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VD Treasurers Report April 2018.pdf  
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XA IGA with D300.docx  
XA1 Resolution #2018-05 D300 IGA.docx  
XA2 D300 2018 Summer Camp Agreement HTPD.docx  
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XIA1 18-19 Final Budget.pdf  
XIB ETC Policies.docx  
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Meeting of the  
HAMPSHIRE TOWNSHIP PARK DISTRICT  
390 South Ave.  
Board of Commissioners  
May 21, 2018  
6:30 p.m.  
AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Approval of Agenda**
- IV. **Citizens to be Heard**
  
- V. **Consent Agenda**
  - A. Approval of April 16, 2018 Meeting Minutes
  - B. Approval of May 7, 2018 Working Meeting Minutes
  - C. Approval of the May 7, 2018 Executive Session Meeting Minutes
  - D. Approval of April 2018 Treasurer's Report
  - E. Approval of April-May 2018 Transfer of Funds within Heartland Bank, Money Market #219 in the amount of \$160,000.00
  - F. Approval of payables paid from April 17, 2018 to May 17, 2018 in the amount of \$24,699.23
  
- VI. **Director's Report**
  
- VII. **Staff Reports**
  - A. Youth Education Director
  - B. Finance/Human Resources Director
  - C. Recreation Staff
  - D. Parks Staff
  
- VIII. **President's Report**
  
- IX. **Board Commissioner Reports**
  
- X. **New Business**
  - A. Resolution #2018-05 Intergovernmental Agreement - D300
  
- XI. **Old Business**
  - A. FY19 Final Budget
  - B. ETC Financial Aid Policy
  - C. Resolution #2018-03 Northwest Little League User Agreement
  - D. Annual Meeting
  - E. Annual Report
  - F. Advertising/Sponsorship Terms and Policies
  
- XII. **Executive Session**

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*
  
- XIII. **Adjournment** – Next meeting – June 4, 2018

*In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.*

**HAMPSHIRE TOWNSHIP PARK DISTRICT  
BOARD OF COMMISSIONERS  
BOARD MEETING MINUTES  
April 16<sup>th</sup>, 2018**

**Called to Order:** At 6:32 p.m., President Nathan Looman called the Board Meeting to order on Monday, April 16<sup>th</sup>, 2018.

**Commissioners Present:** Nathan Looman- President, Jamie Herrmann- Vice President, Jennifer Reid- Commissioner, Aaron Kelly- Commissioner

**Commissioners Absent:** Bill Hornbeck-Commissioner

**Staff Present:** Laura Schraw- Executive Director, Rosemary Kesse – Youth Education Director, Toby Koth – Parks Supervisor

**Approval of Agenda:** Commissioner Herrmann made a motion to approve the Agenda. Seconded by Commissioner Reid. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

**Citizen's to be Heard:** None.

**Consent Agenda:** Commissioner Kelly asked for further explanation from Finance Director Prill on the non-cash receipts and disbursements and what they are for. Kelly made a motion to approve the Consent Agenda with changes to the March 19, 2018 meeting minutes. Seconded by Commissioner Reid. Motion passed with 4 Ayes, 0 Nays, 0 Abstain

**Director's Report:** Executive Director Schraw said the District recently became a Staples Advantage member to streamline ordering and receive a discount on supplies. New Credit Card readers from Card Connect have been purchased and working to install prior to registrations. These will hold credit card information securely for installment billing for ETC and LPP programs. The new website has been created and staff will review and work to have it live by June 1. An update on the Veteran's Memorial project was given. Schraw gave a reminder to all Board members to file their EIS Statement with Kane County.

**Staff Reports:**

**Youth Education Director:** Youth Education Director Kesse reported that the Little Learner planted sunflowers for the growing contest in pots that will be sent home and they are celebrating the Week of the Young Child. STEM packets for Summer Camps are going home with students.

**Athletic Supervisor:** Director Schraw reported for Athletic Supervisor Prill. The Winter/Spring session of Volleyball wrapped up Saturday in Genoa. Fall session of Volleyball will start in September, and will be played with Huntley. Soccer has begun, although the start of the season was delayed due to weather. The soccer nets were repaired to last one more season. U4 and U8 schedules have been made and posted on our website. U6 is complete, just waiting to hear from Genoa to confirm that the schedule will work for them too. 200 kids signed up for Youth soccer

U4 through U8. Tball is filling up and we need at least 36 players for 7-8 year old baseball for it to run. If we get 10-12 kids we might have to explore options with other organizations.

**Program Supervisor:** Director Schraw reported for Program Supervisor Barone that she is working on the Cinderella Ball and Sip n' Shop. She is also catching up with the programs being offered such as dance and Tunes for Tots.

**Finance/HR Director:** Working on budget.

**Parks Supervisor:** Park Supervisor Koth reported that the bathrooms are open, he fertilized Seyller sled hill and lower area, then it snowed. He is going to work on the ballfields and received car bumpers to install at Ream. There has been vandalism in the parks that he is working to repair.

**President's Report:** Board President Nathan Looman said the Knights of Columbus want to provide the food at the event on June 23<sup>rd</sup>, they will cook items like pork chops, burgers and hot dogs, all will be available for purchase.

### **Board Commissioner Reports:**

The Board discussed having an Executive Session at the next meeting to discuss the Executive Director's Review.

### **New Business:**

**FY19 Draft Budget:** Director Schraw presented the FY19 Operating Budget for the Park District. The only change since the last budget presented was that an additional \$10,000 was transferred from Recreation to Capital which will allow the reserve fund to have about a \$25,000 balance. Commissioner Herrmann made a motion to approve the FY19 Operating Budget, seconded by Commissioner Reid. 4 Ayes, 0 Nays, 0 Abstain.

Commissioner Kelly made a motion to authorize staff to prepare the Budget and Appropriation Ordinance, give notice to the newspaper, and make the Ordinance available for public inspection for 30 days prior to the public hearing. Seconded by Commissioner Herrman. 4 Ayes, 0 Nays, 0 Abstain.

**Annual Meeting:** Director Schraw mentioned that at the meeting on May 21<sup>st</sup> the Board will need to elect officers for the upcoming year.

### **Old Business:**

**ETC Program – Fees:** The Board discussed the additional fee options to include a Half Day After Care rate and a Punch Pass. The Half Day After Care would be the same rates as the Before School Care. The Punch Pass would be offered at \$200 for 10 punches for Full Day and \$100 for 10 punches for Half Day. Half Day would have a pickup period between 3:45-4:00pm. The Board recommended approval of the program changes as presented in the memo with the correction to the typo that a Full Day Punch Pass would be \$200 for 10 punches. Motion to approve made by Commissioner Herrmann. Seconded by Commissioner Kelly. 4 Ayes, 0 Nays, 0 Abstain.

**Resolution #2018-03 Northwest Little League User Agreement:** The Board discussed the agreement presented and requested clarification regarding what groups fall under the Northwest

*Little League, requesting their registration numbers instead of records, not specifying Google Docs but instead 'the program utilized for field reservations', and how the Park Board can have a chance to agree to any potential field name from sponsorship. Parks Supervisor Koth asked for clarification regarding mowing areas. The Board also requested that language be added regarding mutual respect between both boards. Director Schraw said she would check with PDRMA and legal counsel regarding that language. Director Schraw stated that she will look into these items and bring the agreement back to the next meeting.*

**Adjournment:** *At 8:40p.m., Commissioner Kelly made a motion to adjourn the meeting. Seconded by Commissioner Reid. 4 Ayes, 0 Nays, 0 Abstain.*

**HAMPSHIRE TOWNSHIP PARK DISTRICT  
BOARD OF COMMISSIONERS  
WORKING BOARD MEETING MINUTES  
May 7<sup>th</sup>, 2018**

**Called to Order:** At 6:31 p.m., President Nathan Looman called the Board Meeting to order on Monday, May 7<sup>th</sup>, 2018.

**Commissioners Present:** Nathan Looman- President, Jamie Herrmann- Vice President, Jennifer Reid- Commissioner, Aaron Kelly - Commissioner

**Commissioners Absent:** Bill Hornbeck-Commissioner

**Staff Present:** Laura Schraw- Executive Director, Patti Prill – Finance/HR Director

**Approval of Agenda:** Commissioner Herrmann made a motion to approve the Agenda. Seconded by Commissioner Kelly. Motion passed with 4 Ayes, 0 Nays, 0 Abstain.

**Citizen's to be Heard:** None.

**President's Report:** President Looman spoke about plaques he saw when he was out at a site commemorating memorial trees. He would like to work on a bench and tree donation for James Kesse. Preschool will be canceled on Friday and there will be limited Day Care available so staff can attend.

President Looman received a message from Gina (Ruth) Pearson regarding the renaming of the Park at Tuscany Woods. She intends on attending the May 21<sup>st</sup>, 2018 meeting to speak during public comment.

The Knights of Columbus is going to sell pork chops and food at the 70<sup>th</sup> Anniversary. The high school is working on the Ream Park sign to have it to us before the event.

**Director's Report:** There were several questions at the last board meeting that Executive Director Schraw wanted to answer. First, we are not required to sign for foul balls, errant balls are the responsibility of who hit the ball. Schraw is working on the IGA with D300 for Summer Sport Camps. RecTrac does not create a direct link to camps. President Looman mentioned that we can use the program the calendar which will take someone to the exact link for the program registration, and to try that for future posts. The sign for Ream Park is in progress. Schraw asked the board if they would like to donate money to Pingree Grove for sponsoring their special events. The budget would allow a Silver Level sponsorship for 2018. The Board felt it would be good to do.

**Discussion Items:**

**ETC Reduced Rate Policy:** Staff is requesting changing the 3+ sibling discount policy and the financial aid policy for ETC since the billing and rates have changes. A sibling discount is now

*added (over a 3+ discount) and the financial aid language needed to be changed. The Board reviewed the policies. It will be brought to the next Board meeting for approval.*

***Draft Northwest Little League User Agreement:*** *Director Schraw presented a draft user agreement between the Park District and the Northwest Little League. The Board discussed several questions regarding the items in the agreement and it will be brought back to the May 21<sup>st</sup> meeting for approval.*

***Advertisement/Sponsorship Terms and Policies:*** *The Board discussed the Advertisement/Sponsorship Terms and Policies presented. It will be brought to the May 21<sup>st</sup> meeting.*

***Annual Report:*** *A revised Annual Report was presented for discussion. It will be brought to the May 21<sup>st</sup> meeting.*

***Tree Donation Bronze Memorials:*** *The Park District has had requests for bronze memorial markers for tree donations in the parks. The Board discussed a tree and bronze markers. Staff is going to get price quotes and options and discuss with the Foundation. The Park Board would be agreeable to markers if they have the tree common name and scientific name on the plaque, allowing several lines of text below for memorial words.*

***Reviews:*** *Staff is currently conducting reviews at this time.*

***Executive Session:*** *At 7:56pm Commissioner Kelly made a motion to go into executive session for (5ILCS 12/02 Ch. 102, par.42 Section 2.c.1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Reid. 4 ayes, 0 nays, 0 abstain.*

**Adjournment:** *At 10:18pm, Commissioner Kelly made a motion to adjourn the meeting. Seconded by Commissioner Reid. 4 ayes, 0 nays, 0 abstain.*

*Commissioner Reid made a motion to resume the regular meeting. Seconded by Commissioner Kelly. 4 ayes, 0 nays, 0 abstain.*

*Commissioner Reid made a motion to adjourn the regular meeting at 10:19pm. Seconded by Commissioner Kelly. 4 ayes, 0 nays, 0 abstain.*

**2018 April (12)**  
**TREASURERS REPORT**

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
<b>CORPORATE FUND</b>	\$ 368,366.80	\$ 5,382.68	\$ 305,177.37	\$ 68,572.11
Non-Cash Receipts & Disbursements		\$ 19,591.74	\$ 19,591.74	
Liability Adjustment	\$ 5,753.60			\$ 2,361.47
<b>RECREATION FUND</b>	\$ 410,308.91	\$ 81,033.90	\$ 141,531.17	\$ 349,811.64
Liability Adjustment	\$ 2,098.00			\$ 2,098.00
<b>CAPITAL FUND</b>	\$ (365,826.82)	\$ 355,084.61	\$ 2,864.42	\$ (13,606.63)
Capital Repairs	\$ 32,947.02	\$ -	\$ -	\$ 32,947.02
<b>DEBT SERVICE</b>	\$ 1,244.62	\$ -	\$ -	\$ 1,244.62
<b>LIABILITY FUND</b>	\$ 15,800.95	\$ -	\$ 4,849.26	\$ 10,951.69
<b>SPECIAL RECREATION FUND</b>	\$ 21,797.29	\$ 252.00	\$ 15,718.74	\$ 6,330.55
<b>TOTAL</b>	\$ 492,490.37	\$ 461,344.93	\$ 489,732.70	<b>\$ 460,710.47</b>

ASSETS	BEGINNING BALANCE		RECONCILED ACCOUNTS
<b>HEARTLAND CHECKING</b>	\$ 32,616.08		\$ 39,549.94
<b>HEARTLAND MONEY MARKET #219</b>	\$ 249,036.03		\$ 142,983.21
<b>HEARTLAND MONEY MARKET #4534</b>	\$ 62,770.62		\$ 62,772.61
<b>IPDLAF ACCOUNT</b>	\$ 66,118.24		\$ 66,202.85
<b>IL FUND-CREDIT CARD ACCT</b>	\$ 70,385.47		\$ 133,391.81
IL NATIONAL BANK	\$ 1,000.00		\$ 1,000.00
<b>IL FUND-WEBEX ACCOUNT</b>	\$ 9,563.93		\$ 13,810.05
IL NATIONAL BANK	\$ 1,000.00		\$ 1,000.00
<b>TOTAL</b>	\$ 492,490.37	\$ -	<b>\$ 460,710.47</b>



Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative</b>							
REVENUES							
General Operations							
Administrative							
10-10-01-025-3000	Misc Income-Corporate	0.00	0.00	0.0	0.00	283.32	100.0
10-10-01-025-3002	NSF Bank Fees	2.50	0.00	100.0	30.00	0.00	100.0
10-10-01-025-3101	Property Tax-Corp Fund	20,138.25	886.03	(95.6)	241,659.00	242,488.82	0.3
10-10-01-025-3103	Transition Fees	416.67	2,273.04	445.5	5,000.00	31,949.76	539.0
10-10-01-025-3104	Impact Fees-Corp	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3105	Grants-Corporate	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3106	Foundation Donation-Corp	0.00	5.00	100.0	0.00	115.00	100.0
10-10-01-025-3111	NWLL-Musco Lights	0.00	2,016.25	100.0	0.00	4,032.50	100.0
10-10-01-025-3112	Health Wellness Incentive	0.00	0.00	0.0	0.00	0.00	0.0
10-10-01-025-3201	Interest-Money Market	5.00	152.36	2947.2	60.00	2,879.92	4699.8
10-10-01-025-3310	Personal Property Tax	291.67	0.00	100.0	3,500.00	3,168.91	(9.4)
TOTAL Administrative		20,854.09	5,332.68	(74.4)	250,249.00	284,918.23	13.8
TOTAL General Operations		20,854.09	5,332.68	(74.4)	250,249.00	284,918.23	13.8
TOTAL REVENUES: Administrative		20,854.09	5,332.68	(74.4)	250,249.00	284,918.23	13.8
<b>Parks</b>							
REVENUES							
Parks							
Ralph Seyller Park							
10-40-40-601-3320	Rental-Seyller Park	166.67	0.00	100.0	2,000.00	1,440.00	(28.0)
10-40-40-601-3322	Rental-Athletic Field Seyller	8.75	0.00	100.0	105.00	0.00	100.0
TOTAL Ralph Seyller Park		175.42	0.00	100.0	2,105.00	1,440.00	(31.5)
Bruce Ream Park							
10-40-40-602-3320	Rental-Bruce Ream Park	0.00	0.00	0.0	0.00	390.00	100.0
10-40-40-602-3322	Rental-Athletic Field Ream Pk	83.34	0.00	100.0	1,000.00	1,420.00	42.0
TOTAL Bruce Ream Park		83.34	0.00	100.0	1,000.00	1,810.00	81.0
Dorothy Schmidt Park							
10-40-40-603-3320	Rental-Dorothy Schmidt Park	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Dorothy Schmidt Park		0.00	0.00	0.0	0.00	0.00	0.0
Park at Tuscany Woods							
10-40-40-604-3320	Rental-Park at Tuscany Woods	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Park at Tuscany Woods		0.00	0.00	0.0	0.00	0.00	0.0

