

Agenda 012720.doc
VA 12162019 Meeting Minutes.docx
VC 1132020 Working Meeting Minutes.docx
VD Treasurers Report Oct 2019.xlsx
VE Treasurers Report Nov 2019.xlsx
VF Treasurers Report Dec 2019.xlsx
VH Revenue & Expenses Report for 12-31-19.pdf
VII Staff Reports.docx
VIII A 2020 Athletic Program Fees.docx
VIII B ETC_Summer Camp Program Fees.docx
VIII B1 ETC price increases 2020-2021.pdf
VIII C Personnel Policy Memo.docx
VIII C1 0.4 Table of Contents 022020.doc
VIII C2 2.2 Fair Labor Standards Act 022020.doc
VIII C3 2.5 Work Schedules 022020.doc
VIII C4 2.6 Recording of Hours Worked 022020.doc
VIII C5 2.7 Meal Breaks & Rest Breaks 022020.doc
vIX A Tuscany Woods Construction Timeline Memo.docx
vIX A1 Tuscany Woods Construction Timeline.docx



Meeting of the
HAMPSHIRE TOWNSHIP PARK DISTRICT
390 South Ave.
Board of Commissioners
January 27, 2020
6:30 p.m.
AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Citizens to be Heard**

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the Park District Staff, President or Board of Commissioners will not be allowed at this time, not will any comment from the Board. Personal invectives against Park District Staff or Elected Officials are not permitted.

- V. Consent Agenda**

- A. Approval of December 16, 2019 Meeting Minutes
- B. Approval of December 16, 2019 Executive Session Meeting Minutes
- C. Approval of January 13, 2020 Working Meeting Minutes
- D. Approval of October 2019 Treasurers Report
- E. Approval of November 2019 Treasurers Report
- F. Approval of December 2019 Treasurers Report
- G. Approval of December 2019 Transfer of Funds within Heartland Bank, from Money Market #219 to the checking account in the amount of \$200,000.00
- H. Approval of payables paid between meetings from 12-13-19 to 01-20-20 in the amount of \$36,280.78.

- VI. Staff Reports**

- VII. Commissioner and Staff Comments**

- VIII. New Business**

- A. Athletic Fees
- B. ETC/Summer Camp Program Fees
- C. Employee Manual Revisions

- IX. Old Business**

- A. Tuscany Woods Park Update

- X. Adjournment – Next meeting – February 10, 2020**

In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.



**Hampshire Township Park District
Board of Commissioners
Meeting Minutes
December 16, 2019**

Call to Order:

At 6:30 p.m., President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Jamie Herrmann, Joe Majcher

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director, Rosemary Kesse- Early Childhood Director, Michael Prill- Athletics Supervisor, Stephanie Barone- Recreation Supervisor, Toby Koth- Parks Supervisor

Commissioner Tiffany made a motion to approve the agenda. Seconded by Commissioner Herrmann
Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard: None

Consent Agenda-

- A. Approval of November 25, 2019 Public Hearing Meeting Minutes
- B. Approval of November 25, 2019 Meeting Minutes
- C. Approval of December 2, 2019 Working Meeting Minutes
- D. Approval of October – November 2019 Transfer of Funds within Heartland Bank, from Money Market #219 to the checking account in the amount of \$200,000.00.
- E. Approval of December 2019 transfer of funds within Heartland Bank, from Money Market #9632 to the checking account in the amount of \$200,000.00.
- F. Approval of payables paid from November 26, 2019 to December 12, 2019 in the amount of \$67,544.50.

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Staff Reports: Staff reports were submitted electronically to Commissioners prior to meeting. President Looman asked if there was something planned at the site of tree lighting, Supervisor Barone responded that the entertainment fell through and that she is working with Allison (Musical Owl) to get a group of carolers. Commissioner Herrmann recommended that Supervisor Barone should reach out to the high school and see if the Musical Honor Society would be interested and in need of hours.

Commissioner and Staff Comments: None

New Business

A. Tuscany Woods Natural Area Contract Award- Executive Director Schraw presented the Board of Commissioners the bid requests. Commissioner Herrmann made a motion to approve the Tuscany Woods Natural Area to EnCap. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

B. Impact Fee Request- Executive Director Schraw is requesting request Impact Fee funds held for the Park at Tuscany Woods from the Village of Hampshire by authorizing the Board President to sign and submit the attached letter to the Village for their meeting on December 19, 2019. Commissioner Herrmann made a motion to request Impact fees held by the Village. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

C. FY21 Budget Calendar- Executive Director Schraw presented the Board of Commissioner the FY21 Budget Calendar. There were no questions or comments.

D. Youth Education Program Fees- Executive Director Schraw presented to the Board of Commissioners the final proposal for tuition increase for daycare through June 2020. Commissioner Tiffany made a motion to approve the Youth Education Program Fees increase. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

E. Raymond James Municipal Advisor Contract- Executive Director Schraw presented the updated contract for our financial advisor firm. Commissioner Reid made a motion to approve the Raymond James Municipal Advisor Contract. Seconded by Commissioner Herrmann. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Old Business- None

At 6:55 p.m. Commissioner Reid made a motion to move into Executive Session to review the Executive Session meeting minutes. Minutes are to be reviewed to determine if (a) the need for confidentiality still exists as to all or part of those minutes, or (b) if the minutes or portions thereof no longer require confidential treatment and are available for public inspection. The results of the review are to be reported in the open session of the Board of Commissioners. (5 ILCS 120/2.06). Seconded by Commissioner Herrmann. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

At 7:10 pm Commissioner Herrmann made a motion to resume the regular meeting. Seconded by Commissioner Majcher. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

Motions Resulting from Executive Session-

Commissioner Tiffany made a motion to release or not release the following executive session meeting minutes.

May 20, 2013-not to release

December 16, 2013-release

January 29, 2018 - release

February 1, 2018 - release

February 14, 2018 - release

December 17, 2018 - not to release

April 8, 2019 - not to release

March 18,2019 were released on 6/24/2019.

Seconded by Commissioner Herrmann. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

Commissioner Herrmann made a motion to destroy any executive session meeting minute recordings of released minutes that are over 18 months old. Seconded by Commissioner Majcher. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

Adjournment: At 7:13 p.m. Commissioner Majcher made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.



**Hampshire Township Park District
Board of Commissioners
Working Meeting Minutes
January 13, 2020**

Call to Order:

At 6:30 p.m., President Looman called the meeting to order.

Commissioners Present: Nathan Looman, Jennifer Reid, Meagan Tiffany, Jamie Herrmann, Joe Majcher

Commissioners Absent:

Staff Present: Laura Schraw- Executive Director

Commissioner Herrmann made a motion to approve the agenda. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

Citizens to be Heard:

Discussion Items:

A. HES Playground - Executive Director Schraw updated the Board of Commissioners that even with a website glitch the HSO was able to meet the fundraising goal of \$10,000 therefore the Park District will donate a matching \$10,000 toward the playground fund. Executive Director Schraw along with Lisa VW (Principal of HES) will be presenting to the D300 School Board Committee tomorrow (1/14/2020). Executive Director Schraw will work with Secretary Reid on a press release to be submitted through the Northwest Herald.

B. Athletic Fees - Executive Director Schraw presented the Board of Commissioners an update on pricing and participation trends for the Park District athletic programs as well as enrollment trends from FY17 to FY21. Executive Director Schraw is recommending that the Park District continue to increase the athletic program fees 3%. Executive Director Schraw also updated the Board that the t-shirt cost for soccer is \$10/shirt and Supervisor Prill is recommending that the shirt design be simplified to reduce the cost.

C. IT Update- Executive Director Schraw updated the Board of Commissioners on the ongoing quirks between Card Connect and RecTrac since transitioning to the new server. Executive Director Schraw will be working with our IT firm along with representatives from Card Connect and RecTrac to troubleshoot programming issues. Schraw reports MSI currently has a virus and representatives from MSI will be working through that. Schraw updated the Board on the ongoing issues with the connection at the Gary D Wright ETC office and will be meeting with Entre representatives and representatives from D300 to work through that issue.

D. Tuscany Woods Park Update- Executive Director Schraw updated the Board of Commissioners the status toward Tuscany Woods (building, trail, parking lot, natural area, grading of dog park and cleaning of wooded area). Schraw will be applying again for the ComEd grant for the natural area. President

Looman reported that Grand Victoria has opened up a grant again as well. President Looman reported that the Boy/Cub Scouts asked about the timeline for doing the campsites for the park.

President and Commissioners Reports- President Looman reported that he attended the Hampshire Census meeting on Thursday (1/9/2020). President Looman will be working with the other elected groups within the village to work on a plan for the Census.

Director Reports: Executive Director Schraw updated the Board of Commissioners on changes in employment laws and it affected two employees. The Park District also went live on Rainout Line to help ease communications for cancellations. There will be one more meeting for the Comprehensive Plan with the Consultants and there will be a final draft to review at the working meeting in February 2020.

Adjournment: At 7:44 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.

TREASURERS REPORT

2019 October (6)

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
CORPORATE FUND	\$ 378,569.72	\$ 55,794.17	\$ 26,111.95	\$ 408,251.94
Non-Cash Receipts & Disbursements		\$ 16,848.64	\$ 16,848.64	
Liability Adjustment	\$ 175.62			\$ (1,860.47)
RECREATION FUND	\$ 557,572.41	\$ 113,050.92	\$ 95,653.48	\$ 574,969.85
Liability Adjustment	\$ 234.00			\$ 241.00
CAPITAL FUND	\$ (77,096.87)	\$ 104.98	\$ 5,726.02	\$ (82,717.91)
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
DEBT SERVICE	\$ (5,540.14)	\$ 5,426.93	\$ 64,310.00	\$ (64,423.21)
LIABILITY FUND	\$ 23,069.95	\$ 6,988.41	\$ 5,283.81	\$ 24,774.55
SPECIAL RECREATION FUND	\$ 80,058.11	\$ 19,530.16	\$ 4,600.05	\$ 94,988.22
TOTAL	\$ 989,989.82	\$ 217,744.21	\$ 218,533.95	\$ 987,170.99

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
HEARTLAND CHECKING	\$ 40,825.98		\$ 87,552.14
HEARTLAND MONEY MARKET #219	\$ 207,066.97		\$ 62,361.80
HEARTLAND MONEY MARKET #4534	\$ 17,257.06		\$ 17,257.64
HEARTLAND MONEY MARKET #1430	\$ 200,008.54		\$ 200,015.34
IPDLAF ACCOUNT	\$ 68,159.80		\$ 68,264.78
CARD CONNECT IN PERSON	\$ 354,442.89		\$ 437,433.18
CARD CONNECT ECOM ONLINE	\$ 102,228.58		\$ 114,286.11
TOTAL	\$ 989,989.82	\$ -	\$ 987,170.99

TREASURERS REPORT

TREASURERS REPORT

2019 November (7)

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
CORPORATE FUND	\$ 408,251.94	\$ 1,750.55	\$ 27,581.28	\$ 382,421.21
Non-Cash Receipts & Disbursements		\$ 25,308.59	\$ 25,308.59	
Liability Adjustment	\$ (1,860.47)			\$ 613.94
RECREATION FUND	\$ 574,969.85	\$ 93,050.36	\$ 104,717.99	\$ 563,302.22
Liability Adjustment	\$ 241.00			\$ 241.00
CAPITAL FUND	\$ (82,717.91)	\$ 93.11	\$ -	\$ (82,624.80)
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
DEBT SERVICE	\$ (64,423.21)	\$ 209.12	\$ -	\$ (64,214.09)
LIABILITY FUND	\$ 24,774.55	\$ 269.33	\$ 1,134.75	\$ 23,909.13
SPECIAL RECREATION FUND	\$ 94,988.22	\$ 752.63	\$ 4,898.83	\$ 90,842.02
TOTAL	\$ 987,170.99	\$ 121,433.69	\$ 163,641.44	\$ 947,437.65

ASSETS	BEGINNING BALANCE	RECONCILED ACCOUNTS
HEARTLAND CHECKING	\$ 87,552.14	\$ 1,804.46
HEARTLAND MONEY MARKET #219	\$ 62,361.80	\$ 18,344.13
HEARTLAND MONEY MARKET #4534	\$ 17,257.64	\$ 17,258.23
HEARTLAND MONEY MARKET #1430	\$ 200,015.34	\$ 200,022.13
IPDLAF ACCOUNT	\$ 68,264.78	\$ 68,357.89
CARD CONNECT IN PERSON	\$ 437,433.18	\$ 523,648.43
CARD CONNECT ECOM ONLINE	\$ 114,286.11	\$ 118,002.38
TOTAL	\$ 987,170.99	\$ 947,437.65

TREASURERS REPORT

TREASURERS REPORT

2019 December (8)

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
CORPORATE FUND	\$ 382,421.21	\$ 4,331.48	\$ 18,427.88	\$ 368,324.81
Non-Cash Receipts & Disbursements		\$ 16,523.31	\$ 16,523.31	
Liability Adjustment	\$ 613.94			\$ 653.42
RECREATION FUND	\$ 563,302.22	\$ 79,488.39	\$ 86,452.43	\$ 556,338.18
Liability Adjustment	\$ 241.00			\$ 251.00
CAPITAL FUND	\$ (82,624.80)	\$ 10,091.91	\$ 440.98	\$ (72,973.87)
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
DEBT SERVICE	\$ (64,214.09)	\$ -	\$ 32,073.25	\$ (96,287.34)
LIABILITY FUND	\$ 23,909.13	\$ -	\$ 3,623.96	\$ 20,285.17
SPECIAL RECREATION FUND	\$ 90,842.02	\$ -	\$ 4,600.10	\$ 86,241.92
TOTAL	\$ 947,437.65	\$ 110,435.09	\$ 162,141.91	\$ 895,780.31

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
HEARTLAND CHECKING	\$ 1,804.46		\$ 57,015.11
HEARTLAND MONEY MARKET #219	\$ 18,344.13		\$ 26,686.23
HEARTLAND MONEY MARKET #4534	\$ 17,258.23		\$ 27,258.95
HEARTLAND MONEY MARKET #1430	\$ 200,022.13		\$ 200,028.77
IPDLAF ACCOUNT	\$ 68,357.89		\$ 68,449.80
CARD CONNECT IN PERSON	\$ 523,648.43		\$ 384,155.69
CARD CONNECT ECOM ONLINE	\$ 118,002.38		\$ 132,185.76
TOTAL	\$ 947,437.65	\$ -	\$ 895,780.31

