	Health Insurance-Preschool	1,865.00	457.79	75.4	22,380.00	4,843.42	78.3
20-60-26-524-4100	Salaries-Preschool	13,205.94	11,724.72	11.2	158,471.24	110,139.67	30.5
20-60-26-524-5000	Misc Expense-Preschool	33.34	0.00	100.0	400.00	0.00	100.0
20-60-26-524-5013	Tech Support-Preschool	352.75	630.00	(78.6)	4,233.00	3,618.28	14.5
20-60-26-524-5016	Membership Fees-Preschool	8.34	0.00	100.0	100.00	0.00	100.0
20-60-26-524-5018	Mileage Tolls-Preschool	30.84	38.46	(24.7)	370.00	192.30	48.0
20-60-26-524-5019	Staff Training-Preschool	55.67	0.00	100.0	668.00	270.00	59.5
20-60-26-524-5020	Advertise Marketing-Preschool	16.67	0.00	100.0	200.00	0.00	100.0
20-60-26-524-5022	Postage-Preschool	8.34	25.00	(199.7)	100.00	69.00	31.0
20-60-26-524-5134	Vision & Hearing-Preschool	33.34	0.00	100.0	400.00	0.00	100.0
20-60-26-524-5319	Memory Books-Preschool	41.67	15.98	61.6	500.00	206.17	58.7
20-60-26-524-6050	Furnishings-Preschool	41.67	0.00	100.0	500.00	0.00	100.0
20-60-26-524-6215	Supplies-Preschool	125.00	94.89	24.0	1,500.00	548.41	63.4
20-60-26-524-6320	Events-Preschool	25.00	0.00	100.0	300.00	0.00	100.0
20-60-26-524-6321	Staff Appreciation-Preschool	41.67	0.00	100.0	500.00	210.63	57.8
20-60-26-524-6322	Volunteer Appreciation	0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-6325	Groceries-Preschool	41.67	51.43	(23.4)	500.00	284.53	43.0
20-60-26-524-9998	Debt Ser Transfer to Bond Fund	500.00	0.00	100.0	6,000.00	0.00	100.0
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TOTAL Preschool		16,426.91	13,038.27	20.6	197,122.24	120,382.41	38.9
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Parent & Tot							
20-60-26-529-6215	Supplies-Parent & Tot	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Parent & Tot		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Preschool		18,400.75	14,641.85	20.4	220,808.24	136,854.88	38.0
-----							
Youth Education Camps							
Administrative							
20-60-27-025-4020	FICA-Youth Educations Camps	0.00	0.00	0.0	0.00	17.64	100.0
20-60-27-025-4021	Medicare-Youth Education Camps	0.00	0.00	0.0	0.00	4.12	100.0
20-60-27-025-4024	IMRF-Youth Education Camps	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		0.00	0.00	0.0	0.00	21.76	100.0
-----							
Little People Camps							
20-60-27-527-4341	Salaries-Youth Education Camps	0.00	0.00	0.0	0.00	284.44	100.0
20-60-27-527-6215	Supplies-Youth Education Camps	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Little People Camps		0.00	0.00	0.0	0.00	284.44	100.0
TOTAL Youth Education Camps		0.00	0.00	0.0	0.00	306.20	100.0



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-----							
Youth Education							
EXPENSES							
ETC							
Administrative							
20-60-28-025-4020	FICA-ETC	542.50	491.67	9.3	6,510.00	5,105.51	21.5
20-60-28-025-4021	Medicare-ETC	126.84	114.97	9.3	1,522.00	1,194.12	21.5
20-60-28-025-4024	IMRF-ETC	613.84	450.04	26.6	7,366.00	5,475.71	25.6
-----							
TOTAL Administrative		1,283.18	1,056.68	17.6	15,398.00	11,775.34	23.5
Extended Care							
20-60-28-501-4025	Health Insurance-ETC	963.34	944.16	1.9	11,560.08	8,414.52	27.2
20-60-28-501-4100	Salaries-ETC	8,750.02	8,746.75	0.0	105,000.15	90,169.75	14.1
20-60-28-501-5000	Misc Expense-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-5013	Tech Support-ETC	267.50	258.00	3.5	3,210.00	2,330.28	27.4
20-60-28-501-5019	Staff Training-ETC	25.00	0.00	100.0	300.00	0.00	100.0
20-60-28-501-5022	Postage-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-5126	Contractual-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-6050	Furnishings-ETC	16.67	0.00	100.0	200.00	0.00	100.0
20-60-28-501-6215	Supplies-ETC	37.50	101.31	(170.1)	450.00	629.52	(39.8)
20-60-28-501-6321	Staff Appreciation-ETC	25.00	0.00	100.0	300.00	0.00	100.0
20-60-28-501-9998	Debt Ser Transfer to Bond Fund	3,333.34	0.00	100.0	40,000.00	0.00	100.0
-----							
TOTAL Extended Care		13,418.37	10,050.22	25.1	161,020.23	101,544.07	36.9
TOTAL ETC		14,701.55	11,106.90	24.4	176,418.23	113,319.41	35.7
Little People Playtime							
Little People Playtime							
20-60-50-025-4020	FICA-LPP Building	28.75	0.00	100.0	345.00	80.57	76.6
20-60-50-025-4021	Medicare-LPP Building	6.75	0.00	100.0	81.00	18.88	76.6
-----							
TOTAL Little People Playtime		35.50	0.00	100.0	426.00	99.45	76.6
Little People Playtime							
20-60-50-703-4390	Salaries-Custodian LPP Bldg	463.42	0.00	100.0	5,561.00	1,297.85	76.6
20-60-50-703-5023	Phone-LPP Building	208.34	0.00	100.0	2,500.00	3,049.42	(21.9)
20-60-50-703-5024	Copy Machine-LPP Building	366.67	0.00	100.0	4,400.00	3,719.22	15.4
20-60-50-703-5025	Electric-LPP Building	625.00	0.00	100.0	7,500.00	6,492.65	13.4
20-60-50-703-5026	Heat-LPP Building	166.67	0.00	100.0	2,000.00	994.38	50.2
20-60-50-703-5028	Fire Alarm Sys-LPP Building	216.67	0.00	100.0	2,600.00	3,552.64	(36.6)
20-60-50-703-5031	Water-LPP Building	116.67	0.00	100.0	1,400.00	1,254.08	10.4
20-60-50-703-5124	Maint Grounds LPP Bldg	708.34	2,256.87	(218.6)	8,500.00	9,312.24	(9.5)
20-60-50-703-5131	Contractual-Service LPP Bldg	350.00	404.03	(15.4)	4,200.00	4,479.00	(6.6)
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	83.34	43.50	47.8	1,000.00	1,195.17	(19.5)
-----							
TOTAL Little People Playtime		3,305.12	2,704.40	18.1	39,661.00	35,346.65	10.8