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL Parks		258.76	0.00	100.0	3,105.00	3,250.00	4.6
TOTAL REVENUES: Parks		258.76	0.00	100.0	3,105.00	3,250.00	4.6
<b>Buildings</b>							
<b>REVENUES</b>							
<b>Buildings</b>							
<b>Administrative Building</b>							
10-50-50-701-3303	Rental-Administrative Building	166.67	50.00	(70.0)	2,000.00	1,410.00	(29.5)
TOTAL Administrative Building		166.67	50.00	(70.0)	2,000.00	1,410.00	(29.5)
TOTAL Buildings		166.67	50.00	(70.0)	2,000.00	1,410.00	(29.5)
TOTAL REVENUES: Buildings		166.67	50.00	(70.0)	2,000.00	1,410.00	(29.5)
<b>Administrative</b>							
<b>EXPENSES</b>							
<b>General Operations</b>							
<b>General Operations</b>							
10-10-01-024-5000	Misc Expense-Corp	6.25	0.00	100.0	75.00	58.00	22.6
10-10-01-024-5008	Service Charge-E Pay	0.00	1,374.98	100.0	0.00	12,327.21	100.0
10-10-01-024-5010	Financial Fees	135.42	411.65	(203.9)	1,625.00	1,263.58	22.2
10-10-01-024-5012	Professional Fees	700.00	0.00	100.0	8,400.00	8,150.00	2.9
10-10-01-024-5013	Tech Support-Corp	553.50	147.00	73.4	6,642.00	8,269.42	(24.5)
10-10-01-024-5014	Printing Publications	137.50	0.00	100.0	1,650.00	709.70	56.9
10-10-01-024-5015	Bank Fees	64.80	45.75	29.4	777.50	578.00	25.6
10-10-01-024-5016	Membership Fees-Corp	228.67	0.00	100.0	2,744.00	2,831.11	(3.1)
10-10-01-024-5017	Conference Fees-Corp	166.67	0.00	100.0	2,000.00	1,866.06	6.7
10-10-01-024-5018	Mileage Tolls-Corp	50.00	155.89	(211.7)	600.00	520.82	13.2
10-10-01-024-5019	Education Fees-Corp	0.00	0.00	0.0	0.00	441.00	100.0
10-10-01-024-5020	Advertise Marketing-Corp	20.84	75.00	(259.8)	250.00	570.00	(128.0)
10-10-01-024-5021	Vandalism Deductible	83.34	0.00	100.0	1,000.00	0.00	100.0
10-10-01-024-5022	Postage-Corp	133.34	286.80	(115.0)	1,600.00	875.77	45.2
10-10-01-024-5023	Phone-Corp	462.34	449.35	2.8	5,548.04	5,331.22	3.9
10-10-01-024-5024	Copy Machine-Corp	125.00	550.97	(340.7)	1,500.00	1,557.47	(3.8)
10-10-01-024-5032	Legal Fees	41.75	0.00	100.0	501.00	3,058.40	(510.4)
10-10-01-024-5037	AmeriFlex Spending Fees	175.00	135.00	22.8	2,100.00	1,795.00	14.5
10-10-01-024-5038	Record Disposal	6.25	0.00	100.0	75.00	0.00	100.0
10-10-01-024-5060	Bottled Water	66.67	73.96	(10.9)	800.00	614.04	23.2
10-10-01-024-5061	Mobile E-Mail-Corp	80.00	80.00	0.0	960.00	960.00	0.0
10-10-01-024-6010	Supplies Office-Corp	201.25	1,596.80	(693.4)	2,415.00	2,442.29	(1.1)
10-10-01-024-6050	Furnishings Office-Corp	80.00	0.00	100.0	960.00	475.60	50.4
TOTAL General Operations		3,518.59	5,383.15	(52.9)	42,222.54	54,694.69	(29.5)

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative EXPENSES</b>							
General Operations							
Awards/Recognition							
10-10-01-025-4020	FICA-Health Wellness Incentive	0.00	0.00	0.0	0.00	247.41	100.0
10-10-01-025-4021	Medicare-Health Wellness Incen	0.00	0.00	0.0	0.00	57.96	100.0
10-10-01-025-4024	IMRF-Health Wellness Incentive	0.00	0.00	0.0	0.00	375.47	100.0
10-10-01-025-5062	Awards/Recognition	39.17	34.04	13.1	470.00	220.94	52.9
TOTAL Awards/Recognition		39.17	34.04	13.1	470.00	901.78	(91.8)
TOTAL General Operations		3,557.76	5,417.19	(52.2)	42,692.54	55,596.47	(30.2)
Administrative Grant-Returned							
10-10-10-024-5105	Grants-Returned	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Grant-Returned		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
10-10-10-025-4020	FICA-Corp Admin	362.25	253.26	30.0	4,347.00	3,102.95	28.6
10-10-10-025-4021	Medicare-Corp Admin	84.75	59.23	30.1	1,017.00	740.66	27.1
10-10-10-025-4024	IMRF-Corp Admin	549.25	511.78	6.8	6,591.00	6,673.30	(1.2)
10-10-10-025-4025	Health Insurance-Corp	705.39	1,205.20	(70.8)	8,464.68	8,424.72	0.4
10-10-10-025-4028	IDES Unemployment	208.34	972.97	(367.0)	2,500.00	2,330.39	6.7
10-10-10-025-4100	Salaries-Administration	5,842.85	5,393.35	7.6	70,114.09	70,113.53	0.0
10-10-10-025-9998	Debt Ser Transfer to Bond Fund	0.00	0.00	0.0	0.00	0.00	0.0
10-10-10-025-9999	Capital Transfers-Corp	18,333.34	280,000.00	(1427.2)	220,000.00	280,000.00	(27.2)
TOTAL Administrative		26,086.17	288,395.79	(1005.5)	313,033.77	371,385.55	(18.6)
TOTAL Administrative		26,086.17	288,395.79	(1005.5)	313,033.77	371,385.55	(18.6)
TOTAL EXPENSES: Administrative		29,643.93	293,812.98	(891.1)	355,726.31	426,982.02	(20.0)
<b>Parks EXPENSES</b>							
Parks							
General Operations							
10-40-40-024-5000	Misc Expense-Parks	0.00	0.00	0.0	0.00	(66.07)	100.0
10-40-40-024-5059	Gasoline-Parks	308.34	310.70	(0.7)	3,700.00	3,427.69	7.3
10-40-40-024-5110	Vehicle Repairs	250.00	198.04	20.7	3,000.00	3,116.51	(3.8)
10-40-40-024-5120	Tree Replacement Program	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-024-6050	Equipment-Parks	83.34	419.97	(403.9)	1,000.00	820.69	17.9
10-40-40-024-6122	Shop Tools	41.67	77.93	(87.0)	500.00	374.69	25.0
10-40-40-024-6125	Supplies-Parks Dept	125.00	62.35	50.1	1,500.00	709.56	52.7
TOTAL General Operations		808.35	1,068.99	(32.2)	9,700.00	8,383.07	13.5

Hampshire Township Park District  
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 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Parks EXPENSES</b>							
Parks Administrative							
10-40-40-025-4020	FICA-Parks Dept	230.59	167.75	27.2	2,767.00	2,628.18	5.0
10-40-40-025-4021	Medicare-Parks Dept	53.92	39.22	27.2	647.00	614.64	5.0
10-40-40-025-4024	IMRF-Parks Dept	173.75	161.62	6.9	2,085.00	2,049.76	1.6
10-40-40-025-4100	Salaries-Parks/Maintenance	3,718.50	2,728.31	26.6	44,622.00	42,641.59	4.4
TOTAL Administrative		4,176.76	3,096.90	25.8	50,121.00	47,934.17	4.3
Ralph Seyller Park							
10-40-40-601-5000	Misc Expense-Seyller Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-601-5027	Garbage Waste-Seyller Pk	83.34	0.00	100.0	1,000.00	0.00	100.0
10-40-40-601-5124	Maintenance Grounds Bldgs	677.50	533.98	21.1	8,130.00	5,329.52	34.4
10-40-40-601-5320	Permit Fee-Seyller Park	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-601-6013	Supplies-Janitorial	25.00	0.00	100.0	300.00	0.00	100.0
TOTAL Ralph Seyller Park		785.84	533.98	32.0	9,430.00	5,329.52	43.4
Bruce Ream Park							
10-40-40-602-5000	Misc Expense-Bruce Ream Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-602-5025	Electric-Bruce Ream Park	250.00	85.79	65.6	3,000.00	1,356.56	54.7
10-40-40-602-5027	Garbage Waste-Bruce Ream Pk	75.09	162.43	(116.3)	901.00	1,606.60	(78.3)
10-40-40-602-5031	Water-Bruce Ream Park	0.00	0.00	0.0	0.00	1,711.77	100.0
10-40-40-602-5124	Maintenance Repairs Bldgs	500.00	2,709.21	(441.8)	6,000.00	6,914.73	(15.2)
10-40-40-602-5320	Permit Fee-Bruce Ream Park	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-602-6013	Supplies-Janitorial	25.00	0.00	100.0	300.00	0.00	100.0
TOTAL Bruce Ream Park		850.09	2,957.43	(247.9)	10,201.00	11,589.66	(13.6)
Dorothy Schmidt Park							
10-40-40-603-5000	Misc Expense-D. Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-603-5027	Garbage Waste-D. Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-603-5124	Maintenance Repairs Bldgs	416.67	246.28	40.8	5,000.00	556.93	88.8
10-40-40-603-5320	Permit Fee-D. Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Dorothy Schmidt Park		416.67	246.28	40.8	5,000.00	556.93	88.8
Park at Tuscany Woods							
10-40-40-604-5000	Misc Expense-Pk at Tuscany	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-604-5025	Electric-Park at Tuscany Woods	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-604-5027	Garbage Waste-Pk Tuscany Woods	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-604-5031	Water-Park at Tuscany Woods	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-604-5041	Field Labor-Pk at Tuscany Wood	0.00	0.00	0.0	0.00	0.00	0.0

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FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
<b>Parks EXPENSES</b>							
Parks							
Park at Tuscany Woods							
10-40-40-604-5124	Maintenance Grounds-Pk Tuscany	83.34	206.00	(147.1)	1,000.00	338.00	66.2
10-40-40-604-5320	Permit Fee-Pk at Tuscany Woods	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-604-6013	Supplies-Janitorial Pk Tuscany	0.00	0.00	0.0	0.00	0.00	0.0
10-40-40-604-7006	NWLL-Musco Lights	0.00	2,016.25	100.0	0.00	4,032.50	100.0
-----							
TOTAL Park at Tuscany Woods		83.34	2,222.25	(2566.4)	1,000.00	4,370.50	(337.0)
TOTAL Parks		7,121.05	10,125.83	(42.2)	85,452.00	78,163.85	8.5
TOTAL EXPENSES: Parks		7,121.05	10,125.83	(42.2)	85,452.00	78,163.85	8.5
<b>Buildings EXPENSES</b>							
Buildings							
Administrative							
10-50-50-025-4020	FICA-Custodian Admin Bldg	0.00	12.40	100.0	0.00	19.84	100.0
10-50-50-025-4021	Medicare-Custodian Admin Bldg	0.00	2.90	100.0	0.00	4.65	100.0
-----							
TOTAL Administrative		0.00	15.30	100.0	0.00	24.49	100.0
Administration Building							
10-50-50-701-4390	Salaries-Custodian Admin Bldg	0.00	200.00	100.0	0.00	320.00	100.0
10-50-50-701-5025	Electric-Admin Bldg	333.34	336.46	(0.9)	4,000.00	4,745.61	(18.6)
10-50-50-701-5026	Heat-Admin Bldg	183.34	97.13	47.0	2,200.00	1,852.67	15.7
10-50-50-701-5028	Fire Alarm System-Admin Bldg	143.50	0.00	100.0	1,722.00	775.00	54.9
10-50-50-701-5031	Water-Admin Building	33.34	0.00	100.0	400.00	382.18	4.4
10-50-50-701-5124	Maintenance Repairs-Admin Bldg	250.00	289.74	(15.9)	3,000.00	4,043.66	(34.7)
10-50-50-701-5320	Permit Fees	0.00	0.00	0.0	0.00	0.00	0.0
10-50-50-701-6050	Equipment-Administrative Bldg	4.17	162.96	(3807.9)	50.00	760.79	(1421.5)
10-50-50-701-6110	Supplies-Janitorial Admin Bldg	41.67	0.00	100.0	500.00	243.95	51.2
-----							
TOTAL Administration Building		989.36	1,086.29	(9.8)	11,872.00	13,123.86	(10.5)
Maintenance Building							
10-50-50-702-5026	Heat-Park Bldg	50.00	81.67	(63.3)	600.00	646.45	(7.7)
10-50-50-702-5028	Fire Alarm System-Parks Bldg	102.50	0.00	100.0	1,230.00	1,831.24	(48.8)
10-50-50-702-5124	Maintenance Repairs-Maint Bldg	166.67	0.00	100.0	2,000.00	514.41	74.2
10-50-50-702-6110	Janitorial Supplies-Parks Bldg	8.34	55.30	(563.0)	100.00	107.18	(7.1)
-----							
TOTAL Maintenance Building		327.51	136.97	58.1	3,930.00	3,099.28	21.1
TOTAL Buildings		1,316.87	1,238.56	5.9	15,802.00	16,247.63	(2.8)
TOTAL EXPENSES: Buildings		1,316.87	1,238.56	5.9	15,802.00	16,247.63	(2.8)

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FUND: CORPORATE FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
TOTAL FUND REVENUES		21,279.52	5,382.68	(74.7)	255,354.00	289,578.23	13.4
TOTAL FUND EXPENSES		38,081.85	305,177.37	(701.3)	456,980.31	521,393.50	(14.1)
FUND SURPLUS (DEFICIT)		(16,802.33)	(299,794.69)	1684.2	(201,626.31)	(231,815.27)	14.9

Hampshire Township Park District  
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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative REVENUES</b>							
General Operations							
Grants Awards							
20-10-01-024-3105	Grants-Recreation	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Grants Awards		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
20-10-01-025-3000	Misc Income-Rec	0.00	0.00	0.0	0.00	150.00	100.0
20-10-01-025-3101	Property Tax-Rec Fund	5,872.25	0.00	100.0	70,467.00	70,441.15	0.0
20-10-01-025-3103	Transition Fees	0.00	0.00	0.0	0.00	0.00	0.0
20-10-01-025-3104	Impact Fees-Recreation	0.00	0.00	0.0	0.00	0.00	0.0
20-10-01-025-3106	Foundation Donation-Rec	0.00	0.00	0.0	0.00	0.00	0.0
20-10-01-025-3108	NonRes Access To Res Rate	108.34	0.00	100.0	1,300.00	508.36	(60.9)
20-10-01-025-3302	Brochure Sponsorship	108.34	1,474.38	1260.8	1,300.00	5,167.82	297.5
TOTAL Administrative		6,088.93	1,474.38	(75.7)	73,067.00	76,267.33	4.3
TOTAL General Operations		6,088.93	1,474.38	(75.7)	73,067.00	76,267.33	4.3
Administrative Capital Transfer							
20-10-10-025-9000	Fund Transfer to Rec Fund	0.00	0.00	0.0	0.00	100.00	100.0
TOTAL Capital Transfer		0.00	0.00	0.0	0.00	100.00	100.0
TOTAL Administrative		0.00	0.00	0.0	0.00	100.00	100.0
TOTAL REVENUES: Administrative		6,088.93	1,474.38	(75.7)	73,067.00	76,367.33	4.5
<b>Recreation REVENUES</b>							
General Operations							
General Operations							
20-20-01-024-3100	Fundraising	0.00	5.00	100.0	0.00	794.00	100.0
TOTAL General Operations		0.00	5.00	100.0	0.00	794.00	100.0
TOTAL General Operations		0.00	5.00	100.0	0.00	794.00	100.0
Athletic Programs							
Sand Volleyball							
20-20-20-209-3500	Sand Volleyball	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Sand Volleyball		0.00	0.00	0.0	0.00	0.00	0.0
Adult Softball							