TREASURERS REPORT

FUND: CORPORATE FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
PROGRAM EXPENSES						
10-10-01-024-5000	Misc Expense-Corp	0.00	0.00	27.00	50.00	75.00
10-10-01-024-5010	Financial Fees	0.00	271.96	371.65	1,216.64	1,825.00
10-10-01-024-5012	Professional Fees	0.00	3,500.00	1,700.00	6,666.64	10,000.00
10-10-01-024-5013	Tech Support-Corp	247.59	7,721.81	5,777.47	7,751.52	11,627.32
10-10-01-024-5014	Printing Publications	491.62	578.90	715.76	833.32	1,250.00
10-10-01-024-5015	Bank Fees	48.25	409.25	328.75	518.32	777.50
10-10-01-024-5016	Membership Fees-Corp	0.00	1,805.35	2,550.71	1,848.00	2,772.00
10-10-01-024-5017	Conference Fees-Corp	1,755.00	1,755.00	270.00	1,333.32	2,000.00
10-10-01-024-5018	Mileage Tolls-Corp	23.00	588.53	522.82	666.64	1,000.00
10-10-01-024-5019	Education Fees-Corp	0.00	0.00	0.00	0.00	0.00
10-10-01-024-5020	Advertise Marketing-Corp	0.00	78.96	2,013.55	1,333.32	2,000.00
10-10-01-024-5021	Vandalism Deductible	0.00	0.00	1,000.00	1,333.32	2,000.00
10-10-01-024-5022	Postage-Corp	275.00	312.90	311.47	400.00	600.00
10-10-01-024-5023	Phone-Corp	358.87	3,579.56	3,301.13	3,381.32	5,072.00
10-10-01-024-5024	Copy Machine-Corp	178.82	1,289.50	1,675.99	1,466.64	2,200.00
10-10-01-024-5032	Legal Fees	250.00	1,125.00	2,650.75	6,667.32	10,001.00
10-10-01-024-5037	AmeriFlex Spending Fees	135.00	1,080.00	945.00	1,400.00	2,100.00
10-10-01-024-5038	Record Disposal	0.00	0.00	0.00	133.32	200.00
10-10-01-024-5060	Bottled Water	0.00	629.00	511.15	533.32	800.00
10-10-01-024-5061	Mobile E-Mail-Corp	280.00	1,027.61	560.00	640.00	960.00
10-10-01-024-6010	Supplies Office-Corp	0.00	586.27	392.22	1,610.00	2,415.00
10-10-01-024-6050	Furnishings Office-Corp	0.00	0.00	0.00	906.64	1,360.00
10-10-10-024-5105	Grants-Returned	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	4,043.15	26,339.60	25,625.42	40,689.60	61,034.82
	SURPLUS (DEFICIT)	(4,043.15)	(26,339.60)	(25,625.42)	(40,689.60)	(61,034.82)

025 Administrative

PROGRAM REVENUES						
10-10-01-025-3000	Misc Income-Corporate	0.00	75.00	0.00	0.00	0.00
10-10-01-025-3002	NSF Bank Fees	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3101	Property Tax-Corp Fund	0.00	262,484.42	252,826.54	175,829.32	263,744.00
10-10-01-025-3103	Transition Fees	0.00	8,559.95	8,317.15	3,333.32	5,000.00
10-10-01-025-3104	Impact Fees-Corp	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3105	Grants-Corporate	0.00	200,000.00	0.00	0.00	0.00
10-10-01-025-3106	Foundation Donation-Corp	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3111	NWLL-Musco Lights	4,032.50	16,130.00	16,130.00	16,130.00	24,195.00
10-10-01-025-3112	Health Wellness	0.00	0.00	0.00	0.00	0.00
10-10-01-025-3201	Interest-Money Market	36.40	278.09	1,612.07	333.32	500.00
10-10-01-025-3310	Personal Property Tax	212.58	3,561.11	1,766.86	2,000.00	3,000.00

FUND: CORPORATE FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
TOTAL PROGRAM REVENUES		4,281.48	491,088.57	280,652.62	197,625.96	296,439.00

025	Administrative					

PROGRAM EXPENSES						
10-10-01-025-4020	FICA-Health Wellness	0.00	0.00	0.00	0.00	0.00
10-10-01-025-4021	Medicare-Health Wellness	0.00	0.00	0.00	0.00	0.00
10-10-01-025-4024	IMRF-Health Wellness	0.00	0.00	0.00	0.00	0.00
10-10-01-025-5062	Awards/Recognition	0.00	479.20	1,603.95	1,000.00	1,500.00
10-10-10-025-4020	FICA-Corp Admin	341.14	3,098.30	2,376.68	3,087.32	4,631.00
10-10-10-025-4021	Medicare-Corp Admin	79.78	724.63	585.99	722.00	1,083.00
10-10-10-025-4024	IMRF-Corp Admin	498.93	4,474.16	4,499.84	4,033.32	6,050.00
10-10-10-025-4025	Health Insurance-Corp	708.01	5,155.23	5,620.80	5,894.40	8,841.60
10-10-10-025-4028	IDES Unemployment	0.00	2,228.89	865.57	3,666.64	5,500.00
10-10-10-025-4100	Salaries-Administration	5,959.74	53,637.64	47,579.37	49,791.36	74,687.07
10-10-10-025-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	0.00	0.00
10-10-10-025-9999	Capital Transfers-Corp	0.00	0.00	0.00	0.00	0.00
TOTAL PROGRAM EXPENSES		7,587.60	69,798.05	63,132.20	68,195.04	102,292.67
SURPLUS (DEFICIT)		(3,306.12)	421,290.52	217,520.42	129,430.92	194,146.33

FUND: CORPORATE FUND
 DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	Parks					

PROGRAM EXPENSES						
10-40-40-024-5000	Misc Expense-Parks	0.00	0.00	177.96	0.00	0.00
10-40-40-024-5059	Gasoline-Parks	180.31	3,485.70	3,662.91	2,666.64	4,000.00
10-40-40-024-5110	Vehicle Repairs	1,902.84	3,275.71	1,400.14	2,000.00	3,000.00
10-40-40-024-5120	Tree Replacement Program	0.00	1,000.00	0.00	666.64	1,000.00
10-40-40-024-6050	Equipment-Parks	0.00	568.44	4,088.35	666.64	1,000.00
10-40-40-024-6122	Shop Tools	86.32	438.61	914.33	666.64	1,000.00
10-40-40-024-6125	Supplies-Parks Dept	26.79	1,211.55	1,171.71	1,000.00	1,500.00
	TOTAL PROGRAM EXPENSES	2,196.26	9,980.01	11,415.40	7,666.56	11,500.00
	SURPLUS (DEFICIT)	(2,196.26)	(9,980.01)	(11,415.40)	(7,666.56)	(11,500.00)

025	Parks					

PROGRAM EXPENSES						
10-40-40-025-4020	FICA-Parks Dept	180.14	2,272.13	2,534.17	2,398.64	3,598.00
10-40-40-025-4021	Medicare-Parks Dept	42.12	531.37	592.70	561.32	842.00
10-40-40-025-4024	IMRF-Parks Dept	122.55	1,102.90	1,209.54	1,062.64	1,594.00
10-40-40-025-4100	Salaries-Parks/Maintenance	2,905.35	36,647.52	40,874.46	38,683.80	58,025.72
	TOTAL PROGRAM EXPENSES	3,250.16	40,553.92	45,210.87	42,706.40	64,059.72
	SURPLUS (DEFICIT)	(3,250.16)	(40,553.92)	(45,210.87)	(42,706.40)	(64,059.72)

601	Ralph Seyller Park					

PROGRAM REVENUES						
10-40-40-601-3320	Rental-Seyller Park	0.00	360.00	620.00	1,000.00	1,500.00
10-40-40-601-3322	Rental-Athletic Field Seylle	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	360.00	620.00	1,000.00	1,500.00

601	Ralph Seyller Park					

PROGRAM EXPENSES						
10-40-40-601-5000	Misc Expense-Seyller Pk	0.00	0.00	0.00	0.00	0.00

FUND: CORPORATE FUND
 DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

601	Ralph Seyller Park	-----				
10-40-40-601-5027	Garbage Waste-Seyller Pk	0.00	0.00	2,000.00	0.00	0.00
10-40-40-601-5124	Maint Park Grounds-Seyller	55.48	9,480.18	1,438.68	3,333.32	5,000.00
10-40-40-601-5320	Permit Fee-Seyller Park	0.00	0.00	0.00	0.00	0.00
10-40-40-601-6013	Supplies-Janitorial	0.00	158.68	65.31	200.00	300.00
	TOTAL PROGRAM EXPENSES	55.48	9,638.86	3,503.99	3,533.32	5,300.00
	SURPLUS (DEFICIT)	(55.48)	(9,278.86)	(2,883.99)	(2,533.32)	(3,800.00)

602	Bruce Ream Park	-----				
PROGRAM REVENUES						
10-40-40-602-3320	Rental-Bruce Ream Park	0.00	2,515.00	1,795.00	1,333.32	2,000.00
10-40-40-602-3322	Rental-Athletic Field Ream P	0.00	1,090.00	0.00	666.64	1,000.00
	TOTAL PROGRAM REVENUES	0.00	3,605.00	1,795.00	1,999.96	3,000.00

602	Bruce Ream Park	-----				
PROGRAM EXPENSES						
10-40-40-602-5000	Misc Expense-Bruce Ream Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-602-5025	Electric-Bruce Ream Park	104.67	1,636.70	1,267.02	2,666.64	4,000.00
10-40-40-602-5027	Garbage Waste-Bruce Ream Pk	0.00	1,083.79	876.74	1,000.00	1,500.00
10-40-40-602-5031	Water-Bruce Ream Park	0.00	6,236.97	5,870.80	6,666.64	10,000.00
10-40-40-602-5124	Maint Parks Grounds-Ream Pk	62.82	11,542.54	1,005.05	3,333.32	5,000.00
10-40-40-602-5320	Permit Fee-Bruce Ream Park	0.00	0.00	0.00	0.00	0.00
10-40-40-602-6013	Supplies-Janitorial	0.00	158.68	65.31	200.00	300.00
	TOTAL PROGRAM EXPENSES	167.49	20,658.68	9,084.92	13,866.60	20,800.00
	SURPLUS (DEFICIT)	(167.49)	(17,053.68)	(7,289.92)	(11,866.64)	(17,800.00)

603	Dorothy Schmidt Park	-----				
PROGRAM REVENUES						
10-40-40-603-3320	Rental-Dorothy Schmidt Park	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

FUND: CORPORATE FUND
 DEPT: Parks

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

603	Dorothy Schmidt Park					

PROGRAM EXPENSES						
10-40-40-603-5000	Misc Expense-D. Schmidt Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-603-5027	Garbage Waste-D. Schmidt Pk	0.00	0.00	0.00	0.00	0.00
10-40-40-603-5124	Maint Park Grounds-Schmidt P	0.00	2,000.16	1,044.05	3,333.32	5,000.00
10-40-40-603-5320	Permit Fee-D. Schmidt Pk	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	2,000.16	1,044.05	3,333.32	5,000.00
	SURPLUS (DEFICIT)	0.00	(2,000.16)	(1,044.05)	(3,333.32)	(5,000.00)

604	Park at Tuscany Woods					

PROGRAM REVENUES						
10-40-40-604-3320	Rental-Park at Tuscany Woods	0.00	0.00	0.00	1,333.32	2,000.00
10-40-40-604-3322	Rental-Athletic Field Tuscan	0.00	50.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	50.00	0.00	1,333.32	2,000.00

604	Park at Tuscany Woods					

PROGRAM EXPENSES						
10-40-40-604-4631	Salaries-Field Labor Tuscany	0.00	0.00	0.00	333.32	500.00
10-40-40-604-5025	Electric-Park at Tuscany Woo	(123.24)	50.24	0.00	333.32	500.00
10-40-40-604-5031	Water-Park at Tuscany Woods	0.00	0.00	0.00	333.32	500.00
10-40-40-604-5041	Field Labor-Pk at Tuscany Wo	0.00	0.00	0.00	333.32	500.00
10-40-40-604-5124	Maint Park Grounds-Pk Tuscan	0.00	875.04	1,786.42	666.64	1,000.00
10-40-40-604-5320	Permit Fee-Park at Tuscany	0.00	0.00	0.00	33.32	50.00
10-40-40-604-7006	NWLL-Musco Lights	0.00	16,130.00	18,146.25	16,130.00	24,195.00
	TOTAL PROGRAM EXPENSES	(123.24)	17,055.28	19,932.67	18,163.24	27,245.00
	SURPLUS (DEFICIT)	123.24	(17,005.28)	(19,932.67)	(16,829.92)	(25,245.00)

FUND: CORPORATE FUND
 DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

025	Buildings					

PROGRAM EXPENSES						
10-50-50-025-4020	FICA-Janitorial Admin Buildi	0.00	164.30	216.07	99.32	149.00
10-50-50-025-4021	Medicare-Janitorial Admin Bl	0.00	38.45	50.54	23.32	35.00
	TOTAL PROGRAM EXPENSES	0.00	202.75	266.61	122.64	184.00
	SURPLUS (DEFICIT)	0.00	(202.75)	(266.61)	(122.64)	(184.00)

701	Administrative Building					

PROGRAM REVENUES						
10-50-50-701-3303	Rental-Administrative Buildi	50.00	1,000.00	500.00	1,000.00	1,500.00
	TOTAL PROGRAM REVENUES	50.00	1,000.00	500.00	1,000.00	1,500.00

701	Administrative Building					

PROGRAM EXPENSES						
10-50-50-701-4390	Salaries-Custodian Admin Bld	0.00	2,650.00	3,485.00	1,600.00	2,400.00
10-50-50-701-5025	Electric-Admin Bldg	257.51	2,651.98	3,246.78	2,666.64	4,000.00
10-50-50-701-5026	Heat-Admin Bldg	207.31	6,341.73	776.30	1,466.64	2,200.00
10-50-50-701-5028	Fire Alarm System-Admin Bldg	605.00	1,100.00	820.90	1,287.32	1,931.00
10-50-50-701-5031	Water-Admin Building	0.00	338.04	246.80	400.00	600.00
10-50-50-701-5124	Maintenance Repairs-Admin Bl	112.19	1,094.29	918.00	2,000.00	3,000.00
10-50-50-701-5320	Permit Fees	0.00	0.00	0.00	0.00	0.00
10-50-50-701-6050	Equipment-Administrative Bld	0.00	7.59	0.00	333.32	500.00
10-50-50-701-6110	Supplies-Janitorial Admin Bl	0.00	528.20	303.49	200.00	300.00
	TOTAL PROGRAM EXPENSES	1,182.01	14,711.83	9,797.27	9,953.92	14,931.00
	SURPLUS (DEFICIT)	(1,132.01)	(13,711.83)	(9,297.27)	(8,953.92)	(13,431.00)

702	Administrative Building					

PROGRAM EXPENSES						
10-50-50-702-5026	Heat-Park Bldg	68.97	404.47	312.83	400.00	600.00
10-50-50-702-5028	Fire Alarm System-Parks Bldg	0.00	495.00	783.40	1,206.64	1,810.00

FUND: CORPORATE FUND
 DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

702	Administrative Building					

10-50-50-702-5124	Maintenance Repairs-Maint Bl	0.00	13.57	35.37	1,333.32	2,000.00
10-50-50-702-6110	Janitorial Supplies-Parks Bl	0.00	22.08	60.13	66.64	100.00
	TOTAL PROGRAM EXPENSES	68.97	935.12	1,191.73	3,006.60	4,510.00
	SURPLUS (DEFICIT)	(68.97)	(935.12)	(1,191.73)	(3,006.60)	(4,510.00)
TOTAL FUND REVENUES		4,331.48	496,103.57	283,567.62	202,959.24	304,439.00
TOTAL FUND EXPENSES		18,427.88	211,874.26	190,205.13	211,237.24	316,857.21
FUND SURPLUS (DEFICIT)		(14,096.40)	284,229.31	93,362.49	(8,278.00)	(12,418.21)

FUND: RECREATION FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	Grants Awards					

PROGRAM REVENUES						
20-10-01-024-3105	Grants-Recreation	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

024	Grants Awards					

PROGRAM EXPENSES						
20-10-01-024-5013	Tech Support-Rec	263.50	3,020.70	2,902.28	8,489.21	12,733.85
20-10-01-024-5066	Computer Equipment	0.00	8,038.60	1,718.00	3,333.32	5,000.00
	TOTAL PROGRAM EXPENSES	263.50	11,059.30	4,620.28	11,822.53	17,733.85
	SURPLUS (DEFICIT)	(263.50)	(11,059.30)	(4,620.28)	(11,822.53)	(17,733.85)