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
TOTAL	Little People Playtime	3,340.62	2,704.40	19.0	40,087.00	35,446.10	11.5
TOTAL	EXPENSES: Youth Education	62,568.83	48,216.79	22.9	750,823.79	515,539.11	31.3
TOTAL FUND	REVENUES	88,588.19	118,126.62	33.3	1,063,056.00	1,008,768.26	(5.1)
TOTAL FUND	EXPENSES	88,057.92	65,963.29	25.0	1,056,688.32	785,491.73	25.6
FUND	SURPLUS (DEFICIT)	530.27	52,163.33	9737.1	6,367.68	223,276.53	3406.4

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CAPITAL FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative REVENUES							
General Operations							
Administrative							
30-10-01-025-3000	Misc Income-Capital	0.00	0.00	0.0	0.00	0.00	0.0
30-10-01-025-3104	Impact Fees-Capital	12,500.00	0.00	100.0	150,000.00	0.00	100.0
30-10-01-025-3105	Grants-Capital	15,641.67	0.00	100.0	187,700.00	187,700.00	0.0
30-10-01-025-3106	Foundation Donation-Capital	0.00	0.00	0.0	0.00	0.00	0.0
30-10-01-025-3110	Debt Certificate Revenue	0.00	0.00	0.0	0.00	0.00	0.0
30-10-01-025-3205	Interest-IIIT Money Market	0.00	0.00	0.0	0.00	852.92	100.0
-----							
TOTAL Administrative		28,141.67	0.00	100.0	337,700.00	188,552.92	(44.1)
TOTAL General Operations		28,141.67	0.00	100.0	337,700.00	188,552.92	(44.1)
Administrative Capital Transfer							
30-10-10-025-9000	Capital Transfers-Capital	3,333.34	0.00	100.0	40,000.00	0.00	100.0
-----							
TOTAL Capital Transfer		3,333.34	0.00	100.0	40,000.00	0.00	100.0
TOTAL Administrative		3,333.34	0.00	100.0	40,000.00	0.00	100.0
TOTAL REVENUES: Administrative		31,475.01	0.00	100.0	377,700.00	188,552.92	(50.0)
Administrative EXPENSES							
Administrative							
Administrative							
30-10-10-025-4020	FICA-Capital Admin	0.00	0.00	0.0	0.00	0.00	0.0
30-10-10-025-4021	Medicare-Capital Admin	0.00	0.00	0.0	0.00	0.00	0.0
30-10-10-025-4024	IMRF-Capital Admin	0.00	0.00	0.0	0.00	0.00	0.0
30-10-10-025-4100	Salaries-Adminstration	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES: Administrative		0.00	0.00	0.0	0.00	0.00	0.0
Capital Projects EXPENSES							
Capital Projects							
Furnishings							
30-30-30-024-6318	Furnishings	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Furnishings		0.00	0.00	0.0	0.00	0.00	0.0

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: CAPITAL FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Capital Projects							
EXPENSES							
Capital Projects							
Capital Projects							
30-30-30-026-7005	Parking Lot Maintenance	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7011	Capital Improvement-Tuscany Pk	12,500.00	0.00	100.0	150,000.00	89,068.36	40.6
30-30-30-026-7013	Capital Improvement-Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7014	Capital Improvement-B. Ream Pk	2,083.34	0.00	100.0	25,000.00	31,982.72	(27.9)
30-30-30-026-7016	Capital Improvement-Seyller Pk	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7017	Capital Repairs	0.00	0.00	0.0	0.00	10,711.45	100.0
30-30-30-026-7020	Construction-LPP Building	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7201	Vehicle Purchase	833.34	31,153.00	(3638.3)	10,000.00	31,153.00	(211.5)
30-30-30-026-7202	Maintenance Equipment	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Capital Projects		15,416.68	31,153.00	(102.0)	185,000.00	162,915.53	11.9
TOTAL Capital Projects		15,416.68	31,153.00	(102.0)	185,000.00	162,915.53	11.9
TOTAL EXPENSES: Capital Projects		15,416.68	31,153.00	(102.0)	185,000.00	162,915.53	11.9
Buildings							
EXPENSES							
Buildings							
Administrative Building							
30-50-50-701-7124	Maintenance Repairs Admin Bldg	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative Building		0.00	0.00	0.0	0.00	0.00	0.0
Parks Building							
30-50-50-702-7124	Maintenance Repairs Parks Bldg	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Parks Building		0.00	0.00	0.0	0.00	0.00	0.0
Preschool Building							
30-50-50-703-7124	Maintenance Repairs-LPP Bldg	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Preschool Building		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Buildings		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES: Buildings		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES		31,475.01	0.00	100.0	377,700.00	188,552.92	(50.0)
TOTAL FUND EXPENSES		15,416.68	31,153.00	(102.0)	185,000.00	162,915.53	11.9
FUND SURPLUS (DEFICIT)		16,058.33	(31,153.00)	(294.0)	192,700.00	25,637.39	(86.7)

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: BOND FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative REVENUES							
General Operations							
Administrative							
40-10-01-025-3000	Bond Misc Income	0.00	0.00	0.0	0.00	0.00	0.0
40-10-01-025-3101	Property Tax-Bond Fund	2,772.59	0.00	100.0	33,271.00	33,182.82	(0.2)
-----							
TOTAL Administrative		2,772.59	0.00	100.0	33,271.00	33,182.82	(0.2)
TOTAL General Operations		2,772.59	0.00	100.0	33,271.00	33,182.82	(0.2)
Administrative							
Debt Service Transfer							
40-10-10-025-9000	Capital Incoming Transfers	0.00	0.00	0.0	0.00	0.00	0.0
40-10-10-025-9001	Debt Ser Incoming Transfers	8,416.67	0.00	100.0	101,000.00	0.00	100.0
-----							
TOTAL Debt Service Transfer		8,416.67	0.00	100.0	101,000.00	0.00	100.0
TOTAL Administrative		8,416.67	0.00	100.0	101,000.00	0.00	100.0
TOTAL REVENUES: Administrative		11,189.26	0.00	100.0	134,271.00	33,182.82	(75.2)
Administrative EXPENSES							
General Operations							
General Operations							
40-10-01-024-8015	Bond Interest	245.13	0.00	100.0	2,941.50	32,941.50	(1019.8)
40-10-01-024-8016	Bond Service Fees	39.59	0.00	100.0	475.00	0.00	100.0
40-10-01-024-8017	Bond Principal	2,500.00	0.00	100.0	30,000.00	0.00	100.0
-----							
TOTAL General Operations		2,784.72	0.00	100.0	33,416.50	32,941.50	1.4
Debt Certificate Payment							
40-10-01-025-8020	Debt Certificate Payment	8,322.50	0.00	100.0	99,870.00	99,845.00	0.0
-----							
TOTAL Debt Certificate Payment		8,322.50	0.00	100.0	99,870.00	99,845.00	0.0
TOTAL General Operations		11,107.22	0.00	100.0	133,286.50	132,786.50	0.3
TOTAL EXPENSES: Administrative		11,107.22	0.00	100.0	133,286.50	132,786.50	0.3
TOTAL FUND REVENUES		11,189.26	0.00	100.0	134,271.00	33,182.82	(75.2)
TOTAL FUND EXPENSES		11,107.22	0.00	100.0	133,286.50	132,786.50	0.3
FUND SURPLUS (DEFICIT)		82.04	0.00	100.0	984.50	(99,603.68)	(217.1)