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ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Recreation REVENUES</b>							
Athletic Programs							
Adult Softball							
20-20-20-210-3500	Adult Softball	433.34	1,650.00	280.7	5,200.00	5,035.00	(3.1)
TOTAL Adult Softball		433.34	1,650.00	280.7	5,200.00	5,035.00	(3.1)
Open Gym							
20-20-20-212-3500	Adult Open Gym	8.34	0.00	100.0	100.00	20.00	(80.0)
TOTAL Open Gym		8.34	0.00	100.0	100.00	20.00	(80.0)
T-Ball							
20-20-20-800-3500	T-Ball	400.00	2,824.10	606.0	4,800.00	9,361.10	95.0
TOTAL T-Ball		400.00	2,824.10	606.0	4,800.00	9,361.10	95.0
Spring Soccer							
20-20-20-811-3500	Spring Soccer	2,666.67	412.35	(84.5)	32,000.00	34,325.50	7.2
TOTAL Spring Soccer		2,666.67	412.35	(84.5)	32,000.00	34,325.50	7.2
Fall Soccer							
20-20-20-812-3500	Fall Soccer	2,250.00	0.00	100.0	27,000.00	34,365.95	27.2
TOTAL Fall Soccer		2,250.00	0.00	100.0	27,000.00	34,365.95	27.2
Basketball							
20-20-20-815-3500	Basketball	2,916.67	81.00	(97.2)	35,000.00	48,177.15	37.6
TOTAL Basketball		2,916.67	81.00	(97.2)	35,000.00	48,177.15	37.6
Flag Football							
20-20-20-819-3500	Flag Football	666.67	0.00	100.0	8,000.00	7,707.40	(3.6)
TOTAL Flag Football		666.67	0.00	100.0	8,000.00	7,707.40	(3.6)
Volleyball							
20-20-20-820-3500	Volleyball	270.84	0.00	100.0	3,250.00	4,490.00	38.1
TOTAL Volleyball		270.84	0.00	100.0	3,250.00	4,490.00	38.1
TOTAL Athletic Programs		9,612.53	4,967.45	(48.3)	115,350.00	143,482.10	24.3
Athletic Camps							



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<b>Recreation REVENUES</b>							
Athletic Camps							
20-20-21-828-3500	H.S. Cheerleading Camp	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL H.S. Cheerleading Camp		0.00	0.00	0.0	0.00	0.00	0.0
H.S. Football Camp							
20-20-21-850-3500	H.S. Football Camp	1,250.00	0.00	100.0	15,000.00	12,485.00	(16.7)
TOTAL H.S. Football Camp		1,250.00	0.00	100.0	15,000.00	12,485.00	(16.7)
H.S. Baseball Camp							
20-20-21-851-3500	H.S. Baseball Camp	333.34	150.00	(55.0)	4,000.00	3,835.09	(4.1)
TOTAL H.S. Baseball Camp		333.34	150.00	(55.0)	4,000.00	3,835.09	(4.1)
H.S. Volleyball Camp							
20-20-21-852-3500	H.S. Volleyball Camp	416.67	165.00	(60.4)	5,000.00	6,757.00	35.1
TOTAL H.S. Volleyball Camp		416.67	165.00	(60.4)	5,000.00	6,757.00	35.1
H.S. Softball Camp							
20-20-21-855-3500	H.S. Softball Camp	0.00	0.00	0.0	0.00	2,590.00	100.0
TOTAL H.S. Softball Camp		0.00	0.00	0.0	0.00	2,590.00	100.0
H.S. Tennis Camp							
20-20-21-856-3500	H.S. Tennis Camp	41.67	0.00	100.0	500.00	1,530.00	206.0
TOTAL H.S. Tennis Camp		41.67	0.00	100.0	500.00	1,530.00	206.0
H.S. Basketball Camp							
20-20-21-859-3500	H.S. Basketball Camp	1,000.00	425.00	(57.5)	12,000.00	16,578.26	38.1
TOTAL H.S. Basketball Camp		1,000.00	425.00	(57.5)	12,000.00	16,578.26	38.1
H.S. Soccer Camp							
20-20-21-867-3500	H.S. Soccer Camp	416.67	120.00	(71.2)	5,000.00	2,072.00	(58.5)
TOTAL H.S. Soccer Camp		416.67	120.00	(71.2)	5,000.00	2,072.00	(58.5)
H.S. Cross Country Camp							
20-20-21-868-3500	H.S. Cross Country Camp	4.17	0.00	100.0	50.00	80.00	60.0

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-----							
TOTAL H.S. Cross Country Camp		4.17	0.00	100.0	50.00	80.00	60.0
TOTAL Athletic Camps		3,462.52	860.00	(75.1)	41,550.00	45,927.35	10.5
-----							
Adult Programs							
Adult Trips							
20-20-22-220-3500 Adult Trips		41.67	164.00	293.5	500.00	164.00	(67.2)
TOTAL Adult Trips		41.67	164.00	293.5	500.00	164.00	(67.2)
-----							
Adult Wellness							
20-20-22-221-3500 Adult Wellness		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Adult Wellness		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Adult Workshops							
20-20-22-232-3500 Adult Workshops		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Adult Workshops		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Adult Programs		41.67	164.00	293.5	500.00	164.00	(67.2)
-----							
Recreation Programs							
Hula Class							
20-20-23-319-3500 Hula Class		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Hula Class		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Dance Programs							
20-20-23-330-3500 Dance Programs		166.67	725.00	334.9	2,000.00	8,506.26	325.3
TOTAL Dance Programs		166.67	725.00	334.9	2,000.00	8,506.26	325.3
-----							
Karate							
20-20-23-331-3500 Karate		250.00	450.00	80.0	3,000.00	4,616.00	53.8
TOTAL Karate		250.00	450.00	80.0	3,000.00	4,616.00	53.8
-----							
Horseback Riding							
20-20-23-333-3500 Horseback Riding		250.00	274.00	9.6	3,000.00	4,450.00	48.3
TOTAL Horseback Riding		250.00	274.00	9.6	3,000.00	4,450.00	48.3
-----							
Art Programs							
20-20-23-336-3500 Art Programs		16.67	0.00	100.0	200.00	0.00	100.0
TOTAL Art Programs		16.67	0.00	100.0	200.00	0.00	100.0

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<b>Recreation REVENUES</b>							
Recreation Programs							
Private Lessons							
20-20-23-341-3500	Private Lessons	16.67	530.00	3079.3	200.00	2,225.00	1012.5
TOTAL Private Lessons		16.67	530.00	3079.3	200.00	2,225.00	1012.5
Parent & Child Music Class							
20-20-23-352-3500	Parent & Child Music Class	0.00	40.00	100.0	0.00	1,150.00	100.0
TOTAL Parent & Child Music Class		0.00	40.00	100.0	0.00	1,150.00	100.0
TOTAL Recreation Programs		700.01	2,019.00	188.4	8,400.00	20,947.26	149.3
Recreation Camps							
Summer Camp							
20-20-24-322-3500	Summer Fun Camp	1,666.67	0.00	100.0	20,000.00	9,449.45	(52.7)
TOTAL Summer Camp		1,666.67	0.00	100.0	20,000.00	9,449.45	(52.7)
Holiday Camps							
20-20-24-345-3500	Holiday Camps	0.00	0.00	0.0	0.00	552.00	100.0
TOTAL Holiday Camps		0.00	0.00	0.0	0.00	552.00	100.0
TOTAL Recreation Camps		1,666.67	0.00	100.0	20,000.00	10,001.45	(49.9)
Special Events							
Admission Tickets							
20-20-25-201-3500	Admission Tickets	75.00	0.00	100.0	900.00	1,908.00	112.0
TOTAL Admission Tickets		75.00	0.00	100.0	900.00	1,908.00	112.0
Coon Creek Classic							
20-20-25-224-3500	Coon Creek Classic	541.67	0.00	100.0	6,500.00	6,244.00	(3.9)
TOTAL Coon Creek Classic		541.67	0.00	100.0	6,500.00	6,244.00	(3.9)
Colour Me Lucky 5K							
20-20-25-225-3500	Colour Me Lucky 5K	166.67	19.00	(88.6)	2,000.00	219.00	(89.0)
TOTAL Colour Me Lucky 5K		166.67	19.00	(88.6)	2,000.00	219.00	(89.0)
Music & Wine Night							
20-20-25-229-3500	Music Under the Oaks	83.34	2,425.00	2809.7	1,000.00	4,345.00	334.5
TOTAL Music & Wine Night		83.34	2,425.00	2809.7	1,000.00	4,345.00	334.5

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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Recreation REVENUES</b>							
Special Events							
Fall Race							
20-20-25-230-3500	Fall Race	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Fall Race		0.00	0.00	0.0	0.00	0.00	0.0
Trunk N Treat							
20-20-25-323-3500	Trunk N Treat	58.34	0.00	100.0	700.00	731.00	4.4
TOTAL Trunk N Treat		58.34	0.00	100.0	700.00	731.00	4.4
Daddy Daughter Dance							
20-20-25-326-3500	Daddy Daughter Dance	166.67	255.00	53.0	2,000.00	925.00	(53.7)
TOTAL Daddy Daughter Dance		166.67	255.00	53.0	2,000.00	925.00	(53.7)
Bunny Visits							
20-20-25-328-3500	Bunny Visits	16.67	0.00	100.0	200.00	297.00	48.5
TOTAL Bunny Visits		16.67	0.00	100.0	200.00	297.00	48.5
Egg Hunt							
20-20-25-332-3500	Egg Hunt	3.34	0.00	100.0	40.00	0.00	100.0
TOTAL Egg Hunt		3.34	0.00	100.0	40.00	0.00	100.0
Santa Phone Calls							
20-20-25-339-3500	Santa Phone Calls	1.25	0.00	100.0	15.00	21.00	40.0
TOTAL Santa Phone Calls		1.25	0.00	100.0	15.00	21.00	40.0
Candy Cane Hunt							
20-20-25-342-3500	Candy Cane Hunt	4.17	0.00	100.0	50.00	0.00	100.0
TOTAL Candy Cane Hunt		4.17	0.00	100.0	50.00	0.00	100.0
Winter Fun Night							
20-20-25-343-3500	Winter Fun Night	8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Winter Fun Night		8.34	0.00	100.0	100.00	0.00	100.0
Parents Night Out							
20-20-25-344-3500	Parents Night Out	0.00	0.00	0.0	0.00	0.00	0.0

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TOTAL	Parents Night Out	0.00	0.00	0.0	0.00	0.00	0.0
	Matchbox Races						
20-20-25-346-3500	Matchbox Races	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL	Matchbox Races	0.00	0.00	0.0	0.00	0.00	0.0
	Tree Lighting						
20-20-25-347-3500	Tree Lighting	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL	Tree Lighting	0.00	0.00	0.0	0.00	0.00	0.0
	Mom & Son Bowling						
20-20-25-348-3500	Mom & Son Bowling	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL	Mom & Son Bowling	0.00	0.00	0.0	0.00	0.00	0.0
	Youth Bowling						
20-20-25-349-3500	Youth Bowling	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL	Youth Bowling	0.00	0.00	0.0	0.00	0.00	0.0
	Cookie Decorating						
20-20-25-350-3500	Cookie Decorating	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL	Cookie Decorating	0.00	0.00	0.0	0.00	0.00	0.0
	Sip & Shop						
20-20-25-351-3500	Sip & Shop	0.00	225.00	100.0	0.00	625.00	100.0
TOTAL	Sip & Shop	0.00	225.00	100.0	0.00	625.00	100.0
TOTAL	Special Events	1,125.46	2,924.00	159.8	13,505.00	15,315.00	13.4
	Miscellaneous Programs						
Gary Wright Gym							
20-20-29-704-3320	Rental-Gary Wright Gym	20.84	0.00	100.0	250.00	200.00	(20.0)
TOTAL	Gary Wright Gym	20.84	0.00	100.0	250.00	200.00	(20.0)
TOTAL	Miscellaneous Programs	20.84	0.00	100.0	250.00	200.00	(20.0)
TOTAL REVENUES:	Recreation	16,629.70	10,939.45	(34.2)	199,555.00	236,831.16	18.6

Youth Education  
 REVENUES

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<b>Youth Education REVENUES</b>							
Daycare							
Daycare							
20-60-18-518-3000	Misc Income-Daycare	0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-3306	Vision & Hearing-Daycare	0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-3307	Registration Fee-Daycare	291.67	410.00	40.5	3,500.00	2,240.00	(36.0)
20-60-18-518-3500	Tuition-Daycare	27,037.50	28,160.14	4.1	324,450.00	325,364.86	0.2
TOTAL Daycare		27,329.17	28,570.14	4.5	327,950.00	327,604.86	(0.1)
TOTAL Daycare		27,329.17	28,570.14	4.5	327,950.00	327,604.86	(0.1)
Preschool							
Educational Materials							
20-60-26-518-3311	Educational Materials	0.00	0.00	0.0	0.00	255.00	100.0
TOTAL Educational Materials		0.00	0.00	0.0	0.00	255.00	100.0
Preschool							
20-60-26-524-3000	Misc Income-Preschool	0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-3105	Grants-Preschool	0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-3106	Foundation Donation-Preschool	0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-3305	Memory Books-Preschool	41.67	0.00	100.0	500.00	864.00	72.8
20-60-26-524-3306	Vision & Hearing-Preschool	41.67	0.00	100.0	500.00	1,267.50	153.5
20-60-26-524-3307	Registration Fee-Preschool	833.34	632.50	(24.1)	10,000.00	13,977.50	39.7
20-60-26-524-3500	Tuition-Pre Kindergarten	7,038.34	11,448.25	62.6	84,460.00	105,526.50	24.9
20-60-26-524-3501	Tuition-Little Learners	7,130.50	8,948.50	25.5	85,566.00	85,116.78	(0.5)
TOTAL Preschool		15,085.52	21,029.25	39.4	181,026.00	206,752.28	14.2
Parent & Tot							
20-60-26-529-3500	Parent & Tot	0.00	0.00	0.0	0.00	150.00	100.0
TOTAL Parent & Tot		0.00	0.00	0.0	0.00	150.00	100.0
TOTAL Preschool		15,085.52	21,029.25	39.4	181,026.00	207,157.28	14.4
Youth Education Camps							
Youth Education Camps							
20-60-27-527-3500	Youth Education Camps	208.34	0.00	100.0	2,500.00	3,440.00	37.6
TOTAL Youth Education Camps		208.34	0.00	100.0	2,500.00	3,440.00	37.6
TOTAL Youth Education Camps		208.34	0.00	100.0	2,500.00	3,440.00	37.6
ETC							
Extended Care							

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<b>Youth Education</b>							
<b>REVENUES</b>							
ETC							
Extended Care							
20-60-28-501-3000	Misc Income-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-3307	Registration Fee-ETC	708.34	0.00	100.0	8,500.00	9,700.00	14.1
20-60-28-501-3500	ETC	14,166.67	19,020.68	34.2	170,000.00	189,692.02	11.5
TOTAL Extended Care		14,875.01	19,020.68	27.8	178,500.00	199,392.02	11.7
TOTAL ETC		14,875.01	19,020.68	27.8	178,500.00	199,392.02	11.7
TOTAL REVENUES: Youth Education		57,498.04	68,620.07	19.3	689,976.00	737,594.16	6.9
<b>Administrative</b>							
<b>EXPENSES</b>							
General Operations							
General Operations							
20-10-01-024-5013	Tech Support-Rec	315.00	146.00	53.6	3,780.00	5,267.37	(39.3)
20-10-01-024-5066	Computer Equipment	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL General Operations		315.00	146.00	53.6	3,780.00	5,267.37	(39.3)
TOTAL General Operations		315.00	146.00	53.6	3,780.00	5,267.37	(39.3)
Administrative							
Capital Transfer							
20-10-10-025-9998	Debt Ser Transfer to Bond Fund	1,666.67	0.00	100.0	20,000.00	20,000.00	0.0
20-10-10-025-9999	Capital Transfers-Rec	0.00	60,000.00	100.0	0.00	60,000.00	100.0
TOTAL Capital Transfer		1,666.67	60,000.00	(3499.9)	20,000.00	80,000.00	(300.0)
TOTAL Administrative		1,666.67	60,000.00	(3499.9)	20,000.00	80,000.00	(300.0)
TOTAL EXPENSES: Administrative		1,981.67	60,146.00	(2935.1)	23,780.00	85,267.37	(258.5)
<b>Recreation</b>							
<b>EXPENSES</b>							
General Operations							
General Operations							
20-20-01-024-5000	Misc Expense-Rec	0.00	0.00	0.0	0.00	239.73	100.0
20-20-01-024-5008	Service Charge-E-Pay	995.84	83.62	91.6	11,950.00	740.10	93.8
20-20-01-024-5016	Membership Fees-Rec	45.84	478.61	(944.0)	550.00	478.61	12.9
20-20-01-024-5017	Conference Fees-Rec	227.92	0.00	100.0	2,735.00	990.36	63.7
20-20-01-024-5018	Mileage Tolls-Rec	45.84	163.22	(256.0)	550.00	655.23	(19.1)
20-20-01-024-5020	Advertise Marketing-Rec	275.00	2,674.50	(872.5)	3,300.00	7,524.50	(128.0)
20-20-01-024-5022	Postage-Rec	125.00	60.08	51.9	1,500.00	2,415.63	(61.0)
20-20-01-024-5061	Mobile E-Mail Rec	231.42	154.09	33.4	2,777.00	2,147.40	22.6

