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[VIA Meeting Minutes 11122018.pdf](#)

[VIB Treasurers Report June 2018.xlsx](#)

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[XIA Alt Revenue Memo.docx](#)

[XIA1 Hampshire 2018 abatement.doc](#)

[XIB Personnel Policy Changes Memo - Benefit Time.docx](#)

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Meeting of the
HAMPSHIRE TOWNSHIP PARK DISTRICT
390 South Ave.
Board of Commissioners
November 26, 2018
6:30 p.m.
AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Presentations**
 - A. 2017-2018 Annual Audit
- V. Citizens to be Heard**

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, not will any comment from the Board. Personal invectives against Park District Staff or Elected Officials are not permitted.
- VI. Consent Agenda**
 - A. Approval of November 12, 2018 Meeting Minutes
 - B. Approval for the June 2018 Treasurer's Report
 - C. Approval of October-November 2018 Transfer of Funds within Heartland Bank, Money Market #219 in the amount of \$100,000.00
 - D. Approval of payables paid from October 16, 2018 to November 21, 2018 for \$129,942.14
- VII. Director's Report**
- VIII. Staff Reports**
 - A. Youth Education Director
 - B. Finance/Human Resources Director
 - C. Recreation Supervisors
 - D. Parks Supervisor
- IX. President's Report**
- X. Board Commissioner Reports**
- XI. New Business**
 - A. Ordinance #2018-11 Abatement Ordinance
 - B. Personnel Policy Revisions
- XII. Old Business**
- XIII. Executive Session**
- XIV. Adjournment** – Next meeting – December 3, 2018

In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.



**Hampshire Township Park District
Board of Commissioners
Board Meeting Minutes
November 12, 2018**

Call to Order:

At 6:32 p.m., President Nathan Looman called the Board meeting to order.

Commissioners Present: Nathan Looman, Jamie Herrmann, Aaron Kelly, Jennifer Reid

Commissioners Absent: Bill Hornbeck

Staff Present: Laura Schraw- Executive Director (arrived at 7:03 pm), Patti Prill- Finance Director (left at 7:12 pm).

Approval of Agenda: Commissioner Herrmann made a motion to approve the agenda. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Consent Agenda

- A. Approval of October 15, 2018 Meeting Minutes
- B. Approval of November 5, 2018 Meeting Minutes

Commissioner Reid made a motion to approve the consent agenda items. Seconded by Commissioner Kelly. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Director's Report-Executive Director Schraw updated the Board on acquiring rebates, and how much the Park District should receive in rebates, when transitioning to LED lights.

Staff Reports

Youth Education Director- Nothing to report.

Finance/Human Resources Director- Nothing to report from Director Prill.

Recreation Supervisors- Nothing to report.

Parks Supervisor- Nothing to report.

President's Report- President Looman updated the Board of Commissioners on current communications with our IT contact and will be meeting with our IT provider to get an update on the website and where the Park District is at in regards to launching the website.

Board Commissioner Reports- None

New Business

FY19 Levy- Finance Director Prill updated the Board of Commissioners on the FY 19 Levy.

Commissioner Kelly made a motion to approve the publishing of the FY19 Levy. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain. Commissioner Herrmann made a motion to hold the Public Hearing on November 26, 2018 at 6:15pm. Seconded by Commissioner Reid. Motion passed with 3 Ayes, 0 Nays, 1 Abstain (Commissioner Kelly will not be in attendance for Public Hearing).

Old Business

2019 Meeting Schedule- Commissioner Kelly made a motion to approve 2019 Meeting Schedule. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Ordinance #2018-12 Electronic Attendance- Commissioner Kelly made a motion to approve Ordinance #2018-12 (Electronic Attendance Policy). Seconded by Commissioner Reid. President Looman asked for a Roll Call Vote:

Commissioner Kelly-Aye, Commissioner Herrmann-Aye, Commissioner Reid-Aye, Commissioner Looman-Aye. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

Tuscany Woods Ballfield Fencing Contract Award- Executive Director Schraw spoke to the Board that the money that will be spent for the ballfield fencing will be submitted to the village for future credit when Phase 2 of Tuscany Woods begins. Executive Director Schraw is not concerned about spending the money and that it is within the budget to complete this project. Commissioner Reid made a motion to approve the Tuscany Woods Ballfield Fencing Award to Fence Connection in the amount of \$51,100. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Personnel Policy Changes – Benefit Time- Commissioner Kelly asked Director Schraw and Director Prill to clarify a statement made in Section 3.1 regarding holidays and removing a sentence about when to take the holiday. Commissioner Kelly asked Executive Director Schraw to clarify on the Building Closure days in regards to the Office and Little People Playtime. Commissioner Kelly stated that given the nature of when the Christmas/New Years' holidays fall the Little People staff would get anywhere from 1-3 paid days off which would not be equal to the Office Staff.

The Board discussed that the years that the Little People Staff would not be taking the full 3 paid days off the Park District would pay out the Little People Staff the difference if using less than 3 days for the time between Christmas and New Years'. Executive Director Schraw will write the updated change to this policy. Commissioner Kelly asked for clarification for immediate family- sick time and inquired if parents could be added. The Board agreed. Executive Director Schraw asked that Sick Days be labeled Section 3.4 rather than Section 3.5. Commissioner Kelly made a motion to approve the Personnel Policy Changes-Benefit Time. Seconded by Commissioner Herrmann. President Looman asked for a Roll Call Vote: Commissioner Kelly-Aye, Commissioner Herrmann-Aye, Commissioner Reid-Aye. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

Executive Session: None

Adjournment: At 7:54 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.



TREASURERS REPORT

2018 JUNE (2)

| FUND | BEGINNING BALANCE | RECEIPTS | DISBURSEMENTS | ENDING BALANCE |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|
| CORPORATE FUND | \$ 56,850.88 | \$ 120,276.46 | \$ 29,019.53 | \$ 148,107.81 |
| Non-Cash Receipts & Disbursements | | | | |
| Liability Adjustment | \$ 4,563.95 | | | \$ 4,049.36 |
| RECREATION FUND | \$ 383,497.58 | \$ 114,765.10 | \$ 111,695.45 | \$ 386,567.23 |
| Liability Adjustment | \$ 260.00 | | | \$ 260.00 |
| CAPITAL FUND | \$ (19,179.62) | \$ 96.53 | \$ 26,002.77 | \$ (45,085.86) |
| Capital Repairs | \$ 32,947.02 | \$ - | \$ - | \$ 32,947.02 |
| DEBT SERVICE | \$ (32,443.84) | \$ 15,386.63 | | \$ (17,057.21) |
| LIABILITY FUND | \$ 10,012.60 | \$ 19,105.30 | \$ 6,885.16 | \$ 22,232.74 |
| SPECIAL RECREATION FUND | \$ 4,029.96 | \$ 52,505.30 | \$ 5,906.23 | \$ 50,629.03 |
| TOTAL | \$ 440,538.53 | \$ 322,135.32 | \$ 179,509.14 | \$ 582,650.12 |

| ASSETS | BEGINNING BALANCE | RECONCILED ACCOUNTS |
|-------------------------------------|----------------------|------------------------|
| HEARTLAND CHECKING | \$ 59,811.86 | \$ 57,301.23 |
| HEARTLAND MONEY MARKET #219 | \$ 12,099.36 | \$ 156,464.64 |
| HEARTLAND MONEY MARKET #4534 | \$ 62,774.75 | \$ 62,776.88 |
| IPDLAF ACCOUNT | \$ 66,297.65 | \$ 66,394.18 |
| IL FUND-CREDIT CARD ACCT | \$ 200,497.08 | \$ 200,904.69 |
| IL NATIONAL BANK | \$ 1,000.00 | \$ 1,000.00 |
| IL FUND-WEBEX ACCOUNT | \$ 37,057.83 | \$ 36,808.50 |
| IL NATIONAL BANK | \$ 1,000.00 | \$ 1,000.00 |
| TOTAL | \$ 440,538.53 | \$ - |