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: LIABILITY FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative REVENUES							
General Operations							
Administrative							
50-10-01-025-3000	Misc Income-Liability	0.00	0.00	0.0	0.00	500.00	100.0
50-10-01-025-3101	Property Tax-Liability Fund	3,442.67	0.00	100.0	41,312.00	41,202.51	(0.2)
50-10-01-025-3106	Foundation Donation-Liability	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		3,442.67	0.00	100.0	41,312.00	41,702.51	0.9
TOTAL General Operations		3,442.67	0.00	100.0	41,312.00	41,702.51	0.9
Administrative							
Capital Transfer							
50-10-10-025-9000	Capital Transfers-Liability	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Capital Transfer		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES: Administrative		3,442.67	0.00	100.0	41,312.00	41,702.51	0.9
Administrative EXPENSES							
General Operations							
General Operations							
50-10-01-024-5000	Misc Expense-Liability	0.00	0.00	0.0	0.00	0.00	0.0
50-10-01-024-5009	Workshop Seminar Fees	12.50	0.00	100.0	150.00	133.10	11.2
50-10-01-024-5040	Insurance-Property	2,050.00	2,101.01	(2.4)	24,600.00	18,383.33	25.2
50-10-01-024-6216	Supplies-Staff Training	58.34	0.00	100.0	700.00	928.88	(32.7)
-----							
TOTAL General Operations		2,120.84	2,101.01	0.9	25,450.00	19,445.31	23.5
PATH Wellness							
50-10-01-025-4020	FICA-Liability Wellness	0.00	0.00	0.0	0.00	295.57	100.0
50-10-01-025-4021	Medicare-Liability Wellness	0.00	0.00	0.0	0.00	69.18	100.0
-----							
TOTAL PATH Wellness		0.00	0.00	0.0	0.00	364.75	100.0
TOTAL General Operations		2,120.84	2,101.01	0.9	25,450.00	19,810.06	22.1
Administrative							
General Operations							
50-10-10-024-5007	Employment Physicals	20.84	0.00	100.0	250.00	0.00	100.0
50-10-10-024-5035	Background Cks Replenish	41.67	0.00	100.0	500.00	300.00	40.0
50-10-10-024-5036	Employer Compliance Poster	6.25	0.00	100.0	75.00	69.95	6.7
-----							
TOTAL General Operations		68.76	0.00	100.0	825.00	369.95	55.1

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: LIABILITY FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative							
EXPENSES							
Administrative							
Administrative							
50-10-10-025-4020	FICA-Liability Admin	108.50	86.72	20.0	1,302.00	997.62	23.3
50-10-10-025-4021	Medicare-Liability Admin	25.42	20.29	20.1	305.00	233.36	23.4
50-10-10-025-4024	IMRF-Liability Admin	175.00	130.84	25.2	2,100.00	1,592.59	24.1
50-10-10-025-4100	Salaries-Administration	1,750.00	1,615.38	7.6	20,999.92	17,769.16	15.3
50-10-10-025-9999	Capital Transfers Liability	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		2,058.92	1,853.23	9.9	24,706.92	20,592.73	16.6
TOTAL Administrative		2,127.68	1,853.23	12.9	25,531.92	20,962.68	17.9
TOTAL EXPENSES: Administrative		4,248.52	3,954.24	6.9	50,981.92	40,772.74	20.0
TOTAL FUND REVENUES		3,442.67	0.00	100.0	41,312.00	41,702.51	0.9
TOTAL FUND EXPENSES		4,248.52	3,954.24	6.9	50,981.92	40,772.74	20.0
FUND SURPLUS (DEFICIT)		(805.85)	(3,954.24)	390.6	(9,669.92)	929.77	(109.6)

Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Administrative REVENUES							
General Operations							
Administrative							
60-10-01-025-3000	Misc Income-Special Rec	0.00	0.00	0.0	0.00	0.00	0.0
60-10-01-025-3101	Property Tax-Spec Rec Fund	9,461.09	0.00	100.0	113,533.00	113,232.97	(0.2)
60-10-01-025-3106	Foundation Donation-Spec Rec	0.00	0.00	0.0	0.00	0.00	0.0
60-10-01-025-3109	Inclusion Reimbursements	78.67	0.00	100.0	944.00	0.00	100.0
-----							
TOTAL Administrative		9,539.76	0.00	100.0	114,477.00	113,232.97	(1.0)
TOTAL General Operations		9,539.76	0.00	100.0	114,477.00	113,232.97	(1.0)
TOTAL REVENUES: Administrative		9,539.76	0.00	100.0	114,477.00	113,232.97	(1.0)
Administrative EXPENSES							
General Operations							
General Operations							
60-10-01-024-5051	NISRA-Rental Costs	0.00	0.00	0.0	0.00	0.00	0.0
60-10-01-024-5055	Designated Reserve Funds	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL General Operations		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL General Operations		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
General Operations							
60-10-10-024-5000	Misc Expense-Special Rec	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL General Operations		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
60-10-10-025-4020	FICA-Board Rep	46.50	37.17	20.0	558.00	427.55	23.3
60-10-10-025-4021	Medicare-Board Rep	10.92	8.68	20.5	131.00	99.90	23.7
60-10-10-025-4024	IMRF-Board Rep	75.00	56.08	25.2	900.00	682.47	24.1
60-10-10-025-4100	Salaries-Administration	749.92	692.28	7.6	8,999.00	7,615.15	15.3
60-10-10-025-4350	Inclusion Services	291.67	0.00	100.0	3,500.00	0.00	100.0
60-10-10-025-5016	Membership Dues-NISRA	3,933.09	4,700.00	(19.5)	47,197.00	47,197.00	0.0
60-10-10-025-9998	Debt Ser Transfer to Bond Fund	2,916.67	0.00	100.0	35,000.00	0.00	100.0
60-10-10-025-9999	Capital Transfers-Special Rec	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		8,023.77	5,494.21	31.5	96,285.00	56,022.07	41.8
TOTAL Administrative		8,023.77	5,494.21	31.5	96,285.00	56,022.07	41.8
TOTAL EXPENSES: Administrative		8,023.77	5,494.21	31.5	96,285.00	56,022.07	41.8