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<b>Recreation EXPENSES</b>							
General Operations							
General Operations							
20-20-01-024-5140	Program Permit Fees	41.67	0.00	100.0	500.00	500.00	0.0
20-20-01-024-5318	Fundraising	0.00	606.72	100.0	0.00	670.69	100.0
20-20-01-024-6010	Supplies Office-Rec	166.67	557.24	(234.3)	2,000.00	2,014.85	(0.7)
TOTAL General Operations		2,155.20	4,778.08	(121.7)	25,862.00	18,377.10	28.9
TOTAL General Operations		2,155.20	4,778.08	(121.7)	25,862.00	18,377.10	28.9
Administrative							
Administrative							
20-20-10-025-4020	FICA-Rec Dept	846.09	419.99	50.3	10,153.00	9,071.99	10.6
20-20-10-025-4021	Medicare-Rec Dept	197.92	98.24	50.3	2,375.00	2,139.15	9.9
20-20-10-025-4024	IMRF-Rec Dept	1,282.84	740.72	42.2	15,394.00	14,444.22	6.1
20-20-10-025-4025	Health Insurance-Rec Staff	1,056.44	968.92	8.2	12,677.28	11,023.23	13.0
20-20-10-025-4100	Salaries-Administration	13,647.14	8,141.97	40.3	163,765.62	165,615.27	(1.1)
TOTAL Administrative		17,030.43	10,369.84	39.1	204,364.90	202,293.86	1.0
TOTAL Administrative		17,030.43	10,369.84	39.1	204,364.90	202,293.86	1.0
Athletic Programs							
Administrative							
20-20-20-024-5105	Grants-Returned	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-024-6322	Volunteer Appreciation	41.67	473.61	(1036.5)	500.00	473.61	5.2
TOTAL Administrative		41.67	473.61	(1036.5)	500.00	473.61	5.2
Administrative							
20-20-20-025-4020	FICA-Athletic Programs	61.84	27.59	55.3	742.00	721.99	2.7
20-20-20-025-4021	Medicare-Athletic Programs	14.50	6.46	55.4	174.00	168.91	2.9
20-20-20-025-4024	IMRF-Athletic Programs	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		76.34	34.05	55.4	916.00	890.90	2.7
Sand Volleyball							
20-20-20-209-4610	Salaries-Sand Volleyball	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-209-6215	Supplies-Sand Volleyball	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Sand Volleyball		0.00	0.00	0.0	0.00	0.00	0.0
Adult Softball							
20-20-20-210-4631	Salaries-Field Labor Adult Sof	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-210-4632	Salaries-Umpire Adult Softball	166.67	0.00	100.0	2,000.00	1,764.00	11.8



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<b>Recreation EXPENSES</b>							
Athletic Programs							
Adult Softball							
20-20-20-210-5225	Lights-Adult Softball	41.67	0.00	100.0	500.00	170.69	65.8
20-20-20-210-6215	Supplies-Adult Softball	41.67	0.00	100.0	500.00	461.22	7.7
TOTAL Adult Softball		250.01	0.00	100.0	3,000.00	2,395.91	20.1
Open Gym							
20-20-20-212-4630	Salaries-Site B-Ball Open Gym	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-212-6215	Supplies-B-Ball Open Gym	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Open Gym		0.00	0.00	0.0	0.00	0.00	0.0
T-Ball							
20-20-20-800-4630	Salaries-Site Super T-Ball	0.00	0.00	0.0	0.00	36.00	100.0
20-20-20-800-4631	Salaries-Field Labor T-Ball	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-800-6215	Supplies-T-Ball	291.67	0.00	100.0	3,500.00	3,284.73	6.1
TOTAL T-Ball		291.67	0.00	100.0	3,500.00	3,320.73	5.1
Spring Soccer							
20-20-20-811-4612	Salaries-Referee Spring Soccer	216.67	0.00	100.0	2,600.00	2,804.00	(7.8)
20-20-20-811-4630	Salaries-Site Sup Spring Socce	0.00	125.00	100.0	0.00	125.00	100.0
20-20-20-811-4631	Salaries-Field Labor Spring S	0.00	55.00	100.0	0.00	55.00	100.0
20-20-20-811-6215	Supplies-Spring Soccer	333.34	2,737.29	(721.1)	4,000.00	5,365.77	(34.1)
TOTAL Spring Soccer		550.01	2,917.29	(430.4)	6,600.00	8,349.77	(26.5)
Fall Soccer							
20-20-20-812-4612	Salaries-Referee Fall Soccer	166.67	0.00	100.0	2,000.00	2,291.00	(14.5)
20-20-20-812-4630	Salaries-Site Sup Fall Soccer	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-812-4631	Salaries-Field Labor Fall Socc	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-812-6215	Supplies-Fall Soccer	350.00	1,956.43	(458.9)	4,200.00	6,285.55	(49.6)
TOTAL Fall Soccer		516.67	1,956.43	(278.6)	6,200.00	8,576.55	(38.3)
Basketball							
20-20-20-815-4612	Salaries-Referee Basketball	333.34	0.00	100.0	4,000.00	7,610.00	(90.2)
20-20-20-815-4630	Salaries-Site Super Basketball	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-815-6215	Supplies-Basketball	500.00	613.58	(22.7)	6,000.00	7,436.42	(23.9)
TOTAL Basketball		833.34	613.58	26.3	10,000.00	15,046.42	(50.4)

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<b>Recreation EXPENSES</b>							
Athletic Programs							
Flag Football							
20-20-20-819-4612	Salaries-Referee Flag Football	83.34	0.00	100.0	1,000.00	1,202.00	(20.2)
20-20-20-819-4630	Salaries-Site Super Flag Foot	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-819-4631	Salaries-Field Labor Flag Foot	0.00	0.00	0.0	0.00	0.00	0.0
20-20-20-819-6215	Supplies-Flag Football	166.67	0.00	100.0	2,000.00	2,286.71	(14.3)
TOTAL Flag Football		250.01	0.00	100.0	3,000.00	3,488.71	(16.2)
Volleyball							
20-20-20-820-4612	Salaries-Referee Volleyball	30.00	20.00	33.3	360.00	200.00	44.4
20-20-20-820-4630	Salaries-Site Super Volleyball	0.00	245.00	100.0	0.00	245.00	100.0
20-20-20-820-6215	Supplies-Volleyball	41.67	631.83	(1416.2)	500.00	1,463.47	(192.6)
TOTAL Volleyball		71.67	896.83	(1151.3)	860.00	1,908.47	(121.9)
TOTAL Athletic Programs		2,881.39	6,891.79	(139.1)	34,576.00	44,451.07	(28.5)
Athletic Camps							
Administrative							
20-20-21-025-4020	FICA-Athletic Camps	0.00	0.00	0.0	0.00	0.00	0.0
20-20-21-025-4021	Medicare-Athletic Camps	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
H.S. Cheerleading Camp							
20-20-21-828-5126	Contractual-H.S. Cheer Camp	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL H.S. Cheerleading Camp		0.00	0.00	0.0	0.00	0.00	0.0
H.S. Football Camp							
20-20-21-850-5126	Contractual-H.S. Football Camp	1,000.00	0.00	100.0	12,000.00	10,124.26	15.6
TOTAL H.S. Football Camp		1,000.00	0.00	100.0	12,000.00	10,124.26	15.6
H.S. Baseball Camp							
20-20-21-851-5126	Contractual-H.S. Baseball Camp	266.67	0.00	100.0	3,200.00	2,739.10	14.4
TOTAL H.S. Baseball Camp		266.67	0.00	100.0	3,200.00	2,739.10	14.4
H.S. Volleyball Camp							
20-20-21-852-5126	Contractual-H.S. Volleyball Ca	333.34	0.00	100.0	4,000.00	5,705.05	(42.6)
TOTAL H.S. Volleyball Camp		333.34	0.00	100.0	4,000.00	5,705.05	(42.6)

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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
<b>Recreation EXPENSES</b>							
Athletic Camps							
20-20-21-855-5126	Contractual-H.S. Softball Camp	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL H.S. Softball Camp		0.00	0.00	0.0	0.00	0.00	0.0
H.S. Tennis Camp							
20-20-21-856-5126	Contractual-H.S. Tennis Camp	33.34	0.00	100.0	400.00	1,304.00	(226.0)
TOTAL H.S. Tennis Camp		33.34	0.00	100.0	400.00	1,304.00	(226.0)
H.S. Basketball Camp							
20-20-21-859-5126	Contractual-H.S. Basketball Ca	800.00	0.00	100.0	9,600.00	15,624.00	(62.7)
TOTAL H.S. Basketball Camp		800.00	0.00	100.0	9,600.00	15,624.00	(62.7)
H.S. Soccer Camp							
20-20-21-867-5126	Contractual-H.S. Soccer Camp	333.34	0.00	100.0	4,000.00	1,888.00	52.8
TOTAL H.S. Soccer Camp		333.34	0.00	100.0	4,000.00	1,888.00	52.8
H.S. Cross Country Camp							
20-20-21-868-5126	Contractual-H.S. Cross Country	3.34	0.00	100.0	40.00	0.00	100.0
TOTAL H.S. Cross Country Camp		3.34	0.00	100.0	40.00	0.00	100.0
TOTAL Athletic Camps		2,770.03	0.00	100.0	33,240.00	37,384.41	(12.4)
Adult Programs							
Administrative							
20-20-22-025-4020	FICA-Wellness Programs	0.00	0.00	0.0	0.00	0.00	0.0
20-20-22-025-4021	Medicare-Wellness Programs	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
Adult Trips							
20-20-22-220-5126	Contractual-Adult Trips	33.34	0.00	100.0	400.00	1,402.85	(250.7)
TOTAL Adult Trips		33.34	0.00	100.0	400.00	1,402.85	(250.7)
Adult Wellness							
20-20-22-221-4610	Salaries-Adult Wellness	0.00	0.00	0.0	0.00	0.00	0.0
20-20-22-221-5126	Contractual-Adult Wellness	0.00	0.00	0.0	0.00	0.00	0.0
20-20-22-221-6215	Supplies-Adult Wellness	0.00	0.00	0.0	0.00	0.00	0.0

Hampshire Township Park District  
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FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
TOTAL Adult Wellness		0.00	0.00	0.0	0.00	0.00	0.0
Adult Workshops							
20-20-22-232-6215	Supplies-Adult Workshops	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Adult Workshops		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Adult Programs		33.34	0.00	100.0	400.00	1,402.85	(250.7)
-----							
Recreation Programs							
Administrative							
20-20-23-025-4020	FICA-Rec Programs	0.00	0.00	0.0	0.00	0.00	0.0
20-20-23-025-4021	Medicare-Rec Programs	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Hula Class							
20-20-23-319-5126	Contractual-Hula Class	0.00	0.00	0.0	0.00	0.00	0.0
20-20-23-319-6215	Supplies-Hula Class	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Hula Class		0.00	0.00	0.0	0.00	0.00	0.0
-----							
Dance Programs							
20-20-23-330-4610	Salaries-Dance Programs	0.00	0.00	0.0	0.00	0.00	0.0
20-20-23-330-5126	Contractual-Dance Programs	133.34	2,011.80	(1408.7)	1,600.00	5,605.60	(250.3)
20-20-23-330-6215	Supplies-Dance Programs	6.67	0.00	100.0	80.00	0.00	100.0
-----							
TOTAL Dance Programs		140.01	2,011.80	(1336.9)	1,680.00	5,605.60	(233.6)
-----							
Karate							
20-20-23-331-5126	Contractual-Karate	200.00	360.00	(80.0)	2,400.00	3,640.00	(51.6)
-----							
TOTAL Karate		200.00	360.00	(80.0)	2,400.00	3,640.00	(51.6)
-----							
Horseback Riding							
20-20-23-333-5126	Contractual-Horseback Ride	200.00	510.00	(155.0)	2,400.00	3,366.00	(40.2)
-----							
TOTAL Horseback Riding		200.00	510.00	(155.0)	2,400.00	3,366.00	(40.2)
-----							
Art Programs							
20-20-23-336-4610	Salaries-Art Programs	13.34	0.00	100.0	160.00	0.00	100.0
20-20-23-336-6215	Supplies-Art Programs	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Art Programs		13.34	0.00	100.0	160.00	0.00	100.0

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<b>Recreation EXPENSES</b>							
Recreation Programs							
Private Lessons							
20-20-23-341-5126	Contractual-Private Lessons	13.34	0.00	100.0	160.00	1,304.00	(715.0)
20-20-23-341-6215	Supplies-Private Lessons	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Private Lessons		13.34	0.00	100.0	160.00	1,304.00	(715.0)
Parent & Child Music Class							
20-20-23-352-5126	Contractual-Parent & Child Mus	0.00	200.00	100.0	0.00	680.00	100.0
TOTAL Parent & Child Music Class		0.00	200.00	100.0	0.00	680.00	100.0
TOTAL Recreation Programs		566.69	3,081.80	(443.8)	6,800.00	14,595.60	(114.6)
Recreation Camps							
Administrative							
20-20-24-025-4020	FICA-Rec Camps	51.67	0.00	100.0	620.00	460.97	25.6
20-20-24-025-4021	Medicare-Rec Camps	12.09	0.00	100.0	145.00	107.80	25.6
20-20-24-025-4024	IMRF-Rec Camps	0.00	0.00	0.0	0.00	32.94	100.0
TOTAL Administrative		63.76	0.00	100.0	765.00	601.71	21.3
Summer Camp							
20-20-24-322-4475	Salaries-Summer Fun Camp	833.34	0.00	100.0	10,000.00	7,435.23	25.6
20-20-24-322-5126	Contractual-Summer Fun Camp	0.00	0.00	0.0	0.00	104.00	100.0
20-20-24-322-6215	Supplies-Summer Fun Camp	66.67	0.00	100.0	800.00	122.31	84.7
TOTAL Summer Camp		900.01	0.00	100.0	10,800.00	7,661.54	29.0
Salaries-Holiday Camps							
20-20-24-345-4475	Salaries-Holiday Camps	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Salaries-Holiday Camps		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Recreation Camps		963.77	0.00	100.0	11,565.00	8,263.25	28.5
Special Events							
Administrative							
20-20-25-025-4020	FICA-Special Events	0.84	0.00	100.0	10.00	3.35	66.5
20-20-25-025-4021	Medicare-Special Events	0.25	0.00	100.0	3.00	0.79	73.6
TOTAL Administrative		1.09	0.00	100.0	13.00	4.14	68.1
Admission Tickets							
20-20-25-201-6215	Supplies-Admission Tickets	60.00	0.00	100.0	720.00	1,828.00	(153.8)