TREASURERS REPORT

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CORPORATE FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Administrative REVENUES | | | | | | | |
| General Operations | | | | | | | |
| Administrative | | | | | | | |
| 10-10-01-025-3000 | Misc Income-Corporate | 0.00 | (903.29) | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-01-025-3002 | NSF Bank Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-01-025-3101 | Property Tax-Corp Fun | 21,065.92 | 37,767.26 | 126,395.48 | 250,563.16 | 252,791.00 | 2,227.84 |
| 10-10-01-025-3103 | Transition Fees | 416.67 | 0.00 | 2,499.98 | 4,221.36 | 5,000.00 | 778.64 |
| 10-10-01-025-3104 | Impact Fees-Corp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-01-025-3105 | Grants-Corporate | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-01-025-3106 | Foundation Donation-C | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-01-025-3111 | NWLL-Musco Lights | 2,016.25 | 2,016.25 | 12,097.50 | 12,097.50 | 24,195.00 | 12,097.50 |
| 10-10-01-025-3112 | Health Wellness | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| 10-10-01-025-3201 | Interest-Money Market | 4.17 | 0.00 | 24.98 | 789.30 | 50.00 | (739.30) |
| 10-10-01-025-3310 | Personal Property Tax | 250.00 | 636.86 | 1,500.00 | 1,611.13 | 3,000.00 | 1,388.87 |
| ----- | | | | | | | |
| TOTAL Administrative | | 23,786.34 | 39,517.08 | 142,717.92 | 269,282.45 | 285,436.00 | 16,153.55 |
| TOTAL General Operations | | 23,786.34 | 39,517.08 | 142,717.92 | 269,282.45 | 285,436.00 | 16,153.55 |
| TOTAL REVENUES: Administrative | | 23,786.34 | 39,517.08 | 142,717.92 | 269,282.45 | 285,436.00 | 16,153.55 |
| ----- | | | | | | | |
| Parks REVENUES | | | | | | | |
| Parks | | | | | | | |
| Ralph Seyller Park | | | | | | | |
| 10-40-40-601-3320 | Rental-Seyller Park | 125.00 | 0.00 | 750.00 | 620.00 | 1,500.00 | 880.00 |
| 10-40-40-601-3322 | Rental-Athletic Field | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Ralph Seyller Park | | 125.00 | 0.00 | 750.00 | 620.00 | 1,500.00 | 880.00 |
| ----- | | | | | | | |
| Bruce Ream Park | | | | | | | |
| 10-40-40-602-3320 | Rental-Bruce Ream Par | 416.67 | 0.00 | 2,499.98 | 1,795.00 | 5,000.00 | 3,205.00 |
| 10-40-40-602-3322 | Rental-Athletic Field | 83.33 | 0.00 | 499.98 | 0.00 | 1,000.00 | 1,000.00 |
| ----- | | | | | | | |
| TOTAL Bruce Ream Park | | 500.00 | 0.00 | 2,999.96 | 1,795.00 | 6,000.00 | 4,205.00 |
| ----- | | | | | | | |
| Dorothy Schmidt Park | | | | | | | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CORPORATE FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Parks | | | | | | | |
| REVENUES | | | | | | | |
| Parks | | | | | | | |
| Dorothy Schmidt Park | | | | | | | |
| 10-40-40-603-3320 | Rental-Dorothy Schmid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Dorothy Schmidt Park | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Park at Tuscany Woods | | | | | | | |
| 10-40-40-604-3320 | Rental-Park at Tuscan | 166.67 | 0.00 | 999.98 | 0.00 | 2,000.00 | 2,000.00 |
| 10-40-40-604-3322 | Rental-Athletic Field | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Park at Tuscany Woods | | 166.67 | 0.00 | 999.98 | 0.00 | 2,000.00 | 2,000.00 |
| TOTAL Parks | | 791.67 | 0.00 | 4,749.94 | 2,415.00 | 9,500.00 | 7,085.00 |
| TOTAL REVENUES: Parks | | 791.67 | 0.00 | 4,749.94 | 2,415.00 | 9,500.00 | 7,085.00 |
| Buildings | | | | | | | |
| REVENUES | | | | | | | |
| Buildings | | | | | | | |
| Administrative Building | | | | | | | |
| 10-50-50-701-3303 | Rental-Administrative | 166.67 | 15.00 | 999.98 | 350.00 | 2,000.00 | 1,650.00 |
| TOTAL Administrative Building | | 166.67 | 15.00 | 999.98 | 350.00 | 2,000.00 | 1,650.00 |
| TOTAL Buildings | | 166.67 | 15.00 | 999.98 | 350.00 | 2,000.00 | 1,650.00 |
| TOTAL REVENUES: Buildings | | 166.67 | 15.00 | 999.98 | 350.00 | 2,000.00 | 1,650.00 |
| Administrative | | | | | | | |
| EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 10-10-01-024-5000 | Misc Expense-Corp | 6.25 | 0.00 | 37.50 | 0.00 | 75.00 | 75.00 |
| 10-10-01-024-5008 | Service Charge-E Pay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-01-024-5010 | Financial Fees | 152.08 | 0.00 | 912.48 | 94.71 | 1,825.00 | 1,730.29 |
| 10-10-01-024-5012 | Professional Fees | 716.67 | 0.00 | 4,299.98 | 1,700.00 | 8,600.00 | 6,900.00 |
| 10-10-01-024-5013 | Tech Support-Corp | 540.19 | 0.00 | 3,241.14 | 5,330.85 | 6,482.32 | 1,151.47 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CORPORATE FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL Grant-Returned | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative | | | | | | | |
| 10-10-10-025-4020 | FICA-Corp Admin | 358.00 | 294.25 | 2,148.00 | 1,662.08 | 4,296.00 | 2,633.92 |
| 10-10-10-025-4021 | Medicare-Corp Admin | 83.75 | 68.83 | 502.50 | 418.85 | 1,005.00 | 586.15 |
| 10-10-10-025-4024 | IMRF-Corp Admin | 577.50 | 502.03 | 3,465.00 | 3,253.95 | 6,930.00 | 3,676.05 |
| 10-10-10-025-4025 | Health Insurance-Corp | 722.80 | 702.60 | 4,336.80 | 3,713.00 | 8,673.60 | 4,960.60 |
| 10-10-10-025-4028 | IDES Unemployment | 656.08 | 0.00 | 3,936.48 | 865.57 | 7,873.00 | 7,007.43 |
| 10-10-10-025-4100 | Salaries-Administrati | 5,774.67 | 5,286.60 | 34,648.02 | 34,362.87 | 69,296.07 | 34,933.20 |
| 10-10-10-025-9998 | Debt Ser Transfer to | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-10-10-025-9999 | Capital Transfers-Cor | 1,666.67 | 0.00 | 9,999.98 | 0.00 | 20,000.00 | 20,000.00 |
| TOTAL Administrative | | 9,839.47 | 6,854.31 | 59,036.78 | 44,276.32 | 118,073.67 | 73,797.35 |
| TOTAL Administrative | | 9,839.47 | 6,854.31 | 59,036.78 | 44,276.32 | 118,073.67 | 73,797.35 |
| TOTAL EXPENSES: Administrative | | 13,705.73 | 8,785.13 | 82,233.90 | 62,458.04 | 164,468.49 | 102,010.45 |
| Parks EXPENSES | | | | | | | |
| Parks | | | | | | | |
| General Operations | | | | | | | |
| 10-40-40-024-5000 | Misc Expense-Parks | 0.00 | 0.00 | 0.00 | 177.96 | 0.00 | (177.96) |
| 10-40-40-024-5059 | Gasoline-Parks | 308.33 | 468.38 | 1,849.98 | 3,168.56 | 3,700.00 | 531.44 |
| 10-40-40-024-5110 | Vehicle Repairs | 250.00 | 122.20 | 1,500.00 | 782.28 | 3,000.00 | 2,217.72 |
| 10-40-40-024-5120 | Tree Replacement Prog | 83.33 | 0.00 | 499.98 | 0.00 | 1,000.00 | 1,000.00 |
| 10-40-40-024-6050 | Equipment-Parks | 83.33 | 0.00 | 499.98 | 1,965.99 | 1,000.00 | (965.99) |
| 10-40-40-024-6122 | Shop Tools | 41.67 | 393.48 | 249.98 | 798.40 | 500.00 | (298.40) |
| 10-40-40-024-6125 | Supplies-Parks Dept | 125.00 | 15.92 | 750.00 | 979.21 | 1,500.00 | 520.79 |
| TOTAL General Operations | | 891.66 | 999.98 | 5,349.92 | 7,872.40 | 10,700.00 | 2,827.60 |
| Administrative | | | | | | | |
| 10-40-40-025-4020 | FICA-Parks Dept | 220.42 | 235.02 | 1,322.48 | 1,994.70 | 2,645.00 | 650.30 |
| 10-40-40-025-4021 | Medicare-Parks Dept | 51.50 | 54.96 | 309.00 | 466.54 | 618.00 | 151.46 |
| 10-40-40-025-4024 | IMRF-Parks Dept | 162.25 | 134.39 | 973.50 | 873.56 | 1,947.00 | 1,073.44 |
| 10-40-40-025-4100 | Salaries-Parks/Mainte | 3,555.08 | 3,790.98 | 21,330.48 | 32,173.13 | 42,661.00 | 10,487.87 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CORPORATE FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL Administrative | | 3,989.25 | 4,215.35 | 23,935.46 | 35,507.93 | 47,871.00 | 12,363.07 |
| Ralph Seyller Park | | | | | | | |
| 10-40-40-601-5000 | Misc Expense-Seyller | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-601-5027 | Garbage Waste-Seyller | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-601-5124 | Maintenance Grounds B | 416.67 | 49.97 | 2,499.98 | 802.73 | 5,000.00 | 4,197.27 |
| 10-40-40-601-5320 | Permit Fee-Seyller Pa | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-601-6013 | Supplies-Janitorial | 25.00 | 0.00 | 150.00 | 65.31 | 300.00 | 234.69 |
| TOTAL Ralph Seyller Park | | 441.67 | 49.97 | 2,649.98 | 868.04 | 5,300.00 | 4,431.96 |
| Bruce Ream Park | | | | | | | |
| 10-40-40-602-5000 | Misc Expense-Bruce Re | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-602-5025 | Electric-Bruce Ream P | 333.33 | 91.34 | 1,999.98 | 1,082.40 | 4,000.00 | 2,917.60 |
| 10-40-40-602-5027 | Garbage Waste-Bruce R | 125.00 | 87.21 | 750.00 | 723.87 | 1,500.00 | 776.13 |
| 10-40-40-602-5031 | Water-Bruce Ream Park | 833.33 | 0.00 | 4,999.98 | 5,253.40 | 10,000.00 | 4,746.60 |
| 10-40-40-602-5124 | Maintenance Repairs B | 416.67 | 246.27 | 2,499.98 | (157.23) | 5,000.00 | 5,157.23 |
| 10-40-40-602-5320 | Permit Fee-Bruce Ream | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-602-6013 | Supplies-Janitorial | 25.00 | 0.00 | 150.00 | 65.31 | 300.00 | 234.69 |
| TOTAL Bruce Ream Park | | 1,733.33 | 424.82 | 10,399.94 | 6,967.75 | 20,800.00 | 13,832.25 |
| Dorothy Schmidt Park | | | | | | | |
| 10-40-40-603-5000 | Misc Expense-D. Schmi | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-603-5027 | Garbage Waste-D. Schm | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-40-40-603-5124 | Maintenance Repairs B | 416.67 | 13.00 | 2,499.98 | 685.85 | 5,000.00 | 4,314.15 |
| 10-40-40-603-5320 | Permit Fee-D. Schmidt | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Dorothy Schmidt Park | | 416.67 | 13.00 | 2,499.98 | 685.85 | 5,000.00 | 4,314.15 |
| Park at Tuscany Woods | | | | | | | |
| 10-40-40-604-4631 | Salaries-Field Labor | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 10-40-40-604-5025 | Electric-Park at Tusc | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 10-40-40-604-5031 | Water-Park at Tuscany | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 10-40-40-604-5041 | Field Labor-Pk at Tus | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 10-40-40-604-5124 | Maintenance Grounds-N | 83.33 | 51.43 | 499.98 | 516.44 | 1,000.00 | 483.56 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CORPORATE FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Parks | | | | | | | |
| EXPENSES | | | | | | | |
| Parks | | | | | | | |
| Park at Tuscany Woods | | | | | | | |
| 10-40-40-604-5320 | Permit Fee-Park at Tu | 4.17 | 0.00 | 24.98 | 0.00 | 50.00 | 50.00 |
| 10-40-40-604-7006 | NWLL-Musco Lights | 2,016.25 | 2,016.25 | 12,097.50 | 14,113.75 | 24,195.00 | 10,081.25 |
| ----- | | | | | | | |
| TOTAL Park at Tuscany Woods | | 2,270.43 | 2,067.68 | 13,622.38 | 14,630.19 | 27,245.00 | 12,614.81 |
| TOTAL Parks | | 9,743.01 | 7,770.80 | 58,457.66 | 66,532.16 | 116,916.00 | 50,383.84 |
| TOTAL EXPENSES: Parks | | 9,743.01 | 7,770.80 | 58,457.66 | 66,532.16 | 116,916.00 | 50,383.84 |
| | | | | | | | |
| Buildings | | | | | | | |
| EXPENSES | | | | | | | |
| Buildings | | | | | | | |
| Administrative | | | | | | | |
| 10-50-50-025-4020 | FICA-Janitorial Admin | 12.33 | 28.21 | 73.98 | 204.29 | 148.00 | (56.29) |
| 10-50-50-025-4021 | Medicare-Janitorial A | 2.83 | 6.60 | 16.98 | 47.79 | 34.00 | (13.79) |
| ----- | | | | | | | |
| TOTAL Administrative | | 15.16 | 34.81 | 90.96 | 252.08 | 182.00 | (70.08) |
| | | | | | | | |
| Administration Building | | | | | | | |
| 10-50-50-701-4390 | Salaries-Custodian Ad | 200.00 | 455.00 | 1,200.00 | 3,295.00 | 2,400.00 | (895.00) |
| 10-50-50-701-5025 | Electric-Admin Bldg | 333.33 | 421.16 | 1,999.98 | 2,652.20 | 4,000.00 | 1,347.80 |
| 10-50-50-701-5026 | Heat-Admin Bldg | 183.33 | 32.76 | 1,099.98 | 290.41 | 2,200.00 | 1,909.59 |
| 10-50-50-701-5028 | Fire Alarm System-Adm | 160.92 | 282.15 | 965.48 | 612.15 | 1,931.00 | 1,318.85 |
| 10-50-50-701-5031 | Water-Admin Building | 33.33 | 0.00 | 199.98 | 193.16 | 400.00 | 206.84 |
| 10-50-50-701-5124 | Maintenance Repairs-A | 250.00 | 0.00 | 1,500.00 | 698.58 | 3,000.00 | 2,301.42 |
| 10-50-50-701-5320 | Permit Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10-50-50-701-6050 | Equipment-Administrat | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 10-50-50-701-6110 | Supplies-Janitorial A | 25.00 | 0.00 | 150.00 | 3.99 | 300.00 | 296.01 |
| ----- | | | | | | | |
| TOTAL Administration Building | | 1,227.58 | 1,191.07 | 7,365.40 | 7,745.49 | 14,731.00 | 6,985.51 |
| | | | | | | | |
| Maintenance Building | | | | | | | |
| 10-50-50-702-5026 | Heat-Park Bldg | 50.00 | 30.43 | 300.00 | 194.68 | 600.00 | 405.32 |
| 10-50-50-702-5028 | Fire Alarm System-Par | 150.83 | 282.15 | 904.98 | 612.15 | 1,810.00 | 1,197.85 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CORPORATE FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Buildings | | | | | | | |
| EXPENSES | | | | | | | |
| Buildings | | | | | | | |
| Maintenance Building | | | | | | | |
| 10-50-50-702-5124 | Maintenance Repairs-M | 166.67 | 7.47 | 999.98 | 7.47 | 2,000.00 | 1,992.53 |
| 10-50-50-702-6110 | Janitorial Supplies-P | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| ----- | | | | | | | |
| TOTAL Maintenance Building | | 375.83 | 320.05 | 2,254.94 | 814.30 | 4,510.00 | 3,695.70 |
| TOTAL Buildings | | 1,618.57 | 1,545.93 | 9,711.30 | 8,811.87 | 19,423.00 | 10,611.13 |
| TOTAL EXPENSES: Buildings | | 1,618.57 | 1,545.93 | 9,711.30 | 8,811.87 | 19,423.00 | 10,611.13 |
| | | | | | | | |
| TOTAL FUND REVENUES | | 24,744.68 | 39,532.08 | 148,467.84 | 272,047.45 | 296,936.00 | 24,888.55 |
| TOTAL FUND EXPENSES | | 25,067.31 | 18,101.86 | 150,402.86 | 137,802.07 | 300,807.49 | 163,005.42 |
| FUND SURPLUS (DEFICIT) | | (322.63) | 21,430.22 | (1,935.02) | 134,245.38 | (3,871.49) | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Administrative REVENUES | | | | | | | |
| General Operations | | | | | | | |
| Grants Awards | | | | | | | |
| 20-10-01-024-3105 | Grants-Recreation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Grants Awards | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| Administrative | | | | | | | |
| 20-10-01-025-3000 | Misc Income-Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-10-01-025-3101 | Property Tax-Rec Fund | 6,142.83 | 11,013.00 | 36,856.98 | 72,859.42 | 73,714.00 | 854.58 |
| 20-10-01-025-3103 | Transition Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-10-01-025-3104 | Impact Fees-Recreatio | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-10-01-025-3106 | Foundation Donation-R | 0.00 | 0.00 | 0.00 | 20.00 | 0.00 | (20.00) |
| 20-10-01-025-3108 | NonRes Access To Res | 83.33 | 0.00 | 499.98 | 282.77 | 1,000.00 | 717.23 |
| 20-10-01-025-3302 | Brochure Sponsorship | 166.67 | 0.00 | 999.98 | 0.00 | 2,000.00 | 2,000.00 |
| TOTAL Administrative | | 6,392.83 | 11,013.00 | 38,356.94 | 73,162.19 | 76,714.00 | 3,551.81 |
| TOTAL General Operations | | 6,392.83 | 11,013.00 | 38,356.94 | 73,162.19 | 76,714.00 | 3,551.81 |
| ----- | | | | | | | |
| Administrative | | | | | | | |
| Capital Transfer | | | | | | | |
| 20-10-10-025-9000 | Fund Transfer to Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Capital Transfer | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES: Administrative | | 6,392.83 | 11,013.00 | 38,356.94 | 73,162.19 | 76,714.00 | 3,551.81 |