Hampshire Township Park District  
DETAILED REVENUE & EXPENSE REPORT  
BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY BUDGET	FEBRUARY ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Capital Projects							
EXPENSES							
General Projects							
Capital Projects							
60-30-30-026-7012	Accessibility Project-Admin	0.00	0.00	0.0	0.00	0.00	0.0
60-30-30-026-7015	Accessibility Capital Projects	1,666.67	0.00	100.0	20,000.00	0.00	100.0
60-30-30-026-7017	Accessibility Audit	0.00	0.00	0.0	0.00	0.00	0.0
60-30-30-026-7019	Acces Audit Complianc Projects	0.00	0.00	0.0	0.00	0.00	0.0
60-30-30-026-7101	Accessible Picnic Tables	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Capital Projects		1,666.67	0.00	100.0	20,000.00	0.00	100.0
TOTAL General Projects		1,666.67	0.00	100.0	20,000.00	0.00	100.0
TOTAL EXPENSES: Capital Projects		1,666.67	0.00	100.0	20,000.00	0.00	100.0
TOTAL FUND REVENUES		9,539.76	0.00	100.0	114,477.00	113,232.97	(1.0)
TOTAL FUND EXPENSES		9,690.44	5,494.21	43.3	116,285.00	56,022.07	51.8
FUND SURPLUS (DEFICIT)		(150.68)	(5,494.21)	3546.2	(1,808.00)	57,210.90	(3264.3)



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** March 18, 2019  
**Agenda Item:** VI.  
**Subject:** Staff Reports

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### **Director's Report**

- Hampshire Park District Foundation meeting was held February 27<sup>th</sup>.
- Summer Fun Camp was prepared and announced, registration opens Monday March 18<sup>th</sup>.
- Attended a Facility Safety Training by PDRMA as well as a Loss Control Review Training.
- ComEd Grant application was officially submitted.
- Vendors have been submitted quotes/estimates as requested to assist in budget planning.
- Budget planning has begun but has more work to be done prior to being presented. Staff intends on bringing the draft budget to the working meeting on April 1<sup>st</sup> for discussion and approval will occur at the April 15<sup>th</sup> meeting.
- Received quotes/lighting information for the basketball/tennis court at Seyller and working on the ballfields at Ream.
- Nicor will be coming to assess the facilities to see if we qualify for any incentive programs to replace utility equipment.
- Job descriptions are being created/updated and postings/advertisements will be going up soon for the following positions:
  - Bus driver (summer camp) – part time, Wednesdays and Fridays
  - Day Care Lead Instructor – full time
  - Day Care Lead Instructor – part time
  - LPP Custodial Service – part time
  - Summer Parks Department help – 12 weeks, 40 hours per week
  - Teen Activity Manager – part time

### **Finance/HR**

- Personnel
  - Crisis Management Plans have been distributed to all employees via e-mail. It has been requested that all employees sign off once it has been read. A record of those employees who have or have not returned their sign off sheets in will be kept. Going forward all new employees will be receiving the plan and sign off immediately. A hard copy of the Crisis Management Plan at each location.
  - Another form that will be requested from new employees is a Staff Skills Survey & Inventory.
  - The PATH screening will be held on March 29<sup>th</sup>. As of today 15 PATH members signed up for the screening. PATH members from other park districts can make an appointment with other park districts; it doesn't necessarily have to be with the park district they work for, so some of those 15 members are from other surrounding park districts. Breakfast foods will be purchased so members can have something to eat after their screening, which does go over well after fasting for more than 12 hours! PDRMA

supplies each participating park district with a \$25.00 gift card to provide the breakfast items.

- PATH incentives were paid to participating employees in the second payroll in January, 2019. PDRMA no longer pays out the incentives in form of a check or spending card. IRS requires employers to report the incentives as income and taxes must be paid on those amounts. PDRMA covers all the cost for the incentives and taxes that are to be paid by sending us a check for that expense.
  - One of our changes this year for efficiency was to e-mail direct deposit remittances to employees. However, after several attempts, MSI can't get the system to work with the computer. The Tech Support person, Tim, from MSI asked if I could do a 3 way call with Tim from Harmonic Mix on the phone when the next payroll occurs to see if between them they could get the changes needed to be made to work. Unfortunately, that 3 way call has not happened to date.
  - In order to streamline operations, we are seeking another quote from TimeClock Plus once again. With budget time here it's always a possibility a wish come true that we can somehow find the funds to purchase the third party software. The MSI HR module is included in this upcoming budget.
- Finance
    - W-2's and 1099's were sent out as well as reporting documents to the IRS and IL Dept of Revenue on January 24<sup>th</sup>. Because of the Polar Vortex and the park office closed for two days they were out in plenty of time before the January 31<sup>st</sup> deadline.
    - The Annual Treasurers Report was completed and filed with Kane County. The Public Notice of availability of the Audit Report was published in the February 14<sup>th</sup>, 2019 Northwest Herald. The public notice must be published, because we no longer are required to publish the Annual Treasurers Report itself.
    - Budget work has begun and seems to have many changes coming at us at a rapid rate. They require several planning meetings to make necessary changes to accommodate those changes that will affect us several years going forward.
    - January and February Treasurer Reports will be prepared for the April meeting.

## **Recreation**

### **Special Events & Programs**

- Yoga began March 12th with 16 participants between the 2 classes running.
- Preparations for Colour Me Lucky, 61 registered as of Thursday afternoon for the March 16<sup>th</sup> race.
- Next Friday is the Blacklight Painting party for kids (Parent's Night Out).
- Added another Yin Yang core restore class on Saturdays, this class is offered on Wednesdays as well.
- Prepared Rec Trac to take Summer Fun Camp registrations.
- Sent out brochure advertising letters to businesses and laying out the summer brochure will begin next week.
- The summer events will be advertised in the Kane County Orange Peel Gazette starting mid-May.
- The Egg Hunt, bunny home visits and daddy/daughter dance to prep for in April.
- Save the dates!
  - Music under the Oaks at Seyller: June 15 & July 20
  - Movie in the Park at Ream: June 21.