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-----							
TOTAL Admission Tickets		60.00	0.00	100.0	720.00	1,828.00	(153.8)
Coon Creek Classic							
20-20-25-224-4601	Salaries-Coon Creek Classic	12.50	0.00	100.0	150.00	54.00	64.0
20-20-25-224-5126	Contractual-C C Classic	100.00	0.00	100.0	1,200.00	50.00	95.8
20-20-25-224-6215	Supplies-Coon Creek Classic	229.17	47.00	79.4	2,750.00	2,681.01	2.5
-----							
TOTAL Coon Creek Classic		341.67	47.00	86.2	4,100.00	2,785.01	32.0
Colour Me Lucky 5K							
20-20-25-225-4300	Salaries-Colour Me Lucky	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-225-6215	Supplies-Colour Me Lucky	125.00	339.61	(171.6)	1,500.00	1,538.45	(2.5)
-----							
TOTAL Colour Me Lucky 5K		125.00	339.61	(171.6)	1,500.00	1,538.45	(2.5)
Music & Wine Night							
20-20-25-229-4601	Salaries-Music Under the Oaks	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-229-6215	Supplies-Music Under the Oaks	125.00	0.00	100.0	1,500.00	1,553.08	(3.5)
-----							
TOTAL Music & Wine Night		125.00	0.00	100.0	1,500.00	1,553.08	(3.5)
Fall Race							
20-20-25-230-4475	Salaries-Fall Race	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-230-6215	Supplies-Fall Race	0.00	0.00	0.0	0.00	450.00	100.0
-----							
TOTAL Fall Race		0.00	0.00	0.0	0.00	450.00	100.0
Trunk N Treat							
20-20-25-323-4601	Salaries-Trunk N Treat	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-323-5126	Contractual-Trunk N Treat	8.34	0.00	100.0	100.00	0.00	100.0
20-20-25-323-6215	Supplies-Trunk N Treat	8.34	0.00	100.0	100.00	199.24	(99.2)
-----							
TOTAL Trunk N Treat		16.68	0.00	100.0	200.00	199.24	0.3
Daddy Daughter Dance							
20-20-25-326-5126	Contractual-Daddy Daughter	16.67	0.00	100.0	200.00	0.00	100.0
20-20-25-326-6215	Supplies-Daddy Daughter Dance	41.67	386.00	(826.3)	500.00	836.64	(67.3)
-----							
TOTAL Daddy Daughter Dance		58.34	386.00	(561.6)	700.00	836.64	(19.5)
Bunny Visits							
20-20-25-328-6215	Supplies-Bunny Visits	8.34	141.37	(1595.0)	100.00	247.87	(147.8)
-----							
TOTAL Bunny Visits		8.34	141.37	(1595.0)	100.00	247.87	(147.8)

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<b>Recreation EXPENSES</b>							
Special Events							
Egg Hunt							
20-20-25-332-4601	Salaries-Egg Hunt	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-332-6215	Supplies-Egg Hunt	8.34	120.00	(1338.8)	100.00	120.00	(20.0)
TOTAL Egg Hunt		8.34	120.00	(1338.8)	100.00	120.00	(20.0)
Santa Phone Calls							
20-20-25-339-6215	Supplies-Santa Phone Calls	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Santa Phone Calls		0.00	0.00	0.0	0.00	0.00	0.0
Candy Cane Hunt							
20-20-25-342-6215	Supplies-Candy Cane Hunt	4.17	0.00	100.0	50.00	0.00	100.0
TOTAL Candy Cane Hunt		4.17	0.00	100.0	50.00	0.00	100.0
Winter Fun Night							
20-20-25-343-4612	Salaries-Winter Fun Night	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-343-6215	Supplies-Winter Fun Night	8.34	0.00	100.0	100.00	0.00	100.0
TOTAL Winter Fun Night		8.34	0.00	100.0	100.00	0.00	100.0
Parents Night Out							
20-20-25-344-4612	Salaries-Parents Night Out	0.00	0.00	0.0	0.00	0.00	0.0
20-20-25-344-6215	Supplies-Parents Night Out	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Parents Night Out		0.00	0.00	0.0	0.00	0.00	0.0
Matchbox Races							
20-20-25-346-6215	Supplies-Matchbox Races	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Matchbox Races		0.00	0.00	0.0	0.00	0.00	0.0
Tree Lighting							
20-20-25-347-6215	Supplies-Tree Lighting	12.50	0.00	100.0	150.00	14.61	90.2
TOTAL Tree Lighting		12.50	0.00	100.0	150.00	14.61	90.2
Mom & Son Bowling							
20-20-25-348-5126	Contractual-Mom & Son Bowling	0.00	0.00	0.0	0.00	75.00	100.0
TOTAL Mom & Son Bowling		0.00	0.00	0.0	0.00	75.00	100.0

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<b>Recreation EXPENSES</b>							
Special Events							
Youth Bowling							
20-20-25-349-5126	Contractual-Youth Bowling	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Youth Bowling		0.00	0.00	0.0	0.00	0.00	0.0
Cookie Decorating							
20-20-25-350-5126	Contractual-Cookie Decorating	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Cookie Decorating		0.00	0.00	0.0	0.00	0.00	0.0
Sip & Shop							
20-20-25-351-6215	Supplies-Sip & Shop	0.00	25.00	100.0	0.00	74.47	100.0
TOTAL Sip & Shop		0.00	25.00	100.0	0.00	74.47	100.0
TOTAL Special Events		769.47	1,058.98	(37.6)	9,233.00	9,726.51	(5.3)
Miscellaneous Programs							
Administrative							
20-20-29-025-4020	FICA-Misc Programs	0.00	0.00	0.0	0.00	0.00	0.0
20-20-29-025-4021	Medicare-Misc Programs	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
Gary D. Wright Gym							
20-20-29-704-4630	Salaries-Site Super Rentals	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Gary D. Wright Gym		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Miscellaneous Programs		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES: Recreation		27,170.32	26,180.49	3.6	326,040.90	336,494.65	(3.2)
<b>Buildings EXPENSES</b>							
Buildings							
Administrative							
20-50-50-025-4020	FICA-Buildings	1.34	0.00	100.0	16.00	0.00	100.0
20-50-50-025-4021	Medicare-Buildings	0.34	0.00	100.0	4.00	0.00	100.0
TOTAL Administrative		1.68	0.00	100.0	20.00	0.00	100.0
Gary D. Wright Gym							
20-50-50-704-6110	Supplies-Janitorial GDW	20.84	0.00	100.0	250.00	0.00	100.0



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TOTAL Gary D. Wright Gym		20.84	0.00	100.0	250.00	0.00	100.0
TOTAL Buildings		22.52	0.00	100.0	270.00	0.00	100.0
TOTAL EXPENSES: Buildings		22.52	0.00	100.0	270.00	0.00	100.0
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Youth Education EXPENSES							
Daycare							
Administrative							
20-60-18-025-4020	FICA-Daycare	1,090.17	868.14	20.3	13,082.00	11,795.34	9.8
20-60-18-025-4021	Medicare-Daycare	255.00	203.05	20.3	3,060.00	2,778.39	9.2
20-60-18-025-4024	IMRF-Daycare	1,348.75	1,329.46	1.4	16,185.00	16,063.31	0.7
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TOTAL Administrative		2,693.92	2,400.65	10.8	32,327.00	30,637.04	5.2
<hr/>							
Daycare							
20-60-18-518-4025	Health Insurance-Daycare	1,250.14	3,405.88	(172.4)	15,001.62	16,956.34	(13.0)
20-60-18-518-4100	Salaries-Daycare	17,583.34	15,776.33	10.2	211,000.00	200,363.69	5.0
20-60-18-518-5000	Misc Expense-Daycare	16.67	0.00	100.0	200.00	0.00	100.0
20-60-18-518-5013	Tech Support-Daycare	166.00	40.00	75.9	1,992.00	3,058.91	(53.5)
20-60-18-518-5016	Membership Dues-Daycare	0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-5018	Mileage Tolls-Daycare	47.50	19.22	59.5	570.00	249.86	56.1
20-60-18-518-5019	Staff Training-Daycare	29.17	0.00	100.0	350.00	921.86	(163.3)
20-60-18-518-5020	Advertising Marketing-Daycare	83.34	0.00	100.0	1,000.00	1,000.00	0.0
20-60-18-518-5022	Postage-Daycare	8.34	0.00	100.0	100.00	60.50	39.5
20-60-18-518-5134	Vision & Hearing-Daycare	0.00	0.00	0.0	0.00	0.00	0.0
20-60-18-518-5320	Permits & License Fee-Daycare	58.34	0.00	100.0	700.00	721.00	(3.0)
20-60-18-518-6050	Furnishings-Daycare	125.00	0.00	100.0	1,500.00	558.16	62.7
20-60-18-518-6215	Supplies-Daycare	266.67	282.30	(5.8)	3,200.00	2,043.08	36.1
20-60-18-518-6320	Events-Daycare	25.00	0.00	100.0	300.00	0.00	100.0
20-60-18-518-6321	Staff Appreciation-Daycare	25.00	0.00	100.0	300.00	0.00	100.0
20-60-18-518-6325	Groceries-Daycare	875.00	1,893.70	(116.4)	10,500.00	11,961.22	(13.9)
20-60-18-518-9998	Debt Ser Transfer to Bond Fund	1,666.67	0.00	100.0	20,000.00	20,000.00	0.0
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TOTAL Daycare		22,226.18	21,417.43	3.6	266,713.62	257,894.62	3.3
TOTAL Daycare		24,920.10	23,818.08	4.4	299,040.62	288,531.66	3.5
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Preschool							
Administrative							
20-60-26-025-4020	FICA-Preschool	725.67	658.49	9.2	8,708.00	7,670.51	11.9
20-60-26-025-4021	Medicare-Preschool	169.75	154.01	9.2	2,037.00	1,793.69	11.9
20-60-26-025-4024	IMRF-Preschool	628.00	747.65	(19.0)	7,536.00	8,744.94	(16.0)
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TOTAL Administrative		1,523.42	1,560.15	(2.4)	18,281.00	18,209.14	0.3

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<b>Youth Education EXPENSES</b>							
Preschool							
Educational Materials							
20-60-26-518-6315	Supplies-Educational Materials	0.00	0.00	0.0	0.00	288.75	100.0
TOTAL Educational Materials		0.00	0.00	0.0	0.00	288.75	100.0
Preschool							
20-60-26-524-4025	Health Insurance-Preschool	457.37	809.48	(76.9)	5,488.38	5,754.24	(4.8)
20-60-26-524-4100	Salaries-Preschool	11,704.84	10,852.60	7.2	140,458.00	128,187.61	8.7
20-60-26-524-5000	Misc Expense-Preschool	12.50	0.00	100.0	150.00	0.00	100.0
20-60-26-524-5013	Tech Support-Preschool	298.00	251.00	15.7	3,576.00	5,379.91	(50.4)
20-60-26-524-5016	Membership Fees-Preschool	8.34	0.00	100.0	100.00	0.00	100.0
20-60-26-524-5018	Mileage Tolls-Preschool	30.84	19.23	37.6	370.00	249.99	32.4
20-60-26-524-5019	Staff Training-Preschool	55.67	0.00	100.0	668.00	385.00	42.3
20-60-26-524-5020	Advertise Marketing-Preschool	16.67	200.00	(1099.7)	200.00	200.00	0.0
20-60-26-524-5022	Postage-Preschool	12.50	0.00	100.0	150.00	24.50	83.6
20-60-26-524-5134	Vision & Hearing-Preschool	41.67	1,267.50	(2941.7)	500.00	1,267.50	(153.5)
20-60-26-524-5319	Memory Books-Preschool	41.67	123.20	(195.6)	500.00	476.56	4.6
20-60-26-524-6050	Furnishings-Preschool	16.67	69.98	(319.8)	200.00	214.72	(7.3)
20-60-26-524-6215	Supplies-Preschool	125.00	257.63	(106.1)	1,500.00	671.92	55.2
20-60-26-524-6320	Events-Preschool	25.00	30.82	(23.2)	300.00	30.82	89.7
20-60-26-524-6321	Staff Appreciation-Preschool	8.34	0.00	100.0	100.00	0.00	100.0
20-60-26-524-6322	Volunteer Appreciation	0.00	0.00	0.0	0.00	0.00	0.0
20-60-26-524-6325	Groceries-Preschool	83.34	161.06	(93.2)	1,000.00	525.76	47.4
20-60-26-524-9998	Debt Ser Transfer to Bond Fund	500.00	0.00	100.0	6,000.00	6,000.00	0.0
TOTAL Preschool		13,438.42	14,042.50	(4.5)	161,260.38	149,368.53	7.3
Parent & Tot							
20-60-26-529-6215	Supplies-Parent & Tot	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Parent & Tot		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Preschool		14,961.84	15,602.65	(4.2)	179,541.38	167,866.42	6.5
Youth Education Camps							
Administrative							
20-60-27-025-4020	FICA-Youth Education Camps	0.00	0.00	0.0	0.00	45.48	100.0
20-60-27-025-4021	Medicare-Youth Education Camps	0.00	0.00	0.0	0.00	10.64	100.0
20-60-27-025-4024	IMRF-Youth Education Camps	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	56.12	100.0
Little People Camps							

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Youth Education EXPENSES</b>							
Youth Education Camps							
Little People Camps							
20-60-27-527-4341	Salaries-Youth Education Camps	0.00	0.00	0.0	0.00	733.51	100.0
20-60-27-527-6215	Supplies-Youth Education Camps	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Little People Camps		0.00	0.00	0.0	0.00	733.51	100.0
TOTAL Youth Education Camps		0.00	0.00	0.0	0.00	789.63	100.0
ETC							
Administrative							
20-60-28-025-4020	FICA-ETC	507.75	466.14	8.1	6,093.00	5,799.33	4.8
20-60-28-025-4021	Medicare-ETC	118.75	109.01	8.2	1,425.00	1,356.20	4.8
20-60-28-025-4024	IMRF-ETC	381.84	503.31	(31.8)	4,582.00	6,119.13	(33.5)
TOTAL Administrative		1,008.34	1,078.46	(6.9)	12,100.00	13,274.66	(9.7)
Extended Care							
20-60-28-501-4025	Health Insurance-ETC	466.71	1,866.96	(300.0)	5,600.52	9,782.05	(74.6)
20-60-28-501-4100	Salaries-ETC	8,189.50	8,342.84	(1.8)	98,274.00	101,874.72	(3.6)
20-60-28-501-5000	Misc Expense-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-5013	Tech Support-ETC	265.00	76.00	71.3	3,180.00	3,454.91	(8.6)
20-60-28-501-5019	Staff Training-ETC	25.00	0.00	100.0	300.00	127.49	57.5
20-60-28-501-5022	Postage-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-5126	Contractual-ETC	0.00	0.00	0.0	0.00	0.00	0.0
20-60-28-501-6050	Furnishings-ETC	16.67	0.00	100.0	200.00	0.00	100.0
20-60-28-501-6215	Supplies-ETC	37.50	29.00	22.6	450.00	66.83	85.1
20-60-28-501-6321	Staff Appreciation-ETC	8.34	0.00	100.0	100.00	65.00	35.0
20-60-28-501-9998	Debt Ser Transfer to Bond Fund	1,666.67	0.00	100.0	20,000.00	20,000.00	0.0
TOTAL Extended Care		10,675.39	10,314.80	3.3	128,104.52	135,371.00	(5.6)
TOTAL ETC		11,683.73	11,393.26	2.4	140,204.52	148,645.66	(6.0)
Little People Playtime							
Little People Playtime							
20-60-50-025-4020	FICA-LPP Building	43.59	17.26	60.4	523.00	315.47	39.6
20-60-50-025-4021	Medicare-LPP Building	10.17	4.04	60.2	122.00	73.83	39.4
TOTAL Little People Playtime		53.76	21.30	60.3	645.00	389.30	39.6
Little People Playtime							
20-60-50-703-4390	Salaries-Custodian LPP Bldg	701.75	278.40	60.3	8,421.00	5,088.14	39.5
20-60-50-703-5023	Phone-LPP Building	208.34	125.00	40.0	2,500.00	2,708.04	(8.3)
20-60-50-703-5024	Copy Machine-LPP Building	116.67	0.00	100.0	1,400.00	1,604.15	(14.5)