025	Administrative					

PROGRAM REVENUES						
20-10-01-025-3000	Misc Income-Rec	500.00	500.00	0.00	0.00	0.00
20-10-01-025-3101	Property Tax-Rec Fund	0.00	76,544.50	73,519.43	51,280.00	76,920.00
20-10-01-025-3103	Transition Fees	0.00	0.00	0.00	0.00	0.00
20-10-01-025-3104	Impact Fees-Recreation	0.00	0.00	0.00	0.00	0.00
20-10-01-025-3106	Foundation Donation-Rec	0.00	0.00	20.00	0.00	0.00
20-10-01-025-3108	NonRes Access To Res Rate	0.00	0.00	282.77	666.64	1,000.00
20-10-01-025-3302	Brochure Sponsorship	0.00	0.00	150.00	1,333.32	2,000.00
20-10-10-025-9000	Fund Transfer to Rec Fund	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	500.00	77,044.50	73,972.20	53,279.96	79,920.00

025	Administrative					

PROGRAM EXPENSES						
20-10-10-025-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	0.00	0.00
20-10-10-025-9999	Capital Transfers-Rec	0.00	0.00	0.00	13,333.32	20,000.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	13,333.32	20,000.00
	SURPLUS (DEFICIT)	500.00	77,044.50	73,972.20	39,946.64	59,920.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	General Operations					

PROGRAM REVENUES						
20-20-01-024-3100	Fundraising	0.00	0.00	5.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	5.00	0.00	0.00

024	General Operations					

PROGRAM EXPENSES						
20-20-01-024-5000	Misc Expense-Rec	30.00	30.00	27.31	0.00	0.00
20-20-01-024-5008	Service Charge-Card Connect	1,353.42	11,363.92	10,768.21	10,000.00	15,000.00
20-20-01-024-5016	Membership Fees-Rec	564.00	1,176.95	999.00	366.64	550.00
20-20-01-024-5017	Conference Fees-Rec	570.00	570.00	65.00	2,333.32	3,500.00
20-20-01-024-5018	Mileage Tolls-Rec	143.72	1,182.44	522.95	843.32	1,265.00
20-20-01-024-5020	Advertise Marketing-Rec	2,350.00	8,012.86	557.81	2,400.00	3,600.00
20-20-01-024-5022	Postage-Rec	1,225.85	1,886.34	1,128.38	1,533.32	2,300.00
20-20-01-024-5042	Comprehensive Plan	2,612.04	30,249.27	0.00	33,333.32	50,000.00
20-20-01-024-5061	Mobile E-Mail Rec	95.06	1,344.67	1,067.90	1,866.64	2,800.00
20-20-01-024-5140	Program Permit Fees	0.00	551.18	500.00	333.32	500.00
20-20-01-024-5318	Fundraising	0.00	0.00	25.94	0.00	0.00
20-20-01-024-6010	Supplies Office-Rec	74.52	631.21	574.17	640.00	960.00
20-20-20-024-5105	Grants-Returned	0.00	0.00	0.00	0.00	0.00
20-20-20-024-6321	Staff Appreciation	0.00	28.88	261.85	400.00	600.00
20-20-20-024-6322	Volunteer Appreciation	0.00	100.00	0.00	333.32	500.00
	TOTAL PROGRAM EXPENSES	9,018.61	57,127.72	16,498.52	54,383.20	81,575.00
	SURPLUS (DEFICIT)	(9,018.61)	(57,127.72)	(16,493.52)	(54,383.20)	(81,575.00)

025	General Operations					

PROGRAM EXPENSES						
20-20-10-025-4020	FICA-Rec Dept	732.15	6,780.78	6,137.18	6,117.32	9,176.00
20-20-10-025-4021	Medicare-Rec Dept	171.24	1,585.87	1,435.33	1,432.64	2,149.00
20-20-10-025-4024	IMRF-Rec Dept	859.44	7,726.75	8,007.02	7,059.32	10,589.00
20-20-10-025-4025	Health Insurance-Rec Staff	591.41	4,237.35	4,681.56	4,897.60	7,346.40
20-20-10-025-4100	Salaries-Administration	10,510.29	95,684.48	88,859.73	98,661.68	147,992.53
20-20-20-025-4020	FICA-Athletic Programs	72.85	297.15	273.58	722.64	1,084.00
20-20-20-025-4021	Medicare-Athletic Programs	17.06	69.54	64.03	117.32	176.00
20-20-20-025-4024	IMRF-Athletic Programs	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

025	General Operations					

20-20-21-025-4020	FICA-Athletic Camps	0.00	14.88	0.00	0.00	0.00
20-20-21-025-4021	Medicare-Athletic Camps	0.00	3.48	0.00	0.00	0.00
20-20-22-025-4020	FICA-Wellness Programs	0.00	0.00	0.00	0.00	0.00
20-20-22-025-4021	Medicare-Wellness Programs	0.00	0.00	0.00	0.00	0.00
20-20-23-025-4020	FICA-Rec Programs	0.00	0.00	0.00	0.00	0.00
20-20-23-025-4021	Medicare-Rec Programs	0.00	0.00	0.00	0.00	0.00
20-20-24-025-4020	FICA-Rec Camps	0.00	1,107.78	381.92	310.00	465.00
20-20-24-025-4021	Medicare-Rec Camps	0.00	259.14	89.29	72.64	109.00
20-20-24-025-4024	IMRF-Rec Camps	0.00	31.26	0.00	0.00	0.00
20-20-25-025-4020	FICA-Special Events	1.55	24.99	0.00	21.32	32.00
20-20-25-025-4021	Medicare-Special Events	0.36	5.85	0.00	5.32	8.00
20-20-25-025-4100	Salaries-Special Events	0.00	0.00	0.00	0.00	0.00
20-20-29-025-4020	FICA-Misc Programs	0.00	0.00	0.00	0.00	0.00
20-20-29-025-4021	Medicare-Misc Programs	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	12,956.35	117,829.30	109,929.64	119,417.80	179,126.93
	SURPLUS (DEFICIT)	(12,956.35)	(117,829.30)	(109,929.64)	(119,417.80)	(179,126.93)

201	Admission Tickets					

PROGRAM REVENUES						
20-20-25-201-3500	Admission Tickets	152.00	1,886.00	1,278.00	1,000.00	1,500.00
	TOTAL PROGRAM REVENUES	152.00	1,886.00	1,278.00	1,000.00	1,500.00

201	Admission Tickets					

PROGRAM EXPENSES						
20-20-25-201-6215	Supplies-Admission Tickets	0.00	1,824.00	1,227.00	1,013.32	1,520.00
	TOTAL PROGRAM EXPENSES	0.00	1,824.00	1,227.00	1,013.32	1,520.00
	SURPLUS (DEFICIT)	152.00	62.00	51.00	(13.32)	(20.00)

210	Adult Softball					

PROGRAM REVENUES						

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
20-20-20-210-3500	Adult Softball	0.00	1,250.00	1,585.00	2,000.00	3,000.00
	TOTAL PROGRAM REVENUES	0.00	1,250.00	1,585.00	2,000.00	3,000.00

210	Adult Softball					

	PROGRAM EXPENSES					
20-20-20-210-4631	Salaries-Field Labor Adult S	0.00	0.00	35.00	0.00	0.00
20-20-20-210-4632	Salaries-Umpire Adult Softba	0.00	1,619.00	1,610.00	1,000.00	1,500.00
20-20-20-210-5225	Lights-Adult Softball	0.00	100.00	0.00	333.32	500.00
20-20-20-210-6215	Supplies-Adult Softball	0.00	36.46	383.47	333.32	500.00
	TOTAL PROGRAM EXPENSES	0.00	1,755.46	2,028.47	1,666.64	2,500.00
	SURPLUS (DEFICIT)	0.00	(505.46)	(443.47)	333.36	500.00

212	Open Gym					

	PROGRAM REVENUES					
20-20-20-212-3500	Open Gym-Basketball	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

212	Open Gym					

	PROGRAM EXPENSES					
20-20-20-212-4630	Salaries-Site B-Ball Open Gy	0.00	0.00	0.00	0.00	0.00
20-20-20-212-6215	Supplies-B-Ball Open Gym	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

214	Adult Cup in Hand League					

	PROGRAM REVENUES					
20-20-20-214-3500	Adult Cup in Hand League	0.00	1,500.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	1,500.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

214	Adult Cup in Hand League					

PROGRAM EXPENSES						
20-20-20-214-4630	Salaries-Site Super Adult Cu	0.00	0.00	0.00	0.00	0.00
20-20-20-214-5225	Lights-Adult Cup in Hand	0.00	0.00	0.00	0.00	0.00
20-20-20-214-6215	Supplies-Adult Cup in Hand	0.00	1,127.10	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	1,127.10	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	372.90	0.00	0.00	0.00

220	Adult Trips					

PROGRAM REVENUES						
20-20-22-220-3500	Adult Trips	0.00	0.00	0.00	333.32	500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	333.32	500.00

220	Adult Trips					

PROGRAM EXPENSES						
20-20-22-220-5126	Contractual-Adult Trips	0.00	0.00	0.00	266.64	400.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	266.64	400.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	66.68	100.00

221	Adult Wellness					

PROGRAM REVENUES						
20-20-22-221-3500	Adult Wellness	912.00	6,872.85	0.00	3,333.32	5,000.00
	TOTAL PROGRAM REVENUES	912.00	6,872.85	0.00	3,333.32	5,000.00

221	Adult Wellness					

PROGRAM EXPENSES						
20-20-22-221-4610	Salaries-Adult Wellness	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

221	Adult Wellness					

20-20-22-221-5126	Contractual-Adult Wellness	450.40	5,753.72	0.00	2,666.64	4,000.00
20-20-22-221-6215	Supplies-Adult Wellness	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	450.40	5,753.72	0.00	2,666.64	4,000.00
	SURPLUS (DEFICIT)	461.60	1,119.13	0.00	666.68	1,000.00

222	Movies in the Park					

PROGRAM REVENUES						
20-20-25-222-3500	Movies in the Park	0.00	600.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	600.00	0.00	0.00	0.00

222	Movies in the Park					

PROGRAM EXPENSES						
20-20-25-222-6215	Supplies-Movies in the Park	0.00	1,471.27	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	1,471.27	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	(871.27)	0.00	0.00	0.00

224	Coon Creek Classic					

PROGRAM REVENUES						
20-20-25-224-3500	Coon Creek Classic	6.25	6,190.00	6,484.00	4,433.32	6,650.00
	TOTAL PROGRAM REVENUES	6.25	6,190.00	6,484.00	4,433.32	6,650.00

224	Coon Creek Classic					

PROGRAM EXPENSES						
20-20-25-224-4601	Salaries-Coon Creek Classic	0.00	239.61	0.00	100.00	150.00
20-20-25-224-5126	Contractual-C C Classic	0.00	400.00	0.00	800.00	1,200.00
20-20-25-224-6215	Supplies-Coon Creek Classic	0.00	3,383.12	3,501.26	1,133.32	1,700.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	4,022.73	3,501.26	2,033.32	3,050.00
	SURPLUS (DEFICIT)	6.25	2,167.27	2,982.74	2,400.00	3,600.00

225	Colour Me Lucky 5K					

	PROGRAM REVENUES					
20-20-25-225-3500	Colour Me Lucky 5K	0.00	0.00	1,785.00	1,333.32	2,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	1,785.00	1,333.32	2,000.00

225	Colour Me Lucky 5K					

	PROGRAM EXPENSES					
20-20-25-225-4300	Salaries-Colour Me Lucky	0.00	0.00	0.00	33.32	50.00
20-20-25-225-6215	Supplies-Colour Me Lucky	0.00	1,150.00	1,129.64	1,000.00	1,500.00
	TOTAL PROGRAM EXPENSES	0.00	1,150.00	1,129.64	1,033.32	1,550.00
	SURPLUS (DEFICIT)	0.00	(1,150.00)	655.36	300.00	450.00

229	Music Under the Oaks					

	PROGRAM REVENUES					
20-20-25-229-3500	Music Under the Oaks	0.00	1,194.00	3,648.50	2,333.32	3,500.00
	TOTAL PROGRAM REVENUES	0.00	1,194.00	3,648.50	2,333.32	3,500.00

229	Music Under the Oaks					

	PROGRAM EXPENSES					
20-20-25-229-4601	Salaries-Music Under the Oak	0.00	100.00	0.00	0.00	0.00
20-20-25-229-6215	Supplies-Music Under The Oak	0.00	787.44	2,595.39	1,666.64	2,500.00
	TOTAL PROGRAM EXPENSES	0.00	887.44	2,595.39	1,666.64	2,500.00
	SURPLUS (DEFICIT)	0.00	306.56	1,053.11	666.68	1,000.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

230	Fall Race					

PROGRAM REVENUES						
20-20-25-230-3500	Fall Race	0.00	0.00	0.00	666.64	1,000.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	666.64	1,000.00

230	Fall Race					

PROGRAM EXPENSES						
20-20-25-230-4475	Salaries-Fall Race	0.00	0.00	0.00	0.00	0.00
20-20-25-230-6215	Supplies-Fall Race	0.00	0.00	275.00	333.32	500.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	275.00	333.32	500.00
	SURPLUS (DEFICIT)	0.00	0.00	(275.00)	333.32	500.00

232	Adult Workshops					

PROGRAM REVENUES						
20-20-22-232-3500	Adult Workshops	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

232	Adult Workshops					

PROGRAM EXPENSES						
20-20-22-232-6215	Supplies-Adult Workshops	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

318	Ice Skating Classes					

PROGRAM REVENUES						
20-20-23-318-3500	Ice Skating Classes	0.00	133.00	266.00	200.00	300.00
	TOTAL PROGRAM REVENUES	0.00	133.00	266.00	200.00	300.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

318	Ice Skating Classes					

PROGRAM EXPENSES						
20-20-23-318-5126	Contractual-Ice Skating Clas	0.00	0.00	0.00	140.00	210.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	140.00	210.00
	SURPLUS (DEFICIT)	0.00	133.00	266.00	60.00	90.00

322	Summer Camp					

PROGRAM REVENUES						
20-20-24-322-3500	Summer Fun Camp	110.00	37,318.28	8,744.26	6,666.64	10,000.00
	TOTAL PROGRAM REVENUES	110.00	37,318.28	8,744.26	6,666.64	10,000.00

322	Summer Camp					

PROGRAM EXPENSES						
20-20-24-322-4475	Salaries-Summer Fun Camp	0.00	18,423.01	6,159.72	5,000.00	7,500.00
20-20-24-322-5126	Contractual-Summer Fun Camp	0.00	0.00	275.00	183.32	275.00
20-20-24-322-6215	Supplies-Summer Fun Camp	0.00	10,075.25	250.05	166.64	250.00
	TOTAL PROGRAM EXPENSES	0.00	28,498.26	6,684.77	5,349.96	8,025.00
	SURPLUS (DEFICIT)	110.00	8,820.02	2,059.49	1,316.68	1,975.00

323	Trunk N Treat					

PROGRAM REVENUES						
20-20-25-323-3500	Trunk N Treat	0.00	275.00	275.00	183.32	275.00
	TOTAL PROGRAM REVENUES	0.00	275.00	275.00	183.32	275.00

323	Trunk N Treat					

PROGRAM EXPENSES						
20-20-25-323-4601	Salaries-Trunk N Treat	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

323	Trunk N Treat					

20-20-25-323-5126	Contractual-Trunk N Treat	0.00	275.00	275.00	183.32	275.00
20-20-25-323-6215	Supplies-Trunk N Treat	0.00	0.00	22.18	66.64	100.00
	TOTAL PROGRAM EXPENSES	0.00	275.00	297.18	249.96	375.00
	SURPLUS (DEFICIT)	0.00	0.00	(22.18)	(66.64)	(100.00)