| ----- | | | | | | | |
| Recreation REVENUES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 20-20-01-024-3100 | Fundraising | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | (5.00) |
| TOTAL General Operations | | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | (5.00) |
| TOTAL General Operations | | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | (5.00) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation REVENUES | | | | | | | |
| Athletic Programs | | | | | | | |
| Adult Softball | | | | | | | |
| 20-20-20-210-3500 | Adult Softball | 291.67 | 0.00 | 1,749.98 | 1,585.00 | 3,500.00 | 1,915.00 |
| TOTAL Adult Softball | | 291.67 | 0.00 | 1,749.98 | 1,585.00 | 3,500.00 | 1,915.00 |
| Open Gym | | | | | | | |
| 20-20-20-212-3500 | Open Gym-Basketball | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Open Gym | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| British Soccer Camp | | | | | | | |
| 20-20-20-325-3500 | British Soccer Camp | 41.67 | 0.00 | 249.98 | 240.00 | 500.00 | 260.00 |
| TOTAL British Soccer Camp | | 41.67 | 0.00 | 249.98 | 240.00 | 500.00 | 260.00 |
| T-Ball | | | | | | | |
| 20-20-20-800-3500 | T-Ball | 400.00 | 0.00 | 2,400.00 | 3,435.50 | 4,800.00 | 1,364.50 |
| TOTAL T-Ball | | 400.00 | 0.00 | 2,400.00 | 3,435.50 | 4,800.00 | 1,364.50 |
| Five Tool Player Baseball | | | | | | | |
| 20-20-20-802-3500 | Five Tool Player Base | 0.00 | 0.00 | 0.00 | 622.00 | 0.00 | (622.00) |
| TOTAL Five Tool Player Baseball | | 0.00 | 0.00 | 0.00 | 622.00 | 0.00 | (622.00) |
| Spring Soccer | | | | | | | |
| 20-20-20-811-3500 | Spring Soccer | 2,666.67 | 0.00 | 15,999.98 | 196.80 | 32,000.00 | 31,803.20 |
| TOTAL Spring Soccer | | 2,666.67 | 0.00 | 15,999.98 | 196.80 | 32,000.00 | 31,803.20 |
| Fall Soccer | | | | | | | |
| 20-20-20-812-3500 | Fall Soccer | 2,833.33 | 293.00 | 16,999.98 | 33,327.55 | 34,000.00 | 672.45 |
| TOTAL Fall Soccer | | 2,833.33 | 293.00 | 16,999.98 | 33,327.55 | 34,000.00 | 672.45 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------------|------------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation REVENUES | | | | | | | |
| Athletic Programs | | | | | | | |
| Basketball | | | | | | | |
| 20-20-20-815-3500 | Basketball | 3,500.00 | 17,966.10 | 21,000.00 | 22,813.60 | 42,000.00 | 19,186.40 |
| TOTAL Basketball | | 3,500.00 | 17,966.10 | 21,000.00 | 22,813.60 | 42,000.00 | 19,186.40 |
| Flag Football | | | | | | | |
| 20-20-20-819-3500 | Flag Football | 666.67 | 0.00 | 3,999.98 | 5,917.02 | 8,000.00 | 2,082.98 |
| TOTAL Flag Football | | 666.67 | 0.00 | 3,999.98 | 5,917.02 | 8,000.00 | 2,082.98 |
| Volleyball | | | | | | | |
| 20-20-20-820-3500 | Volleyball | 333.33 | 77.00 | 1,999.98 | 2,339.00 | 4,000.00 | 1,661.00 |
| TOTAL Volleyball | | 333.33 | 77.00 | 1,999.98 | 2,339.00 | 4,000.00 | 1,661.00 |
| TOTAL Athletic Programs | | 10,733.34 | 18,336.10 | 64,399.88 | 70,476.47 | 128,800.00 | 58,323.53 |
| Athletic Camps | | | | | | | |
| H.S. Wrestling | | | | | | | |
| 20-20-21-818-3500 | H.S. Wrestling Camp | 0.00 | 0.00 | 0.00 | 1,560.00 | 0.00 | (1,560.00) |
| TOTAL H.S. Wrestling | | 0.00 | 0.00 | 0.00 | 1,560.00 | 0.00 | (1,560.00) |
| H.S. Cheerleading Camp | | | | | | | |
| 20-20-21-828-3500 | H.S. Cheerleading Camp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL H.S. Cheerleading Camp | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| H.S. Football Camp | | | | | | | |
| 20-20-21-850-3500 | H.S. Football Camp | 1,000.00 | 0.00 | 6,000.00 | 11,080.50 | 12,000.00 | 919.50 |
| TOTAL H.S. Football Camp | | 1,000.00 | 0.00 | 6,000.00 | 11,080.50 | 12,000.00 | 919.50 |
| H.S. Baseball Camp | | | | | | | |
| 20-20-21-851-3500 | H.S. Baseball Camp | 333.33 | 0.00 | 1,999.98 | 8,825.00 | 4,000.00 | (4,825.00) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--|-------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL H.S. Baseball Camp | | 333.33 | 0.00 | 1,999.98 | 8,825.00 | 4,000.00 | (4,825.00) |
| H.S. Volleyball Camp 20-20-21-852-3500 H.S. Volleyball Camp | | 500.00 | 0.00 | 3,000.00 | 6,997.16 | 6,000.00 | (997.16) |
| TOTAL H.S. Volleyball Camp | | 500.00 | 0.00 | 3,000.00 | 6,997.16 | 6,000.00 | (997.16) |
| H.S. Softball Camp 20-20-21-855-3500 H.S. Softball Camp | | 166.67 | 0.00 | 999.98 | 3,010.00 | 2,000.00 | (1,010.00) |
| TOTAL H.S. Softball Camp | | 166.67 | 0.00 | 999.98 | 3,010.00 | 2,000.00 | (1,010.00) |
| H.S. Tennis Camp 20-20-21-856-3500 H.S. Tennis Camp | | 0.00 | 0.00 | 0.00 | 2,637.00 | 0.00 | (2,637.00) |
| TOTAL H.S. Tennis Camp | | 0.00 | 0.00 | 0.00 | 2,637.00 | 0.00 | (2,637.00) |
| H.S. Basketball Camp 20-20-21-859-3500 H.S. Basketball Camp | | 1,333.33 | 0.00 | 7,999.98 | 18,584.69 | 16,000.00 | (2,584.69) |
| TOTAL H.S. Basketball Camp | | 1,333.33 | 0.00 | 7,999.98 | 18,584.69 | 16,000.00 | (2,584.69) |
| Basketball Clinic 20-20-21-865-3500 Speed School Camp | | 0.00 | 0.00 | 0.00 | 75.00 | 0.00 | (75.00) |
| TOTAL Basketball Clinic | | 0.00 | 0.00 | 0.00 | 75.00 | 0.00 | (75.00) |
| H.S. Soccer Camp 20-20-21-867-3500 H.S. Soccer Camp | | 416.67 | 0.00 | 2,499.98 | 7,285.00 | 5,000.00 | (2,285.00) |
| TOTAL H.S. Soccer Camp | | 416.67 | 0.00 | 2,499.98 | 7,285.00 | 5,000.00 | (2,285.00) |
| H.S. Cross Country Camp 20-20-21-868-3500 H.S. Cross Country Ca | | 0.00 | 0.00 | 0.00 | 60.00 | 0.00 | (60.00) |
| TOTAL H.S. Cross Country Camp | | 0.00 | 0.00 | 0.00 | 60.00 | 0.00 | (60.00) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------------|---------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL Athletic Camps | | 3,750.00 | 0.00 | 22,499.92 | 60,114.35 | 45,000.00 | (15,114.35) |
| Adult Programs | | | | | | | |
| Adult Trips | | | | | | | |
| 20-20-22-220-3500 | Adult Trips | 112.50 | 0.00 | 675.00 | 0.00 | 1,350.00 | 1,350.00 |
| TOTAL Adult Trips | | 112.50 | 0.00 | 675.00 | 0.00 | 1,350.00 | 1,350.00 |
| Adult Wellness | | | | | | | |
| 20-20-22-221-3500 | Adult Wellness | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Adult Wellness | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Adult Workshops | | | | | | | |
| 20-20-22-232-3500 | Adult Workshops | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Adult Workshops | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Adult Programs | | 112.50 | 0.00 | 675.00 | 0.00 | 1,350.00 | 1,350.00 |
| Recreation Programs | | | | | | | |
| --- UNDEFINED CODE --- | | | | | | | |
| 20-20-23-318-3500 | Ice Skating Classes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL --- UNDEFINED CODE --- | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dance Programs | | | | | | | |
| 20-20-23-330-3500 | Dance Programs | 333.33 | 15.00 | 1,999.98 | 3,699.00 | 4,000.00 | 301.00 |
| TOTAL Dance Programs | | 333.33 | 15.00 | 1,999.98 | 3,699.00 | 4,000.00 | 301.00 |
| Karate | | | | | | | |
| 20-20-23-331-3500 | Karate | 250.00 | 250.00 | 1,500.00 | 1,324.00 | 3,000.00 | 1,676.00 |
| TOTAL Karate | | 250.00 | 250.00 | 1,500.00 | 1,324.00 | 3,000.00 | 1,676.00 |
| Horseback Riding | | | | | | | |
| 20-20-23-333-3500 | Horseback Riding | 250.00 | 0.00 | 1,500.00 | 2,162.00 | 3,000.00 | 838.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|----------------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL | Horseback Riding | 250.00 | 0.00 | 1,500.00 | 2,162.00 | 3,000.00 | 838.00 |
| Art Programs | | | | | | | |
| 20-20-23-336-3500 | Art Programs | 16.67 | 436.00 | 99.98 | 868.00 | 200.00 | (668.00) |
| TOTAL | Art Programs | 16.67 | 436.00 | 99.98 | 868.00 | 200.00 | (668.00) |
| Private Lessons | | | | | | | |
| 20-20-23-341-3500 | Private Lessons | 83.33 | 65.00 | 499.98 | 960.00 | 1,000.00 | 40.00 |
| TOTAL | Private Lessons | 83.33 | 65.00 | 499.98 | 960.00 | 1,000.00 | 40.00 |
| Parent & Child Music Class | | | | | | | |
| 20-20-23-352-3500 | Parent & Child Music | 41.67 | 0.00 | 249.98 | (200.00) | 500.00 | 700.00 |
| TOTAL | Parent & Child Music Class | 41.67 | 0.00 | 249.98 | (200.00) | 500.00 | 700.00 |
| TOTAL | Recreation Programs | 975.00 | 766.00 | 5,849.92 | 8,813.00 | 11,700.00 | 2,887.00 |
| Recreation Camps | | | | | | | |
| Summer Camp | | | | | | | |
| 20-20-24-322-3500 | Summer Fun Camp | 833.33 | 20.00 | 4,999.98 | 8,724.26 | 10,000.00 | 1,275.74 |
| TOTAL | Summer Camp | 833.33 | 20.00 | 4,999.98 | 8,724.26 | 10,000.00 | 1,275.74 |
| Holiday Camps | | | | | | | |
| 20-20-24-345-3500 | Holiday Camps | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| TOTAL | Holiday Camps | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| TOTAL | Recreation Camps | 875.00 | 20.00 | 5,249.96 | 8,724.26 | 10,500.00 | 1,775.74 |
| Special Events | | | | | | | |
| Admission Tickets | | | | | | | |
| 20-20-25-201-3500 | Admission Tickets | 75.00 | 568.00 | 450.00 | 1,278.00 | 900.00 | (378.00) |
| TOTAL | Admission Tickets | 75.00 | 568.00 | 450.00 | 1,278.00 | 900.00 | (378.00) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation REVENUES | | | | | | | |
| Special Events | | | | | | | |
| Coon Creek Classic | | | | | | | |
| 20-20-25-224-3500 | Coon Creek Classic | 554.17 | 0.00 | 3,324.98 | 6,484.00 | 6,650.00 | 166.00 |
| TOTAL Coon Creek Classic | | 554.17 | 0.00 | 3,324.98 | 6,484.00 | 6,650.00 | 166.00 |
| Colour Me Lucky 5K | | | | | | | |
| 20-20-25-225-3500 | Colour Me Lucky 5K | 166.67 | 0.00 | 999.98 | 1,785.00 | 2,000.00 | 215.00 |
| TOTAL Colour Me Lucky 5K | | 166.67 | 0.00 | 999.98 | 1,785.00 | 2,000.00 | 215.00 |
| Music Under the Oaks | | | | | | | |
| 20-20-25-229-3500 | Music Under the Oaks | 166.67 | 0.00 | 999.98 | 3,648.50 | 2,000.00 | (1,648.50) |
| TOTAL Music Under the Oaks | | 166.67 | 0.00 | 999.98 | 3,648.50 | 2,000.00 | (1,648.50) |
| Fall Race | | | | | | | |
| 20-20-25-230-3500 | Fall Race | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Fall Race | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Trunk N Treat | | | | | | | |
| 20-20-25-323-3500 | Trunk N Treat | 58.33 | 0.00 | 349.98 | 275.00 | 700.00 | 425.00 |
| TOTAL Trunk N Treat | | 58.33 | 0.00 | 349.98 | 275.00 | 700.00 | 425.00 |
| Daddy Daughter Dance | | | | | | | |
| 20-20-25-326-3500 | Daddy Daughter Dance | 166.67 | 0.00 | 999.98 | 0.00 | 2,000.00 | 2,000.00 |
| TOTAL Daddy Daughter Dance | | 166.67 | 0.00 | 999.98 | 0.00 | 2,000.00 | 2,000.00 |
| Bunny Visits | | | | | | | |
| 20-20-25-328-3500 | Bunny Visits | 16.67 | 0.00 | 99.98 | 0.00 | 200.00 | 200.00 |
| TOTAL Bunny Visits | | 16.67 | 0.00 | 99.98 | 0.00 | 200.00 | 200.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation REVENUES | | | | | | | |
| SPECIAL EVENTS | | | | | | | |
| Mom & Son Bowling | | | | | | | |
| 20-20-25-348-3500 | Mom & Son Bowling | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| TOTAL Mom & Son Bowling | | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| Youth Bowling | | | | | | | |
| 20-20-25-349-3500 | Youth Bowling | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Youth Bowling | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cookie Decorating | | | | | | | |
| 20-20-25-350-3500 | Cookie Decorating | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| TOTAL Cookie Decorating | | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| Sip & Shop | | | | | | | |
| 20-20-25-351-3500 | Sip & Shop | 16.67 | 150.00 | 99.98 | 475.00 | 200.00 | (275.00) |
| TOTAL Sip & Shop | | 16.67 | 150.00 | 99.98 | 475.00 | 200.00 | (275.00) |
| --- UNDEFINED CODE --- | | | | | | | |
| 20-20-25-353-3500 | Mommy & Me | 0.00 | 56.00 | 0.00 | 56.00 | 0.00 | (56.00) |
| TOTAL --- UNDEFINED CODE --- | | 0.00 | 56.00 | 0.00 | 56.00 | 0.00 | (56.00) |
| TOTAL Special Events | | 1,276.27 | 774.00 | 7,657.26 | 14,001.50 | 15,315.00 | 1,313.50 |
| Miscellaneous Programs | | | | | | | |
| Gary Wright Gym | | | | | | | |
| 20-20-29-704-3320 | Rental-Gary Wright Gy | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Gary Wright Gym | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Miscellaneous Programs | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES: Recreation | | 17,722.11 | 19,896.10 | 106,331.94 | 162,134.58 | 212,665.00 | 50,530.42 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Youth Education REVENUES | | | | | | | |
| Daycare | | | | | | | |
| 20-60-18-518-3000 | Misc Income-Daycare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-18-518-3305 | Memory Books-Daycare | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-60-18-518-3306 | Vision & Hearing-Dayc | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-60-18-518-3307 | Registration Fee-Dayc | 291.67 | 90.00 | 1,749.98 | 3,250.00 | 3,500.00 | 250.00 |
| 20-60-18-518-3500 | Tuition-Daycare | 26,666.67 | 34,123.87 | 159,999.98 | 191,993.83 | 320,000.00 | 128,006.17 |
| ----- | | | | | | | |
| TOTAL Daycare | | 27,041.68 | 34,213.87 | 162,249.92 | 195,243.83 | 324,500.00 | 129,256.17 |
| TOTAL Daycare | | 27,041.68 | 34,213.87 | 162,249.92 | 195,243.83 | 324,500.00 | 129,256.17 |
| Preschool | | | | | | | |
| Educational Materials | | | | | | | |
| 20-60-26-518-3311 | Educational Materials | 20.83 | 0.00 | 124.98 | 347.00 | 250.00 | (97.00) |
| ----- | | | | | | | |
| TOTAL Educational Materials | | 20.83 | 0.00 | 124.98 | 347.00 | 250.00 | (97.00) |
| Preschool | | | | | | | |
| 20-60-26-524-3000 | Misc Income-Preschool | 33.33 | (18.46) | 199.98 | 0.00 | 400.00 | 400.00 |
| 20-60-26-524-3105 | Grants-Preschool | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-26-524-3106 | Foundation Donation-P | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-26-524-3305 | Memory Books-Preschoo | 50.00 | 18.00 | 300.00 | 782.00 | 600.00 | (182.00) |
| 20-60-26-524-3306 | Vision & Hearing-Pres | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-60-26-524-3307 | Registration Fee-Pres | 833.33 | 115.00 | 4,999.98 | 3,565.00 | 10,000.00 | 6,435.00 |
| 20-60-26-524-3500 | Tuition-Pre Kindergar | 10,901.25 | 12,877.50 | 65,407.50 | 39,079.50 | 130,815.00 | 91,735.50 |
| 20-60-26-524-3501 | Tuition-Little Learne | 10,551.00 | 10,112.00 | 63,306.00 | 29,391.00 | 126,612.00 | 97,221.00 |
| ----- | | | | | | | |
| TOTAL Preschool | | 22,410.58 | 23,104.04 | 134,463.44 | 72,817.50 | 268,927.00 | 196,109.50 |
| TOTAL Preschool | | 22,431.41 | 23,104.04 | 134,588.42 | 73,164.50 | 269,177.00 | 196,012.50 |
| Youth Education Camps | | | | | | | |
| 20-60-27-527-3500 | Youth Education Camps | 250.00 | 130.00 | 1,500.00 | 5,073.75 | 3,000.00 | (2,073.75) |
| ----- | | | | | | | |
| TOTAL Youth Education Camps | | 250.00 | 130.00 | 1,500.00 | 5,073.75 | 3,000.00 | (2,073.75) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL Youth Education Camps | | 250.00 | 130.00 | 1,500.00 | 5,073.75 | 3,000.00 | (2,073.75) |
| ETC | | | | | | | |
| Extended Care | | | | | | | |