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
Youth Education EXPENSES							
	Little People Playtime						
	Little People Playtime						
	20-60-50-703-5025 Electric-LPP Building	741.67	571.28	22.9	8,900.00	7,875.81	11.5
	20-60-50-703-5026 Heat-LPP Building	208.34	197.15	5.3	2,500.00	1,618.98	35.2
	20-60-50-703-5028 Fire Alarm Sys-LPP Building	333.34	0.00	100.0	4,000.00	2,276.90	43.0
	20-60-50-703-5031 Water-LPP Building	83.34	0.00	100.0	1,000.00	1,395.38	(39.5)
	20-60-50-703-5124 Maint Grounds LPP Bldg	708.34	2,949.44	(316.3)	8,500.00	9,872.13	(16.1)
	20-60-50-703-5131 Contractual-Service LPP Bldg	375.00	116.79	68.8	4,500.00	3,753.07	16.6
	20-60-50-703-6110 Supplies-Janitorial LPP Bldg	66.67	131.33	(96.9)	800.00	1,028.84	(28.6)
-----							
	TOTAL Little People Playtime	3,543.46	4,369.39	(23.3)	42,521.00	37,221.44	12.4
	TOTAL Little People Playtime	3,597.22	4,390.69	(22.0)	43,166.00	37,610.74	12.8
	TOTAL EXPENSES: Youth Education	55,162.89	55,204.68	0.0	661,952.52	643,444.11	2.8
-----							
	TOTAL FUND REVENUES	80,216.67	81,033.90	1.0	962,598.00	1,050,792.65	9.1
	TOTAL FUND EXPENSES	84,337.40	141,531.17	(67.8)	1,012,043.42	1,065,206.13	(5.2)
	FUND SURPLUS (DEFICIT)	(4,120.73)	(60,497.27)	1368.1	(49,445.42)	(14,413.48)	(70.8)

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: CAPITAL FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
<b>Administrative REVENUES</b>							
General Operations							
Administrative							
30-10-01-025-3000	Misc Income-Capital	0.00	0.00	0.0	0.00	0.00	0.0
30-10-01-025-3104	Impact Fees-Capital	16,666.67	0.00	100.0	200,000.00	195,000.00	(2.5)
30-10-01-025-3105	Grants-Capital	16,467.42	0.00	100.0	197,609.00	9,909.00	(94.9)
30-10-01-025-3106	Foundation Donation-Capital	0.00	0.00	0.0	0.00	0.00	0.0
30-10-01-025-3110	Debt Certificate Revenue	0.00	0.00	0.0	0.00	0.00	0.0
30-10-01-025-3205	Interest-IIIT Money Market	0.00	84.61	100.0	0.00	670.95	100.0
TOTAL Administrative		33,134.09	84.61	(99.7)	397,609.00	205,579.95	(48.3)
TOTAL General Operations		33,134.09	84.61	(99.7)	397,609.00	205,579.95	(48.3)
Administrative Capital Transfer							
30-10-10-025-9000	Capital Transfers-Capital	1,666.67	355,000.00	1199.9	20,000.00	355,000.00	1675.0
TOTAL Capital Transfer		1,666.67	355,000.00	1199.9	20,000.00	355,000.00	1675.0
TOTAL Administrative		1,666.67	355,000.00	1199.9	20,000.00	355,000.00	1675.0
TOTAL REVENUES: Administrative		34,800.76	355,084.61	920.3	417,609.00	560,579.95	34.2
<b>Administrative EXPENSES</b>							
Administrative							
Administrative							
30-10-10-025-4020	FICA-Capital Admin	0.00	0.00	0.0	0.00	0.00	0.0
30-10-10-025-4021	Medicare-Capital Admin	0.00	0.00	0.0	0.00	0.00	0.0
30-10-10-025-4024	IMRF-Capital Admin	0.00	0.00	0.0	0.00	0.00	0.0
30-10-10-025-4100	Salaries-Adminstration	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES: Administrative		0.00	0.00	0.0	0.00	0.00	0.0
<b>Capital Projects EXPENSES</b>							
Capital Projects							
Furnishings							
30-30-30-024-6318	Furnishings	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Furnishings		0.00	0.00	0.0	0.00	0.00	0.0

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: CAPITAL FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Capital Projects EXPENSES</b>							
Capital Projects							
Capital Projects							
30-30-30-026-7005	Parking Lot Maintenance	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7011	Capital Improvement-Tuscany Pk	555.50	0.00	100.0	6,666.00	204,597.00	(2969.2)
30-30-30-026-7013	Capital Improvement-Schmidt Pk	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7014	Capital Improvement-B. Ream Pk	41,005.50	2,841.34	93.0	492,066.00	687,084.02	(39.6)
30-30-30-026-7016	Capital Improvement-Seyller Pk	600.00	0.00	100.0	7,200.00	3,852.00	46.5
30-30-30-026-7017	Capital Repairs	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7020	Construction-LPP Building	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7201	Vehicle Purchase	0.00	0.00	0.0	0.00	0.00	0.0
30-30-30-026-7202	Maintenance Equipment	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Capital Projects		42,161.00	2,841.34	93.2	505,932.00	895,533.02	(77.0)
TOTAL Capital Projects		42,161.00	2,841.34	93.2	505,932.00	895,533.02	(77.0)
TOTAL EXPENSES: Capital Projects		42,161.00	2,841.34	93.2	505,932.00	895,533.02	(77.0)
<b>Buildings EXPENSES</b>							
Buildings							
Administrative Building							
30-50-50-701-7124	Maintenance Repairs Admin Bldg	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative Building		0.00	0.00	0.0	0.00	0.00	0.0
Parks Building							
30-50-50-702-7124	Maintenance Repairs Parks Bldg	0.00	23.08	100.0	0.00	23.08	100.0
TOTAL Parks Building		0.00	23.08	100.0	0.00	23.08	100.0
Preschool Building							
30-50-50-703-7124	Maintenance Repairs-LPP Bldg	0.00	0.00	0.0	0.00	0.77	100.0
TOTAL Preschool Building		0.00	0.00	0.0	0.00	0.77	100.0
TOTAL Buildings		0.00	23.08	100.0	0.00	23.85	100.0
TOTAL EXPENSES: Buildings		0.00	23.08	100.0	0.00	23.85	100.0
TOTAL FUND REVENUES		34,800.76	355,084.61	920.3	417,609.00	560,579.95	34.2
TOTAL FUND EXPENSES		42,161.00	2,864.42	93.2	505,932.00	895,556.87	(77.0)
FUND SURPLUS (DEFICIT)		(7,360.24)	352,220.19	(4885.4)	(88,323.00)	(334,976.92)	279.2

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: BOND FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative REVENUES</b>							
General Operations							
Administrative							
40-10-01-025-3000	Bond Misc Income	0.00	0.00	0.0	0.00	0.00	0.0
40-10-01-025-3101	Property Tax-Bond Fund	2,807.67	0.00	100.0	33,692.00	33,679.55	0.0
TOTAL Administrative		2,807.67	0.00	100.0	33,692.00	33,679.55	0.0
TOTAL General Operations		2,807.67	0.00	100.0	33,692.00	33,679.55	0.0
Administrative							
Debt Service Transfer							
40-10-10-025-9000	Capital Incoming Transfers	0.00	0.00	0.0	0.00	0.00	0.0
40-10-10-025-9001	Debt Ser Incoming Transfers	8,416.67	0.00	100.0	101,000.00	101,000.00	0.0
TOTAL Debt Service Transfer		8,416.67	0.00	100.0	101,000.00	101,000.00	0.0
TOTAL Administrative		8,416.67	0.00	100.0	101,000.00	101,000.00	0.0
TOTAL REVENUES: Administrative		11,224.34	0.00	100.0	134,692.00	134,679.55	0.0
<b>Administrative EXPENSES</b>							
General Operations							
General Operations							
40-10-01-024-8015	Bond Interest	363.28	0.00	100.0	4,359.25	2,504.25	42.5
40-10-01-024-8016	Bond Service Fees	16.67	0.00	100.0	200.00	475.00	(137.5)
40-10-01-024-8017	Bond Principal	2,416.67	0.00	100.0	29,000.00	30,000.00	(3.4)
TOTAL General Operations		2,796.62	0.00	100.0	33,559.25	32,979.25	1.7
Debt Certificate Payment							
40-10-01-025-8020	Debt Certificate Payment	8,385.00	0.00	100.0	100,620.00	100,975.00	(0.3)
TOTAL Debt Certificate Payment		8,385.00	0.00	100.0	100,620.00	100,975.00	(0.3)
TOTAL General Operations		11,181.62	0.00	100.0	134,179.25	133,954.25	0.1
TOTAL EXPENSES: Administrative		11,181.62	0.00	100.0	134,179.25	133,954.25	0.1
TOTAL FUND REVENUES		11,224.34	0.00	100.0	134,692.00	134,679.55	0.0
TOTAL FUND EXPENSES		11,181.62	0.00	100.0	134,179.25	133,954.25	0.1
FUND SURPLUS (DEFICIT)		42.72	0.00	100.0	512.75	725.30	41.4

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: LIABILITY FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative REVENUES</b>							
General Operations							
Administrative							
50-10-01-025-3000	Misc Income-Liability	0.00	0.00	0.0	0.00	600.00	100.0
50-10-01-025-3101	Property Tax-Liability Fund	3,291.00	0.00	100.0	39,492.00	39,477.18	0.0
50-10-01-025-3106	Foundation Donation-Liability	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		3,291.00	0.00	100.0	39,492.00	40,077.18	1.4
TOTAL General Operations		3,291.00	0.00	100.0	39,492.00	40,077.18	1.4
Administrative							
Capital Transfer							
50-10-10-025-9000	Capital Transfers-Liability	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Capital Transfer		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL Administrative		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES: Administrative		3,291.00	0.00	100.0	39,492.00	40,077.18	1.4
<b>Administrative EXPENSES</b>							
General Operations							
General Operations							
50-10-01-024-5000	Misc Expense-Liability	0.00	0.00	0.0	0.00	500.00	100.0
50-10-01-024-5009	Workshop Seminar Fees	12.50	0.00	100.0	150.00	354.50	(136.3)
50-10-01-024-5040	Insurance-Property	1,693.34	4,070.58	(140.3)	20,320.00	21,021.00	(3.4)
50-10-01-024-6216	Supplies-Staff Training	58.34	0.00	100.0	700.00	601.84	14.0
TOTAL General Operations		1,764.18	4,070.58	(130.7)	21,170.00	22,477.34	(6.1)
TOTAL General Operations		1,764.18	4,070.58	(130.7)	21,170.00	22,477.34	(6.1)
Administrative							
General Operations							
50-10-10-024-5007	Employment Physicals	83.34	0.00	100.0	1,000.00	743.00	25.7
50-10-10-024-5035	Background Cks Replenish	41.67	0.00	100.0	500.00	360.00	28.0
50-10-10-024-5036	Employer Compliance Poster	5.84	0.00	100.0	70.00	69.95	0.0
TOTAL General Operations		130.85	0.00	100.0	1,570.00	1,172.95	25.2
Administrative							
50-10-10-025-4020	FICA-Liability Admin	87.67	37.98	56.6	1,052.00	909.02	13.5
50-10-10-025-4021	Medicare-Liability Admin	20.50	8.88	56.6	246.00	212.60	13.5
50-10-10-025-4024	IMRF-Liability Admin	132.92	61.35	53.8	1,595.00	1,464.95	8.1
50-10-10-025-4100	Salaries-Administration	1,414.02	670.47	52.5	16,968.18	17,500.35	(3.1)



Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: LIABILITY FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative EXPENSES</b>							
Administrative							
Administrative							
50-10-10-025-9999	Capital Transfers Liability	0.00	0.00	0.0	0.00	0.00	0.0
<hr/>							
TOTAL Administrative		1,655.11	778.68	52.9	19,861.18	20,086.92	(1.1)
TOTAL Administrative		1,785.96	778.68	56.4	21,431.18	21,259.87	0.8
TOTAL EXPENSES: Administrative		3,550.14	4,849.26	(36.5)	42,601.18	43,737.21	(2.6)
<hr/>							
TOTAL FUND REVENUES		3,291.00	0.00	100.0	39,492.00	40,077.18	1.4
TOTAL FUND EXPENSES		3,550.14	4,849.26	(36.5)	42,601.18	43,737.21	(2.6)
FUND SURPLUS (DEFICIT)		(259.14)	(4,849.26)	1771.2	(3,109.18)	(3,660.03)	17.7

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>Administrative REVENUES</b>							
General Operations							
Administrative							
60-10-01-025-3000	Misc Income-Special Rec	0.00	0.00	0.0	0.00	0.00	0.0
60-10-01-025-3101	Property Tax-Spec Rec Fund	8,732.34	0.00	100.0	104,788.00	104,748.75	0.0
60-10-01-025-3106	Foundation Donation-Spec Rec	0.00	0.00	0.0	0.00	0.00	0.0
60-10-01-025-3109	Inclusion Reimbursements	78.67	252.00	220.3	944.00	252.00	(73.3)
TOTAL Administrative		8,811.01	252.00	(97.1)	105,732.00	105,000.75	(0.6)
TOTAL General Operations		8,811.01	252.00	(97.1)	105,732.00	105,000.75	(0.6)
TOTAL REVENUES: Administrative		8,811.01	252.00	(97.1)	105,732.00	105,000.75	(0.6)
<b>Administrative EXPENSES</b>							
General Operations							
General Operations							
60-10-01-024-5051	NISRA-Rental Costs	0.00	0.00	0.0	0.00	0.00	0.0
60-10-01-024-5055	Designated Reserve Funds	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL General Operations		0.00	0.00	0.0	0.00	0.00	0.0
TOTAL General Operations		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
General Operations							
60-10-10-024-5000	Misc Expense-Special Rec	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL General Operations		0.00	0.00	0.0	0.00	0.00	0.0
Administrative							
60-10-10-025-4020	FICA-Board Rep	41.67	35.04	15.9	500.00	467.80	6.4
60-10-10-025-4021	Medicare-Board Rep	9.75	8.20	15.9	117.00	109.41	6.4
60-10-10-025-4024	IMRF-Board Rep	63.09	56.62	10.2	757.00	746.42	1.4
60-10-10-025-4100	Salaries-Administration	670.48	618.88	7.7	8,045.70	8,045.55	0.0
60-10-10-025-4350	Inclusion Services	291.67	0.00	100.0	3,500.00	252.00	92.8
60-10-10-025-5016	Membership Dues-NISRA	3,933.09	0.00	100.0	47,197.00	47,197.00	0.0
60-10-10-025-9998	Debt Ser Transfer to Bond Fund	2,916.67	0.00	100.0	35,000.00	35,000.00	0.0
60-10-10-025-9999	Capital Transfers-Special Rec	0.00	15,000.00	100.0	0.00	15,000.00	100.0
TOTAL Administrative		7,926.42	15,718.74	(98.3)	95,116.70	106,818.18	(12.3)
TOTAL Administrative		7,926.42	15,718.74	(98.3)	95,116.70	106,818.18	(12.3)
TOTAL EXPENSES: Administrative		7,926.42	15,718.74	(98.3)	95,116.70	106,818.18	(12.3)

Hampshire Township Park District  
 DETAILED REVENUE & EXPENSE REPORT  
 BUDGET VS. ACTUAL WITH PERCENT VARIANCE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
<b>Capital Projects</b>							
<b>EXPENSES</b>							
General Projects							
Capital Projects							
60-30-30-026-7012	Accessibility Project-Admin	0.00	0.00	0.0	0.00	0.00	0.0
60-30-30-026-7015	Accessibility Capital Projects	1,250.00	0.00	100.0	15,000.00	0.00	100.0
60-30-30-026-7017	Accessibility Audit	0.00	0.00	0.0	0.00	0.00	0.0
60-30-30-026-7019	Acces Audit Complianc Projects	0.00	0.00	0.0	0.00	0.00	0.0
60-30-30-026-7101	Accessible Picnic Tables	0.00	0.00	0.0	0.00	0.00	0.0
-----							
TOTAL Capital Projects		1,250.00	0.00	100.0	15,000.00	0.00	100.0
TOTAL General Projects		1,250.00	0.00	100.0	15,000.00	0.00	100.0
TOTAL EXPENSES: Capital Projects		1,250.00	0.00	100.0	15,000.00	0.00	100.0
TOTAL FUND REVENUES		8,811.01	252.00	(97.1)	105,732.00	105,000.75	(0.6)
TOTAL FUND EXPENSES		9,176.42	15,718.74	(71.2)	110,116.70	106,818.18	3.0
FUND SURPLUS (DEFICIT)		(365.41)	(15,466.74)	4132.7	(4,384.70)	(1,817.43)	(58.5)



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** X.A.  
**Subject:** Intergovernmental Agreement – D300

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### **Background**

Attached is an Intergovernmental Agreement for the Athletic Summer Camps run by the School District. This similar agreement was approved by Dundee Township Park District and D300 for the schools in their District. We have utilized the same language in an effort to speed up the process of approval with D300.