325	British Soccer Camp					

PROGRAM REVENUES						
20-20-20-325-3500	British Soccer Camp	0.00	340.00	240.00	173.32	260.00
	TOTAL PROGRAM REVENUES	0.00	340.00	240.00	173.32	260.00

326	Daddy Daughter Dance					

PROGRAM REVENUES						
20-20-25-326-3500	Daddy Daughter Dance	0.00	(45.00)	0.00	1,333.32	2,000.00
	TOTAL PROGRAM REVENUES	0.00	(45.00)	0.00	1,333.32	2,000.00

326	Daddy Daughter Dance					

PROGRAM EXPENSES						
20-20-25-326-5126	Contractual-Daddy Daughter	0.00	0.00	0.00	166.64	250.00
20-20-25-326-6215	Supplies-Daddy Daughter Danc	0.00	59.74	322.45	333.32	500.00
	TOTAL PROGRAM EXPENSES	0.00	59.74	322.45	499.96	750.00
	SURPLUS (DEFICIT)	0.00	(104.74)	(322.45)	833.36	1,250.00

328	Bunny Visits					

PROGRAM REVENUES						
20-20-25-328-3500	Bunny Visits	0.00	0.00	0.00	200.00	300.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	200.00	300.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

328	Bunny Visits					

PROGRAM EXPENSES						
20-20-25-328-6215	Supplies-Bunny Visits	0.00	0.00	0.00	166.64	250.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	166.64	250.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	33.36	50.00

330	Dance Programs					

PROGRAM REVENUES						
20-20-23-330-3500	Dance Programs	1,105.00	8,091.00	4,579.00	6,000.00	9,000.00
	TOTAL PROGRAM REVENUES	1,105.00	8,091.00	4,579.00	6,000.00	9,000.00

330	Dance Programs					

PROGRAM EXPENSES						
20-20-23-330-4610	Salaries-Dance Programs	0.00	0.00	0.00	0.00	0.00
20-20-23-330-5126	Contractual-Dance Programs	3,544.60	5,307.20	0.00	4,800.00	7,200.00
20-20-23-330-6215	Supplies-Dance Programs	0.00	0.00	3,430.20	66.64	100.00
	TOTAL PROGRAM EXPENSES	3,544.60	5,307.20	3,430.20	4,866.64	7,300.00
	SURPLUS (DEFICIT)	(2,439.60)	2,783.80	1,148.80	1,133.36	1,700.00

331	Karate					

PROGRAM REVENUES						
20-20-23-331-3500	Karate	0.00	255.00	1,874.00	1,333.32	2,000.00
	TOTAL PROGRAM REVENUES	0.00	255.00	1,874.00	1,333.32	2,000.00

331	Karate					

PROGRAM EXPENSES						
20-20-23-331-5126	Contractual-Karate	0.00	160.00	1,440.00	1,200.00	1,800.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	160.00	1,440.00	1,200.00	1,800.00
	SURPLUS (DEFICIT)	0.00	95.00	434.00	133.32	200.00

332	Egg Hunt					

	PROGRAM REVENUES					
20-20-25-332-3500	Egg Hunt	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

332	Egg Hunt					

	PROGRAM EXPENSES					
20-20-25-332-4601	Salaries-Egg Hunt	0.00	0.00	0.00	33.32	50.00
20-20-25-332-6215	Supplies-Egg Hunt	0.00	0.00	0.00	66.64	100.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	99.96	150.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	(99.96)	(150.00)

333	Horseback Riding					

	PROGRAM REVENUES					
20-20-23-333-3500	Horseback Riding	274.00	2,956.00	2,162.00	3,000.00	4,500.00
	TOTAL PROGRAM REVENUES	274.00	2,956.00	2,162.00	3,000.00	4,500.00

333	Horseback Riding					

	PROGRAM EXPENSES					
20-20-23-333-5126	Contractual-Horseback Ride	1,020.00	3,774.00	3,162.00	2,400.00	3,600.00
	TOTAL PROGRAM EXPENSES	1,020.00	3,774.00	3,162.00	2,400.00	3,600.00
	SURPLUS (DEFICIT)	(746.00)	(818.00)	(1,000.00)	600.00	900.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

336	Art Programs					

	PROGRAM REVENUES					
20-20-23-336-3500	Art Programs	0.00	0.00	1,134.00	800.00	1,200.00
	TOTAL PROGRAM REVENUES	0.00	0.00	1,134.00	800.00	1,200.00

336	Art Programs					

	PROGRAM EXPENSES					
20-20-23-336-4610	Salaries-Art Programs	0.00	0.00	0.00	0.00	0.00
20-20-23-336-6215	Supplies-Art Programs	0.00	0.00	995.00	773.32	1,160.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	995.00	773.32	1,160.00
	SURPLUS (DEFICIT)	0.00	0.00	139.00	26.68	40.00

339	Santa Phone Calls					

	PROGRAM REVENUES					
20-20-25-339-3500	Santa Phone Calls	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

339	Santa Phone Calls					

	PROGRAM EXPENSES					
20-20-25-339-6215	Supplies-Santa Phone Calls	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

341	Private Lessons					

	PROGRAM REVENUES					
20-20-23-341-3500	Private Lessons	160.00	730.00	570.00	400.00	600.00
	TOTAL PROGRAM REVENUES	160.00	730.00	570.00	400.00	600.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

341	Private Lessons					

PROGRAM EXPENSES						
20-20-23-341-5126	Contractual-Private Lessons	0.00	416.00	880.00	320.00	480.00
20-20-23-341-6215	Supplies-Private Lessons	0.00	0.00	65.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	416.00	945.00	320.00	480.00
	SURPLUS (DEFICIT)	160.00	314.00	(375.00)	80.00	120.00

342	Candy Cane Hunt					

PROGRAM REVENUES						
20-20-25-342-3500	Candy Cane Hunt	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

342	Candy Cane Hunt					

PROGRAM EXPENSES						
20-20-25-342-6215	Supplies-Candy Cane Hunt	8.25	8.25	7.76	33.32	50.00
	TOTAL PROGRAM EXPENSES	8.25	8.25	7.76	33.32	50.00
	SURPLUS (DEFICIT)	(8.25)	(8.25)	(7.76)	(33.32)	(50.00)

343	Winter Fun Night					

PROGRAM REVENUES						
20-20-25-343-3500	Winter Fun Night	0.00	0.00	0.00	133.32	200.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	133.32	200.00

343	Winter Fun Night					

PROGRAM EXPENSES						
20-20-25-343-4612	Salaries-Winter Fun Night	0.00	0.00	0.00	66.64	100.00
20-20-25-343-6215	Supplies-Winter Fun Night	0.00	0.00	0.00	66.64	100.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	133.28	200.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.04	0.00

344	Parents Night Out					

	PROGRAM REVENUES					
20-20-25-344-3500	Parents Night Out	144.00	592.00	0.00	133.32	200.00
	TOTAL PROGRAM REVENUES	144.00	592.00	0.00	133.32	200.00

344	Parents Night Out					

	PROGRAM EXPENSES					
20-20-25-344-4612	Salaries-Parents Night Out	0.00	0.00	0.00	106.64	160.00
20-20-25-344-6215	Supplies-Parents Night Out	24.00	808.00	327.50	0.00	0.00
	TOTAL PROGRAM EXPENSES	24.00	808.00	327.50	106.64	160.00
	SURPLUS (DEFICIT)	120.00	(216.00)	(327.50)	26.68	40.00

345	Holiday Camps					

	PROGRAM REVENUES					
20-20-24-345-3500	Holiday Camps	0.00	0.00	485.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	485.00	0.00	0.00

345	Holiday Camps					

	PROGRAM EXPENSES					
20-20-24-345-6215	Supplies-Holiday Camps	0.00	0.00	38.85	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	38.85	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	446.15	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

346	Matchbox Races					

PROGRAM REVENUES						
20-20-25-346-3500	Matchbox Races	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

346	Matchbox Races					

PROGRAM EXPENSES						
20-20-25-346-6215	Supplies-Matchbox Races	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

347	Tree Lighting					

PROGRAM REVENUES						
20-20-25-347-3500	Tree Lighting	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

347	Tree Lighting					

PROGRAM EXPENSES						
20-20-25-347-6215	Supplies-Tree Lighting	16.50	16.50	7.76	16.64	25.00
	TOTAL PROGRAM EXPENSES	16.50	16.50	7.76	16.64	25.00
	SURPLUS (DEFICIT)	(16.50)	(16.50)	(7.76)	(16.64)	(25.00)

348	Mom & Son Bowling					

PROGRAM REVENUES						
20-20-25-348-3500	Mom & Son Bowling	0.00	0.00	0.00	66.64	100.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	66.64	100.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

348	Mom & Son Bowling					

	PROGRAM EXPENSES					
20-20-25-348-5126	Contractual-Mom & Son Bowlin	0.00	0.00	0.00	53.32	80.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	53.32	80.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	13.32	20.00

349	Youth Bowling					

	PROGRAM REVENUES					
20-20-25-349-3500	Youth Bowling	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

349	Youth Bowling					

	PROGRAM EXPENSES					
20-20-25-349-5126	Contractual-Youth Bowling	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

350	Cookie Decorating					

	PROGRAM REVENUES					
20-20-25-350-3500	Cookie Decorating	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

350	Cookie Decorating					

	PROGRAM EXPENSES					
20-20-25-350-5126	Contractual-Cookie Decoratin	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

351	Sip & Shop					

PROGRAM REVENUES						
20-20-25-351-3500	Sip & Shop	0.00	0.00	525.00	133.32	200.00
	TOTAL PROGRAM REVENUES	0.00	0.00	525.00	133.32	200.00

351	Sip & Shop					

PROGRAM EXPENSES						
20-20-25-351-6215	Supplies-Sip & Shop	0.00	0.00	47.57	33.32	50.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	47.57	33.32	50.00
	SURPLUS (DEFICIT)	0.00	0.00	477.43	100.00	150.00

352	Parent & Child Music Class					

PROGRAM REVENUES						
20-20-23-352-3500	Parent & Child Music Class	0.00	5.00	(250.00)	333.32	500.00
	TOTAL PROGRAM REVENUES	0.00	5.00	(250.00)	333.32	500.00

352	Parent & Child Music Class					

PROGRAM EXPENSES						
20-20-23-352-5126	Contractual-Parent & Child M	0.00	0.00	0.00	266.64	400.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	266.64	400.00
	SURPLUS (DEFICIT)	0.00	5.00	(250.00)	66.68	100.00

353	Mommy & Me					

PROGRAM REVENUES						
20-20-25-353-3500	Mommy & Me	0.00	0.00	56.00	200.00	300.00
	TOTAL PROGRAM REVENUES	0.00	0.00	56.00	200.00	300.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

353	Mommy & Me					

PROGRAM EXPENSES						
20-20-25-353-5126	Contractual-Mommy & Me	0.00	0.00	0.00	160.00	240.00
20-20-25-353-6215	Supplies-Mommy & Me	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	160.00	240.00
	SURPLUS (DEFICIT)	0.00	0.00	56.00	40.00	60.00

704	Gary Wright Gym					

PROGRAM REVENUES						
20-20-29-704-3320	Rental-Gary Wright Gym	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	0.00	0.00	0.00

704	Gary Wright Gym					

PROGRAM EXPENSES						
20-20-29-704-4630	Salaries-Site Super Rentals	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

800	T-Ball					

PROGRAM REVENUES						
20-20-20-800-3500	T-Ball	0.00	3,868.00	3,435.50	4,000.00	6,000.00
	TOTAL PROGRAM REVENUES	0.00	3,868.00	3,435.50	4,000.00	6,000.00

800	T-Ball					

PROGRAM EXPENSES						
20-20-20-800-4630	Salaries-Site Super T-Ball	0.00	20.00	0.00	0.00	0.00
20-20-20-800-4631	Salaries-Field Labor T-Ball	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

800	T-Ball					

20-20-20-800-6215	Supplies-T-Ball	0.00	3,591.15	3,745.45	2,666.64	4,000.00
	TOTAL PROGRAM EXPENSES	0.00	3,611.15	3,745.45	2,666.64	4,000.00
	SURPLUS (DEFICIT)	0.00	256.85	(309.95)	1,333.36	2,000.00

802	Five Tool Player Baseball					

	PROGRAM REVENUES					
20-20-20-802-3500	Five Tool Player Baseball	0.00	0.00	622.00	1,000.00	1,500.00
	TOTAL PROGRAM REVENUES	0.00	0.00	622.00	1,000.00	1,500.00

802	Five Tool Player Baseball					

	PROGRAM EXPENSES					
20-20-20-802-5126	Contractual-Five Tool Player	0.00	0.00	400.00	700.00	1,050.00
20-20-20-802-6215	Supplies-Five Tool Player Ba	0.00	0.00	450.77	300.00	450.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	850.77	1,000.00	1,500.00
	SURPLUS (DEFICIT)	0.00	0.00	(228.77)	0.00	0.00

811	Spring Soccer					

	PROGRAM REVENUES					
20-20-20-811-3500	Spring Soccer	288.50	278.00	196.80	21,333.32	32,000.00
	TOTAL PROGRAM REVENUES	288.50	278.00	196.80	21,333.32	32,000.00

811	Spring Soccer					

	PROGRAM EXPENSES					
20-20-20-811-4612	Salaries-Referee Spring Socc	0.00	1,290.00	2,135.00	2,000.00	3,000.00
20-20-20-811-4630	Salaries-Site Sup Spring Soc	0.00	20.00	280.00	400.00	600.00
20-20-20-811-4631	Salaries-Field Labor Spring	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

811	Spring Soccer					

20-20-20-811-6215	Supplies-Spring Soccer	5.55	2,311.04	2,175.21	4,000.00	6,000.00
	TOTAL PROGRAM EXPENSES	5.55	3,621.04	4,590.21	6,400.00	9,600.00
	SURPLUS (DEFICIT)	282.95	(3,343.04)	(4,393.41)	14,933.32	22,400.00

812	Fall Soccer					

	PROGRAM REVENUES					
20-20-20-812-3500	Fall Soccer	50.00	32,731.00	33,396.55	21,333.32	32,000.00
	TOTAL PROGRAM REVENUES	50.00	32,731.00	33,396.55	21,333.32	32,000.00

812	Fall Soccer					

	PROGRAM EXPENSES					
20-20-20-812-4612	Salaries-Referee Fall Soccer	0.00	2,250.00	1,890.00	1,333.32	2,000.00
20-20-20-812-4630	Salaries-Site Sup Fall Socce	0.00	94.00	0.00	400.00	600.00
20-20-20-812-4631	Salaries-Field Labor Fall So	0.00	160.00	135.00	0.00	0.00
20-20-20-812-6215	Supplies-Fall Soccer	656.34	3,967.24	5,946.76	4,000.00	6,000.00
	TOTAL PROGRAM EXPENSES	656.34	6,471.24	7,971.76	5,733.32	8,600.00
	SURPLUS (DEFICIT)	(606.34)	26,259.76	25,424.79	15,600.00	23,400.00

815	Basketball					

	PROGRAM REVENUES					
20-20-20-815-3500	Basketball	13,966.50	37,973.30	36,415.10	26,666.64	40,000.00
	TOTAL PROGRAM REVENUES	13,966.50	37,973.30	36,415.10	26,666.64	40,000.00

815	Basketball					

	PROGRAM EXPENSES					
20-20-20-815-4612	Salaries-Referee Basketball	330.00	445.00	1,989.00	4,666.64	7,000.00