| 20-60-28-501-3000 | Misc Income-ETC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-28-501-3300 | Registration Fee-ETC | 583.33 | 237.00 | 3,499.98 | 8,038.00 | 7,000.00 | (1,038.00) |
| 20-60-28-501-3500 | ETC | 14,166.67 | 24,407.59 | 84,999.98 | 102,267.34 | 170,000.00 | 67,732.66 |
| TOTAL Extended Care | | 14,750.00 | 24,644.59 | 88,499.96 | 110,305.34 | 177,000.00 | 66,694.66 |
| TOTAL ETC | | 14,750.00 | 24,644.59 | 88,499.96 | 110,305.34 | 177,000.00 | 66,694.66 |
| TOTAL REVENUES: Youth Education | | 64,473.09 | 82,092.50 | 386,838.30 | 383,787.42 | 773,677.00 | 389,889.58 |
| Administrative EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 20-10-01-024-5013 | Tech Support-Rec | 436.15 | 0.00 | 2,616.90 | 2,272.28 | 5,233.85 | 2,961.57 |
| 20-10-01-024-5066 | Computer Equipment | 83.33 | 0.00 | 499.98 | 1,718.00 | 1,000.00 | (718.00) |
| TOTAL General Operations | | 519.48 | 0.00 | 3,116.88 | 3,990.28 | 6,233.85 | 2,243.57 |
| TOTAL General Operations | | 519.48 | 0.00 | 3,116.88 | 3,990.28 | 6,233.85 | 2,243.57 |
| Administrative Capital Transfer | | | | | | | |
| Capital Transfer | | | | | | | |
| 20-10-10-025-9998 | Debt Ser Transfer to | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-10-10-025-9999 | Capital Transfers-Rec | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Capital Transfer | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENSES: Administrative | | 519.48 | 0.00 | 3,116.88 | 3,990.28 | 6,233.85 | 2,243.57 |
| Recreation EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 20-20-01-024-5000 | Misc Expense-Rec | 0.00 | 0.00 | 0.00 | 27.31 | 0.00 | (27.31) |
| 20-20-01-024-5008 | Service Charge-E-Pay | 1,083.33 | 0.00 | 6,499.98 | 2,712.19 | 13,000.00 | 10,287.81 |
| 20-20-01-024-5016 | Membership Fees-Rec | 45.83 | 999.00 | 274.98 | 999.00 | 550.00 | (449.00) |
| 20-20-01-024-5017 | Conference Fees-Rec | 208.33 | 0.00 | 1,249.98 | 0.00 | 2,500.00 | 2,500.00 |
| 20-20-01-024-5018 | Mileage Tolls-Rec | 45.83 | 38.56 | 274.98 | 288.04 | 550.00 | 261.96 |
| 20-20-01-024-5020 | Advertise Marketing-R | 275.00 | (1,683.19) | 1,650.00 | 557.81 | 3,300.00 | 2,742.19 |
| 20-20-01-024-5022 | Postage-Rec | 191.67 | 0.00 | 1,149.98 | 1,128.38 | 2,300.00 | 1,171.62 |
| 20-20-01-024-5061 | Mobile E-Mail Rec | 191.67 | 0.00 | 1,149.98 | 804.31 | 2,300.00 | 1,495.69 |
| 20-20-01-024-5140 | Program Permit Fees | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-20-01-024-5318 | Fundraising | 0.00 | 0.00 | 0.00 | 25.94 | 0.00 | (25.94) |
| 20-20-01-024-6010 | Supplies Office-Rec | 146.67 | 302.57 | 879.98 | 439.52 | 1,760.00 | 1,320.48 |
| TOTAL General Operations | | 2,230.00 | (343.06) | 13,379.84 | 6,982.50 | 26,760.00 | 19,777.50 |
| TOTAL General Operations | | 2,230.00 | (343.06) | 13,379.84 | 6,982.50 | 26,760.00 | 19,777.50 |
| Administrative | | | | | | | |
| Administrative | | | | | | | |
| 20-20-10-025-4020 | FICA-Rec Dept | 689.33 | 743.63 | 4,135.98 | 4,345.13 | 8,272.00 | 3,926.87 |
| 20-20-10-025-4021 | Medicare-Rec Dept | 161.17 | 173.91 | 966.98 | 1,016.21 | 1,934.00 | 917.79 |
| 20-20-10-025-4024 | IMRF-Rec Dept | 1,161.08 | 890.68 | 6,966.48 | 5,784.88 | 13,933.00 | 8,148.12 |
| 20-20-10-025-4025 | Health Insurance-Rec | 1,083.80 | 585.44 | 6,502.80 | 3,025.24 | 13,005.60 | 9,980.36 |
| 20-20-10-025-4100 | Salaries-Administrati | 11,119.09 | 9,634.14 | 66,714.54 | 64,774.40 | 133,429.08 | 68,654.68 |
| TOTAL Administrative | | 14,214.47 | 12,027.80 | 85,286.78 | 78,945.86 | 170,573.68 | 91,627.82 |
| TOTAL Administrative | | 14,214.47 | 12,027.80 | 85,286.78 | 78,945.86 | 170,573.68 | 91,627.82 |
| Athletic Programs | | | | | | | |
| Administrative | | | | | | | |
| 20-20-20-024-5105 | Grants-Returned | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-20-024-6321 | Staff Appreciation | 45.83 | 0.00 | 274.98 | 261.85 | 550.00 | 288.15 |
| 20-20-20-024-6322 | Volunteer Appreciatio | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| TOTAL Administrative | | 87.50 | 0.00 | 524.96 | 261.85 | 1,050.00 | 788.15 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Athletic Programs | | | | | | | |
| Administrative | | | | | | | |
| 20-20-20-025-4020 | FICA-Athletic Program | 62.50 | 25.11 | 375.00 | 163.09 | 750.00 | 586.91 |
| 20-20-20-025-4021 | Medicare-Athletic Pro | 14.58 | 5.88 | 87.48 | 38.17 | 175.00 | 136.83 |
| 20-20-20-025-4024 | IMRF-Athletic Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 77.08 | 30.99 | 462.48 | 201.26 | 925.00 | 723.74 |
| Adult Softball | | | | | | | |
| 20-20-20-210-4631 | Salaries-Field Labor | 0.00 | 0.00 | 0.00 | 35.00 | 0.00 | (35.00) |
| 20-20-20-210-4632 | Salaries-Umpire Adult | 166.67 | 140.00 | 999.98 | 1,400.00 | 2,000.00 | 600.00 |
| 20-20-20-210-5225 | Lights-Adult Softball | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-20-20-210-6215 | Supplies-Adult Softba | 41.67 | 5.23 | 249.98 | 383.47 | 500.00 | 116.53 |
| TOTAL Adult Softball | | 250.01 | 145.23 | 1,499.94 | 1,818.47 | 3,000.00 | 1,181.53 |
| Open Gym | | | | | | | |
| 20-20-20-212-4630 | Salaries-Site B-Ball | 26.67 | 0.00 | 159.98 | 0.00 | 320.00 | 320.00 |
| 20-20-20-212-6215 | Supplies-B-Ball Open | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Open Gym | | 26.67 | 0.00 | 159.98 | 0.00 | 320.00 | 320.00 |
| T-Ball | | | | | | | |
| 20-20-20-800-4630 | Salaries-Site Super T | 12.50 | 0.00 | 75.00 | 0.00 | 150.00 | 150.00 |
| 20-20-20-800-4631 | Salaries-Field Labor | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| 20-20-20-800-6215 | Supplies-T-Ball | 291.67 | 0.00 | 1,749.98 | 3,745.45 | 3,500.00 | (245.45) |
| TOTAL T-Ball | | 312.50 | 0.00 | 1,874.96 | 3,745.45 | 3,750.00 | 4.55 |
| Five Tool Player Baseball | | | | | | | |
| 20-20-20-802-5126 | Contractual-Five Tool | 0.00 | 0.00 | 0.00 | 400.00 | 0.00 | (400.00) |
| 20-20-20-802-6215 | Supplies-Five Tool Pl | 0.00 | 0.00 | 0.00 | 450.77 | 0.00 | (450.77) |
| TOTAL Five Tool Player Baseball | | 0.00 | 0.00 | 0.00 | 850.77 | 0.00 | (850.77) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Athletic Programs | | | | | | | |
| Spring Soccer | | | | | | | |
| 20-20-20-811-4612 | Salaries-Referee Spr | 250.00 | 75.00 | 1,500.00 | 2,135.00 | 3,000.00 | 865.00 |
| 20-20-20-811-4630 | Salaries-Site Sup Spr | 16.67 | 0.00 | 99.98 | 280.00 | 200.00 | (80.00) |
| 20-20-20-811-4631 | Salaries-Field Labor | 16.67 | 0.00 | 99.98 | 0.00 | 200.00 | 200.00 |
| 20-20-20-811-6215 | Supplies-Spring Socce | 333.33 | 746.06 | 1,999.98 | 2,170.76 | 4,000.00 | 1,829.24 |
| TOTAL Spring Soccer | | 616.67 | 821.06 | 3,699.94 | 4,585.76 | 7,400.00 | 2,814.24 |
| Fall Soccer | | | | | | | |
| 20-20-20-812-4612 | Salaries-Referee Fall | 166.67 | 330.00 | 999.98 | 810.00 | 2,000.00 | 1,190.00 |
| 20-20-20-812-4630 | Salaries-Site Sup Fal | 25.00 | 0.00 | 150.00 | 0.00 | 300.00 | 300.00 |
| 20-20-20-812-4631 | Salaries-Field Labor | 33.33 | 0.00 | 199.98 | 135.00 | 400.00 | 265.00 |
| 20-20-20-812-6215 | Supplies-Fall Soccer | 333.33 | 655.80 | 1,999.98 | 5,068.31 | 4,000.00 | (1,068.31) |
| TOTAL Fall Soccer | | 558.33 | 985.80 | 3,349.94 | 6,013.31 | 6,700.00 | 686.69 |
| Basketball | | | | | | | |
| 20-20-20-815-4612 | Salaries-Referee Bask | 333.33 | 0.00 | 1,999.98 | 0.00 | 4,000.00 | 4,000.00 |
| 20-20-20-815-4630 | Salaries-Site Super B | 250.00 | 0.00 | 1,500.00 | 0.00 | 3,000.00 | 3,000.00 |
| 20-20-20-815-6215 | Supplies-Basketball | 458.33 | 4,659.09 | 2,749.98 | 4,659.09 | 5,500.00 | 840.91 |
| TOTAL Basketball | | 1,041.66 | 4,659.09 | 6,249.96 | 4,659.09 | 12,500.00 | 7,840.91 |
| Flag Football | | | | | | | |
| 20-20-20-819-4612 | Salaries-Referee Flag | 83.33 | 0.00 | 499.98 | 140.00 | 1,000.00 | 860.00 |
| 20-20-20-819-4630 | Salaries-Site Super F | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| 20-20-20-819-4631 | Salaries-Field Labor | 16.67 | 0.00 | 99.98 | 70.00 | 200.00 | 130.00 |
| 20-20-20-819-6215 | Supplies-Flag Footbal | 166.67 | 72.55 | 999.98 | 1,633.91 | 2,000.00 | 366.09 |
| TOTAL Flag Football | | 275.00 | 72.55 | 1,649.92 | 1,843.91 | 3,300.00 | 1,456.09 |
| Volleyball | | | | | | | |
| 20-20-20-820-4612 | Salaries-Referee Voll | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-20-20-820-4630 | Salaries-Site Super V | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Athletic Programs | | | | | | | |
| Volleyball | | | | | | | |
| 20-20-20-820-6215 | Supplies-Volleyball | 41.67 | 275.70 | 249.98 | 287.06 | 500.00 | 212.94 |
| TOTAL Volleyball | | 125.01 | 275.70 | 749.94 | 287.06 | 1,500.00 | 1,212.94 |
| TOTAL Athletic Programs | | 3,370.43 | 6,990.42 | 20,222.02 | 24,266.93 | 40,445.00 | 16,178.07 |
| Athletic Camps | | | | | | | |
| Administrative | | | | | | | |
| 20-20-21-025-4020 | FICA-Athletic Camps | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-21-025-4021 | Medicare-Athletic Cam | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| H.s. Wrestling | | | | | | | |
| 20-20-21-818-5126 | Contractual-H.S. Wres | 0.00 | 0.00 | 0.00 | 915.24 | 0.00 | (915.24) |
| 20-20-21-818-6215 | Supplies-H.S. Wrestli | 0.00 | 0.00 | 0.00 | 314.76 | 0.00 | (314.76) |
| TOTAL H.s. Wrestling | | 0.00 | 0.00 | 0.00 | 1,230.00 | 0.00 | (1,230.00) |
| H.S. Cheerleading Camp | | | | | | | |
| 20-20-21-828-5126 | Contractual-H.S. Chee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL H.S. Cheerleading Camp | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| H.S. Football Camp | | | | | | | |
| 20-20-21-850-5126 | Contractual-H.S. Foot | 1,000.00 | 0.00 | 6,000.00 | 7,790.00 | 12,000.00 | 4,210.00 |
| 20-20-21-850-6215 | Supplies-H.S. Footbal | 0.00 | 0.00 | 0.00 | 750.00 | 0.00 | (750.00) |
| TOTAL H.S. Football Camp | | 1,000.00 | 0.00 | 6,000.00 | 8,540.00 | 12,000.00 | 3,460.00 |
| H.S. Baseball Camp | | | | | | | |
| 20-20-21-851-5126 | Contractual-H.S. Base | 266.67 | 0.00 | 1,599.98 | 6,033.07 | 3,200.00 | (2,833.07) |
| 20-20-21-851-6215 | Supplies-H.S. Basebal | 0.00 | 0.00 | 0.00 | 906.40 | 0.00 | (906.40) |
| TOTAL H.S. Baseball Camp | | 266.67 | 0.00 | 1,599.98 | 6,939.47 | 3,200.00 | (3,739.47) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Athletic Camps | | | | | | | |
| H.S. Volleyball Camp | | | | | | | |
| 20-20-21-852-5126 | Contractual-H.S. Voll | 333.33 | 0.00 | 1,999.98 | 4,742.16 | 4,000.00 | (742.16) |
| 20-20-21-852-6215 | Supplies-H.S. Volleyb | 0.00 | 0.00 | 0.00 | 800.00 | 0.00 | (800.00) |
| TOTAL H.S. Volleyball Camp | | 333.33 | 0.00 | 1,999.98 | 5,542.16 | 4,000.00 | (1,542.16) |
| H.S. Softball Camp | | | | | | | |
| 20-20-21-855-5126 | Contractual-H.S. Soft | 0.00 | 0.00 | 0.00 | 2,081.68 | 0.00 | (2,081.68) |
| 20-20-21-855-6215 | Supplies H.S. Girls S | 0.00 | 0.00 | 0.00 | 338.32 | 0.00 | (338.32) |
| TOTAL H.S. Softball Camp | | 0.00 | 0.00 | 0.00 | 2,420.00 | 0.00 | (2,420.00) |
| H.S. Tennis Camp | | | | | | | |
| 20-20-21-856-5126 | Contractual-H.S. Tenn | 33.33 | 0.00 | 199.98 | 2,182.00 | 400.00 | (1,782.00) |
| TOTAL H.S. Tennis Camp | | 33.33 | 0.00 | 199.98 | 2,182.00 | 400.00 | (1,782.00) |
| H.S. Basketball Camp | | | | | | | |
| 20-20-21-859-5126 | Contractual-H.S. Bask | 800.00 | 0.00 | 4,800.00 | 14,749.94 | 9,600.00 | (5,149.94) |
| 20-20-21-859-6215 | Supplies-H.S. Basketb | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL H.S. Basketball Camp | | 800.00 | 0.00 | 4,800.00 | 14,749.94 | 9,600.00 | (5,149.94) |
| Basketball Clinic | | | | | | | |
| 20-20-21-865-5126 | Contractual-Speed Sch | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Basketball Clinic | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| H.S. Soccer Camp | | | | | | | |
| 20-20-21-867-5126 | Contractual-H.S. Socc | 333.33 | 0.00 | 1,999.98 | 4,683.00 | 4,000.00 | (683.00) |
| 20-20-21-867-6215 | Supplies-H.S. Soccer | 0.00 | 0.00 | 0.00 | 967.00 | 0.00 | (967.00) |
| TOTAL H.S. Soccer Camp | | 333.33 | 0.00 | 1,999.98 | 5,650.00 | 4,000.00 | (1,650.00) |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Athletic Camps | | | | | | | |
| 20-20-21-868-5126 | Contractual-H.S. Cros | 3.33 | 0.00 | 19.98 | 48.00 | 40.00 | (8.00) |
| TOTAL H.S. Cross Country Camp | | 3.33 | 0.00 | 19.98 | 48.00 | 40.00 | (8.00) |
| TOTAL Athletic Camps | | 2,769.99 | 0.00 | 16,619.90 | 47,301.57 | 33,240.00 | (14,061.57) |
| Adult Programs | | | | | | | |
| Administrative | | | | | | | |
| 20-20-22-025-4020 | FICA-Wellness Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-22-025-4021 | Medicare-Wellness Pro | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Adult Trips | | | | | | | |
| 20-20-22-220-5126 | Contractual-Adult Tri | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| TOTAL Adult Trips | | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| Adult Wellness | | | | | | | |
| 20-20-22-221-4610 | Salaries-Adult Wellne | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-22-221-5126 | Contractual-Adult Wel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-22-221-6215 | Supplies-Adult Wellne | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Adult Wellness | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Adult Workshops | | | | | | | |
| 20-20-22-232-6215 | Supplies-Adult Worksh | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Adult Workshops | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Adult Programs | | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| Recreation Programs | | | | | | | |
| Administrative | | | | | | | |
| 20-20-23-025-4020 | FICA-Rec Programs | 0.50 | 0.00 | 3.00 | 0.00 | 6.00 | 6.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Recreation Programs | | | | | | | |
| Administrative | | | | | | | |
| 20-20-23-025-4021 | Medicare-Rec Programs | 0.08 | 0.00 | 0.48 | 0.00 | 1.00 | 1.00 |
| TOTAL Administrative | | 0.58 | 0.00 | 3.48 | 0.00 | 7.00 | 7.00 |
| --- UNDEFINED CODE --- | | | | | | | |
| 20-20-23-318-5126 | Contractual-Ice Skati | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL --- UNDEFINED CODE --- | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dance Programs | | | | | | | |
| 20-20-23-330-4610 | Salaries-Dance Progra | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-23-330-5126 | Contractual-Dance Pro | 233.33 | 0.00 | 1,399.98 | 0.00 | 2,800.00 | 2,800.00 |
| 20-20-23-330-6215 | Supplies-Dance Progra | 8.33 | 0.00 | 49.98 | 1,222.20 | 100.00 | (1,122.20) |
| TOTAL Dance Programs | | 241.66 | 0.00 | 1,449.96 | 1,222.20 | 2,900.00 | 1,677.80 |
| Karate | | | | | | | |
| 20-20-23-331-5126 | Contractual-Karate | 200.00 | 280.00 | 1,200.00 | 760.00 | 2,400.00 | 1,640.00 |
| TOTAL Karate | | 200.00 | 280.00 | 1,200.00 | 760.00 | 2,400.00 | 1,640.00 |
| Horseback Riding | | | | | | | |
| 20-20-23-333-5126 | Contractual-Horseback | 200.00 | 0.00 | 1,200.00 | 1,326.00 | 2,400.00 | 1,074.00 |
| TOTAL Horseback Riding | | 200.00 | 0.00 | 1,200.00 | 1,326.00 | 2,400.00 | 1,074.00 |
| Art Programs | | | | | | | |