### **Recommendation**

Motion and a second to approve Resolution #2018-05 Authorizing the President and Secretary to execute the Intergovernmental Agreement between Community Unit School District Number 300 and the Hampshire Township Park District for the Operation of Summer Camps.

**RESOLUTION NO. 2018-05**

**A RESOLUTION  
APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN  
COMMUNITY UNIT SCHOOL DISTRICT NUMBER 300 AND  
HAMPSHIRE TOWNSHIP PARK DISTRICT  
FOR THE OPERATION OF SUMMER CAMPS**

WHEREAS, the Hampshire Township Park District Board of Commissioners wishes to enter into an intergovernmental agreement with Community Unit School District Number 300 for Summer Camps.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HAMPSHIRE PARK DISTRICT AS FOLLOWS:

1. That the President and Board of Commissioners of the Hampshire Park District approve the Intergovernmental Agreement and authorize the President and Secretary to execute.
2. That this Resolution shall take effect upon its passage and approval as provided by law.

APPROVED BY VOTE OF THE BOARD OF COMMISSIONERS OF HAMPSHIRE TOWNSHIP PARK DISTRICT THIS \_\_\_ DAY OF \_\_\_\_\_, 2018.

HAMPSHIRE TOWNSHIP PARK DISTRICT

By: \_\_\_\_\_  
Park District President

ATTEST:

By: \_\_\_\_\_  
Park District Secretary

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN COMMUNITY UNIT SCHOOL DISTRICT NUMBER 300 AND  
HAMPSHIRE TOWNSHIP PARK DISTRICT  
FOR THE OPERATION OF SUMMER CAMPS**

**THIS AGREEMENT** is made and entered into this 21st day of May 2018, by and between the Hampshire Township Park District, an Illinois unit of local government (hereinafter referred to as the "Park District") and Community Unit School District Number 300, an Illinois public school district (hereinafter referred to as the "School District") (collectively hereinafter referred to as the "Parties").

**WHEREAS**, the School District and Park District desire to enter into an Intergovernmental Agreement regarding registration, scheduling, operations and other matters relative to summer camps at the School District's high schools; and

**WHEREAS**, the Park District and School District entering into this agreement in order to facilitate the programming and operation of summer camps will best serve their common residents; and

**WHEREAS**, the parties are authorized to enter into this Intergovernmental Agreement pursuant to Article 7, Section 10 of the Illinois Constitution, the Intergovernmental Cooperation Act, the School Code and the Park District Code, all of which govern the powers of the Park District and the School District.

**NOW THEREFORE** for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Park District and the School District agree as follows:

**1. Camp Ownership and Sponsorship.**

For the Summer Camp Season, the camp programs listed on the Program List attached hereto as Exhibit A ("Summer Camps") shall be formally recognized as School District programs, subject to School District policies and procedures, and staffed by School District employees.

**2. Duties for Summer Camps.**

For the Summer Camp season, in addition to other obligations set forth herein, the Parties shall each perform the following:

**A. Park District shall:**

1. Provide publicity and registration information for the Summer Camps in the Park District Spring/Summer Brochure and on its website and through any other standard or ordinary means the Park District shall, in *its* sole discretion, elect.

2. Utilize the Athletic Director or the Executive Coordinator for PE/Health/Driver's Ed and Athletics from each school as the only contacts for the Summer Camps.
3. Administer registration, payment and collection of fees for the Summer Camps.
4. In conjunction with the School District, develop and provide a pay rate schedule for all camp staff to the School District for payroll purposes. The pay for staff shall be paid by participant fees out of Net Income as defined herein.
5. Receive \$15 per participant from all Summer Camps and programs listed on Exhibit A.
6. Establish fees for participants in the Summer Camps in conjunction with the School District to ensure all Park District costs are covered by the fees.
7. Purchase, through the Park District's normal purchasing process, staff and camp t-shirts, uniforms and other supplies in the amount and in the sizes determined by the School District. The Parties shall mutually agree on the costs of the t-shirts. The costs shall be paid by participant fees.
8. Provide the School District with a list of students registered for each Summer Camp.

**B. School District shall:**

1. Develop and provide the Park District with program information to be entered into the Park District registration program for each Summer Camp. This information will only be provided by the Athletic Director or the Executive Coordinator for PE/Health/Driver's Ed and Athletics from each school.
2. Hire and designate a Head Instructor for each Summer Camp and determine the dates, times, age levels, participant-to-instructor ratios, and general description of each Summer Camp.
3. Have sole and exclusive authority over the hiring, performance, discipline and firing of any and all Summer Camp employees.
4. Recruit, hire, train, compensate and supervise all Summer Camp employees.
5. Coordinate the use of School District Facilities.
6. Establish pricing for the Summer Camps in conjunction with the Park District.
7. Provide inclusion services in compliance with the Americans with Disabilities Act as needed.
8. Be exclusively responsible for paying all Summer Camp staff and properly paying all wages, state and local taxes, withholdings, benefits and otherwise performing all payroll services for all Summer Camp employees.
9. Receive 100% of Net Income for each camp. "Net Income" is defined for purposes of this Agreement as gross revenues collected for each Summer Camp less the direct costs for staff and camp t-shirts, uniforms and supplies and less \$15 per participant paid to the Park District.
10. Conduct background checks on all Summer Camp employees as provided by law.

11. Provide safe and properly maintained fields, equipment and facilities for all participants in Summer Camps.
12. Have sole and exclusive authority over the manner in which each Summer Camp operates and sole and exclusive authority relative to the performance and discipline of each Summer Camp participant.

**3. Conduct:** The Summer Camps shall be conducted on School District facilities in such manner as determined by the School District, in its sole discretion. The School District shall ensure that its facilities are safe and/or suitable for any intended or contemplated use by the Summer Camps. For the safety of the public, patrons and students, the School District will inspect and monitor all facilities throughout their use by the Summer Camps. The Park District shall have no responsibility or authority for the conduct of the camps as all such responsibility and authority is solely with the School District.

**4. Indemnification.** The Park District shall indemnify and hold harmless the School District, including its elected and appointed officials in either their official or individual capacities, and its officers, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with any wrongful or negligent act or omission of the Park District, including the act or omission of any of its officers, officials, employees and agents, (collectively "the Park District"); except to the extent caused in part or in whole by the School District or its officers, officials, employees, agents, camp participants or volunteers.

The School District shall indemnify and hold harmless the Park District, including its elected and appointed officials in either their official or individual capacities, and its officers, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with any wrongful or negligent act or omission or breach of any duties of the School District under this agreement, including the act or omission related to the operation of the Summer Camps including the acts or omissions of any of its officers, officials, employees, agents, camp participants or volunteers (collectively "the School District"); except to the extent caused in part or in whole by the Park District or its officers, employees or agents.

**5. Insurance.** In furtherance, and not in limitation of the Park District's obligations under this Agreement, the Park District shall keep in force at all times during the terms of this agreement Commercial General Liability Insurance specifically including bodily injury, personal injury, contractual liability and property damage with combined single limits of not less than



\$1,000,000 per occurrence, \$3,000,000 aggregate, written on an occurrence basis and at all times naming the School District, its elected and appointed officers, officials, employees, volunteers and agents as additional insured. In the event that the Park District is self-insured, a member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, the Park District shall keep in force at all times during the term of this Agreement, Commercial General Liability coverage specifically including bodily injury, personal injury, contractual liability and property damage limits of not less than \$1,000,000 per occurrence, \$3,000,000 aggregate provided on an occurrence basis and at all times specifically extending that coverage to the School District, its elected and appointed officers, officials, employees, volunteers, and agents as additional insured. Park District shall also maintain umbrella excess insurance coverage in the amount of at least \$1,000,000 naming the same additional insured. In addition, the Park District shall furnish certificates of the insurance and/or coverage in place as required herein.

In furtherance, and not in limitation of the School District's obligations under this Agreement, the School District shall keep in force at all times during the term of this agreement Commercial General Liability Insurance specifically including bodily injury, personal injury contractual liability and property damage with combined single limits of not less than \$1,000,000 per occurrence, \$3,000,000 aggregate, written on an occurrence basis and at all times naming the Park District, its elected and appointed officers, officials, employees, volunteers and agents as additional insured. The policy and/or coverage shall also contain a "contractual liability" clause. In the event that the School District is self-insured, a member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, the School District shall keep in force at all times during the term of this Agreement, Commercial General Liability coverage specifically including bodily injury, personal injury, contractual liability and property damage limits of not less than \$1,000,000 per occurrence, \$3,000,000 aggregate, provided on an occurrence basis and at all times specifically extending that coverage to the Park District, its elected and appointed officers, officials, employees, volunteers, and agents as additional insured. In addition, the School District shall furnish certificates of insurance and/or coverage in place as required herein. School District shall also maintain umbrella excess insurance coverage in the amount of at least \$1,000,000 naming the same additional insured.

Each Party shall keep in force at all times workers compensation insurance in the statutorily required amounts, with the same obligations as provided above relative to naming the other Party and its representatives as additional insured. This insurance may be through self-insurance or an intergovernmental risk pool.

**The insurance company, self-insurance pool or similar entity of the party administering any claim, cause of action and the like, shall be allowed to raise on behalf of the other party any and all statutory and/or common law defense(s) to such claim or action that the other party might have raised, including, but not limited to, any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS §10/1- 101, et seq.**

The parties shall fully cooperate with any investigation conducted by or on behalf of the other party.

4. **Term.** Unless otherwise terminated in accordance with the terms herein, the initial term of this Agreement shall commence on the day and year first written above and shall terminate on August 31, 2018. This Agreement may be extended upon the mutual agreement of the Parties.

5. **Termination and Breach.** Any failure on the part of a Party to fulfill its obligations hereunder shall be deemed a breach of this Agreement and shall give the other Party the privilege of canceling this Agreement. However, prior to any such cancellation, the non-breaching Party shall give the other Party seven (7) days written notice during which it may cure such breach, in which event termination shall not occur. In the event said breach is not cured, then this Agreement shall terminate concurrently with expiration of the seven (7) day notice period.

6. **No Duty to Third Parties.** This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or implied, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the School District and/or the Park District and/or any of their respective officials, elected and appointed officers, and agents.

7. **No Other Relationship.** Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the Park District and the School District. Except as otherwise expressly provided in this Agreement, no party shall become bound, with respect to third parties, by any representation, act or omission of the other party. Nothing contained in this Agreement shall be construed as creating an employment relationship between the Park District and the School District or their respective employees. Each Party shall be responsible for their own employees.

8. **Representations and Warranties.** Neither party makes any representations or warranties, except as specifically set forth in this Agreement.

9. **Non-Assignment.** Neither party may assign any rights or duties under this Agreement without the prior written consent of the other party.

12 **Time is of the Essence.** Time is of the essence in this Agreement.

11 **Counterparts.** This Agreement may be executed in Counterparts, each of which shall constitute an original, but altogether shall constitute one and the same Agreement.

14. **Severability.** It is mutually understood and agreed that all agreements and covenants herein are severable and that in the event any of them shall be held to be invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid agreement or covenant were not contained herein.

15. **Modification.** The agreements, covenants, terms and conditions herein contained may be modified only through the written mutual consent of the parties hereto.

16. **Captions.** Captions and paragraph headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

17. **Entire Agreement.** This Agreement sets forth all the covenants, conditions and promises between the Parties concerning the operation of summer sports camps. There are no covenants, promises, agreements, conditions, or understandings between the Parties, either oral or written, other than those contained in this Agreement.

18. **Governing Law. Interpretation. Venue.** This Agreement and all questions of interpretation, construction and enforcement thereof, and all controversies hereunder, shall be governed by the applicable constitutional, statutory and common law of the State of Illinois. Jurisdiction for any dispute shall be in the 16<sup>th</sup> Judicial Circuit, Kane County, Illinois. Each Party waives the right to jury trial. The prevailing Party in any litigation shall be entitled to an award of its attorneys fees and costs from the other Party.

19. **No Waiver.** The Parties do not waive or release any claims they may have in the future against any other party. The failure of any party to this Agreement to enforce the provisions of this Agreement or require performance by an opponent of any of the provisions shall not be construed as a waiver of such provisions or affect the right of claimant to thereafter enforce the provisions of this Agreement. Waiver of any breach of this Agreement shall not be held to be a waiver of any other or subsequent breach of this Agreement.

20. **Successors and Assigns.** The School District and the Park District each bind themselves and their successors, and/or assigns to the other party and to its successors, and/or assigns of such other Party in respect to all covenants of this Agreement. Except as set forth above, the School District and the Park District shall not assign, sublet or transfer their respective interests in this Agreement without the prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the School District or the Park District.

21. **Notice.** Any and all notices required to be delivered hereunder shall be deemed delivered when and if personally delivered, or mailed by certified mail, return receipt requested, postage prepaid (or sent by recognized overnight carrier service with instructions and payment for delivery on the next business day), or by facsimile transmission during regular business hours, to the parties as set forth below:

**If to the School  
District:**

**Susan Harkin  
Chief Operating Officer  
2550 Harnish Drive  
Algonquin, IL 60102**

**If to Park District:**

**Laura Schraw  
Executive Director  
Hampshire Township Park District  
390 South Ave.  
Hampshire, IL 60140**

Either party hereto may change the names and addresses of the designee to whom notice shall be sent by giving written notice of such change to the other party hereto in the same manner as all other notices are required to be delivered hereunder.

22. **Recitals.** The Recitals to this Agreement are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties have hereto set their hands and seals the day and year first above written.

**COMMUNITYUNITSCHOOL  
DISCTRICT NUMBER 300**

**HAMPSHIRE TOWNSHIP  
PARK DISTRICT**

**By:\_\_\_\_\_**

**By:\_\_\_\_\_**

**President**

**President**

**Attest:**

**By:\_\_\_\_\_**

**By:\_\_\_\_\_**

**Secretary**

**Secretary**

**Dated:\_\_\_\_\_**

**Dated:\_\_\_\_\_**

**EXHIBIT A**  
**Summer Camp Season**  
**Program List**

*The following is a list of summer athletic camps. Upon mutual agreement of the Park District and School District staff, camps may be added to the program list.*

Hampshire Township High School

- **Girls Basketball**
- **Boys Football**
- **Boys Baseball**
- **Boys Basketball**
- **Boys Soccer**
- **Girls Soccer**
- **Co-Ed Tennis**
- **Girls Volleyball**
- **Girls Softball**
- **Boys Wrestling**
- **Co-Ed Cross Country**



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** XI.A.  
**Subject:** FY19 Final Budget

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### **Background**

Attached is the FY19 Final Budget as approved with the final starting balance from FY18.

### **Recommendation**

Informational only.