## Athletics

- Soccer
  - Soccer registration has concluded. There are 305 participants ranging from U4 to U14. 28 total teams. At least 56 volunteer head and assistant coaches.
  - Team counts have been submitted to the NRSL for U10-U14, and they are now currently compiling a schedule.
  - The U4-U8 schedule will be put together next week. HTPD will be playing with Genoa Park District this Spring at the U6 and U8 level. New soccer nets will be ordered for the U10 soccer goals. Thanks to the Parks Department for a new layer of paint on soccer goals.
  - The soccer fields will be moved around this spring as they are currently in lower spots of the park that have had some flooding issues. The goalie boxes also need a break to let the grass have a chance to grow. If the weather improves, new locations are expected to be marked next week.
- Basketball
  - This weekend is the last day of basketball for the 2nd session. Medals were ordered and are currently being put together at the gym. Coaches will be able to pick up their medals before their game. They can hand them out to the kids after the game is over.
  - A survey will be sent out after the season is concluded.
- Volleyball
  - Volleyball is off to a great start. Last weekend was the first game for many teams.
  - We are looking for a volleyball referee if anyone knows someone who might be interested. The Hampshire High School Volleyball coach has been contacted to see if any of the Girls would be interested in refereeing.
- Volleyball Camp: Coach Jen Hoffmann has started her 6th-8th grade volleyball camp and got a good enrollment for a new program. She had 13 girls register and hope this program continues to grow.

## Parks

- Pumping the trail that's flooded at Seyller, there now is damage from the ice.
- Pumping the flooded bioswale at Ream.
- Prepping for spring start up with sports nets.
- Basketball court at Schmidt is damaged from winter will have to see what spring thaw does to it.
- Typical spring cleanup of branches and sticks at Seyller as soon as it's dry enough for a pickup.

## Youth Education

- Now that the large mounds of snow are melting, the parking spaces are beginning to reappear. This should alleviate the congestion at drop off and pick up times. With this said the LPP Staff would like to thank the Parks department for the snow removal and salting of the walks and lots during this very long winter.
- Fire drills will resume with the mild weather. Storm drills will be practiced with the spring weather ahead.
- All Staff has read the Crisis Management Plan.
- We are looking to hire a two-hour-a day building person for custodial services.

- Day Care registrations have been successful. At present there are very few spots available. This status does change during the twelve months of the program year which is why an active waiting list is kept. Again we are requiring at least two weeks of attendance OR equivalent payment for the summer months of June and July. Day Care Staff heads the summer STEAM program, and all revenue is reported to Day Care. New Staff applicants are being sought and interviewed.
- Preschool is winding down for the season with May 24 being the Family Picnic and last day. There is a simple "graduation" program for the children in the Pre-Kindergarten and their parents in May. This year invitations to the parents or grandparents to join their child in the classroom for holiday crafts, etc. New Staff applicants are being sought and interviewed.
- Extended Care Program has had a successful year despite the schedule disruptions due to late starts and snow days. The adult Staff is experienced and has learned how to resolve situations early. The Staff is busy looking forward to the summer months with the mobility a bus will bring.



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** March 18, 2019  
**Agenda Item:** VIII.A.  
**Subject:** Annual Report

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### **Background**

Attached is a draft of the Annual Report for review and approval.

### **Recommendation**

Review and approval (with any changes) by motion and a second.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2018



## ***Mission Statement:***

The Hampshire Park District's mission is to provide recreational, educational and cultural opportunities that improve the quality of life through a responsive, efficient and creative park and recreation system. The District shall balance quality recreational facilities and programs while protecting parks, natural resources and open spaces for the benefit of present and future generations.

## ***Department/Program Heads***

**Executive Director** Laura Schraw  
**HR /Finance Director** Patti Prill  
**Athletic Supervisor** Michael Prill  
**Program Supervisor** Stephanie Barone  
**Youth Education Director** Rosemary Kesse  
**Day Care Director** Christine Rutkowski  
**ETC Supervisor** Kim Johnson  
**Parks Supervisor** Toby Koth

## ***Park Board Commissioners***

**Nathan Looman** | President  
[nlooman@hampshireparkdistrict.org](mailto:nlooman@hampshireparkdistrict.org)  
**Aaron Kelly** | Vice President  
[akelly@hampshireparkdistrict.org](mailto:akelly@hampshireparkdistrict.org)  
**Jamie Herrmann** | Treasurer  
[jherrmann@hampshireparkdistrict.org](mailto:jherrmann@hampshireparkdistrict.org)  
**Jennifer Reid** | Secretary  
[jreid@hampshireparkdistrict.org](mailto:jreid@hampshireparkdistrict.org)  
**Bill Hornbeck** | Commissioner  
[whornbeck@hampshireparkdistrict.org](mailto:whornbeck@hampshireparkdistrict.org)



It was exciting year as we celebrated our 70<sup>th</sup> Anniversary and the re-opening of Bruce Ream Park! If you haven't been out to the park the new splash pad, bankshot court, playgrounds, path and sports courts are a great place for all ages and abilities to play!

Staff has working to become more efficient in their operations through changes such as monthly Extended Care billing versus the previous hourly system, more secure processes by using new credit card software, and reducing our energy costs by participating in the ComEd Small Business Incentive program.

This report provides details on the role the Park District plays in the community and its goals moving forward. Questions, comments, and feedback are welcome. Contact Laura Schraw, Executive Director at (847) 683-2690 or [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org).

Sincerely,

Nathan Looman  
President, Board of Commissioners

## ***Board Meetings***

Meetings of the Hampshire Township Park District Board of Commissioners are held on the 2nd and 4th Monday of every month at 6:30pm unless changed due to a conflict. The public is invited and welcome to attend. To confirm meeting information and view the agenda, visit [www.hampshireparkdistrict.org](http://www.hampshireparkdistrict.org) or call 847-683-2690.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2018

## ***From the Executive Director's Desk:***

2018 marked the Hampshire Township Park District's 70<sup>th</sup> Anniversary! We hope that you enjoyed our celebration at Ream Park as we hosted a Grand Re-opening and anniversary party in June. Staff had a blast walking in the Coon Creek Parade and spreading the love with our 70's music.

The LED Lighting project at Tuscany Woods Park will be turned on this spring of 2019 for play and the third ballfield has been installed making this three-field complex one of the only in the area with LED lights. We are excited to begin work on the rest of the park in the upcoming years.

Our programs are continuing to grow in numbers, and we can't do all we could without our amazing Volunteer coaches. Thank you to all of you who have helped head or assistant coach one of our many programs!

Please feel free to reach out to me at [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org) or call 847-683-2690 if you have any questions or comments about what we are working on!