| 20-20-23-336-4610 | Salaries-Art Programs | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| 20-20-23-336-6215 | Supplies-Art Programs | 8.33 | 0.00 | 49.98 | 305.00 | 100.00 | (205.00) |
| TOTAL Art Programs | | 16.66 | 0.00 | 99.96 | 305.00 | 200.00 | (105.00) |
| Private Lessons | | | | | | | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Recreation Programs | | | | | | | |
| Private Lessons | | | | | | | |
| 20-20-23-341-5126 | Contractual-Private L | 66.67 | 0.00 | 399.98 | 880.00 | 800.00 | (80.00) |
| 20-20-23-341-6215 | Supplies-Private Less | 0.00 | 0.00 | 0.00 | 65.00 | 0.00 | (65.00) |
| TOTAL Private Lessons | | 66.67 | 0.00 | 399.98 | 945.00 | 800.00 | (145.00) |
| Parent & Child Music Class | | | | | | | |
| 20-20-23-352-5126 | Contractual-Parent & | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| TOTAL Parent & Child Music Class | | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| TOTAL Recreation Programs | | 758.90 | 280.00 | 4,553.36 | 4,558.20 | 9,107.00 | 4,548.80 |
| Recreation Camps | | | | | | | |
| Administrative | | | | | | | |
| 20-20-24-025-4020 | FICA-Rec Camps | 41.83 | 0.00 | 250.98 | 381.92 | 502.00 | 120.08 |
| 20-20-24-025-4021 | Medicare-Rec Camps | 9.75 | 0.00 | 58.50 | 89.29 | 117.00 | 27.71 |
| 20-20-24-025-4024 | IMRF-Rec Camps | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 51.58 | 0.00 | 309.48 | 471.21 | 619.00 | 147.79 |
| Summer Camp | | | | | | | |
| 20-20-24-322-4475 | Salaries-Summer Fun C | 625.00 | 0.00 | 3,750.00 | 6,159.72 | 7,500.00 | 1,340.28 |
| 20-20-24-322-5126 | Contractual-Summer Fu | 0.00 | 0.00 | 0.00 | 275.00 | 0.00 | (275.00) |
| 20-20-24-322-6215 | Supplies-Summer Fun C | 16.67 | 0.00 | 99.98 | 250.05 | 200.00 | (50.05) |
| TOTAL Summer Camp | | 641.67 | 0.00 | 3,849.98 | 6,684.77 | 7,700.00 | 1,015.23 |
| TOTAL Recreation Camps | | 693.25 | 0.00 | 4,159.46 | 7,155.98 | 8,319.00 | 1,163.02 |
| Special Events | | | | | | | |
| Administrative | | | | | | | |
| 20-20-25-025-4020 | FICA-Special Events | 2.08 | 0.00 | 12.48 | 0.00 | 25.00 | 25.00 |
| 20-20-25-025-4021 | Medicare-Special Even | 0.50 | 0.00 | 3.00 | 0.00 | 6.00 | 6.00 |
| TOTAL Administrative | | 2.58 | 0.00 | 15.48 | 0.00 | 31.00 | 31.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Special Events | | | | | | | |
| Admission Tickets | | | | | | | |
| 20-20-25-201-6215 | Supplies-Admission Ti | 60.00 | 252.00 | 360.00 | 252.00 | 720.00 | 468.00 |
| TOTAL Admission Tickets | | 60.00 | 252.00 | 360.00 | 252.00 | 720.00 | 468.00 |
| Coon Creek Classic | | | | | | | |
| 20-20-25-224-4601 | Salaries-Coon Creek C | 12.50 | 0.00 | 75.00 | 0.00 | 150.00 | 150.00 |
| 20-20-25-224-5126 | Contractual-C C Class | 100.00 | 0.00 | 600.00 | 0.00 | 1,200.00 | 1,200.00 |
| 20-20-25-224-6215 | Supplies-Coon Creek C | 216.67 | 638.90 | 1,299.98 | 3,501.26 | 2,600.00 | (901.26) |
| TOTAL Coon Creek Classic | | 329.17 | 638.90 | 1,974.98 | 3,501.26 | 3,950.00 | 448.74 |
| Colour Me Lucky 5K | | | | | | | |
| 20-20-25-225-4300 | Salaries-Colour Me Lu | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-25-225-6215 | Supplies-Colour Me Lu | 125.00 | 0.00 | 750.00 | 1,129.64 | 1,500.00 | 370.36 |
| TOTAL Colour Me Lucky 5K | | 125.00 | 0.00 | 750.00 | 1,129.64 | 1,500.00 | 370.36 |
| Music Under the Oaks | | | | | | | |
| 20-20-25-229-4601 | Salaries-Music & Wine | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-25-229-6215 | Supplies-Music Under | 208.33 | 0.00 | 1,249.98 | 2,595.39 | 2,500.00 | (95.39) |
| TOTAL Music Under the Oaks | | 208.33 | 0.00 | 1,249.98 | 2,595.39 | 2,500.00 | (95.39) |
| Fall Race | | | | | | | |
| 20-20-25-230-4475 | Salaries-Fall Race | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-25-230-6215 | Supplies-Fall Race | 0.00 | 275.00 | 0.00 | 275.00 | 0.00 | (275.00) |
| TOTAL Fall Race | | 0.00 | 275.00 | 0.00 | 275.00 | 0.00 | (275.00) |
| Trunk N Treat | | | | | | | |
| 20-20-25-323-4601 | Salaries-Trunk N Trea | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-25-323-5126 | Contractual-Trunk N T | 8.33 | 0.00 | 49.98 | 275.00 | 100.00 | (175.00) |
| 20-20-25-323-6215 | Supplies-Trunk N Trea | 8.33 | 0.00 | 49.98 | 22.18 | 100.00 | 77.82 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL Trunk N Treat | | 16.66 | 0.00 | 99.96 | 297.18 | 200.00 | (97.18) |
| Daddy Daughter Dance | | | | | | | |
| 20-20-25-326-5126 | Contractual-Daddy Dau | 16.67 | 0.00 | 99.98 | 0.00 | 200.00 | 200.00 |
| 20-20-25-326-6215 | Supplies-Daddy Daught | 41.67 | 0.00 | 249.98 | 322.45 | 500.00 | 177.55 |
| TOTAL Daddy Daughter Dance | | 58.34 | 0.00 | 349.96 | 322.45 | 700.00 | 377.55 |
| Bunny Visits | | | | | | | |
| 20-20-25-328-6215 | Supplies-Bunny Visits | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| TOTAL Bunny Visits | | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| Egg Hunt | | | | | | | |
| 20-20-25-332-4601 | Salaries-Egg Hunt | 4.17 | 0.00 | 24.98 | 0.00 | 50.00 | 50.00 |
| 20-20-25-332-6215 | Supplies-Egg Hunt | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| TOTAL Egg Hunt | | 12.50 | 0.00 | 74.96 | 0.00 | 150.00 | 150.00 |
| Santa Phone Calls | | | | | | | |
| 20-20-25-339-6215 | Supplies-Santa Phone | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Santa Phone Calls | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Candy Cane Hunt | | | | | | | |
| 20-20-25-342-6215 | Supplies-Candy Cane H | 4.17 | 0.00 | 24.98 | 0.00 | 50.00 | 50.00 |
| TOTAL Candy Cane Hunt | | 4.17 | 0.00 | 24.98 | 0.00 | 50.00 | 50.00 |
| Winter Fun Night | | | | | | | |
| 20-20-25-343-4612 | Salaries-Winter Fun N | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| 20-20-25-343-6215 | Supplies-Winter Fun N | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| TOTAL Winter Fun Night | | 16.66 | 0.00 | 99.96 | 0.00 | 200.00 | 200.00 |
| Parents Night Out | | | | | | | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Special Events | | | | | | | |
| Parents Night Out | | | | | | | |
| 20-20-25-344-4612 | Salaries-Parents Nigh | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| 20-20-25-344-6215 | Supplies-Parents Nigh | 8.33 | 140.00 | 49.98 | 327.50 | 100.00 | (227.50) |
| TOTAL Parents Night Out | | 16.66 | 140.00 | 99.96 | 327.50 | 200.00 | (127.50) |
| Matchbox Races | | | | | | | |
| 20-20-25-346-6215 | Supplies-Matchbox Rac | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Matchbox Races | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Tree Lighting | | | | | | | |
| 20-20-25-347-6215 | Supplies-Tree Lightin | 2.08 | 0.00 | 12.48 | 0.00 | 25.00 | 25.00 |
| TOTAL Tree Lighting | | 2.08 | 0.00 | 12.48 | 0.00 | 25.00 | 25.00 |
| Mom & Son Bowling | | | | | | | |
| 20-20-25-348-5126 | Contractual-Mom & Son | 6.67 | 0.00 | 39.98 | 0.00 | 80.00 | 80.00 |
| TOTAL Mom & Son Bowling | | 6.67 | 0.00 | 39.98 | 0.00 | 80.00 | 80.00 |
| Youth Bowling | | | | | | | |
| 20-20-25-349-5126 | Contractual-Youth Bow | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Youth Bowling | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cookie Decorating | | | | | | | |
| 20-20-25-350-5126 | Contractual-Cookie De | 6.67 | 0.00 | 39.98 | 0.00 | 80.00 | 80.00 |
| TOTAL Cookie Decorating | | 6.67 | 0.00 | 39.98 | 0.00 | 80.00 | 80.00 |
| Sip & Shop | | | | | | | |
| 20-20-25-351-6215 | Supplies-Sip & Shop | 4.17 | 0.00 | 24.98 | 26.21 | 50.00 | 23.79 |
| TOTAL Sip & Shop | | 4.17 | 0.00 | 24.98 | 26.21 | 50.00 | 23.79 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Recreation EXPENSES | | | | | | | |
| Special Events | | | | | | | |
| --- | UNDEFINED CODE --- | | | | | | |
| 20-20-25-353-5126 | Contractual-Mommy & M | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-25-353-6215 | Supplies-Mommy & Me | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL --- UNDEFINED CODE --- | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Special Events | | 877.99 | 1,305.90 | 5,267.62 | 8,726.63 | 10,536.00 | 1,809.37 |
| Miscellaneous Programs | | | | | | | |
| Administrative | | | | | | | |
| 20-20-29-025-4020 | FICA-Misc Programs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-20-29-025-4021 | Medicare-Misc Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gary D. Wright Gym | | | | | | | |
| 20-20-29-704-4630 | Salaries-Site Super R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Gary D. Wright Gym | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Miscellaneous Programs | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENSES: Recreation | | 24,948.36 | 20,261.06 | 149,688.96 | 177,937.67 | 299,380.68 | 121,443.01 |
| Buildings EXPENSES | | | | | | | |
| Buildings | | | | | | | |
| Administrative | | | | | | | |
| 20-50-50-025-4020 | FICA-Buildings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-50-50-025-4021 | Medicare-Buildings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gary D. Wright Gym | | | | | | | |
| 20-50-50-704-6110 | Supplies-Janitorial G | 20.83 | 0.00 | 124.98 | 0.00 | 250.00 | 250.00 |
| TOTAL Gary D. Wright Gym | | 20.83 | 0.00 | 124.98 | 0.00 | 250.00 | 250.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| TOTAL Buildings | | 20.83 | 0.00 | 124.98 | 0.00 | 250.00 | 250.00 |
| TOTAL EXPENSES: Buildings | | 20.83 | 0.00 | 124.98 | 0.00 | 250.00 | 250.00 |
| Youth Education EXPENSES | | | | | | | |
| Daycare Administrative | | | | | | | |
| 20-60-18-025-4020 | FICA-Daycare | 1,090.17 | 917.00 | 6,540.98 | 6,092.16 | 13,082.00 | 6,989.84 |
| 20-60-18-025-4021 | Medicare-Daycare | 255.00 | 214.47 | 1,530.00 | 1,424.80 | 3,060.00 | 1,635.20 |
| 20-60-18-025-4024 | IMRF-Daycare | 1,515.92 | 1,175.29 | 9,095.48 | 7,777.15 | 18,191.00 | 10,413.85 |
| TOTAL Administrative | | 2,861.09 | 2,306.76 | 17,166.46 | 15,294.11 | 34,333.00 | 19,038.89 |
| Daycare | | | | | | | |
| 20-60-18-518-4025 | Health Insurance-Dayc | 2,047.61 | 603.40 | 12,285.66 | 7,123.96 | 24,571.32 | 17,447.36 |
| 20-60-18-518-4100 | Salaries-Daycare | 17,583.33 | 15,102.57 | 105,499.98 | 104,702.62 | 211,000.00 | 106,297.38 |
| 20-60-18-518-5000 | Misc Expense-Daycare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-18-518-5013 | Tech Support-Daycare | 182.17 | 0.00 | 1,092.98 | 1,780.27 | 2,186.00 | 405.73 |
| 20-60-18-518-5016 | Membership Dues-Dayca | 16.67 | 0.00 | 99.98 | 99.98 | 200.00 | 200.00 |
| 20-60-18-518-5018 | Mileage Tolls-Daycare | 47.50 | 19.22 | 285.00 | 96.10 | 570.00 | 473.90 |
| 20-60-18-518-5019 | Staff Training-Daycar | 83.33 | 0.00 | 499.98 | 0.00 | 1,000.00 | 1,000.00 |
| 20-60-18-518-5020 | Advertising Marketing | 208.33 | 0.00 | 1,249.98 | 2,338.69 | 2,500.00 | 161.31 |
| 20-60-18-518-5022 | Postage-Daycare | 8.33 | 0.00 | 49.98 | 44.00 | 100.00 | 56.00 |
| 20-60-18-518-5134 | Vision & Hearing-Dayc | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-18-518-5319 | Memory Books-Daycare | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-60-18-518-5320 | Permits & License Fee | 62.50 | 0.00 | 375.00 | 0.00 | 750.00 | 750.00 |
| 20-60-18-518-6050 | Furnishings-Daycare | 125.00 | 83.29 | 750.00 | 83.29 | 1,500.00 | 1,416.71 |
| 20-60-18-518-6215 | Supplies-Daycare | 266.67 | 155.20 | 1,599.98 | 1,308.35 | 3,200.00 | 1,891.65 |
| 20-60-18-518-6320 | Events-Daycare | 25.00 | 0.00 | 150.00 | 164.97 | 300.00 | 135.03 |
| 20-60-18-518-6321 | Staff Appreciation-Da | 25.00 | 0.00 | 150.00 | 40.71 | 300.00 | 259.29 |
| 20-60-18-518-6325 | Groceries-Daycare | 875.00 | 999.45 | 5,250.00 | 5,480.26 | 10,500.00 | 5,019.74 |
| 20-60-18-518-9998 | Debt Ser Transfer to | 1,666.67 | 0.00 | 9,999.98 | 0.00 | 20,000.00 | 20,000.00 |
| TOTAL Daycare | | 23,264.78 | 16,963.13 | 139,588.48 | 123,163.22 | 279,177.32 | 156,014.10 |
| TOTAL Daycare | | 26,125.87 | 19,269.89 | 156,754.94 | 138,457.33 | 313,510.32 | 175,052.99 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Youth Education EXPENSES | | | | | | | |
| Preschool Administrative | | | | | | | |
| 20-60-26-025-4020 | FICA-Preschool | 818.75 | 791.69 | 4,912.50 | 3,637.16 | 9,825.00 | 6,187.84 |
| 20-60-26-025-4021 | Medicare-Preschool | 191.50 | 185.17 | 1,149.00 | 850.56 | 2,298.00 | 1,447.44 |
| 20-60-26-025-4024 | IMRF-Preschool | 963.58 | 873.68 | 5,781.48 | 4,473.56 | 11,563.00 | 7,089.44 |
| TOTAL Administrative | | 1,973.83 | 1,850.54 | 11,842.98 | 8,961.28 | 23,686.00 | 14,724.72 |
| Educational Materials | | | | | | | |
| 20-60-26-518-6315 | Supplies-Educational | 0.00 | 0.00 | 0.00 | 320.65 | 0.00 | (320.65) |
| TOTAL Educational Materials | | 0.00 | 0.00 | 0.00 | 320.65 | 0.00 | (320.65) |
| Preschool | | | | | | | |
| 20-60-26-524-4025 | Health Insurance-Pres | 1,865.00 | 555.23 | 11,190.00 | 3,075.17 | 22,380.00 | 19,304.83 |
| 20-60-26-524-4100 | Salaries-Preschool | 13,205.94 | 12,816.30 | 79,235.60 | 59,461.06 | 158,471.24 | 99,010.18 |
| 20-60-26-524-5000 | Misc Expense-Preschoo | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| 20-60-26-524-5013 | Tech Support-Preschoo | 352.75 | 0.00 | 2,116.50 | 2,358.28 | 4,233.00 | 1,874.72 |
| 20-60-26-524-5016 | Membership Fees-Presc | 8.33 | 0.00 | 49.98 | 0.00 | 100.00 | 100.00 |
| 20-60-26-524-5018 | Mileage Tolls-Prescho | 30.83 | 19.23 | 184.98 | 96.15 | 370.00 | 273.85 |
| 20-60-26-524-5019 | Staff Training-Presch | 55.67 | 0.00 | 333.98 | 0.00 | 668.00 | 668.00 |
| 20-60-26-524-5020 | Advertise Marketing-P | 16.67 | 0.00 | 99.98 | 0.00 | 200.00 | 200.00 |
| 20-60-26-524-5022 | Postage-Preschool | 8.33 | 0.00 | 49.98 | 44.00 | 100.00 | 56.00 |
| 20-60-26-524-5134 | Vision & Hearing-Pres | 33.33 | 0.00 | 199.98 | 0.00 | 400.00 | 400.00 |
| 20-60-26-524-5319 | Memory Books-Preschoo | 41.67 | 53.43 | 249.98 | 83.35 | 500.00 | 416.65 |
| 20-60-26-524-6050 | Furnishings-Preschool | 41.67 | 0.00 | 249.98 | 0.00 | 500.00 | 500.00 |
| 20-60-26-524-6215 | Supplies-Preschool | 125.00 | 107.37 | 750.00 | 204.68 | 1,500.00 | 1,295.32 |
| 20-60-26-524-6320 | Events-Preschool | 25.00 | 0.00 | 150.00 | 0.00 | 300.00 | 300.00 |
| 20-60-26-524-6321 | Staff Appreciation-Pr | 41.67 | 0.00 | 249.98 | 40.73 | 500.00 | 459.27 |
| 20-60-26-524-6322 | Volunteer Appreciatio | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-26-524-6325 | Groceries-Preschool | 41.67 | 0.00 | 249.98 | 106.95 | 500.00 | 393.05 |
| 20-60-26-524-9998 | Debt Ser Transfer to | 500.00 | 0.00 | 3,000.00 | 0.00 | 6,000.00 | 6,000.00 |
| TOTAL Preschool | | 16,426.86 | 13,551.56 | 98,560.88 | 65,470.37 | 197,122.24 | 131,651.87 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-----------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Youth Education EXPENSES | | | | | | | |
| Preschool | | | | | | | |
| Parent & Tot | | | | | | | |
| 20-60-26-529-6215 | Supplies-Parent & Tot | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Parent & Tot | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Preschool | | 18,400.69 | 15,402.10 | 110,403.86 | 74,752.30 | 220,808.24 | 146,055.94 |