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

815	Basketball					

20-20-20-815-4630	Salaries-Site Super Basketba	920.00	1,965.00	1,460.00	2,000.00	3,000.00
20-20-20-815-6215	Supplies-Basketball	66.59	3,082.31	6,342.39	4,000.00	6,000.00
	TOTAL PROGRAM EXPENSES	1,316.59	5,492.31	9,791.39	10,666.64	16,000.00
	SURPLUS (DEFICIT)	12,649.91	32,480.99	26,623.71	16,000.00	24,000.00

819	Flag Football					

PROGRAM REVENUES						
20-20-20-819-3500	Flag Football	0.00	5,872.75	5,917.02	4,000.00	6,000.00
	TOTAL PROGRAM REVENUES	0.00	5,872.75	5,917.02	4,000.00	6,000.00

819	Flag Football					

PROGRAM EXPENSES						
20-20-20-819-4612	Salaries-Referee Flag Footba	0.00	315.00	315.00	400.00	600.00
20-20-20-819-4630	Salaries-Site Super Flag Foo	0.00	0.00	0.00	320.00	480.00
20-20-20-819-4631	Salaries-Field Labor Flag Fo	0.00	0.00	70.00	133.32	200.00
20-20-20-819-6215	Supplies-Flag Football	150.03	2,224.64	1,833.83	1,333.32	2,000.00
	TOTAL PROGRAM EXPENSES	150.03	2,539.64	2,218.83	2,186.64	3,280.00
	SURPLUS (DEFICIT)	(150.03)	3,333.11	3,698.19	1,813.36	2,720.00

820	Volleyball					

PROGRAM REVENUES						
20-20-20-820-3500	Volleyball	767.75	3,157.75	3,453.00	3,333.32	5,000.00
	TOTAL PROGRAM REVENUES	767.75	3,157.75	3,453.00	3,333.32	5,000.00

820	Volleyball					

PROGRAM EXPENSES						

FUND: RECREATION FUND
 DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

820	Volleyball					

20-20-20-820-4612	Salaries-Referee Volleyball	0.00	502.00	372.00	333.32	500.00
20-20-20-820-4630	Salaries-Site Super Volleyba	0.00	240.00	0.00	333.32	500.00
20-20-20-820-6215	Supplies-Volleyball	112.93	432.33	388.85	466.64	700.00
	TOTAL PROGRAM EXPENSES	112.93	1,174.33	760.85	1,133.28	1,700.00
	SURPLUS (DEFICIT)	654.82	1,983.42	2,692.15	2,200.04	3,300.00

853	Summer Athletic Camps					

PROGRAM REVENUES						
20-20-21-853-3500	Summer Athletic Camps	0.00	4,952.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	4,952.00	0.00	0.00	0.00

853	Summer Athletic Camps					

PROGRAM EXPENSES						
20-20-21-853-4630	Salaries-Site Sup Sum Ath Ca	0.00	240.00	0.00	0.00	0.00
20-20-21-853-5126	Contractual-Summer Athletic	0.00	3,405.50	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	3,645.50	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	1,306.50	0.00	0.00	0.00

865	Basketball Clinic					

PROGRAM REVENUES						
20-20-21-865-3500	Speed School Camp	0.00	0.00	75.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	0.00	75.00	0.00	0.00

865	Basketball Clinic					

PROGRAM EXPENSES						
20-20-21-865-5126	Contractual-Speed School Cam	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
DEPT: Recreation

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	75.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

025	Buildings					

PROGRAM EXPENSES						
20-50-50-025-4020	FICA-Buildings	0.00	0.00	0.00	0.00	0.00
20-50-50-025-4021	Medicare-Buildings	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

704	Buildings					

PROGRAM EXPENSES						
20-50-50-704-6110	Supplies-Janitorial GDW	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

025	Youth Education					

PROGRAM EXPENSES						
20-60-18-025-4020	FICA-Daycare	1,080.58	9,133.22	8,469.77	8,721.32	13,082.00
20-60-18-025-4021	Medicare-Daycare	252.72	2,135.97	1,980.82	2,040.00	3,060.00
20-60-18-025-4024	IMRF-Daycare	1,222.69	10,592.59	10,811.26	10,122.00	15,183.00
20-60-26-025-4020	FICA-Preschool	706.79	5,387.64	5,462.50	5,805.32	8,708.00
20-60-26-025-4021	Medicare-Preschool	165.29	1,260.01	1,277.43	1,358.00	2,037.00
20-60-26-025-4024	IMRF-Preschool	698.66	5,579.05	6,485.68	5,440.00	8,160.00
20-60-27-025-4020	FICA-Youth Educations Camps	0.00	105.25	17.64	0.00	0.00
20-60-27-025-4021	Medicare-Youth Education Cam	0.00	24.61	4.12	0.00	0.00
20-60-27-025-4024	IMRF-Youth Education Camps	0.00	0.00	0.00	0.00	0.00
20-60-28-025-4020	FICA-ETC	553.33	4,546.52	4,176.88	4,753.32	7,130.00
20-60-28-025-4021	Medicare-ETC	129.42	1,063.30	976.98	1,111.32	1,667.00
20-60-28-025-4024	IMRF-ETC	434.16	4,066.50	4,575.63	4,048.64	6,073.00
20-60-50-025-4020	FICA-LPP Building	40.18	234.88	79.85	0.00	0.00
20-60-50-025-4021	Medicare-LPP Building	9.40	54.93	18.71	19.32	29.00
	TOTAL PROGRAM EXPENSES	5,293.22	44,184.47	44,337.27	43,419.24	65,129.00
	SURPLUS (DEFICIT)	(5,293.22)	(44,184.47)	(44,337.27)	(43,419.24)	(65,129.00)

501	Extended Care					

PROGRAM REVENUES						
20-60-28-501-3000	Misc Income-ETC	0.00	0.00	0.00	0.00	0.00
20-60-28-501-3307	Registration Fee-ETC	60.00	9,180.00	8,428.00	5,666.64	8,500.00
20-60-28-501-3500	ETC	26,271.64	161,014.34	150,768.32	146,666.64	220,000.00
	TOTAL PROGRAM REVENUES	26,331.64	170,194.34	159,196.32	152,333.28	228,500.00

501	Extended Care					

PROGRAM EXPENSES						
20-60-28-501-4025	Health Insurance-ETC	944.72	6,611.36	7,470.36	7,897.60	11,846.40
20-60-28-501-4100	Salaries-ETC	9,744.62	79,202.76	73,590.75	76,666.64	115,000.00
20-60-28-501-5000	Misc Expense-ETC	0.00	0.00	0.00	0.00	0.00
20-60-28-501-5013	Tech Support-ETC	263.50	2,381.73	2,072.28	2,140.19	3,210.31
20-60-28-501-5019	Staff Training-ETC	370.00	370.00	0.00	200.00	300.00
20-60-28-501-5022	Postage-ETC	0.00	0.00	0.00	0.00	0.00
20-60-28-501-5126	Contractual-ETC	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

501	Extended Care					

20-60-28-501-6050	Furnishings-ETC	0.00	0.00	0.00	133.32	200.00
20-60-28-501-6215	Supplies-ETC	260.32	922.72	317.61	1,333.32	2,000.00
20-60-28-501-6321	Staff Appreciation-ETC	0.00	0.00	0.00	200.00	300.00
20-60-28-501-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	26,666.64	40,000.00
	TOTAL PROGRAM EXPENSES	11,583.16	89,488.57	83,451.00	115,237.71	172,856.71
	SURPLUS (DEFICIT)	14,748.48	80,705.77	75,745.32	37,095.57	55,643.29

518	Daycare					

PROGRAM REVENUES						
20-60-18-518-3000	Misc Income-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-3305	Memory Books-Daycare	0.00	0.00	0.00	333.32	500.00
20-60-18-518-3306	Vision & Hearing-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-3307	Registration Fee-Daycare	0.00	3,080.00	3,404.00	2,333.32	3,500.00
20-60-18-518-3500	Tuition-Daycare	13,690.50	247,420.70	249,428.67	246,666.64	370,000.00
20-60-26-518-3311	Educational Materials	0.00	308.00	347.00	166.64	250.00
	TOTAL PROGRAM REVENUES	13,690.50	250,808.70	253,179.67	249,499.92	374,250.00

518	Daycare					

PROGRAM EXPENSES						
20-60-18-518-4025	Health Insurance-Daycare	1,717.59	11,831.26	9,792.99	17,616.00	26,424.00
20-60-18-518-4100	Salaries-Daycare	17,875.38	155,377.85	143,852.18	140,666.64	211,000.00
20-60-18-518-5000	Misc Expense-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-5013	Tech Support-Daycare	263.50	707.10	1,918.27	1,457.84	2,186.77
20-60-18-518-5016	Membership Dues-Daycare	0.00	0.00	0.00	133.32	200.00
20-60-18-518-5018	Mileage Tolls-Daycare	38.45	230.68	134.54	380.00	570.00
20-60-18-518-5019	Staff Training-Daycare	0.00	326.00	270.00	666.64	1,000.00
20-60-18-518-5020	Advertising Marketing-Daycar	1,263.52	1,513.52	2,606.69	1,666.64	2,500.00
20-60-18-518-5022	Postage-Daycare	0.00	16.65	44.00	66.64	100.00
20-60-18-518-5134	Vision & Hearing-Daycare	0.00	0.00	0.00	0.00	0.00
20-60-18-518-5319	Memory Books-Daycare	10.47	23.19	0.00	333.32	500.00
20-60-18-518-5320	Permits & License Fee-Daycar	743.00	743.00	733.00	500.00	750.00
20-60-18-518-6050	Furnishings-Daycare	0.00	222.08	557.06	1,000.00	1,500.00
20-60-18-518-6215	Supplies-Daycare	135.45	1,059.00	1,590.58	2,133.32	3,200.00
20-60-18-518-6320	Events-Daycare	0.00	0.00	164.97	200.00	300.00

FUND: RECREATION FUND
 DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

518	Daycare	-----				
20-60-18-518-6321	Staff Appreciation-Daycare	0.00	76.00	278.57	200.00	300.00
20-60-18-518-6325	Groceries-Daycare	1,264.38	8,446.59	7,835.92	8,333.32	12,500.00
20-60-18-518-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	13,333.32	20,000.00
20-60-26-518-6315	Supplies-Educational Materia	0.00	335.23	320.65	0.00	0.00
	TOTAL PROGRAM EXPENSES	23,311.74	180,908.15	170,099.42	188,687.00	283,030.77
	SURPLUS (DEFICIT)	(9,621.24)	69,900.55	83,080.25	60,812.92	91,219.23

524	Preschool	-----				
PROGRAM REVENUES						
20-60-26-524-3000	Misc Income-Preschool	0.00	0.00	0.00	266.64	400.00
20-60-26-524-3105	Grants-Preschool	0.00	0.00	0.00	0.00	0.00
20-60-26-524-3106	Foundation Donation-Preschoo	0.00	0.00	0.00	0.00	0.00
20-60-26-524-3305	Memory Books-Preschool	0.00	765.00	782.00	400.00	600.00
20-60-26-524-3306	Vision & Hearing-Preschool	0.00	0.00	0.00	666.64	1,000.00
20-60-26-524-3307	Registration Fee-Preschool	0.00	1,380.00	3,680.00	6,666.64	10,000.00
20-60-26-524-3500	Tuition-Pre Kindergarten	11,376.00	72,162.00	64,842.50	73,333.32	110,000.00
20-60-26-524-3501	Tuition-Little Learners	9,638.00	56,885.00	49,700.00	60,666.64	91,000.00
	TOTAL PROGRAM REVENUES	21,014.00	131,192.00	119,004.50	141,999.88	213,000.00

524	Preschool	-----				
PROGRAM EXPENSES						
20-60-26-524-4025	Health Insurance-Preschool	458.00	3,405.37	4,185.63	7,560.00	11,340.00
20-60-26-524-4100	Salaries-Preschool	11,469.47	88,780.84	89,111.92	93,638.64	140,458.00
20-60-26-524-5000	Misc Expense-Preschool	0.00	0.00	0.00	0.00	0.00
20-60-26-524-5013	Tech Support-Preschool	263.50	4,140.37	2,988.28	2,822.56	4,233.85
20-60-26-524-5016	Membership Fees-Preschool	0.00	0.00	0.00	66.64	100.00
20-60-26-524-5018	Mileage Tolls-Preschool	0.00	76.92	134.61	246.64	370.00
20-60-26-524-5019	Staff Training-Preschool	0.00	281.00	270.00	445.32	668.00
20-60-26-524-5020	Advertise Marketing-Preschoo	0.00	200.00	0.00	133.32	200.00
20-60-26-524-5022	Postage-Preschool	0.00	40.00	44.00	66.64	100.00
20-60-26-524-5134	Vision & Hearing-Preschool	0.00	0.00	0.00	266.64	400.00
20-60-26-524-5319	Memory Books-Preschool	10.46	100.01	154.41	333.32	500.00
20-60-26-524-6050	Furnishings-Preschool	0.00	222.07	0.00	333.32	500.00
20-60-26-524-6215	Supplies-Preschool	59.18	485.58	273.71	1,000.00	1,500.00

FUND: RECREATION FUND
 DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

524	Preschool					

20-60-26-524-6320	Events-Preschool	0.00	21.18	0.00	200.00	300.00
20-60-26-524-6321	Staff Appreciation-Preschool	0.00	0.00	210.63	333.32	500.00
20-60-26-524-6322	Volunteer Appreciation	0.00	0.00	0.00	0.00	0.00
20-60-26-524-6325	Groceries-Preschool	159.55	625.29	184.75	333.32	500.00
20-60-26-524-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	4,000.00	6,000.00
	TOTAL PROGRAM EXPENSES	12,420.16	98,378.63	97,557.94	111,779.68	167,669.85
	SURPLUS (DEFICIT)	8,593.84	32,813.37	21,446.56	30,220.20	45,330.15

527	Youth Education Camps					

PROGRAM REVENUES						
20-60-27-527-3500	Youth Education Camps	16.25	6,545.00	5,028.75	2,000.00	3,000.00
	TOTAL PROGRAM REVENUES	16.25	6,545.00	5,028.75	2,000.00	3,000.00

527	Youth Education Camps					

PROGRAM EXPENSES						
20-60-27-527-4341	Salaries-Youth Education Cam	0.00	1,697.57	284.44	0.00	0.00
20-60-27-527-6215	Supplies-Youth Education Cam	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	1,697.57	284.44	0.00	0.00
	SURPLUS (DEFICIT)	16.25	4,847.43	4,744.31	2,000.00	3,000.00

529	Youth Education Camps					

PROGRAM EXPENSES						
20-60-26-529-6215	Supplies-Parent & Tot	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

FUND: RECREATION FUND
 DEPT: Youth Education

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

703	Youth Education Camps					

PROGRAM EXPENSES						
20-60-50-703-4390	Salaries-Custodian LPP Bldg	648.00	3,788.10	1,286.27	1,333.32	2,000.00
20-60-50-703-5023	Phone-LPP Building	328.27	2,864.08	2,725.35	2,466.64	3,700.00
20-60-50-703-5024	Copy Machine-LPP Building	0.00	181.99	3,719.22	2,933.32	4,400.00
20-60-50-703-5025	Electric-LPP Building	521.92	4,618.54	5,925.62	5,000.00	7,500.00
20-60-50-703-5026	Heat-LPP Building	276.40	1,080.27	759.91	1,333.32	2,000.00
20-60-50-703-5028	Fire Alarm Sys-LPP Building	1,835.95	6,074.69	3,552.64	3,820.00	5,730.00
20-60-50-703-5031	Water-LPP Building	0.00	1,031.48	1,004.60	933.32	1,400.00
20-60-50-703-5124	Maint Grounds LPP Bldg	369.99	3,637.04	3,766.69	5,666.64	8,500.00
20-60-50-703-5131	Contractual-Service LPP Bldg	269.41	7,146.55	4,026.94	4,793.32	7,190.00
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	50.56	529.21	970.37	1,000.00	1,500.00
	TOTAL PROGRAM EXPENSES	4,300.50	30,951.95	27,737.61	29,279.88	43,920.00
	SURPLUS (DEFICIT)	(4,300.50)	(30,951.95)	(27,737.61)	(29,279.88)	(43,920.00)
TOTAL FUND REVENUES		79,488.39	794,760.47	1,012,905.79	717,502.72	1,076,255.00
TOTAL FUND EXPENSES		86,452.43	715,495.54	803,113.31	744,696.32	1,117,047.11
FUND SURPLUS (DEFICIT)		(6,964.04)	79,264.93	209,792.48	(27,193.60)	(40,792.11)