Thank you,  
*Laura Schraw*



## ***Department Reports:***

### Administration:

It is the purpose of the Executive Director's Office to assist the Board of Commissioners in formulating policy and carry out those policies once established, implement sound management and financial practices, foster a positive public image for the Park District and insure that quality park and recreation services are provided for the residents of the Park District. The Board establishes goals and objectives each year that become the direction for the Executive Director and Staff. Highlighted and completed in 2018 are the following:

- Completion of Ream Park Grant development and documents for reimbursement, reimbursement received
- OSLAD Grant application completed for the Park at Tuscany Woods
- Installation of lights, agreement with developer for easement for lighting of TW Ballfields
- LED Lighting Project for entire district and ComEd rebate of over 50%
- Updated necessary emergency plans for the District

### Human Resources/Finance:

It is the purpose of this department to establish and maintain a system of financial and payroll information which accurately reflects the business practices of the Park District and to provide such related programs and services which are deemed necessary by the Board of Commissioners and Executive Director. This department processes and maintains all records pertaining to employment in the Park District. Highlights for 2018 are the following:

- Revision of PTO to Sick/Vacation/Floating Holidays/Building Closures for staff.
- New credit card processing was implemented and reporting for daily deposits.



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2018

- All full time employees participated in the PDRMA Wellness program.
- Recognition program developed for staff years of service.

## Parks:

The Parks Department maintains four parks in Hampshire Township, Ralph Seyller Memorial Park, Bruce Ream Memorial Park, Dorothy Schmidt Memorial Park and the Park at Tuscany Woods. Together, these parks consist of approximately 73 acres and it is the goal of the department to provide leisure time opportunities to the community through the design, development, maintenance and renovation of attractive and functional parks, facilities and open space. Highlights for 2018 are the following:

- Provided the outdoor sports programs with solid health turf through cutting, seeding and fertilizers.
- Update and maintain the bathroom facilities at both Ream and Seyller.
- Added dog stations and garbage cans at all parks to cut down on garbage not making it into receptacles.
- Remodel of two (2) preschool rooms over the Christmas break and continue to make upgrades to the whole facility.
- Began repairs at the Bruce Ream pavilion.
- Re-grade of the Schmidt Park path with adding additional gravel in low areas.
- Continuous tree trimming as the older trees begin to shed older growth.

## Recreation:

The Recreation Department encompasses a wide array of programs, services and facilities to meet the leisure needs of Hampshire residents. Central to that purpose is the continuing need to accurately assess the interest and needs of our residents through community involvement, surveys and

public awareness. Highlights for 2018 are the following:

## Athletics:

- 3 new programs were offered. Including the popular "5-Tool Baseball player camp" which was instructed by former Major League Baseball player Jacob Goebbert.
- Worked with The Leafs Centre of West Dundee to offer an array of new Ice skating classes to the community.
- New basketball jerseys implemented 3<sup>rd</sup> through 8<sup>th</sup> grade.
- Ordered all IHSA certified referees for all basketball games in 2018.
- Worked with Challenger sports to host a "British Soccer Camp" in the summer.
- Fully launched Team Sideline as our primary schedule creating tool and information hub.



## Programs & Special Events:

- 70<sup>th</sup> Anniversary Celebration included a partnership with Knights of Columbus to provide food, Remax on hot air balloon rides, and local vendors
- Addition of Lions Club providing hot dogs at the Trunk or Treat

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2018

- Sign & Sip
- Parents Night out (kid's paint party, movie night)
- Tap class, Theater & Audition, Show Choir, and Youth Rock Band
- Winter Performance for Dance Class



## Youth Education:

It is the purpose of the Youth Education Department to provide comprehensive educational programs for children in the community from the age of 6-weeks until middle school age. These programs include the highly respected pre-school that has operated for over thirty years, and summer camps are housed in the Little People Playtime (LPP) facility at 441 East Jefferson. The department also operates the Extended Care (before and after school) program at Hampshire Elementary and Gary Wright Elementary schools. Highlights for 2017 are the following:

- Maintained DCFS compliance at LPP
- Maintained all staff certifications include First Aid, CPR, ANSI Food Handler Course
- Joined the Ella Johnson Library outreach program in the preschool classrooms
- All Staff completed the first module trainings for health, safety, and

child development as required by Illinois Department of Human Services

- Successfully raised funds to enhance the STEM program for the summer and plan to continue throughout the year

## Community Partnerships:

In 2018, we partnered with the Knight of Columbus for the 70<sup>th</sup> Anniversary party to make it an extra groovy celebration.

The Lions Club did an outstanding job cooking to for the annual a Pig Roast Benefit at our July Music Under the Oaks event as well as the Trunk or Treat event by adding hot dogs. The Park District also worked with the Northwest Little League on an agreement to purchase and install ballfield lights at the newly acquired Park at Tuscany Woods.

D300 staff at all Hampshire schools, as well as at the Administrative level, allowed the Before and After Care program and Youth Basketball program to continue. Staff began utilizing the software for gym scheduling as requested by the District.



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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2018

## ***Goals for 2019:***

### ***Goal #1:***

***Provide and maintain park land and recreational facilities that meet the present and future recreational needs of district residents.***

- ***Construction of Ream Park through the Open Space Land Acquisition and Development Grant from the Illinois Department of Natural Resources, IPRA/Gametime Grant for a new playground***

### ***Goal #2:***

***Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.***

- ***Development of Summer Camp programs to include trips with the purchase of a 14 passenger bus***
- ***Work with District 300 to expand Preschool programs further and create an internship program for the Hampshire High School***
- ***Expansion of programs to include adult fitness classes and adult programs***
- ***Expand athletic programs to includes summer sports camps and programs and adding new programs that tie into the new facilities at Ream Park***
- ***Addition of special community events, including a Fall Fest through partnerships with local community groups***

### ***Goal #3:***

***Ensure that administration of the Park District is effective, well-managed, customer friendly and provides a creative work environment for staff.***

- ***Increase staff training to further develop their leadership skills***
- ***Involve staff in Strategic Planning and a Comprehensive Master Plan update***

### ***Goal #4:***

***Exercise fiscal responsibility and prudence in all financial and business transactions.***

- ***Continue to maintain the reserve fund and pay capital debt for new construction***
- ***Increase program fees where appropriate to properly plan for the debt payment increase in FY22 and minimum wage increases***
- ***Continue to seek grant funds for the development of facilities***

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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2018

## **Goal #5:**

*Conserve community resources to the greatest extent through cooperation with other local organizations and agencies.*

- *Continue to partner with the outside organizations to hold events to increase visibility of special events and partnerships in the community*
- *Develop partnerships with outside organizations to develop facilities that are used by more than one organization, such as the Park at Tuscany Woods*