| ----- | | | | | | | |
| Youth Education Camps | | | | | | | |
| Administrative | | | | | | | |
| 20-60-27-025-4020 | FICA-Youth Educations | 0.00 | 0.00 | 0.00 | 17.64 | 0.00 | (17.64) |
| 20-60-27-025-4021 | Medicare-Youth Educat | 0.00 | 0.00 | 0.00 | 4.12 | 0.00 | (4.12) |
| 20-60-27-025-4024 | IMRF-Youth Education | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 21.76 | 0.00 | (21.76) |
| ----- | | | | | | | |
| Little People Camps | | | | | | | |
| 20-60-27-527-4341 | Salaries-Youth Educat | 0.00 | 0.00 | 0.00 | 284.44 | 0.00 | (284.44) |
| 20-60-27-527-6215 | Supplies-Youth Educat | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Little People Camps | | 0.00 | 0.00 | 0.00 | 284.44 | 0.00 | (284.44) |
| TOTAL Youth Education Camps | | 0.00 | 0.00 | 0.00 | 306.20 | 0.00 | (306.20) |
| ----- | | | | | | | |
| ETC | | | | | | | |
| Administrative | | | | | | | |
| 20-60-28-025-4020 | FICA-ETC | 542.50 | 544.27 | 3,255.00 | 2,819.73 | 6,510.00 | 3,690.27 |
| 20-60-28-025-4021 | Medicare-ETC | 126.83 | 127.32 | 760.98 | 659.56 | 1,522.00 | 862.44 |
| 20-60-28-025-4024 | IMRF-ETC | 613.83 | 508.40 | 3,682.98 | 3,304.62 | 7,366.00 | 4,061.38 |
| ----- | | | | | | | |
| TOTAL Administrative | | 1,283.16 | 1,179.99 | 7,698.96 | 6,783.91 | 15,398.00 | 8,614.09 |
| ----- | | | | | | | |
| Extended Care | | | | | | | |
| 20-60-28-501-4025 | Health Insurance-ETC | 963.34 | 933.90 | 5,780.04 | 4,668.66 | 11,560.08 | 6,891.42 |
| 20-60-28-501-4100 | Salaries-ETC | 8,750.01 | 9,584.46 | 52,500.06 | 50,345.66 | 105,000.15 | 54,654.49 |
| 20-60-28-501-5000 | Misc Expense-ETC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-28-501-5013 | Tech Support-ETC | 267.50 | 0.00 | 1,605.00 | 1,814.28 | 3,210.00 | 1,395.72 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| Youth Education EXPENSES | | | | | | | |
| ETC | | | | | | | |
| Extended Care | | | | | | | |
| 20-60-28-501-5019 | Staff Training-ETC | 25.00 | 0.00 | 150.00 | 0.00 | 300.00 | 300.00 |
| 20-60-28-501-5022 | Postage-ETC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-28-501-5126 | Contractual-ETC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-60-28-501-6050 | Furnishings-ETC | 16.67 | 0.00 | 99.98 | 0.00 | 200.00 | 200.00 |
| 20-60-28-501-6215 | Supplies-ETC | 37.50 | 0.00 | 225.00 | 0.00 | 450.00 | 450.00 |
| 20-60-28-501-6321 | Staff Appreciation-ET | 25.00 | 0.00 | 150.00 | 0.00 | 300.00 | 300.00 |
| 20-60-28-501-9998 | Debt Ser Transfer to | 3,333.33 | 0.00 | 19,999.98 | 0.00 | 40,000.00 | 40,000.00 |
| TOTAL Extended Care | | 13,418.35 | 10,518.36 | 80,510.06 | 56,828.60 | 161,020.23 | 104,191.63 |
| TOTAL ETC | | 14,701.51 | 11,698.35 | 88,209.02 | 63,612.51 | 176,418.23 | 112,805.72 |
| Little People Playtime | | | | | | | |
| Little People Playtime | | | | | | | |
| 20-60-50-025-4020 | FICA-LPP Building | 28.75 | 7.75 | 172.50 | 75.18 | 345.00 | 269.82 |
| 20-60-50-025-4021 | Medicare-LPP Building | 6.75 | 1.82 | 40.50 | 17.61 | 81.00 | 63.39 |
| TOTAL Little People Playtime | | 35.50 | 9.57 | 213.00 | 92.79 | 426.00 | 333.21 |
| Little People Playtime | | | | | | | |
| 20-60-50-703-4390 | Salaries-Custodian LP | 463.42 | 124.74 | 2,780.48 | 1,211.00 | 5,561.00 | 4,350.00 |
| 20-60-50-703-5023 | Phone-LPP Building | 208.33 | 324.07 | 1,249.98 | 1,937.93 | 2,500.00 | 562.07 |
| 20-60-50-703-5024 | Copy Machine-LPP Buil | 366.67 | 62.00 | 2,199.98 | 3,719.22 | 4,400.00 | 680.78 |
| 20-60-50-703-5025 | Electric-LPP Building | 625.00 | 797.70 | 3,750.00 | 4,621.76 | 7,500.00 | 2,878.24 |
| 20-60-50-703-5026 | Heat-LPP Building | 166.67 | 0.00 | 999.98 | 420.00 | 2,000.00 | 1,580.00 |
| 20-60-50-703-5028 | Fire Alarm Sys-LPP Bu | 216.67 | 1,037.15 | 1,299.98 | 3,055.58 | 2,600.00 | (455.58) |
| 20-60-50-703-5031 | Water-LPP Building | 116.67 | 0.00 | 699.98 | 722.48 | 1,400.00 | 677.52 |
| 20-60-50-703-5124 | Maint Grounds LPP Bld | 708.33 | 304.85 | 4,249.98 | 3,488.63 | 8,500.00 | 5,011.37 |
| 20-60-50-703-5131 | Contractual-Service L | 350.00 | 423.03 | 2,100.00 | 1,798.83 | 4,200.00 | 2,401.17 |
| 20-60-50-703-6110 | Supplies-Janitorial L | 83.33 | 194.73 | 499.98 | 797.05 | 1,000.00 | 202.95 |
| TOTAL Little People Playtime | | 3,305.09 | 3,268.27 | 19,830.34 | 21,772.48 | 39,661.00 | 17,888.52 |
| TOTAL Little People Playtime | | 3,340.59 | 3,277.84 | 20,043.34 | 21,865.27 | 40,087.00 | 18,221.73 |
| TOTAL EXPENSES: Youth Education | | 62,568.66 | 49,648.18 | 375,411.16 | 298,993.61 | 750,823.79 | 451,830.18 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------|-------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| TOTAL FUND REVENUES | | 88,588.03 | 113,001.60 | 531,527.18 | 619,084.19 | 1,063,056.00 | 443,971.81 |
| TOTAL FUND EXPENSES | | 88,057.33 | 69,909.24 | 528,341.98 | 480,921.56 | 1,056,688.32 | 575,766.76 |
| FUND SURPLUS (DEFICIT) | | 530.70 | 43,092.36 | 3,185.20 | 138,162.63 | 6,367.68 | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: CAPITAL FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|---------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Buildings | | | | | | | |
| EXPENSES | | | | | | | |
| Buildings | | | | | | | |
| Preschool Building | | | | | | | |
| 30-50-50-703-7124 | Maintenance Repairs-L | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Preschool Building | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Buildings | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENSES: Buildings | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | |
| TOTAL FUND REVENUES | | 31,475.00 | 0.00 | 188,849.96 | 188,099.98 | 377,700.00 | 189,600.02 |
| TOTAL FUND EXPENSES | | 15,416.66 | 0.00 | 92,499.96 | 32,037.08 | 185,000.00 | 152,962.92 |
| FUND SURPLUS (DEFICIT) | | 16,058.34 | 0.00 | 96,350.00 | 156,062.90 | 192,700.00 | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: BOND FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--------------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Administrative REVENUES | | | | | | | |
| General Operations | | | | | | | |
| Administrative | | | | | | | |
| 40-10-01-025-3000 | Bond Misc Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40-10-01-025-3101 | Property Tax-Bond Fun | 2,772.58 | 4,970.69 | 16,635.48 | 32,884.93 | 33,271.00 | 386.07 |
| ----- | | | | | | | |
| TOTAL Administrative | | 2,772.58 | 4,970.69 | 16,635.48 | 32,884.93 | 33,271.00 | 386.07 |
| TOTAL General Operations | | 2,772.58 | 4,970.69 | 16,635.48 | 32,884.93 | 33,271.00 | 386.07 |
| ----- | | | | | | | |
| Administrative Debt Service Transfer | | | | | | | |
| 40-10-10-025-9000 | Capital Incoming Tran | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40-10-10-025-9001 | Debt Ser Incoming Tra | 8,416.67 | 0.00 | 50,499.98 | 0.00 | 101,000.00 | 101,000.00 |
| ----- | | | | | | | |
| TOTAL Debt Service Transfer | | 8,416.67 | 0.00 | 50,499.98 | 0.00 | 101,000.00 | 101,000.00 |
| TOTAL Administrative | | 8,416.67 | 0.00 | 50,499.98 | 0.00 | 101,000.00 | 101,000.00 |
| TOTAL REVENUES: Administrative | | 11,189.25 | 4,970.69 | 67,135.46 | 32,884.93 | 134,271.00 | 101,386.07 |
| ----- | | | | | | | |
| Administrative EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 40-10-01-024-8015 | Bond Interest | 245.12 | 0.00 | 1,470.72 | 0.00 | 2,941.50 | 2,941.50 |
| 40-10-01-024-8016 | Bond Service Fees | 39.58 | 0.00 | 237.48 | 0.00 | 475.00 | 475.00 |
| 40-10-01-024-8017 | Bond Principal | 2,500.00 | 0.00 | 15,000.00 | 0.00 | 30,000.00 | 30,000.00 |
| ----- | | | | | | | |
| TOTAL General Operations | | 2,784.70 | 0.00 | 16,708.20 | 0.00 | 33,416.50 | 33,416.50 |
| ----- | | | | | | | |
| Debt Certificate Payment | | | | | | | |
| 40-10-01-025-8020 | Debt Certificate Paym | 8,322.50 | 0.00 | 49,935.00 | 35,160.00 | 99,870.00 | 64,710.00 |
| ----- | | | | | | | |
| TOTAL Debt Certificate Payment | | 8,322.50 | 0.00 | 49,935.00 | 35,160.00 | 99,870.00 | 64,710.00 |
| TOTAL General Operations | | 11,107.20 | 0.00 | 66,643.20 | 35,160.00 | 133,286.50 | 98,126.50 |
| TOTAL EXPENSES: Administrative | | 11,107.20 | 0.00 | 66,643.20 | 35,160.00 | 133,286.50 | 98,126.50 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: BOND FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------|-------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| TOTAL FUND REVENUES | | 11,189.25 | 4,970.69 | 67,135.46 | 32,884.93 | 134,271.00 | 101,386.07 |
| TOTAL FUND EXPENSES | | 11,107.20 | 0.00 | 66,643.20 | 35,160.00 | 133,286.50 | 98,126.50 |
| FUND SURPLUS (DEFICIT) | | 82.05 | 4,970.69 | 492.26 | (2,275.07) | 984.50 | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: LIABILITY FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|-----------------------------------|------------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Administrative REVENUES | | | | | | | |
| General Operations | | | | | | | |
| Administrative | | | | | | | |
| 50-10-01-025-3000 | Misc Income-Liability | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 50-10-01-025-3101 | Property Tax-Liability | 3,442.67 | 6,172.03 | 20,655.98 | 40,832.64 | 41,312.00 | 479.36 |
| 50-10-01-025-3106 | Foundation Donation-L | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Administrative | | 3,442.67 | 6,172.03 | 20,655.98 | 40,832.64 | 41,312.00 | 479.36 |
| TOTAL General Operations | | 3,442.67 | 6,172.03 | 20,655.98 | 40,832.64 | 41,312.00 | 479.36 |
| ----- | | | | | | | |
| Administrative Capital Transfer | | | | | | | |
| 50-10-10-025-9000 | Capital Transfers-Lia | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Capital Transfer | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Administrative | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES: Administrative | | 3,442.67 | 6,172.03 | 20,655.98 | 40,832.64 | 41,312.00 | 479.36 |
| ----- | | | | | | | |
| Administrative EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 50-10-01-024-5000 | Misc Expense-Liability | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 50-10-01-024-5009 | Workshop Seminar Fees | 12.50 | 0.00 | 75.00 | 42.00 | 150.00 | 108.00 |
| 50-10-01-024-5040 | Insurance-Property | 2,050.00 | 2,035.29 | 12,300.00 | 10,176.45 | 24,600.00 | 14,423.55 |
| 50-10-01-024-6216 | Supplies-Staff Traini | 58.33 | 0.00 | 349.98 | 482.58 | 700.00 | 217.42 |
| ----- | | | | | | | |
| TOTAL General Operations | | 2,120.83 | 2,035.29 | 12,724.98 | 10,701.03 | 25,450.00 | 14,748.97 |
| TOTAL General Operations | | 2,120.83 | 2,035.29 | 12,724.98 | 10,701.03 | 25,450.00 | 14,748.97 |
| ----- | | | | | | | |
| Administrative General Operations | | | | | | | |
| 50-10-10-024-5007 | Employment Physicals | 20.83 | 0.00 | 124.98 | 0.00 | 250.00 | 250.00 |
| 50-10-10-024-5035 | Background Cks Replen | 41.67 | 0.00 | 249.98 | 300.00 | 500.00 | 200.00 |
| 50-10-10-024-5036 | Employer Compliance P | 6.25 | 0.00 | 37.50 | 0.00 | 75.00 | 75.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: LIABILITY FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|------------------------|--------------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| <hr/> | | | | | | | |
| TOTAL | General Operations | 68.75 | 0.00 | 412.46 | 300.00 | 825.00 | 525.00 |
| <hr/> | | | | | | | |
| Administrative | | | | | | | |
| 50-10-10-025-4020 | FICA-Liability Admin | 108.50 | 88.77 | 651.00 | 593.69 | 1,302.00 | 708.31 |
| 50-10-10-025-4021 | Medicare-Liability Ad | 25.42 | 20.76 | 152.48 | 138.89 | 305.00 | 166.11 |
| 50-10-10-025-4024 | IMRF-Liability Admin | 175.00 | 147.81 | 1,050.00 | 960.78 | 2,100.00 | 1,139.22 |
| 50-10-10-025-4100 | Salaries-Administrati | 1,749.99 | 1,615.38 | 10,499.94 | 10,499.95 | 20,999.92 | 10,499.97 |
| 50-10-10-025-9999 | Capital Transfers Lia | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | | | |
| TOTAL | Administrative | 2,058.91 | 1,872.72 | 12,353.42 | 12,193.31 | 24,706.92 | 12,513.61 |
| TOTAL | Administrative | 2,127.66 | 1,872.72 | 12,765.88 | 12,493.31 | 25,531.92 | 13,038.61 |
| TOTAL | EXPENSES: Administrative | 4,248.49 | 3,908.01 | 25,490.86 | 23,194.34 | 50,981.92 | 27,787.58 |
| <hr/> | | | | | | | |
| TOTAL FUND REVENUES | | 3,442.67 | 6,172.03 | 20,655.98 | 40,832.64 | 41,312.00 | 479.36 |
| TOTAL FUND EXPENSES | | 4,248.49 | 3,908.01 | 25,490.86 | 23,194.34 | 50,981.92 | 27,787.58 |
| FUND SURPLUS (DEFICIT) | | (805.82) | 2,264.02 | (4,834.88) | 17,638.30 | (9,669.92) | |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: SPECIAL RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|--------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Administrative REVENUES | | | | | | | |
| General Operations | | | | | | | |
| Administrative | | | | | | | |
| 60-10-01-025-3000 | Misc Income-Special R | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60-10-01-025-3101 | Property Tax-Spec Rec | 9,461.08 | 16,961.98 | 56,766.48 | 112,216.43 | 113,533.00 | 1,316.57 |
| 60-10-01-025-3106 | Foundation Donation-S | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60-10-01-025-3109 | Inclusion Reimburseme | 78.67 | 0.00 | 471.98 | 0.00 | 944.00 | 944.00 |
| ----- | | | | | | | |
| TOTAL Administrative | | 9,539.75 | 16,961.98 | 57,238.46 | 112,216.43 | 114,477.00 | 2,260.57 |
| TOTAL General Operations | | 9,539.75 | 16,961.98 | 57,238.46 | 112,216.43 | 114,477.00 | 2,260.57 |
| TOTAL REVENUES: Administrative | | 9,539.75 | 16,961.98 | 57,238.46 | 112,216.43 | 114,477.00 | 2,260.57 |
| ----- | | | | | | | |
| Administrative EXPENSES | | | | | | | |
| General Operations | | | | | | | |
| General Operations | | | | | | | |
| 60-10-01-024-5051 | NISRA-Rental Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60-10-01-024-5055 | Designated Reserve Fu | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL General Operations | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL General Operations | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| Administrative | | | | | | | |
| General Operations | | | | | | | |
| 60-10-10-024-5000 | Misc Expense-Special | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL General Operations | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| Administrative | | | | | | | |
| 60-10-10-025-4020 | FICA-Board Rep | 46.50 | 38.02 | 279.00 | 254.43 | 558.00 | 303.57 |
| 60-10-10-025-4021 | Medicare-Board Rep | 10.92 | 8.88 | 65.48 | 59.43 | 131.00 | 71.57 |
| 60-10-10-025-4024 | IMRF-Board Rep | 75.00 | 63.34 | 450.00 | 411.73 | 900.00 | 488.27 |
| 60-10-10-025-4100 | Salaries-Administrati | 749.92 | 692.28 | 4,499.48 | 4,499.86 | 8,999.00 | 4,499.14 |
| 60-10-10-025-4350 | Inclusion Services | 291.67 | 0.00 | 1,749.98 | 0.00 | 3,500.00 | 3,500.00 |
| 60-10-10-025-5016 | Membership Dues-NISRA | 3,933.08 | 4,700.00 | 23,598.48 | 28,397.00 | 47,197.00 | 18,800.00 |