FUND: CAPITAL FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

025	Administrative					

PROGRAM REVENUES						
30-10-01-025-3000	Misc Income-Capital	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3104	Impact Fees-Capital	0.00	0.00	0.00	100,000.00	150,000.00
30-10-01-025-3105	Grants-Capital	10,000.00	10,000.00	187,700.00	146,666.64	220,000.00
30-10-01-025-3106	Foundation Donation-Capital	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3110	Debt Certificate Revenue	0.00	0.00	0.00	0.00	0.00
30-10-01-025-3205	Interest-IIIT Money Market	91.91	889.37	852.92	566.64	850.00
30-10-10-025-9000	Capital Transfers-Capital	0.00	0.00	0.00	33,333.32	50,000.00
	TOTAL PROGRAM REVENUES	10,091.91	10,889.37	188,552.92	280,566.60	420,850.00

025	Administrative					

PROGRAM EXPENSES						
30-10-10-025-4020	FICA-Capital Admin	0.00	0.00	0.00	0.00	0.00
30-10-10-025-4021	Medicare-Capital Admin	0.00	0.00	0.00	0.00	0.00
30-10-10-025-4024	IMRF-Capital Admin	0.00	0.00	0.00	0.00	0.00
30-10-10-025-4100	Salaries-Adminstration	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	10,091.91	10,889.37	188,552.92	280,566.60	420,850.00

FUND: CAPITAL FUND
 DEPT: Capital Projects

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	Capital Projects					

PROGRAM EXPENSES						
30-30-30-024-6318	Furnishings	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

026	Capital Projects					

PROGRAM EXPENSES						
30-30-30-026-7005	Parking Lot Maintenance	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7011	Capital Improvement-Tuscany	440.98	145,646.66	66,193.36	233,333.32	350,000.00
30-30-30-026-7013	Capital Improvement-Schmidt	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7014	Capital Improvement-B. Ream	0.00	2,463.00	31,982.72	0.00	0.00
30-30-30-026-7016	Capital Improvement-Seyller	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7017	Capital Repairs	0.00	0.00	10,464.00	0.00	0.00
30-30-30-026-7020	Construction-LPP Building	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7201	Vehicle Purchase	0.00	0.00	0.00	0.00	0.00
30-30-30-026-7202	Maintenance Equipment	0.00	10,000.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	440.98	158,109.66	108,640.08	233,333.32	350,000.00
	SURPLUS (DEFICIT)	(440.98)	(158,109.66)	(108,640.08)	(233,333.32)	(350,000.00)

FUND: CAPITAL FUND
 DEPT: Buildings

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

701	Buildings					

PROGRAM EXPENSES						
30-50-50-701-7124	Maintenance Repairs Admin Bldg	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

702	Buildings					

PROGRAM EXPENSES						
30-50-50-702-7124	Maintenance Repairs Parks Bldg	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

703	Buildings					

PROGRAM EXPENSES						
30-50-50-703-7124	Maintenance Repairs-LPP Bldg	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

TOTAL FUND REVENUES		10,091.91	10,889.37	1,201,458.71	280,566.60	420,850.00
TOTAL FUND EXPENSES		440.98	158,109.66	911,753.39	233,333.32	350,000.00
FUND SURPLUS (DEFICIT)		9,650.93	(147,220.29)	289,705.32	47,233.28	70,850.00

FUND: BOND FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	Administrative	-----				
PROGRAM EXPENSES						
40-10-01-024-8015	Bond Interest	1,073.25	2,146.50	31,470.75	1,430.98	2,146.50
40-10-01-024-8016	Bond Service Fees	0.00	475.00	0.00	133.32	200.00
40-10-01-024-8017	Bond Principal	31,000.00	31,000.00	0.00	20,666.64	31,000.00
	TOTAL PROGRAM EXPENSES	32,073.25	33,621.50	31,470.75	22,230.94	33,346.50
	SURPLUS (DEFICIT)	(32,073.25)	(33,621.50)	(31,470.75)	(22,230.94)	(33,346.50)

025	Administrative	-----				
PROGRAM REVENUES						
40-10-01-025-3000	Bond Misc Income	0.00	0.00	0.00	0.00	0.00
40-10-01-025-3101	Property Tax-Bond Fund	0.00	33,313.22	33,182.82	22,318.00	33,477.00
40-10-10-025-9000	Capital Incoming Transfers	0.00	0.00	0.00	0.00	0.00
40-10-10-025-9001	Debt Ser Incoming Transfers	0.00	0.00	0.00	67,333.32	101,000.00
	TOTAL PROGRAM REVENUES	0.00	33,313.22	33,182.82	89,651.32	134,477.00

025	Administrative	-----				
PROGRAM EXPENSES						
40-10-01-025-8020	Debt Certificate Payment	0.00	98,620.00	99,845.00	66,080.00	99,120.00
	TOTAL PROGRAM EXPENSES	0.00	98,620.00	99,845.00	66,080.00	99,120.00
	SURPLUS (DEFICIT)	0.00	(65,306.78)	(66,662.18)	23,571.32	35,357.00

TOTAL FUND REVENUES		0.00	33,313.22	1,234,641.53	89,651.32	134,477.00
TOTAL FUND EXPENSES		32,073.25	132,241.50	1,043,069.14	88,310.94	132,466.50
FUND SURPLUS (DEFICIT)		(32,073.25)	(98,928.28)	191,572.39	1,340.38	2,010.50

FUND: LIABILITY FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	Administrative					

PROGRAM EXPENSES						
50-10-01-024-5000	Misc Expense-Liability	372.85	0.00	0.00	0.00	0.00
50-10-01-024-5009	Workshop Seminar Fees	130.00	214.50	133.10	100.00	150.00
50-10-01-024-5040	Insurance-Property	2,101.01	16,808.07	16,282.32	17,338.64	26,008.00
50-10-01-024-6216	Supplies-Staff Training	0.00	757.16	928.88	466.64	700.00
50-10-10-024-5007	Employment Physicals	0.00	184.00	0.00	166.64	250.00
50-10-10-024-5035	Background Cks Replenish	0.00	0.00	300.00	300.00	450.00
50-10-10-024-5036	Employer Compliance Poster	69.95	69.95	69.95	100.00	150.00
	TOTAL PROGRAM EXPENSES	2,673.81	18,033.68	17,714.25	18,471.92	27,708.00
	SURPLUS (DEFICIT)	(2,673.81)	(18,033.68)	(17,714.25)	(18,471.92)	(27,708.00)

025	Administrative					

PROGRAM REVENUES						
50-10-01-025-3000	Misc Income-Liability	0.00	0.00	0.00	0.00	0.00
50-10-01-025-3101	Property Tax-Liability Fund	0.00	42,898.43	41,202.51	28,739.32	43,109.00
50-10-01-025-3106	Foundation Donation-Liabilit	0.00	0.00	0.00	0.00	0.00
50-10-10-025-9000	Capital Transfers-Liability	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM REVENUES	0.00	42,898.43	41,202.51	28,739.32	43,109.00

025	Administrative					

PROGRAM EXPENSES						
50-10-01-025-4020	FICA-Liability Wellness	0.00	0.00	0.00	0.00	0.00
50-10-01-025-4021	Medicare-Liability Wellness	0.00	0.00	0.00	0.00	0.00
50-10-10-025-4020	FICA-Liability Admin	46.22	410.94	823.14	676.64	1,015.00
50-10-10-025-4021	Medicare-Liability Admin	10.80	96.10	192.55	1,196.64	1,795.00
50-10-10-025-4024	IMRF-Liability Admin	66.93	602.32	1,330.31	668.64	1,003.00
50-10-10-025-4100	Salaries-Administration	826.20	7,435.79	14,538.40	8,254.03	12,381.07
50-10-10-025-9999	Capital Transfers Liability	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	950.15	8,545.15	16,884.40	10,795.95	16,194.07
	SURPLUS (DEFICIT)	(950.15)	34,353.28	24,318.11	17,943.37	26,914.93

TOTAL FUND REVENUES		0.00	42,898.43	1,275,844.04	28,739.32	43,109.00
TOTAL FUND EXPENSES		3,623.96	26,578.83	1,077,667.79	29,267.87	43,902.07
FUND SURPLUS (DEFICIT)		(3,623.96)	16,319.60	198,176.25	(528.55)	(793.07)

FUND: SPECIAL RECREATION FUND
 DEPT: Administrative

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

024	Administrative					

PROGRAM EXPENSES						
60-10-01-024-5051	NISRA-Rental Costs	0.00	0.00	0.00	0.00	0.00
60-10-01-024-5055	Designated Reserve Funds	0.00	0.00	0.00	0.00	0.00
60-10-10-024-5000	Misc Expense-Special Rec	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	0.00	0.00

025	Administrative					

PROGRAM REVENUES						
60-10-01-025-3000	Misc Income-Special Rec	0.00	0.00	0.00	0.00	0.00
60-10-01-025-3101	Property Tax-Spec Rec Fund	0.00	119,886.02	113,232.97	80,316.64	120,475.00
60-10-01-025-3106	Foundation Donation-Spec Rec	0.00	0.00	0.00	0.00	0.00
60-10-01-025-3109	Inclusion Reimbursements	0.00	0.00	0.00	629.32	944.00
	TOTAL PROGRAM REVENUES	0.00	119,886.02	113,232.97	80,945.96	121,419.00

025	Administrative					

PROGRAM EXPENSES						
60-10-10-025-4020	FICA-Board Rep	29.21	259.57	352.76	468.00	702.00
60-10-10-025-4021	Medicare-Board Rep	6.84	60.70	82.41	109.32	164.00
60-10-10-025-4024	IMRF-Board Rep	42.25	380.47	570.09	422.00	633.00
60-10-10-025-4100	Salaries-Administration	521.80	4,696.19	6,230.57	5,213.06	7,819.62
60-10-10-025-4350	Inclusion Services	0.00	0.00	0.00	2,333.32	3,500.00
60-10-10-025-5016	Membership Dues-NISRA	4,000.00	35,197.00	33,097.00	31,464.64	47,197.00
60-10-10-025-9998	Debt Ser Transfer to Bond Fu	0.00	0.00	0.00	23,333.32	35,000.00
60-10-10-025-9999	Capital Transfers-Special Re	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	4,600.10	40,593.93	40,332.83	63,343.66	95,015.62
	SURPLUS (DEFICIT)	(4,600.10)	79,292.09	72,900.14	17,602.30	26,403.38

FUND: SPECIAL RECREATION FUND
 DEPT: Capital Projects

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YTD BUDGET	ANNUAL YEAR BUDGET

026	Capital Projects					

PROGRAM EXPENSES						
60-30-30-026-7012	Accessibility Project-Admin	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7015	Accessibility Capital Projec	0.00	0.00	0.00	20,000.00	30,000.00
60-30-30-026-7017	Accessibility Audit	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7019	Acces Audit Complianc Projec	0.00	0.00	0.00	0.00	0.00
60-30-30-026-7101	Accessible Picnic Tables	0.00	0.00	0.00	0.00	0.00
	TOTAL PROGRAM EXPENSES	0.00	0.00	0.00	20,000.00	30,000.00
	SURPLUS (DEFICIT)	0.00	0.00	0.00	(20,000.00)	(30,000.00)
TOTAL FUND REVENUES		0.00	119,886.02	1,389,077.01	80,945.96	121,419.00
TOTAL FUND EXPENSES		4,600.10	40,593.93	1,118,000.62	83,343.66	125,015.62
FUND SURPLUS (DEFICIT)		(4,600.10)	79,292.09	271,076.39	(2,397.70)	(3,596.62)



Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: January 27, 2020
Agenda Item: VI.
Subject: Staff Reports

Director's Report

- Attended Village meeting for Impact Fee request, which was approved and funds were received last week.
- Worked through the Engineering Services agreement with Engineering Enterprises for The Park at Tuscany Woods.
- Continued work on TimeClock Plus and made revisions as needed to continue to make the software work for our organization. Began to work with LPP Admin to teach them how to use the program.
- Prepared EnCap, Inc. contract.
- Submitted agency information to IAPD for the agency booth.
- Reviewed employee job descriptions with HR/Finance Director Prill.
- Prepared organization structure dialogue and reviewed initial Comprehensive Plan draft.
- GDW internet is still not fixed due to issues with scheduling the Entre's IT tech, Entre's Firewall staff, and D300 staff.
- Set up Rainout hotline and staff to utilize program.
- Staff is still trying to work through the WebTrac/Card Connect issues. Card Connect says it is a RecTrac issue, RecTrac said it's a Webwhacking issue from Card Connect.
- Attended NISRA Finance Meeting and Board Meeting.
- Completed Tax Exempt filing as required by Kane County.
- Completed Foundation 501c3 filing as required by IRS.
- Researching for more grants for the 2020 year as many cycles have opened.
- Met with Youth ETC/Summer Camp staff to review handbooks, field trip planning, cost analysis, staffing, etc.

Finance/HR

Human Resources:

- The admin staff continue to practice with TimeClock Plus, which is going better into the second week. The supervisors for ETC, Athletics, Preschool and Daycare will be showing their staff starting the week of January 20th how to use the new software and allowing practice time. Toby's maintenance staff will not be returning until March and will be taught when they return. We will be going live February 17th with the TimeClock Plus program! Using the TimeClock Plus software has brought to our attention some changes that needed to be made to the personnel policy manual to accommodate the schedules and meal breaks when clocking in and out with the new software.
- The changes will be presented to the board at this meeting and a motion will be needed to approve those changes. I have arranged with MSI to have a training session remotely on January 29th for the HR Module. This will be the last of the training and I have already implemented the program at the first of the year.

Finance:

- The 2019 payroll was closed out, which went smoothly and the 2020 payroll was created which also went smoothly. Until these two steps are done payables cannot be entered. To follow good accounting practices, the books are typically balanced at the end of the year, so this was accomplished prior to first payroll of 2020. However, the smoothness ended when it was realized that the year for the payables was not 2020, but 1920. Does this bring back Y2K memories? However, MSI tech support was tackling the glitch as quick as they could and the first batch of payables was out in the mail by January 8th!