## **Goal #6**

*Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.*

- *Facilities are repaired and refreshed by the Parks Supervisor over the winter in an effort to maintain prior to disrepair*
- *As Seyller playground continues to age, continue to maintain and plan for replacement of the facility to maintain compliance*
- *Repair aging facilities at Schmidt Park*

## **Goal #7:**

*Maintain strong communications with District residents and other public agencies and private sector organizations.*

- *Partnering with other agencies to increase attendance at special events, revise Intergovernmental agreements to more appropriately address long range planning*
- *Involve other government and community organizations in the Comprehensive Plan update*

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

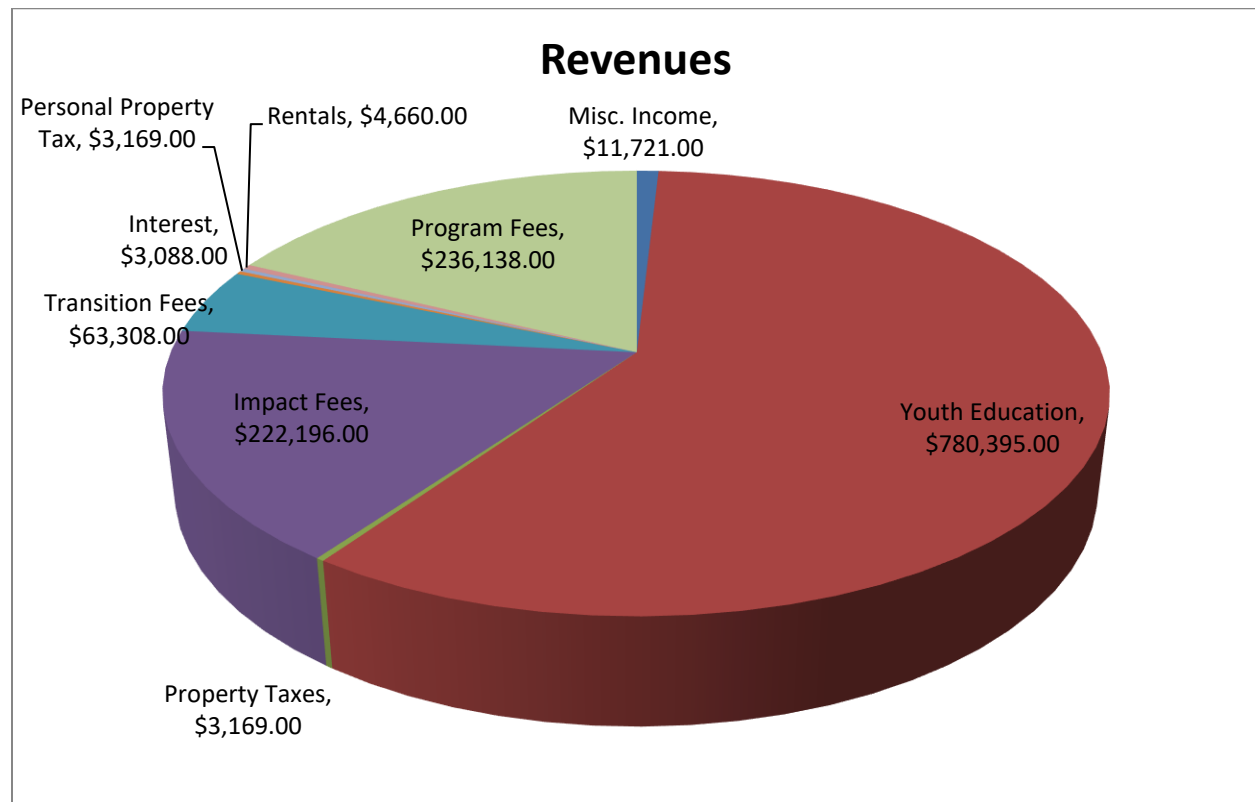
2018

## Fiscal Responsibility

The Hampshire Park District is continually exercising fiscal responsibility. The district relies on outside sources such as grant funding, transition fees and impact fees from new development, and program revenues to continue to operate facilities, redevelop parks, and run the programs offered due to the Park District having one of the lowest tax rates in the area.

The fiscal year 2018 (May 1, 2017 - April 30, 2018) Annual Treasurer's Report Summary Statement of Conditions is as follows:

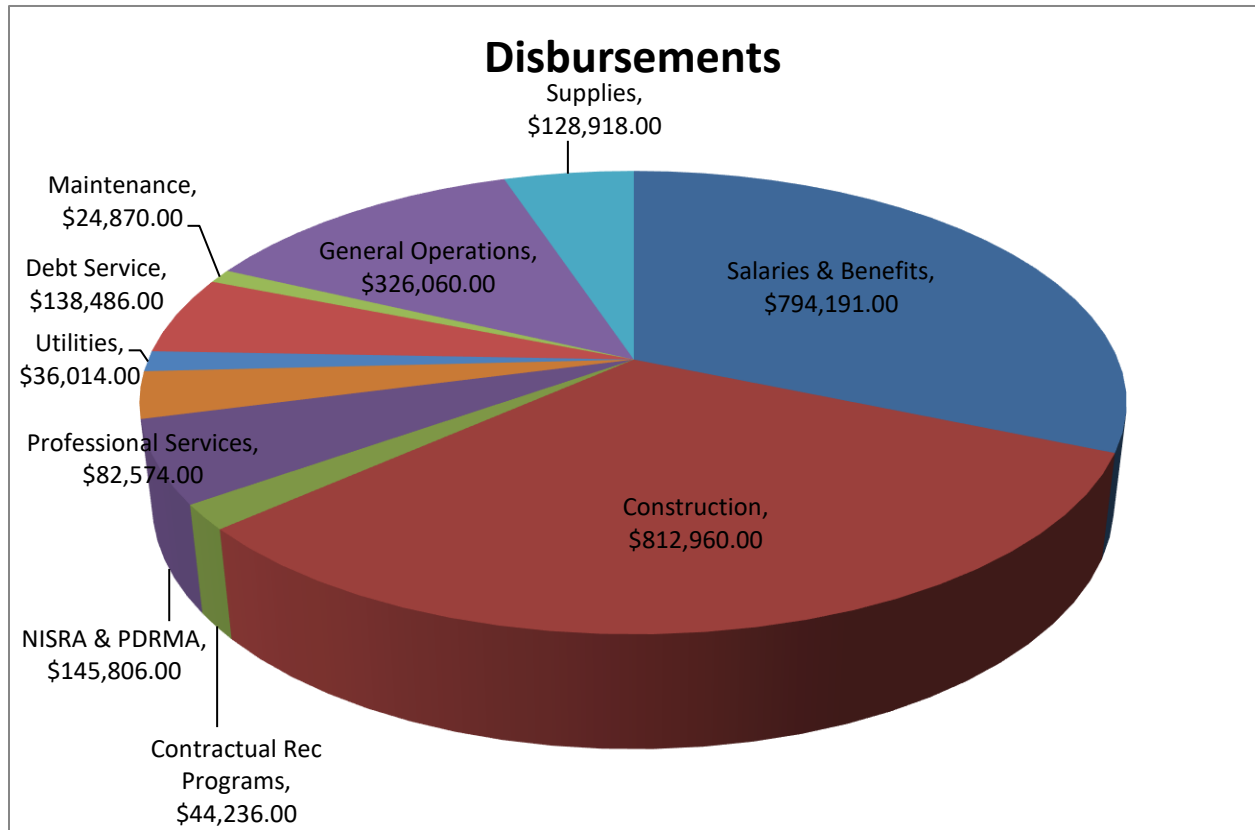
Beginning Balance as of	
May 1, 2017	\$1,476,473.00*
Total Revenues	\$1,826,271.00
Total Disbursements	\$2,537,615.00
Ending Balance as of	
April 30, 2018	\$765,129.00*
*Cash held in trust	
	\$308,453.00





# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2018



## Tax Rate (2018)

<i>School District 300</i>	5.87
DeKalb Park District	0.74
St. Charles Park District	0.63
Genoa Township Park District	0.61
Dundee Township Park District	0.56
Batavia Park District	0.55
Geneva Park District	0.48
<i>Village of Hampshire</i>	0.52
Kane County	0.40
Huntley Park District	0.20
<i>Hampshire Twp Road District</i>	0.22
<b>Hampshire Township Park District</b>	<b>0.18</b>
<i>Kane Co. Forest Preserve Dist.</i>	0.16
<i>Ella Johnson Library District</i>	0.14
<i>Hampshire Township</i>	0.12



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2018

## *The Hampshire Park District Foundation*

*The Hampshire Park District Foundation is a 501(c)3 established on February 22, 2008. The purpose of the Foundation is to support, accept and distribute funds for the capital development of present park district facilities, for the advancement of park district programs, and to hold and convey land for future development of public parks. Donations can be given for scholarship programs, park improvements, or specific programs.*

*All donations are tax deductible. For more information, contact Laura Schraw at 847-683-2690 or email at [foundation@hampshireparkdistrict.org](mailto:foundation@hampshireparkdistrict.org)*

Did you know that if you make a purchase at [www.smile.amazon.com](http://www.smile.amazon.com) you can select a charitable organization that Amazon will donate 0.5% of your purchase price to? The Hampshire Park District Foundation is a charity that you can select and all donations from Amazon Smile will go to Seyller Park Projects.



The Hampshire Township Park District is a member of the Northern Illinois Special Recreation Association which provides recreational opportunities for children and adults with mental, physical, or emotional disabilities. More information about NISRA is available online at [www.nisra.org](http://www.nisra.org) or contact them at (815) 459-0737.



## **Park District Facilities**

*Administration Offices*  
*390 South Avenue*  
*847-683-2690*

*Little People Playtime*  
*441 East Jefferson*  
*847-683-0896*

*Hampshire Elementary*  
*Extended Care Room*  
*847-792-3494*

*GDW Elementary*  
*Extended Care*  
*847-683-5797*



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** March 18, 2019  
**Agenda Item:** VII.B.  
**Subject:** ETC Program

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### Background

The next catalog publication will include ETC information for the 2019-2020 school year. With the approval of the minimum wage increase to \$15/hr by FY2025, we anticipate price increases will be necessary in all of our programs and services.

When discussing the operation of the program, Staff also spoke about the need for additional office help. At this time we are looking into creating a GDW Site Supervisor and HES Site Supervisor position that will be managed by the ETC Program Supervisor. This would allow the ETC Program Supervisor to remain in the office (much like other District's Recreation Supervisors) to manage the program and assist at each site when necessary. Attendance changes would still go through the ETC Program Supervisor, however, the ETC Program Supervisor position would then work out of the Administration Building full time and be able to assist in the afternoon with additional registrations and phone calls as this is where we have seen an increase in volume and need for additional staffing. This would also allow us to have a primary point person for in-person registrations and phone calls to reduce any communication issues if we have multiple front office staff split between the morning and afternoon hours.

Through an analysis of current staffing costs and future staffing costs leading up to FY25, the potential increase would be approximately \$35,000 to the program due to the minimum wage increase. The discussion below is in regards to increasing fees to help offset this cost over the next five years. In the FY22 budget we will also see the increase of our debt payment for the gym and Little People Playtime building.

Staff analyzed the current pricing and spoke with Dundee Township Park District (the other main Park District managing a D300 after school program) and they are implementing a 3% price increase for next year. Options for price increases for discussion are outlined below.

### ETC Program Rates:

Days per week	Monthly Fee	1% increase	\$1 increase	2% increase	\$2 increase	3% increase	\$3 increase
5 days	\$158.00	\$159.58	\$159.00	\$161.16	\$160.00	\$162.74	\$161.00
4 days	\$133.00	\$134.33	\$134.00	\$135.66	\$135.00	\$136.99	\$136.00
3 days	\$100.00	\$101.00	\$101.00	\$102.00	\$102.00	\$103.00	\$103.00
5 days	\$289.00	\$291.89	\$290.00	\$294.78	\$291.00	\$297.67	\$292.00
4 days	\$244.00	\$246.44	\$245.00	\$248.88	\$246.00	\$251.32	\$247.00
3 days	\$183.00	\$184.83	\$184.00	\$186.66	\$185.00	\$188.49	\$186.00



Current Punch Pass:

Full Day Punch Pass \$200

Half Day After School Punch Pass \$100

Before School Care Punch Pass \$100

Possible changes to Punch Pass rates:

Full Day Punch Pass \$220

Half Day After School Punch Pass \$110

Before School Care Punch Pass \$110

There remains continual no notice issues even with the new program. Staff is suggesting the no notice fee be increased from \$5 to \$10 and the late fee increased to \$11 to remain in line with the ½ day punch pass fee.

The Board approved a one-time free schedule change, however, parents have occasionally requested an additional change. Staff is recommending a \$25 schedule change fee after the first occurrence.

Lastly, non-residents pay a \$75 per family registration fee, and residents pay a \$60 registration fee. Staff is recommending increasing the non-resident rate to \$90.

### **Recommendation**

Review pricing with Staff. Select pricing options for the 2019-2020 school calendar for D300 by a motion and second to approve changes recommended by the Park Board.