Hampshire Township Park District
 DETAILED REVENUE AND EXPENSE
 MTD/YTD ACTUAL VS. BUDGET
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

FUND: SPECIAL RECREATION FUND

| ACCOUNT NUMBER | DESCRIPTION | OCTOBER BUDGET | OCTOBER ACTUAL | YEAR-TO-DATE BUDGET | FISCAL YTD ACTUAL + ENCUMBRANCE | ANNUAL BUDGET | UNCOLLECTED/ UNENCUMBERED BALANCE |
|----------------------------------|-----------------------|----------------|----------------|---------------------|---------------------------------|---------------|-----------------------------------|
| ----- | | | | | | | |
| Administrative EXPENSES | | | | | | | |
| Administrative | | | | | | | |
| Administrative | | | | | | | |
| 60-10-10-025-9998 | Debt Ser Transfer to | 2,916.67 | 0.00 | 17,499.98 | 0.00 | 35,000.00 | 35,000.00 |
| 60-10-10-025-9999 | Capital Transfers-Spe | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Administrative | | 8,023.76 | 5,502.52 | 48,142.40 | 33,622.45 | 96,285.00 | 62,662.55 |
| TOTAL Administrative | | 8,023.76 | 5,502.52 | 48,142.40 | 33,622.45 | 96,285.00 | 62,662.55 |
| TOTAL EXPENSES: Administrative | | 8,023.76 | 5,502.52 | 48,142.40 | 33,622.45 | 96,285.00 | 62,662.55 |
| | | | | | | | |
| Capital Projects EXPENSES | | | | | | | |
| General Projects | | | | | | | |
| Capital Projects | | | | | | | |
| 60-30-30-026-7012 | Accessibility Project | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60-30-30-026-7015 | Accessibility Capital | 1,666.67 | 0.00 | 9,999.98 | 0.00 | 20,000.00 | 20,000.00 |
| 60-30-30-026-7017 | Accessibility Audit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60-30-30-026-7019 | Acces Audit Complianc | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60-30-30-026-7101 | Accessible Picnic Tab | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ----- | | | | | | | |
| TOTAL Capital Projects | | 1,666.67 | 0.00 | 9,999.98 | 0.00 | 20,000.00 | 20,000.00 |
| TOTAL General Projects | | 1,666.67 | 0.00 | 9,999.98 | 0.00 | 20,000.00 | 20,000.00 |
| TOTAL EXPENSES: Capital Projects | | 1,666.67 | 0.00 | 9,999.98 | 0.00 | 20,000.00 | 20,000.00 |
| | | | | | | | |
| TOTAL FUND REVENUES | | 9,539.75 | 16,961.98 | 57,238.46 | 112,216.43 | 114,477.00 | 2,260.57 |
| TOTAL FUND EXPENSES | | 9,690.43 | 5,502.52 | 58,142.38 | 33,622.45 | 116,285.00 | 82,662.55 |
| FUND SURPLUS (DEFICIT) | | (150.68) | 11,459.46 | (903.92) | 78,593.98 | (1,808.00) | |



Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: November 26, 2018
Agenda Item: XI.A.
Subject: Abatement Ordinance

Background

In 2015, we refinanced our debt for the gym and day care addition. The alternate bonds were issued with the intent to use existing revenues to make the debt service payments. As an additional security, there is a separate tax levy on file with the County Clerk to levy a tax if the revenue intended to be used for debt service payments isn't sufficient.

The intent is not to levy a property tax, but was added to receive a lower interest rate for the financing. Each year the board adopts an Abatement Resolution to instruct the County Clerk to not levy the tax.

The Board will annually need to approve an abatement ordinance as attached.

Recommendation

Motion and second to approve the ordinance abating the tax hereto levied for the year 2018 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015, of the Hampshire Township Park District.

MINUTES of a regular public meeting of the Board of Park Commissioners of the Hampshire Township Park District, Kane County, Illinois, held at 390 South Ave., Hampshire, IL 60140_ in said Park District at 6:30 o'clock P.M., on the 26th, day of November 2018.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the Board of Park Commissioners would consider the adoption of an ordinance abating the tax levied for the year 2018 to pay the principal of and interest on the District's outstanding alternate bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ANNUAL ABATEMENT ORDINANCE

ORDINANCE NO. 2018-11

ORDINANCE abating the tax hereto levied for the year 2018 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015, of the Hampshire Township Park District, Kane County, Illinois.

WHEREAS the Board of Park Commissioners (the “*Board*”) of the Hampshire Township Park District, Kane County, Illinois (the “*District*”), by Ordinance Number 2015-04, adopted on the 17th day of August, 2015, as supplemented by a notification of sale dated September 1, 2015 (together, the “*Ordinance*”), did provide for the issue of \$1,890,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015 (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the District hereby determines that the Pledged Revenues (as defined in the Ordinance) are or are expected to be available to pay the principal of and interest on the Bonds when due in the next succeeding bond year so as to enable the abatement of the Pledged Taxes (as defined in the Ordinance) levied for the same; and

WHEREAS it is necessary and in the best interests of the District that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the Board of Park Commissioners of the Hampshire Township Park District, Kane County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2018 in the Ordinance is hereby abated in its entirety.

Section 3. Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of The County of Kane, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 4. Effective Date. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Approved November 26th, 2018.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt the ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

and the following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Hampshire Township Park District, Kane County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Hampshire Township Park District, Kane County, Illinois (the “Board”), and as such official I am the keeper of the books, records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the, insofar as same relates to the adoption 26th of November, 2018 Ordinance No. 2018-11 entitled:

ORDINANCE abating the tax hereto levied for the year 2018 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015, of the Hampshire Township Park District, Kane County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 hour period proceeding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict accordance with the provisions of the Park District Code of the State of Illinois, as amended, the Open Meetings Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Code and said Acts and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this 26th day of November, 2018.

Secretary, Board of Park Commissioners

(SEAL)
[Attach Exhibit A]

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Kane, Illinois, and as such official I do further certify that on the ____ day of _____, 20____, there was filed in my office a duly certified copy of Ordinance No. 2018-11 entitled:

ORDINANCE abating the tax hereto levied for the year 2018 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015, of the Hampshire Township Park District, Kane County, Illinois.

(the “*Ordinance*”) duly adopted by the Board of Park Commissioners of the Hampshire Township Park District, Kane County, Illinois (the “*District*”), on the 26th day of November, 2018 and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2018 for the payment of the District’s \$1,890,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 20__.

County Clerk of The County
of Kane, Illinois

[SEAL]



Memorandum

To: Hampshire Park District Board of Commissioners
From: Patti Prill, Finance/HR Director
Date: November 26, 2018
Agenda Item: XI.B.
Subject: Personnel Policy Changes

Background

Approval of the change of time from PTO to Benefit Time of Vacation, Sick, Personal, etc. required review and changes to other sections that mentioned PTO time. In addition, a few sections with errors are also included with changes.

Recommendation

Request a motion and a second to approve the Personnel Policy Changes.

Requesting Approval for Personnel Policy Manual Changes

Effective January 1, 2019

Section 2: Payroll Policies and Procedures

2.8 Emergency Closings

- Define emergency closings for full-time exempt and full-time non-exempt employees.

Section 3: Time Off Benefits

3.7 Jury Duty

- Changed reference to PTO time to vacation, personal days.

3.8 Family & Medical Leave

- Change reference to PTO time to time off benefits.

3.9 Personal Leave of Absence

- Change reference to PTO time to vacation, personal days.

3.11 Military Leave

- Change reference to PTO time to vacation, personal days.

3.12 Absence Without Leave

- Change reference to PTO time to time-off benefits.

Section 5: Park District Property & Facilities

5.9 Security Cameras

- Typing error correction

Section 6: Employee Conduct

6.26 Blogging & Social Media Policy

- Corrected Page cutoff

Section 10: Separation of Employment

10.1 Separation of Employment

- Change reference to PTO time to vacation time.

Section 2: Payroll Policies and Procedures

2.8 Emergency Closings

On occasion, due to inclement weather, national crisis, or other emergency, the Park District may close for all or part of a normally scheduled workday. The Park District will attempt to notify employees of its closure through announcements on predetermined local area radio stations. Emergency closure is considered unpaid leave. Full-time exempt employees are expected to work from home (telecommuting) and should prepare if inclement weather is expected. Full-Time non-exempt employees that cannot work at home are allowed to use a vacation or personal day if they wish to be paid for their leave.

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Section 3: Time Off Benefits

3.7 Jury Duty

Employees selected for jury duty will be granted time off for the duration of their jury service. Full-time and Classification I & II part-time employees on jury duty will receive an amount equal to the difference between their full pay based on their regular base pay (if exempt) or the number of hours for which the employee was scheduled to work on those days and their jury duty pay, up to a maximum of 10 working days. Any payment received by the employee for jury duty shall be given to the Park District's Finance /Human Resources Director because the employee is receiving their full pay whether regular scheduled hours or vacation, personal day hours, while on jury duty leave.

All other employees will receive jury duty leave without pay from the Park District. All employees must provide written notice, supported with appropriate documentation of jury duty (e.g., the jury duty summons), to their immediate supervisor as promptly as possible, before reporting for jury duty. During jury duty, and as promptly as possible, employees must inform their immediate supervisor as to the expected duration of the jury duty. Following jury duty, all employees must provide the Park District with appropriate documentation evidencing the length of their jury duty.

If employees are required to serve jury duty beyond the period of paid jury duty leave, they may also use available vacation time, personal days or may request an unpaid jury duty leave of absence.

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Section 3: Time Off Benefits

3.8 Family & Medical Leave

| | | | |
|---|---|--|---|
| Introduction | 1 | Notification & Reporting Requirements..... | 5 |
| Eligibility | 1 | Employee Benefits During Family and Medical Leave of Absence..... | 5 |
| Reasons for Leave | 2 | Return from a Family and Medical Leave | 6 |
| Servicemember Family Leave..... | 3 | Key Employee..... | 6 |
| Medical Certification | 4 | Coordination with Other Policies..... | 6 |
| Intermittent or Reduced Work Schedule Leave..... | 4 | | |

Introduction

This section briefly summarizes rights and regulations under the Family and Medical Leave Act of 1993 ("FMLA").

The FMLA provides eligible employees with up to 12 work weeks of unpaid leave for certain family and medical reasons during a 12-month period (and up to 26 workweeks of unpaid leave to care for a Covered Servicemember). During this leave, an eligible employee is entitled to continued group health plan coverage as if the employee had continued to work. At the conclusion of the leave, subject to some exceptions, an employee generally has a right to return to the same or to an equivalent position.

Certain highly compensated key employees may be denied reinstatement when necessary to prevent substantial and grievous economic injury to the Park District's operations. A key employee is a salaried employee who is among the highest paid 10% of employees at that location or any location within a 75-mile radius. Employees will be notified of their status as a key employee, when applicable, after they request a Family and Medical Leave.

Eligibility

If you have been employed by the Park District for at least twelve (12) months and have worked at least 1,250 hours during the 12-month period preceding the start of the leave, and you work at or report to a work site which has 50 or more Park District employees within a 75-mile radius of that work site, you are eligible for up to a

total of twelve (12) workweeks of unpaid leave during any rolling twelve (12) month period for one or more of the following reasons:

1. Because of the birth of your child and in order to care for such child (within 12 months after the birth of the child);
2. Because of the placement of a child with you for adoption or foster care (within 12 months of the placement of the child);
3. In order to care for your spouse, child, or parents if they have a "serious health condition;"
4. Because of a "serious health condition" that makes you unable to perform the functions of your job; or
5. Because of any qualifying exigency (as the Secretary of Labor shall determine) arising out of the fact that your spouse, child, or parent is under a call or order to active duty (or has been notified of an impending call or order to active duty) in the Armed Forces in support of a contingency operation.

Reasons for Leave

A leave may be taken for the following reasons: (1) birth and care of a newborn child; (2) placement of a son or daughter for adoption or foster care in the employee's home; (3) to care for the employee's parent, spouse, domestic partner, child or grandparent (but not in-law) with a serious health condition; or (4) to attend the employee's own serious health condition which renders the employee unable to perform the functions of the employee's job.

For purposes of this policy, "serious health condition" means an illness, injury, impairment, or physical or mental condition that involves **one** of the following:

1. **Hospital Care.** Inpatient care in a hospital, hospice, or residential medical care facility, including any period of incapacity relating to the same condition.
2. **Absence Plus Treatment.** A period of incapacity of more than three consecutive calendar days (including any subsequent treatment or period of incapacity relating to the same condition) that also involves either: (1) treatment two or more times by a health care provider, by a nurse or physician's assistant under direct supervision of a health care provider, or by a provider of health care services under orders of, or on referral by, a health care provider; or (2) treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider.
3. **Pregnancy.** Any period of incapacity due to pregnancy, or for prenatal care.

4. **Chronic Conditions Requiring Treatment.** A chronic condition which: requires periodic visits for treatment by a health care provider, or by a nurse or physician's assistant under direct supervision of a health care provider; continues over an extended period of time; and may cause episodic rather than a continuing period of incapacity.
5. **Permanent/Long-Term Conditions Requiring Supervision.** A period of incapacity which is permanent or long-term due to a condition for which treatment may be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider.
6. **Multiple Treatments (non-chronic conditions).** Any period of absence to receive multiple treatment (including any period of recovery therefrom) by a healthcare provider or by a provider of health care services under orders of, or in referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment.

Servicemember Family Leave

Servicemember Family Leave. If you are eligible for FMLA leave as stated above and you are a spouse, domestic partners, child, parent or next of kin of a Covered Servicemember, as defined below, you are entitled to a total of twenty-six (26) workweeks of unpaid leave during a rolling 12-month period to care for the Covered Servicemember. During the rolling 12-month period, if an eligible employee is entitled to a leave under this Servicemember Family Leave provision, for reasons which also would entitle the employee to a leave under the Eligibility Section, Paragraphs 1 through 5 above, the total leave time will not exceed a combined total of twenty-six (26) workweeks.

With respect to Servicemember Family Leave:

1. **“Covered Servicemember”** means a member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness.
2. **“Outpatient status”** means the status of a member of the Armed Forces assigned to a military medical treatment facility as an outpatient or a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.
3. **“Next of kin”** means the nearest blood relative of that individual.

4. **“Serious injury or illness”** means an injury or illness incurred by the Servicemember in the line of duty on active duty in the Armed Forces that may render the Servicemember medically unfit to perform the duties of the member's office, grade, rank or rating.

Spouses Employed by the Company. If your spouse also works for the Park District and you both become eligible for a leave under the Eligibility Section, Paragraphs 1 or 2 above, or for the care of a sick parent under Paragraph 3 above, the two of you together will be limited to a combined total of twelve (12) workweeks of leave in any rolling 12-month period. In addition, if you and your spouse both become eligible for a leave under the Servicemember Family Leave provision above or under a combination of the Servicemember Family Leave provision and the Eligibility Section, Paragraphs 1 through 5 above, the two of you together will be limited to a combined total of twenty-six (26) workweeks of leave in any rolling 12-month period, but if the leave taken by you and your spouse includes leave described under the Eligibility Section, Paragraphs 1 through 5 above, that leave shall be limited to a combined total of twelve (12) work weeks of leave in any rolling 12-month period.

Medical Certification

Any request for a leave under the Eligibility Section, Paragraphs c., d. or under the Servicemember Family Leave provision above must be supported by certification issued by the applicable health care provider. You may obtain a certification form from the Finance/ Human Resources Director.