Recreation

Special Events and Programs

- Father & Son “You’re my Hero” Paint Night took place on January 10th with 11 boys and their dads. The boys walked in and got to choose their painting station where they had a canvas and so did dad. Each boy picked a super hero cape and some dads were good sports and wore their super hero masks. Some created their own works of art while others chose to follow instruction. They all had a great time!
- Youth Dance began January 13th with 44 students! Each session we have keeps growing. Last session we had 38. Most students have returned with a lot of new faces this session as well.
- Adult Dance Ballet/Jazz began January 13th as well. A new program and we didn’t know what to expect but it’s been very well received with 7 participants.
- All Yoga classes have begun with new sessions and we implemented a Yoga Punch Card as an option for attending any of Karen Ginn’s classes. The response has been great with 5 cards purchased. Along with that we still have drop in’s and others who have registered for the sessions. All together we have about 15 attending classes throughout the week.
- Yogalates is also new to the adult fitness line up. That started last week and we had 4 drop-in’s. This class is also included on the punch pass.
- MixedFit started a new session as well with 4 participants who have registered for 1 day per week.
- I have received a sponsorship from Bright Eyes Vision to give the first 75 participants (21+) a commemorative pint glass in the re-named St. Patrick’s Day Fun Run 5K and Tuscan Wine & Spirits will be a sponsor on the t-shirts this year. the DJ is booked for the race after party and the race timer is booked.
- Next event coming up March 21st: Mom & Son Game Night.

Athletics

- Basketball: Session 2 games start this weekend. We had some growth in Bitty, Small Shots, and 3rd/4th grade boys from the first session. We will continue to use Official Finders as our primary source of referees. We have come across a good batch of officials that we have requested to have priority to us. We have created a new google document to help keep track of the teams practicing in the gym at Gary D. Wright. With coaches requesting to switch practice days and starting times, school PTO events, weather cancellations, and weekday games; This new way of tracking teams in the gym is invaluable. At a glance we are able to know what times are available and what times are accounted for. This is also used to help communicate scheduling changes to the site supervisor. We will look to implement this with other sports in the future.

- Rainout Line: This app has been a huge tool in communicating cancellations for basketball. It is extremely easy to use, and has greatly reduced the number of emails and phone calls we receive about whether or not we have basketball that day. Quick example: We had to cancel Saturday (1/11) due to a potentially hazardous conditions. The app sent out a notification to anyone subscribed to Saturday's events, posted to Facebook, and displayed the cancellation on our rainout page. We were able to reset that day afterwards without sending notifications in preparation for the following Saturday.
- Soccer: We have corrected the birth year issue that seems to have caused issues in the past. We now in accordance with the new US Youth Soccer initiative. Birth-year registration calendars will now align with the start of the calendar year and run from January to December, rather than August to July as it had previously. The initiative will align registration with the international standard. This was brought up in 2015 and put in place January 1st, 2016. This eliminates "transition" period where someone might be playing U6 in the spring and U8 in the fall. The simple formula for the new initiative is (Year season ends - Birth year = age group). For example: A child born in 2014 would play U6 soccer in spring and fall (2020 - 2014 = 6). This new system would ideally allow kids to play 2 full years at an age level. We believe this will help improve our U4 and U6 programs drastically!
- Volleyball: We are currently at 23 out of 30 spots filled for volleyball so far. This is the first session we will not be honoring coach requests. We look forward to hopefully seeing a more balanced and true to "recreation" experience. We will evaluate the outcome of the season with those prior and come to a conclusion on what is best for the program.

Extended Care

- Revisions are being made to both Summer Camp and Extended Care Handbooks, registration forms, registration dates, etc. for the next catalog publication at the end of March.
- Registration for ETC for 2020-2021 will have a July 17th deadline, much earlier this year, due to the additional days the Program and Site Supervisor are out of the office due to Summer Camp.

Parks

- Completed all repairs and maintenance on all equipment for spring start up including extensive work on pickup truck (new brain box).
- Completed repairs that we could on bathroom partitions.
- Stripped and resealed community room floor.
- Completed hall floor strip and reseal.
- Begin shampooing the administration building floors.
- Snow removal as needed/salt as needed.
- All part timers off for winter reducing payroll.

Youth Education

Little People Playtime

- The New Year began with an on-sight visit from DCFS as Step two of the relicensing process. This was a representative new to us, so we did not know exactly what to expect. She was friendly and easy to talk to as well as a good listener. To date we have had no official feedback from her except that there will be another visit on 2/3. The Fire Marshall will visit the week of 1/20. Step by step we are getting closer to a new license for ages six weeks to five years.

- Last year all lighting fixtures were replaced with CFL bulbs. For the first nine months of the 2019-20 FY budget, \$1,286.52 was saved as compared with the same nine months of the 2018-19 FY budget. Weather is always a factor, but this savings is significant.
- As expected the late December, 2019 Radon report showed that the readings are in the normal range.
- Staff has been assisting in all areas due to absences and are putting forth a great team effort!
- Next on the list is DCFS required Vision and Hearing screening for all children over the age of three years; a classroom educational visit from Algonquin Dentistry; and then priority registration for the fall.
- Little People Playtime Staff is practicing/training with Time Clock Plus.



Memorandum

To: Hampshire Park District Board of Commissioners
From: Michael Prill, Athletic Supervisor
Date: January 21, 2020
Agenda Item: VIII.A.
Subject: 2020-2021 Athletic Program Fees

Background

In 2016 we collected athletic program fee data from the surrounding Park District agencies. We came to the conclusion that we needed to raise program fees over the following three years. In FY18 the prices were adjust \$10 or more, and in FY19 and FY20 increased 3% annually. There have been a few unforeseen pop-up athletic programs over that span (Jr. Whips feeder program expanding to 3rd/4th grade, Lifezone 360, i9 flag football, Northwest Little league including 3yo/4yo and 5yo/6yo T-ball.)

When comparing current pricing to our neighboring Park Districts, we have once again come to an agreement that a percentage increase is necessary. Our current resident rate for spring soccer is on average \$8 less than Huntley Park District's resident rate. Our non-resident fee is anywhere from \$20 to \$42 less than Huntley's non-resident rate for spring soccer. Genoa's spring soccer fees are lower than ours, however we firmly believe that they can not facilitate an enrollment increase as they currently rely on us for their U6 and U8 program. They only do Spring co-ed soccer for U10-U14 and then Genoa AYSO takes over in the fall.

The staff has reviewed operational costs and the minimum wage increase. Our projections based on enrollment patterns show that a 3% increase is believed to be an appropriate recommendation to cover the July 1, 2020 minimum wage increase to \$10/hour through December 2020.

Recommendation

Motion and a second to approve the proposed program fee changes for FY21 for Athletics of a 3% program fee increase.



Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: January 27, 2020
Agenda Item: VIII.B.
Subject: ETC/Summer Camp Program

Background

Staff met this week to review program handbooks and forms for this upcoming registration year for both ETC and Summer Camp. The next catalog will be released in late March-early April and requires that we discuss the 2020 Summer Camp pricing Extended Care (ETC) pricing for the 2020-2021 school year and additional changes to fees. The registration information will be included in the next catalog that will be mailed to homes in March.

Summer Camp:

Through last summer the attendance from the program clearly showed the bus purchase was a welcome addition to grow the Summer Camp program. The bus allowed Staff to transport children around town, as well as to neighboring towns for pool day, movies, and even bowling. The children still have plenty of opportunities to talk to the Library and Splash Pad, however, the bus was great to still make it to places in town even when the weather did not cooperate.

During the 2020 planning discussion, dates, staffing and field trips were discussed. On Wednesday field trip days, the locations that were further away required a larger bus since more than one trip could not be made with the small bus. These trips cost anywhere from \$350-\$500 for the charter school bus rental. Because of this, Staff discussed filling the bus by opening spots for field trip days only. While possible, due to building the program as a 5 day full day camp, it is not being recommended at this time to allow one day attendance due to the fluctuation this would cause in staffing and attendance for one day a week.

Results of the summer camp survey yielded that parents were interested in paying more to include a lunch on Wednesday field trip days. Due to this, staff is recommending that the prices increase resident fees from \$170/week to \$185/week, non-resident from \$190 to \$205/week (with the exception of the two shortened weeks due to Memorial Day and 4th of July). The \$15/week increase will cover lunch on field trips, a light snack on field trip days so lunch boxes do not have to be taken with, and the minimum wage increase.

ETC:

To date, staff costs are on target for the 2019-2020 year, however, it is anticipated with the two minimum wage increases, that staffing costs will go up approximately \$10,000 for this program in the next fiscal year. Last year the Board approved a \$3/month increase to each pricing plan versus a percentage increase. The difference in these increases are attached for review. It is estimated, based on our current enrollment numbers, that a \$3/month increase will bring in the additional revenue needed to pay for the minimum wage increase.

In addition, in FY22 (2021-2022) the debt service payment for facility construction will increase \$70,000, which is why continual gradual price increases are recommended across all programs over a much larger increase in one year.

Although the policy manual states that only one calendar change per year is allowed, there are parents that have changed their schedule more than once due to changing job days, family situations, etc. As we have left this up to the Program Supervisor to manage depending on circumstances, she is recommending that we leave the first schedule change as a courtesy and any additional schedule changed charge a fee. A minimum of \$25 fee per change is recommended.

Recommendation

Staff is recommending that the Summer Camp prices increase resident fees from \$170/week to \$185/week, non-resident from \$190 to \$205/week to account for lunch, snack and minimum wage increases.

Staff is recommending that ETC Prices increase \$3/month per pricing level (pricing levels determined by number of days per week and full/half days.) A program fee charge of \$25 per change after the first free scheduled change is also recommended.

Review and discuss staff recommendations. Motion and a second to approve fee changes/charges as selected by the board.

Days per week	Monthly Fee	1% increase	\$1 increase	2% increase	\$2 increase	3% increase
<i>Before school or 1/2 day</i>						
5 days	\$161.00	\$162.61	\$159.00	\$164.22	\$160.00	\$165.83
4 days	\$136.00	\$137.36	\$134.00	\$138.72	\$135.00	\$140.08
3 days	\$103.00	\$104.03	\$101.00	\$105.06	\$102.00	\$106.09
<i>After school (full day)</i>						
5 days	\$292.00	\$294.92	\$290.00	\$297.84	\$291.00	\$300.76
4 days	\$247.00	\$249.47	\$245.00	\$251.94	\$246.00	\$254.41
3 days	\$186.00	\$187.86	\$184.00	\$189.72	\$185.00	\$191.58

\$3 increase

\$164.00

\$139.00

\$106.00

\$295.00

\$250.00

\$189.00



Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director;
Patti Prill, Finance/HR Director
Date: January 27, 2020
Agenda Item: VIII.C.
Subject: Personnel Policy Changes

Background

Administrative staff has been testing Timeclock Plus since December to make sure that everything is in working order and staff can properly use the software with our operations. During this period, it became apparent that our policy manual does not follow our staff scheduling. Staff does not receive nor are scheduled for two designated 15 minute breaks, but instead allow Staff to take small breaks as needed, in addition to a thirty minute to one hour meal break, dependent upon the hours they are scheduled. Illinois law states that an employee must receive a minimum of 20 minutes unpaid meal break after 5 hours of work if they are scheduled for a minimum of a 7.5 hour work day. Finance/HR Director Prill has modified the personnel policy to address staff scheduling. Staff is scheduled for an eight hour day with a 30 minute unpaid break or a nine hour day with an one hour unpaid break.

The changes from Finance/HR Director Prill have been made to the personnel policy manual for your approval to accommodate the new TimeClock Plus software program and are noted below.

2.2 Fair Labor Standards Act: Overtime & Compensatory Time

Changed PTO wording to RTO

2.5 Work Schedules

Define the hours of a work week for full-time exempt and non-exempt employees

2.6 Recording of Hours Worked

Verbiage changes to reflect new TimeClock Plus software

2.7 Meal Breaks & Rest Breaks

Verbiage changes to allow employees to have an option to be scheduled for a half hour lunch or an hour lunch.

Implementing reasonable rest breaks without having to limit the time or the number of breaks. Because of the unique staffing schedules at the LPP building this change is to accommodate those times when a teacher needs another staff member to take over the class room at a moments notice for a reasonable rest break.

Recommendation

Motion and a second to approve changes to the Hampshire Township Park District Personnel Policy.



Table of Contents

HAMPSHIRE TOWNSHIP PARK DISTRICT PERSONNEL POLICY MANUAL

Section 1: Employment Policies and Procedures

<p>1.1: Equal Employment Opportunity Policy 1</p> <p>1.2: Non-Discrimination and Anti-Harassment Policy 1</p> <p>Introduction..... 1</p> <p>Definitions of Harassment/Discrimination2</p> <p>Retaliation is Prohibited.....4</p> <p>Reporting Procedure.....4</p> <p>Harassment Allegations Against Non-Employees/Third Parties5</p> <p>Responsibility of Supervisors and Witnesses5</p> <p>The Investigation.....6</p> <p>Responsive Action6</p> <p>False and Frivolous Complaints.6</p> <p>Resolution Outside Employer.....7</p> <p>1.3: Americans With Disabilities Act Policy 1</p> <p>1.4: Pregnancy Discrimination Policy.....</p>	<p>1.5: Open Door Policy 1</p> <p>1.6: Anti-Nepotism Policy 1</p> <p>1.7: Introductory Employment Period 1</p> <p>1.8: Classification, Definitions, and Status of Employees 1</p> <p>Employee Classification 1</p> <p> Full-time Employees 1</p> <p> Introductory Employees2</p> <p> Part-Time Employees2</p> <p> Short-term Employees.....3</p> <p>Definitions/ Employment Status 3</p> <p> Director3</p> <p> Department Heads.....3</p> <p> Facility Managers.....3</p> <p> Supervisor.....3</p> <p>Employee Classification Review 3</p> <p>1.9: Hiring Procedures 1</p>
--	---

Introduction.....1
 Position Vacancies1
 Transfer and Promotion1
 Application and Selection
 Process.....2
 Proof of Right To Work3
 Proof of Birth Date3

1.10: Pre-Employment Tests1

Introduction.....1
 Pre-Placement Medical
 Examination.....1
 State Criminal Conviction
 Background Check.....2
 Pre-Employment Drug Test.....2
 Drivers License Abstract.....2

1.11: Orientation.....1

**1.12: Employment In More Than One
 Department1**

1.13: Outside Employment.....1

1.14: Performance Evaluations1

Purpose1
 Frequency1
 Informal Review of Employee
 Performance1
 Unsatisfactory Review2
 Appeal.....2

1.15: Personnel Files.....1

**1.16: Child Labor Laws: Employment
 of Minors 1**

**1.17: Search of Lockers, Desks, and
 Other Park District Property 1**

Introduction 1
 Workplace Inspections 1

1.18: Alcohol and Drug Abuse 1

Alcohol and Drug Abuse
 Policy2
 Alcohol and Drug Procedures
 for CDL Employees.....12

1.19: Modified Duty Program..... 1

Introduction 1
 Modified Duty Program Policy .. 1

1.20: Children in the Workplace 1

1.21: Telecommuting Policy.....1

Section 2: Payroll Policies &
 Procedures

2.1: Compensation Program 1

**2.2: Fair Labor Standards Act:
 Overtime & Compensatory Time1**

Introduction 1
 Definitions..... 1
 Exempt Employee..... 1
 Non-Exempt Employee 1

Workweek 1
 Workday 2
 Eligibility 2
 Overtime Obligations and Approval..... 2
 Non-Exempt Employees..... 2
 Termination of Employment.... 3

2.3: Payroll Periods & Payday 1

2.4: Payroll Deductions..... 1

2.5: Work Schedules 1

2.6: Recording of Hours Worked..... 1

2.7: Meal Breaks & Rest Breaks..... 1

2.8: Emergency Closings 1

Scheduling Vacation Time/RTO..... 2-3
 Vacation Time Accumulation..... 3
 Vacation Time Payout Upon Termination..... 3
 Reporting Vacation Time to Payroll..... 3

3.3: Building Closure Time Off..... 1

3.4: Sick Days..... 1

3.5: Personal Days..... 1

3.6: Bereavement Leave..... 1

3.7: Jury Duty 1

3.8: Family & Medical Leave 1

Introduction 1
 Eligibility 1
 Reasons for Leave 2
 Length of Time 3
 Service member Family Leave . 3
 Medical Certification 4
 Intermittent or Reduced Work Schedule Leave 4
 Notification & Reporting Requirements..... 5
 Employee Benefits During Family & Medical Leave of Absence... 5
 Return from a Family & Medical Leave..... 6

Section 3: Time Off Benefits

3.1: Holidays Observed 1

Introduction..... 1
 Full-time Employee 1

3.2: Vacation Time FT/Requesting Time Off PT 1

Eligibility 1
 Introduction..... 1
 Amount of Vacation Days... ..