At its discretion, the Park District may require a second medical opinion and periodic recertification to support the continuation of a leave. If the 1st and 2nd opinions differ, a 3rd opinion can be obtained from a health care provider jointly approved by both you and the Park District.

Intermittent or Reduced Work Schedule Leave

If certified as medically necessary for the serious health condition of either you or your spouse, child or parent (under the Eligibility Section Paragraphs 3 and 5, above), or to care for a Covered Servicemember if you are a spouse, domestic partners, child, parent or next of kin to the Covered Servicemember (See Servicemember Family Leave section above), leave may be taken on an intermittent or reduced leave schedule. Intermittent leave also may be taken if you qualify for leave because of a qualifying exigency as described under the Eligibility Section Paragraph 5, above, subject to the submission of a certification prescribed by the Secretary of Labor. If leave is requested on an intermittent basis, however, the Park District may require that you transfer temporarily to an alternative position which better accommodates recurring periods of absence or to a part-time schedule, provided that the position offers equivalent pay and benefits.

Notification and Reporting Requirements

All requests for leaves of absence must be submitted to your supervisor or the Finance/Human Resources Director at least thirty (30) days in advance of the start of the leave (except when the leave is due to an emergency or is otherwise not foreseeable). A delay in submitting this request could result in a delay of the start of your leave. Your supervisor will forward the request to the Finance/Human Resources Director for approval. If your leave request is approved, you will receive an FMLA Response Form. You must also make an effort to schedule a leave so as not to disrupt business operations. During the leave, you may be required to report periodically on your status and your intention to return to work. In any case in which the necessity for leave under paragraph 5, above is foreseeable, whether because your spouse, child or parent is on active duty, or because of notification of an impending call or order to active duty in support of a contingency operation, you shall provide such notice to the Park District as is reasonable and practicable.

Any extension of time for your leave of absence must be requested in writing prior to your scheduled date of return to work, together with written documentation to support the extension. Your failure to either return to work on the scheduled date of return or to apply in writing for an extension prior to that date will be considered to be a resignation of employment effective as of the last date of the approved leave. Employees on leaves for their own serious health condition must provide fitness-for-duty releases from their health care provider before they will be permitted to return to work. Your maximum time on a leave of absence, all types combined, and including all extensions, cannot exceed a total of twelve (12) weeks in a rolling twelve month period, unless you are a spouse, child, parent, or next of kin on leave to care for a Covered Servicemember, in which case your leave can last for up to twenty-six (26) workweeks in a rolling twelve (12) month period.

An Employee shall not be granted a leave of absence for the purpose of seeking or taking employment elsewhere or operating a private business. Unauthorized work while on a leave of absence will result in disciplinary action, up to and including discharge.

A leave of absence will not affect the continuity of your employment. Your original date of employment remains the same for seniority purposes. However, you will not accrue any benefits during the period you are on unpaid leave.

Employee Benefits During Family and Medical Leave of Absence

You will be permitted to maintain health insurance coverage for the duration of the leave under the same conditions coverage would

have been provided if you had remained actively at work. However, you must make arrangements for the continuation of and payment of insurance premiums before you go on leave status. Extended leave will be required to pay insurance premiums, Section 3.9-4. If you do not return to work after the leave, or if you fail to pay your portion of the premiums, you will be required, under certain circumstances, to reimburse the Park District for the costs and expenses associated with insuring you during the leave.

Return from a Family and Medical Leave

If you return from your leave on or before being absent for twelve (12) workweeks in a rolling twelve (12) month period or twenty-six (26) workweeks if you took a leave under the Servicemember Family Leave provision, you will be restored to the same or to an equivalent position to the one you held when the leave started. Of course, you have no greater right to reinstatement or to other benefits and conditions of employment than if you had been continuously employed during the FMLA leave period. If the leave was due to your own serious health condition, you will be required to submit a fitness-for-duty certification from your health care provider stating that you are able to perform the essential functions of the job. If you fail to return to work at the expiration of your approved Family and Medical Leave, it will be considered to be a resignation of your employment with us.

Key Employees

Certain highly compensated key employees may be denied reinstatement when necessary to prevent "substantial and grievous economic injury" to the Park District's operations. A "key" employee is a paid Employee who is among the highest paid 10% of Employees at that location, or any location within a 75-mile radius. Employees will be notified of their status as a key employee, when applicable, after they request a Family and Medical Leave.

Coordination with Other Policies

You must substitute accrued time off benefits, for unpaid leave under this policy, and any such time off benefits, must be taken concurrently with your Family and Medical Leave. If you otherwise qualify for disability pay, you will collect it at the same time you are on Family and Medical Leave. Similarly, if you otherwise qualify for any other type of leave of absence, you must take that leave at the same time as you are taking your Family and Medical Leave. All time missed from work that qualifies for both Family and Medical Leave, and for workers' compensation, will be counted toward your Family and Medical Leave.

Section 3: Time Off Benefits

3.9 Personal Leave of Absence

Eligible full-time and Classification I & II part-time employees may be granted personal leave of absence for a period not to exceed 90 consecutive calendar days within any 24 consecutive month period. This is an unpaid leave except in the case of a full-time employee who may elect to use unused vacation, personal days during the leave. Normally, a personal leave of absence will not be granted during the first year of employment.

1. All requests for personal leaves should be made in writing and must be approved by the employee's supervisor(s) and the Executive Director. The following considerations will be taken into account when determining whether or not to grant the leave: purpose for which the leave is requested; length of time the employee plans to be away; the employee's job performance and attendance and punctuality record, the effect the employee's absence will have on the work in the department (*i.e.*, the staffing requirements in the employee's facility or department); the employee's position and length of service; the expectation that the employee will return to work when the leave expires; and, any other factors deemed relevant by the Park District in its sole discretion. Each request will be reviewed on a case-by-case basis.
2. You must provide a written application for a personal leave of absence to your immediate supervisor at least one month in advance of the date you would like the leave to begin. If you request an extension while on FMLA leave period, the request must be made at least two (2) weeks prior to the end of the original leave. The application must specify the reasons for the extended leave and the length of time the employee intends to be away.
3. Additional leave time may be granted, provided that it does not extend the total leave beyond one year, including leave granted under the FMLA, if any. Requests for additional leave time must be made in writing at least two weeks prior to the expiration of the initial leave period, and must specify the reason(s) for the request and the amount of additional time sought. This request must be approved by the Executive Director.
4. While a full-time employee is on an approved personal leave, the employee will be eligible to continue the group health insurance coverage in existence for that employee at the start of the leave under the Park District's group plan for the duration of the leave

provided that the employee pays 100% of the premium contribution. Other employment benefits, if any, such as vacation, personal days, sick hours shall not accrue during a personal leave of absence. Employees on a personal leave, however, will not forfeit any benefits that accrued prior to the start of the leave.

5. Any planned salary increase for an employee returning from an unpaid leave of absence without pay will be deferred by the length of the leave, and the normal appraisal date will be extended by the length of the leave.
6. In the case of an employee's own illness or injury, a physician's statement certifying the employee's ability to perform the essential functions of his job is required by the Park District before an employee may be permitted to return to work.
7. Although the Park District will attempt to reinstate the employee at the conclusion of the personal leave period to the same or similar position to the one vacated, conditions may arise which necessitate the filling of the vacated position. Accordingly, **reinstatement after a personal leave of absence is not guaranteed by the Park District.**
8. Any employee who fails to return to an available position on the first scheduled working day after the leave of absence has expired will be considered to have resigned from the Park District. However, pursuant to the Park District's American With Disabilities Act Policy, employees may request extended unpaid leave as a "reasonable accommodation" under the ADA (See Section 1-3).

Section 3: Time Off Benefits

3.11 Military Leave

The Hampshire Township Park District complies with state and federal requirements regarding Military Leave, continuation of applicable insurance benefits, and reinstatement rights. An employee who is a member of the United States Army, Navy, Air Force, Marines, Coast Guard, National Guard, or Reserves will be granted a leave of absence for military service, training or related obligations in accordance with applicable law.

You must provide the Park District with at least thirty (30) days advance written notice prior to the start of leave for military service except in cases of national emergency. Such notice must include, without limitation, a copy of your orders. Upon return to the Park District from your military training, you must submit a statement signed by an appropriate military official indicating the time you spent in military training and/or service.

You are also eligible for leave with pay, for not more than ten (10) working days, to take part in annual encampments or training cruises. You will receive the difference between your regular salary and your base military pay. Employees should retain their military pay vouchers. Upon your return, you must furnish official proof of pay during your tour of duty in order to receive pay from the Park District.

Except when required by any applicable law, Military Leave is unpaid; however, full-time employees may substitute vacation, personal days, for the unpaid Military Leave. If eligible for leave with pay under applicable law, your salary continuation shall include health insurance and any other benefits you were receiving at the time you are called up. Your salary will be offset by your military pay. You will receive the difference between your regular salary and your base military pay. Employees should retain their military pay vouchers. Upon your return, you must furnish official proof of pay during your tour of duty in order to receive pay from the Park District.

Employees inducted into the Armed Services of the United States under the Military Selective Service Act (or under any prior or subsequent corresponding law) for training and service shall receive military leave and re-employment benefits in accordance with applicable law. Employees who enlist in the Armed Services of the United States shall also receive military leave and re-employment benefits in accordance with applicable law.

During Military leave of less than 31 days, an employee is entitled to continued group health plan coverage under the same conditions as if the employee had continued to work. For military leaves of more

than 30 days, an employee may elect to continue his health coverage for up to 18 months of uniformed service, but may be required to pay all or part of the premium for the continuation coverage.

In no case will the salary of an exempt employee be reduced for any week in which the employee works and is also on Military leave.

Section 3: Time Off Benefits

3.12 Absence Without Leave

Absence without leave is any absence from work, including a single day or portion of a day, which has not been granted or approved in accordance with established policy and procedure. In such cases, pay may be denied and the employee may be subject to disciplinary action, up to and including dismissal.

Whenever you will be absent or late to work, you or someone for you must notify your immediate supervisor **directly**, or the supervisor at the succeeding level of authority in your department if you are unable to reach your immediate supervisor, at least 30 minutes before your scheduled starting time. If you are unable to make the call personally, a family member or a friend should contact the supervisor. If you fail to notify a supervisor, the absence/tardiness may be considered absence without leave, which may result in loss of pay and/or disciplinary action, up to and including dismissal. A request for time-off benefit must be later confirmed in writing as soon as possible after the leave or as soon as requested by your immediate supervisor.

If you are absent without leave for three consecutive working days, you will be considered to have voluntarily resigned your position. Where your absence is determined excusable on conditions that rendered prior approval impossible, the charge of absence without leave may be changed to a time-off benefit request or leave without pay.

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Section 5: Park District Property & Facilities

5.9 Security Cameras

All employees must be aware that the Hampshire Township Park District have security cameras installed at several of our locations which include buildings and parks.

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Section 6: Employee Conduct

6.26 Blogging & Social Media Policy

In general, the Park District respects the right of employees to use social networking, personal websites and weblogs as a medium of self-expression. If you choose to identify yourself as a Park District employee and discuss matters related to our District, staff or patrons on your website, weblog, or other online social network (i.e., Facebook, MySpace, YouTube, Second Life), please proceed with caution and discretion. Although your website, weblog, or any other medium of online publishing may be a personal project conveying your individual expression, some people may nonetheless view you as a de facto spokesperson for the Park District.

Such activities at or outside of work may affect your job performance, the performance of others, staff morale, teamwork, and/or the reputation or business interests of the Park District. In light of these possibilities, we ask that you observe the following guidelines:

1. Make it clear that the views you express are yours alone and that they do not necessarily reflect the views of the Park District. Only those employees officially designated by the Park District have the authorization to speak on behalf of the Park District. To help reduce the potential for confusion, we suggest that you put the following notice — or something similar — in a reasonably prominent place on your site (e.g., at the bottom of your "about me" page):

The views expressed on this website/weblog/social network are mine alone and do not necessarily reflect the views of my employer.

Many bloggers and social network users put a similar disclaimer on their home page stating who they work for, and that they're not speaking officially. This is good practice, but may not have much legal effect. While it is not necessary to post this notice on every page, please use reasonable efforts to draw attention to it if at all possible, from the home page of your site.

2. Be careful to avoid disclosing any information that is confidential or proprietary to the Park District (including our patrons, staff, partner agencies/affiliates or vendors), to any third party that has disclosed information to us.

3. Since your site, blog or other posting is in a public space, be respectful to the Park District, our employees, our patrons, our partners and affiliates, and others. For example, refrain from posting personal insults or obscenity, or engaging in any conduct that would not be acceptable in the workplace. Show proper consideration for others' privacy and for topics that may be considered objectionable, inflammatory, or counterproductive to morale or teamwork.
4. You may provide a link from your site to the Park District website. However, you will require permission to use the Park District logo or reproduce any Park District material on your site.
5. When using Park District computers, you are subject to both the Park District's Internet Use Policy and Computer Use Policy.
6. One of the Park District's core values is "trust and personal responsibility in all relationships." As a public agency, the Park District trusts – and expects – staff to exercise personal responsibility whenever they participate in social media. Remember, what you publish will be around for a long time, so consider the content carefully and also be judicious in disclosing personal details.
7. Blogs, wikis, virtual worlds, social networks, or other tools hosted outside of the Park District's protected intranet environment should not be used for internal communications among fellow employees. It is fine for staff to disagree, but please don't use your external blog or other online social media to air your differences in an inappropriate or counterproductive manner.
8. Recognize that both during working hours and non-working hours, you are an ambassador of the Park District. You are expected to conduct yourself at all times in the best interest of the Park District. Further, all employees are expected to promote teamwork and inspire trust and confidence. For example, if your views negatively impact the reputation or integrity of the Park District, hurt staff morale, and/or create friction among staff, you may be disciplined, up to and including termination.
9. Lastly, **use your best judgment**. Your actions both in and outside the workplace reflect on your judgment, decision-making, professionalism, maturity, and commitment to the Park District. If you're about to publish something that makes you even the slightest bit uncomfortable, review the guidelines above and consider the potential consequences of your actions. Ultimately, you have sole responsibility for what you post to your blog or publish in any form of online social media.

If you have any questions about these guidelines or any matter related to your site that these guidelines do not address, please direct them to the Executive Director.

Section 10: Separation of Employment

10.1 Separation of Employment

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Employment at-Will

Employment with the Park District is on an at-will basis. This means that both employees and the Park District have the right to terminate employment at any time with or without cause or notice.

Lay-Offs

The Park District may, in its sole discretion, reduce the number of employees in any given area at any time. Employees may be laid-off whenever there is a lack of work or funds or a change in functions directly or indirectly creates a surplus of employees for the workload of the Park District. Although the Park District is under no obligation to do so, every reasonable effort will be made to transfer full-time employees to another department rather than laying them off. When this is impractical, the department head will consider seniority, among other factors, where qualifications, ability, attitude, and performance factors are substantially the same in determining whom to lay off.

Resignations

As an at-will employee, you may resign your position with the Park District at any time, with or without notice or cause. However, the Park District requests that you give your immediate supervisor sufficient notice of your intention to resign to enable the Park District to minimize departmental hardship and to make proper provisions for the filling of your position. The Park District requests that you should give written notice to your immediate supervisor at least ten working days prior to your last workday; however, twenty working days notice is preferred. [Vacation time may not be included in the 10-day notice period] You may leave anytime during the ten days with your

immediate supervisor's consent and remain in good standing. If you fail to resign in good standing, you may not be eligible for rehire unless you demonstrate good cause for leaving early. Short-term employees will not be in good standing or eligible for rehire if they leave their employment before the end of their assignment without good cause for leaving early.

Retirement

Employees may retire for the purpose of collecting retirement or Social Security. Please contact the Business Office so that the appropriate paperwork can be completed in a timely manner.

Return of Park District Property

Before officially separating from the Park District's employment for any reason, you must return all Park District property, including without limitation vehicles, tools, keys, uniforms, equipment, and identification, credit and insurance cards.

Upon Separation of Service

Upon separation, you will receive pay on a pro-rata basis for any unused paid time off days earned during the time up to the anniversary date. Your health insurance may be continued under applicable law. The Executive Director will provide you with the appropriate information when you separate from the Park District.

References

Information provided by the Park District in response to requests for employment references will generally be limited to your starting date, ending date, job title, and job description. You should complete and deliver a written release to the Park District, in the form required by the Park District, before any additional information will be provided.

Exit Interview

If possible, the departing employee's immediate supervisor or Department Head will conduct an exit interview when separating from the Park District. At this meeting, you are required to return all Park District property not previously returned, such as nametags, keys, security cards, and all other Park District property. Additionally, you should speak with the Financial/Human Resources Director regarding

required completion of forms for insurance continuation, IMRF and other termination related matters.

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