Coordination With Other Policies 6

3.9: Personal Leave of Absence 1

3.10: School Visitation Rights Act 1

3.11: Military Leave 1

3.12: Absence Without Leave 1

3.13: Victims' Economic Security & Safety Act 1

Introduction 1

Basis of Leave 1

Period of Leave 2

Existing Leave 2

Notice 2

Certification 3

Confidentiality 3

Restoration to Position 3

Loss of Benefits 3

Reporting to the Park District 4

Maintenance of Health Benefits 4

Failure to Return From Leave 4

3.14: Living donor Protection Act 1

Eligibility 1

Notice 1

Verification 2

3.15: Family Military Leave Act 1

Introduction 1

Eligibility 2

Notice 2

Benefits 2

Verification 2

Section 4: Employee Benefits

4.1: Disclaimer 1

4.2: Insurance Plans 1

Introduction 1

Full-time Employee Insurance Plans 1

 Medical and Dental 1

 Life and AD&D Insurance 2

 Supplemental Life Insurance 2

Part-time Classification I Employee Insurance Plan 2

COBRA 2

4.3: IMRF Pension Plan 1

Introduction 1

Contribution 1

Return of Contributions 1

 Refund 1

 Pension 2

 Disability Benefits 2

 Death Benefits 2

4.4: Domestic Partner Health Benefits 1

Introduction.....1
 Qualification for Coverage.....1
 Completion of Affidavit.....3
 Notice of Termination.....4
 Other Terms.....4

4.5: Social Security & Medicare1

4.6: Unemployment Compensation.1

4.7: Indemnification & Liability Insurance.....1

4.8: Worker's Compensation.....1

4.9: Education, Training & Professional Participation.....1

Introduction.....1
 Conference Attendance2
 Education2
 Professional Organizations2

4.10: Tuition Reimbursement.....1

4.11: Employee Assistance Program1

4.12: Expense Reimbursement1

4.13: Employee Awards1

4.14: Suggestion System.....1

Section 5: Park District Property & Facilities

5.1: Recreation Programs 1

Recreation Programs/Group Lessons.....2
 Procedures.....3

5.2: Use of Park District Information, Property & Equipment 1

5.3: Use of Park District Computer Systems..... 1

5.4: E-Mail Policy 1

Introduction 1
 E-Mail and Internet Policy Acknowledgment Form.....3

5.5: Internet Use Policy..... 1

Introduction 1
 Disclaimer of Liability for Use of Internet2
 Duty Not to Waste Computer Resources.....2
 No Expectation of Privacy.....2
 Monitoring Computer Usage ...2
 Blocking of Inappropriate Content3
 Prohibited Activities.....3
 Games and Entertainment Software3
 Illegal Copying4
 Accessing the Internet.....3
 Virus Detection4

Sending Unsolicited E-Mail (Spamming)4
 Amendment and Revisions5

5.6: Voice Mail Policy1

Introduction.....1
 Voice Mail Policy
 Acknowledgment Form5

5.7: Tape Recording Policy1

5.8: Travel & Vehicle Use1

Introduction.....1
 Applicable to All Vehicles
 Operated on Park District
 Business1
 Park District-Owned Vehicles2
 Personal Vehicles.....4

5.9: Security Cameras.....1

6.5: Expeditious & Diligent Performance of Duties 1

6.6: Acting in Park District's Interests 1

6.7: Accurate Records 1

6.8: Attendance, Punctuality & Dependability 1

6.9: Proper Dress & Appearance 1

6.10: Work Areas..... 1

6.11: Sobriety & Substance Abuse 1

Introduction 1
 Procedure for Reporting Possession of Use of Alcohol or Illegal Drugs.....2

6.12: Weapons Policy 1

Section 6: Employee Conduct

6.1: Introduction1

6.2: Compliance With Park District Policies & Procedures1

6.3: Compliance With Supervisory Directive1

6.4: Smoking1

Introduction 1
 Procedure For Reporting Possession Of A Weapon 1

6.13: Employee Cooperation 1

6.14: Carelessness Policy..... 1

Introduction 1
 Procedure for Reporting Careless, Hazardous or Substandard Work Practices..... 1

6.15: Workplace Wrongdoing Policy .1

 Introduction.....1

 Procedure for Reporting Workplace Wrongdoing2

6.16: Telephone & Cellular Telephone Usage.....1

6.17: Security & Keys1

6.18: Romantic or Sexual Relationships1

6.19: Violence in the Workplace.....1

6.20: Reporting Improper or Unsafe Activity.....1

6.21: Political Activity1

6.22: Solicitation, Distribution & Use of Bulletin Boards.....1

 Introduction.....1

 Bulletin Boards.....1

6.23: Gifts1

6.24: Conflict of Interest.....1

6.25: Outside Activities.....1

6.26: Blogging Policy.....1

Section 7: Safety in the Workplace

7.1: Introduction..... 1

7.2: General Safety Policy and Rules 1

7.3: Safety Committee 1

7.4: Your Right to Know 1

 Working With Hazardous Substances..... 1

 What Information is on the Label? 2

 What Information is on MSDS Sheets? 2

7.5: Park District Risk Management Agency (PDRMA) 1

7.6 Procedure in the Event of an IL Dept of Labor Inspection.....1

Section 8: Disciplinary Action

8.1: Disciplinary Actions..... 1

 Introduction 1

 Oral Warning.....2

 Written Warnings 2

 Suspension 2

 Dismissal.....3

8.2: Examples of Reasons for Disciplinary Action 1

**8.3: Review of Disciplinary Action
Other Than Dismissal1**

8.4: Intentionally Omitted

8.5: Employee's Response1

Section 9: Grievance Process &
Procedure

**9.1: Grievance Process &
Procedure1**

Section 10: Separation of
Employment

10.1: Separation of Employment1

Employment at-Will.....1
Lay-Offs.....1
Resignations1
Retirement2
Return of Park District Property ..2
Upon Separation of Service.....2
References2
Exit Interview.....2

Section 2: Payroll Policies and Procedures

2.2 Fair Labor Standards Act: Overtime & Compensatory Time

Introduction	1	Eligibility	2
Definitions	1	Overtime Obligations And Approval	2
Exempt Employee	1	Compensation.....	3
Non-Exempt Employee	1	Termination of	
Workweek.....	2+	Employment.....	3
Workday	2		

Introduction

The Park District compensates all employees in accordance with the Fair Labor Standards Act (FLSA).

Definitions

Exempt Employee

An employee to whom the overtime provisions of the (FLSA) Fair Labor Standards Act do not apply.

Non-Exempt Employee

An employee subject to the overtime provisions of the (FLSA) Fair Labor Standards Act.

Workweek

The workweek begins at 12:01 am Monday and ends at 12:00 midnight the following Sunday.

Workday

Department work schedules are established by your immediate supervisor or department head based on the needs of the Park District.

Eligibility

Exempt employees are classified as their job duties are *exempt* from the overtime and compensatory provisions of the Federal and State Wage and Hour Laws. Their salaries are calculated on a weekly basis. Exempt employees are not eligible for overtime pay.

Non-exempt employees are entitled to overtime compensation or compensatory time off at the rate of one and one-half times their established pay rate for all hours worked in excess of 40 in a single workweek. The FLSA does not require any leaves of absence such as [RTOPTO](#) or medical leave to be considered as hours worked for overtime purposes. For purposes of overtime calculation, "hours worked" shall **not** include any form of leave, or other non-working time, whether paid or unpaid. If a non-exempt employee works less than the required weekly 40 hours, they must use [RTOPTO](#) to fulfill the weekly 40 hour requirement.

Overtime Obligations And Approval

Because of the nature of the Parks and Recreation field and the public services to be rendered, you may be required to work more than your standard hours per workweek. Depending on the Park District work needs, employees may be required to work overtime. Employees are required to work overtime when necessary and any employee's unwillingness or refusal to do so may be cause for disciplinary action, up to and including dismissal.

For all non-exempt employees, prior approval of the employee's immediate supervisor is required before any non-exempt employee works overtime. Employees working overtime without approval may be subject to disciplinary action.

Non-Exempt Employees

The Park District will compensate all non-exempt employees for overtime hours through overtime pay or compensatory time off. The employee may request to be either:

1. Compensated with pay at the rate of 1½ times the regular hourly rate for all hours worked in excess of 40 in a single work week; or
2. Compensated through compensatory time off at the rate of 1½ hour for each hour worked in excess of forty hours in a single workweek. The maximum compensatory time that may be accrued by an employee is 45 hours (30 hours of actual overtime hours worked).

Compensatory time may be taken in lieu of overtime pay if authorized by and arranged in advance with your immediate supervisor. Employees shall be permitted to use (compensatory) time within a reasonable period after making the request if the use of the compensatory time does not unduly disrupt the operations of the Park District. Your immediate supervisor, based upon whether the grant of such requests results in short staffing or other disruption of District's operations, will generally determine the grant of an employee's request for use of compensatory time. However, the Park District, may, in its own discretion, elect to pay cash wages for overtime rather than permitting additional accruals of compensatory time.

Termination Of Employment

Upon termination of employment, payment for accrued compensatory time will be calculated at the average regular rate of pay for the final three years of employment or the final regular rate received by the employee, whichever is higher.

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Section 2: Payroll Policies and Procedures

2.5 Work Schedules

The work week shall consist of forty (40) hours per week for all exempt and non-exempt Full Time employees. Department work schedules are established by your immediate supervisor or department head based on the needs of the Park District. The number of working hours that will be scheduled is subject to the financial and staffing requirements of the Park District and employees are not guaranteed any specific number of hours per day or week. The responsibilities of certain positions may require an employee to be on call on a 24-hour basis. At the Park District's discretion, the Park District may change the work schedules.

Any change in work schedules or exchange of work periods among employees may not be made without the prior, written approval of your immediate supervisor. Violation of this policy may result in disciplinary action, up to and including dismissal.

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Section 2: Payroll Policies and Procedures

2.6 Recording of Hours Worked

All employees are required to maintain an accurate and legible record of the hours worked within TimeClock Plus. These time records, which must be approved by your immediate supervisor, are the basis for your paycheck calculation. Time is computed to the nearest quarter of an hour (15 minutes) per week. All employees who are scheduled to work more than six consecutive hours receive an unpaid meal ~~break~~period. See Section 2.7. If you have permission to leave during working hours, you must ~~clock~~sign out when you leave and ~~clock~~sign in when you return. You are responsible for your own time records. Violation of this policy may result in appropriate disciplinary action, up to and including immediate discharge.

Employees are not to clock ~~or-sign~~ in or out for other employees. Recording another employee's time record or falsification of your own time record is against Park District rules and is grounds for disciplinary action, up to and including dismissal.

Once an employee clocks ~~or-sign~~ in, work is to commence immediately. Failure to do so is considered falsification of timekeeping records.

If an employee forgets to clock ~~or-sign~~ in or out, ~~he~~ must notify his/~~her~~ supervisor immediately so the time may be accurately recorded for payroll.

All employees are required to ~~clock~~sign in and ~~clock~~sign out on days they work. Exempt full-time employees will also record any vacation time, sick time, personal days, building closure days when taken. RTO (Request Time Off) must be requested on a "Request for Leave" form and approved by the Executive Director or their immediate Supervisor. All Employees must clock ~~or-sign~~ in and ~~clock~~sign out for meal breaks.

The Hampshire Township Park District does not mandate that employees use the TimeClock Plus mobile application.

Computerized equipment will be available at employees work location to clock in or out through out the day.

If an employee chooses to use the TimeClock Plus application on their personal mobile phone, the Park District is not responsible for reimbursement of any fees or expenses that may occur while using the application, such as, but not limited to, data fees, service fees, tech support fees, operational fees of any kind, or damages that may occur to the mobile phone.

Section 2: Payroll Policies and Procedures

2.7 Meal Breaks & Rest Breaks

~~All exempt and non-exempt Full Time employees shall be scheduled for an eight and a half (8.5) hour work day, which includes a half hour meal break.~~

~~With the approval of an employees Immediate supervisor, exempt and non-exempt Full Time employees may have the option to be scheduled for a nine (9) hour work day, which includes a hour meal break.~~

~~Department heads are authorized to establish and arrange meal breaks, lunch periods and Reasonable rest breaks periods during can be taken during the each workday that are necessary for most consistent with departmental operation. The granting of rest periods is entirely at the discretion of the department head.~~

~~Authorized rest breaks are to be taken away from the designated work area. Rest or break time is compensated as work time.~~

~~Employees who choose to remain at work during a rest or lunch meal break cannot leave work early unless permitted by their immediate Supervisor. However, an employee can take their two 15 minute rest period in combination with their half hour meal period.~~

~~Employees who are asked to work through their meal break lunch hours and who perform job tasks during this time will be compensated for the time worked. Employees cannot work through meal break time without prior approval in writing by their immediate Supervisor.~~

~~Employees on meal or rest rest or lunch break cannot interfere with employees who are working.~~

All minors under age 16 refer to Section 1, 1.16 Child Labor Laws: Employment of Minors

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Memorandum

To: Hampshire Park District Board of Commissioners
From: Laura Schraw, Executive Director
Date: January 27, 2020
Agenda Item: IX.A.
Subject: Tuscany Woods Construction Timeline

Background

Updated Tuscany Woods Timeline.

Recommendation

Informational only.

The Park at Tuscany Woods Construction - Planning & Progress Report 1.27.20

June

- Hampshire Township Park District received the grant authorization from the Illinois Department of Natural Resources
- The playground and installation was authorized by the Park Board via the PlayCore/Illinois Park and Recreation Association Grant.

July

- Playground installation.
- The Village engineering firm was contacted about the lack of sanitary sewer between the park and the live line on Jake Lane. Staff is currently reviewing options with the engineers and the Village staff.
- Staff is contacting vendors for options for the Restroom/Concession facility.
- Staff is contacting vendors for options on the warming shelter.
- Staff is working on a timeline for construction.
- Staff is in contact with TransCanada for improving the area that is currently under construction for the pipeline.

October

- Awarded a \$10,000 Community Investment Grant for the Natural Area from TransCanada.
- TransCanada completed their seeding work on the pipeline area.

November

- Revisions to the restroom/concession facility order.
- Plans are near complete for the bidding of the woodlands/natural area. Right now the intention is to bid these out on November 27, 2019 and have the bid due on December 12, 2019 for approval of a contract award at our December 16, 2019 meeting.

December

- Ordered restroom/concession facility
- Scope of services provided and executed with Engineering Enterprises, Inc. (EEI) for the restroom/concession utilities, foundation plans, and shared-use trail
- Colors selected for the restroom/concession facility
- AIA Contract drafted for natural area restoration
- Impact Fee Request for fund balance for project

January 2020

- Received shelter quotes for the warming shelter and the shade structure
- Working with EEI on site design
- Soil boring is complete, topo will be completed next week

Winter/Spring 2020

- Obtaining the variance for the sanitary connection.
- Completing plans for the shelter/warming shelter.
- Dog Park fencing construction documents.
- Natural area interpretive signage design.