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
BEGINNING BALANCE		70,933
Administrative		
REVENUES		
General Operations		
10-10-01-025-3000	Misc Income-Corporate	0
10-10-01-025-3002	NSF Bank Fees	0
10-10-01-025-3101	Property Tax-Corp Fund	252,791
10-10-01-025-3103	Transition Fees	5,000
10-10-01-025-3104	Impact Fees-Corp	0
10-10-01-025-3105	Grants-Corporate	0
10-10-01-025-3106	Foundation Donation-Corp	0
10-10-01-025-3111	NWLL-Musco Lights	24,195
10-10-01-025-3112	Health Wellness	400
10-10-01-025-3201	Interest-Money Market	50
10-10-01-025-3310	Personal Property Tax	3,000
		-----
TOTAL General Operations		285,436
TOTAL REVENUES: Administrative		285,436

Parks		
REVENUES		
Parks		
10-40-40-601-3320	Rental-Seyller Park	1,500
10-40-40-601-3322	Rental-Athletic Field Seyller	0
10-40-40-602-3320	Rental-Bruce Ream Park	5,000
10-40-40-602-3322	Rental-Athletic Field Ream Pk	1,000
10-40-40-603-3320	Rental-Dorothy Schmidt Park	0
10-40-40-604-3320	Rental-Park at Tuscany Woods	2,000
10-40-40-604-3322	Rental-Athletic Field Tuscany	0
		-----
TOTAL Parks		9,500
TOTAL REVENUES: Parks		9,500

Buildings		
REVENUES		
Buildings		
10-50-50-701-3303	Rental-Administrative Building	2,000
		-----
TOTAL Buildings		2,000
TOTAL REVENUES: Buildings		2,000

Administrative  
 EXPENSES



FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
<b>Administrative</b>		
<b>General Operations</b>		
10-10-01-024-5000	Misc Expense-Corp	75
10-10-01-024-5008	Service Charge-E Pay	0
10-10-01-024-5010	Financial Fees	1,825
10-10-01-024-5012	Professional Fees	8,600
10-10-01-024-5013	Tech Support-Corp	6,482
10-10-01-024-5014	Printing Publications	1,250
10-10-01-024-5015	Bank Fees	777
10-10-01-024-5016	Membership Fees-Corp	2,682
10-10-01-024-5017	Conference Fees-Corp	2,000
10-10-01-024-5018	Mileage Tolls-Corp	600
10-10-01-024-5019	Education Fees-Corp	0
10-10-01-024-5020	Advertise Marketing-Corp	2,000
10-10-01-024-5021	Vandalism Deductible	2,000
10-10-01-024-5022	Postage-Corp	600
10-10-01-024-5023	Phone-Corp	5,072
10-10-01-024-5024	Copy Machine-Corp	1,500
10-10-01-024-5032	Legal Fees	2,551
10-10-01-024-5037	AmeriFlex Spending Fees	2,100
10-10-01-024-5038	Record Disposal	200
10-10-01-024-5060	Bottled Water	800
10-10-01-024-5061	Mobile E-Mail-Corp	960
10-10-01-024-6010	Supplies Office-Corp	2,415
10-10-01-024-6050	Furnishings Office-Corp	960
10-10-01-025-4020	FICA-Health Wellness Incentive	200
10-10-01-025-4021	Medicare-Health Wellness Incen	50
10-10-01-025-4024	IMRF-Health Wellness Incentive	150
10-10-01-025-5062	Awards/Recognition	545
<b>TOTAL General Operations</b>		<b>46,394</b>
<b>Administrative</b>		
10-10-10-024-5105	Grants-Returned	0
10-10-10-025-4020	FICA-Corp Admin	4,296
10-10-10-025-4021	Medicare-Corp Admin	1,005
10-10-10-025-4024	IMRF-Corp Admin	6,930
10-10-10-025-4025	Health Insurance-Corp	8,673
10-10-10-025-4028	IDES Unemployment	7,873
10-10-10-025-4100	Salaries-Administration	69,296
10-10-10-025-9998	Debt Ser Transfer to Bond Fund	0
10-10-10-025-9999	Capital Transfers-Corp	20,000
<b>TOTAL Administrative</b>		<b>118,073</b>
<b>TOTAL Administrative</b>		<b>164,467</b>

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Parks		
EXPENSES		
Parks		
10-40-40-024-5000	Misc Expense-Parks	0
10-40-40-024-5059	Gasoline-Parks	3,700
10-40-40-024-5110	Vehicle Repairs	3,000
10-40-40-024-5120	Tree Replacement Program	1,000
10-40-40-024-6050	Equipment-Parks	1,000
10-40-40-024-6122	Shop Tools	500
10-40-40-024-6125	Supplies-Parks Dept	1,500
10-40-40-025-4020	FICA-Parks Dept	2,645
10-40-40-025-4021	Medicare-Parks Dept	618
10-40-40-025-4024	IMRF-Parks Dept	1,947
10-40-40-025-4100	Salaries-Parks/Maintenance	42,661
10-40-40-601-5000	Misc Expense-Seyller Pk	0
10-40-40-601-5027	Garbage Waste-Seyller Pk	0
10-40-40-601-5124	Park Maintenance-Seyller Park	5,000
10-40-40-601-5320	Permit Fee-Seyller Park	0
10-40-40-601-6013	Supplies-Janitorial Seyller Pk	300
10-40-40-602-5000	Misc Expense-Bruce Ream Pk	0
10-40-40-602-5025	Electric-Bruce Ream Park	4,000
10-40-40-602-5027	Garbage Waste-Bruce Ream Pk	1,500
10-40-40-602-5031	Water-Bruce Ream Park	10,000
10-40-40-602-5124	Park Maintenance-Ream Park	5,000
10-40-40-602-5320	Permit Fee-Bruce Ream Park	0
10-40-40-602-6013	Supplies-Janitorial Ream Park	300
10-40-40-603-5000	Misc Expense-D. Schmidt Pk	0
10-40-40-603-5027	Garbage Waste-D. Schmidt Pk	0
10-40-40-603-5124	Park Maintenance-Schmidt Park	5,000
10-40-40-603-5320	Permit Fee-D. Schmidt Pk	0
10-40-40-604-4631	Salaries-Field Labor Tuscany	500
10-40-40-604-5000	Misc Expense-Park at Tuscany	0
10-40-40-604-5025	Electric-Park at Tuscany Woods	500
10-40-40-604-5027	Garbage Waste-Park at Tuscany	0
10-40-40-604-5031	Water-Park at Tuscany Woods	500
10-40-40-604-5041	Field Labor-Pk at Tuscany Wood	500
10-40-40-604-5124	Park Maintenance-Tuscany Park	1,000
10-40-40-604-5320	Permit Fee-Park at Tuscany	50
10-40-40-604-6013	Supplies-Janitorial Tuscany Pk	0
10-40-40-604-7006	NWLL-Musco Lights	24,195
		-----
TOTAL Parks		116,916
TOTAL Parks		116,916

Buildings  
 EXPENSES

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
<b>Buildings</b>		
<b>Buildings</b>		
10-50-50-025-4020	FICA-Custodian Admin Building	148
10-50-50-025-4021	Medicare-Custodian Admin Bldg	34
10-50-50-701-4390	Salaries-Custodian Admin Bldg	2,400
10-50-50-701-5025	Electric-Admin Bldg	4,000
10-50-50-701-5026	Heat-Admin Bldg	2,200
10-50-50-701-5028	Fire Alarm System-Admin Bldg	1,931
10-50-50-701-5031	Water-Admin Building	400
10-50-50-701-5124	Maintenance Repairs-Admin Bldg	3,000
10-50-50-701-5320	Permit Fees-Admin Building	0
10-50-50-701-6050	Equipment-Admin Building	500
10-50-50-701-6110	Supplies-Janitorial Admin Bldg	300
10-50-50-702-5026	Heat-Park Bldg	600
10-50-50-702-5028	Fire Alarm System-Parks Bldg	1,810
10-50-50-702-5124	Maintenance Repairs-Parks Bldg	2,000
10-50-50-702-6110	Supplies Janitorial-Parks Bldg	100
<b>TOTAL Buildings</b>		<b>19,423</b>
<b>TOTAL Buildings</b>		<b>19,423</b>

DATE: 05/17/2018 Hampshire Township Park District  
TIME: 16:26:01 FINAL BUDGET REPORT  
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FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		367,869
TOTAL FUND EXPENSES		300,806
FUND SURPLUS (DEFICIT)		67,063

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
BEGINNING BALANCE		351,909
Administrative		
REVENUES		
General Operations		
20-10-01-024-3105	Grants-Recreation	0
20-10-01-025-3000	Misc Income-Rec	0
20-10-01-025-3101	Property Tax-Rec Fund	73,714
20-10-01-025-3103	Transition Fees	0
20-10-01-025-3104	Impact Fees-Recreation	0
20-10-01-025-3106	Foundation Donation-Rec	0
20-10-01-025-3108	NonRes Access to Res Rates	1,000
20-10-01-025-3302	Brochure Sponsorship	2,000
		-----
TOTAL General Operations		76,714
Administrative		
20-10-10-025-9000	Fund Transfer to Rec Fund	0
		-----
TOTAL Administrative		0
TOTAL REVENUES: Administrative		76,714
Recreation		
REVENUES		
General Operations		
20-20-01-024-3100	Fundraising	0
		-----
TOTAL General Operations		0
Athletic Programs		
20-20-20-210-3500	Adult Softball	3,500
20-20-20-212-3500	Open Gym	0
20-20-20-325-3500	British Soccer Camp	500
20-20-20-800-3500	T-Ball	4,800
20-20-20-811-3500	Spring Soccer	32,000
20-20-20-812-3500	Fall Soccer	34,000
20-20-20-815-3500	Basketball	42,000
20-20-20-819-3500	Flag Football	8,000
20-20-20-820-3500	Volleyball	4,000
		-----
TOTAL Athletic Programs		128,800
Athletic Camps		
20-20-21-828-3500	H.S. Cheerleading Camp	0

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
<b>Recreation</b>		
<b>REVENUES</b>		
<b>Athletic Camps</b>		
20-20-21-850-3500	H.S. Football Camp	12,000
20-20-21-851-3500	H.S. Baseball Camp	4,000
20-20-21-852-3500	H.S. Volleyball Camp	6,000
20-20-21-855-3500	H.S. Softball Camp	2,000
20-20-21-856-3500	H.S. Tennis Camp	0
20-20-21-859-3500	H.S. Basketball Camp	16,000
20-20-21-867-3500	H.S. Soccer Camp	5,000
20-20-21-868-3500	H.S. Cross Country Camp	0
<b>TOTAL Athletic Camps</b>		<b>45,000</b>
<b>Adult Programs</b>		
20-20-22-220-3500	Adult Trips	1,350
20-20-22-221-3500	Adult Wellness	0
20-20-22-232-3500	Adult Workshops	0
<b>TOTAL Adult Programs</b>		<b>1,350</b>
<b>Recreation Programs</b>		
20-20-23-330-3500	Dance Programs	4,000
20-20-23-331-3500	Karate	3,000
20-20-23-333-3500	Horseback Riding	3,000
20-20-23-336-3500	Art Programs	200
20-20-23-341-3500	Private Lessons	1,000
20-20-23-352-3500	Parent & Child Music Class	500
<b>TOTAL Recreation Programs</b>		<b>11,700</b>
<b>Recreation Camps</b>		
20-20-24-322-3500	Summer Fun Camp	10,000
20-20-24-345-3500	Holiday Camps	500
<b>TOTAL Recreation Camps</b>		<b>10,500</b>
<b>Special Events</b>		
20-20-25-201-3500	Admission Tickets	900
20-20-25-224-3500	Coon Creek Classic	6,650
20-20-25-225-3500	Colour Me Lucky 5K	2,000
20-20-25-229-3500	Music Under the Oaks	2,000
20-20-25-230-3500	Fall Race	0
20-20-25-323-3500	Trunk N Treat	700
20-20-25-326-3500	Daddy Daughter Dance	2,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Recreation		
REVENUES		
Special Events		
20-20-25-328-3500	Bunny Visits	200
20-20-25-332-3500	Egg Hunt	0
20-20-25-339-3500	Santa Phone Calls	15
20-20-25-342-3500	Candy Cane Hunt	0
20-20-25-343-3500	Winter Fun Night	200
20-20-25-344-3500	Parents Night Out	200
20-20-25-346-3500	Matchbox Races	50
20-20-25-347-3500	Tree Lighting	0
20-20-25-348-3500	Mom & Son Bowling	100
20-20-25-349-3500	Youth Bowling	0
20-20-25-350-3500	Cookie Decorating	100
20-20-25-351-3500	Sip & Shop	200
		-----
TOTAL Special Events		15,315
Miscellaneous Programs		
20-20-29-704-3320	Rental-Gary Wright Gym	0
		-----
TOTAL Miscellaneous Programs		0
TOTAL REVENUES: Recreation		212,665

Youth Education

REVENUES

Daycare

20-60-18-518-3000	Misc Income-Daycare	0
20-60-18-518-3305	Memory Books-Daycare	500
20-60-18-518-3306	Vision & Hearing-Daycare	500
20-60-18-518-3307	Registration Fee-Daycare	3,500
20-60-18-518-3500	Tuition-Daycare	320,000
		-----

TOTAL Daycare

324,500

Preschool

20-60-26-518-3311	Educational Materials	250
20-60-26-524-3000	Misc Income-Preschool	400
20-60-26-524-3105	Grants-Preschool	0
20-60-26-524-3106	Foundation Donation-Preschool	0
20-60-26-524-3305	Memory Books-Preschool	600
20-60-26-524-3306	Vision & Hearing-Preschool	500
20-60-26-524-3307	Registration Fee-Preschool	10,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Youth Education		
REVENUES		
Preschool		
20-60-26-524-3500	Tuition-Pre Kindergarten	130,815
20-60-26-524-3501	Tuition-Little Learners	126,612
20-60-26-529-3500	Parent & Tot	150
		-----
TOTAL Preschool		269,327
Youth Education Camps		
20-60-27-527-3500	Youth Education Camps	3,000
		-----
TOTAL Youth Education Camps		3,000
ETC		
20-60-28-501-3000	Misc Income-ETC	0
20-60-28-501-3307	Registration Fee-ETC	7,000
20-60-28-501-3500	ETC	170,000
		-----
TOTAL ETC		177,000
TOTAL REVENUES: Youth Education		773,827

Administrative		
EXPENSES		
General Operations		
20-10-01-024-5013	Tech Support-Rec	5,233
20-10-01-024-5066	Computer Equipment	1,000
		-----
TOTAL General Operations		6,233
Administrative		
20-10-10-025-9998	Debt Ser Transfer to Bond Fund	0
20-10-10-025-9999	Capital Transfers-Rec	0
		-----
TOTAL Administrative		0
TOTAL Administrative		6,233

Recreation		
EXPENSES		
General Operations		
20-20-01-024-5000	Misc Expense-Rec	0



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
<b>Recreation</b>		
<b>EXPENSES</b>		
<b>General Operations</b>		
20-20-01-024-5008	Service Charge-E-Pay	13,000
20-20-01-024-5016	Membership Fees-Rec	550
20-20-01-024-5017	Conference Fees-Rec	2,500
20-20-01-024-5018	Mileage Tolls-Rec	550
20-20-01-024-5020	Advertise Marketing-Rec	3,300
20-20-01-024-5022	Postage-Rec	2,300
20-20-01-024-5061	Mobile E-Mail Rec	2,300
20-20-01-024-5140	Program Permit Fees	500
20-20-01-024-5318	Fundraising	0
20-20-01-024-6010	Supplies Office-Rec	1,760
<b>TOTAL General Operations</b>		<b>26,760</b>
<b>Administrative</b>		
20-20-10-025-4020	FICA-Rec Dept	8,272
20-20-10-025-4021	Medicare-Rec Dept	1,934
20-20-10-025-4024	IMRF-Rec Dept	13,933
20-20-10-025-4025	Health Insurance-Rec Staff	13,005
20-20-10-025-4100	Salaries-Administration	133,429
<b>TOTAL Administrative</b>		<b>170,573</b>
<b>Athletic Programs</b>		
20-20-20-024-5105	Grants-Returned	0
20-20-20-024-6321	Staff Appreciation	550
20-20-20-024-6322	Volunteer Appreciation	500
20-20-20-025-4020	FICA-Athletic Programs	750
20-20-20-025-4021	Medicare-Athletic Programs	175
20-20-20-025-4024	IMRF-Athletic Programs	0
20-20-20-210-4631	Salaries-Field Labor Adult Sof	0
20-20-20-210-4632	Salaries-Umpire Adult Softball	2,000
20-20-20-210-5225	Lights-Adult Softball	500
20-20-20-210-6215	Supplies-Adult Softball	500
20-20-20-212-4630	Salaries-Site Open Gym	320
20-20-20-212-6215	Supplies-Open Gym	0
20-20-20-800-4630	Salaries-Site Super T-Ball	150
20-20-20-800-4631	Salaries-Field Labor T-Ball	100
20-20-20-800-6215	Supplies-T-Ball	3,500
20-20-20-811-4612	Salaries-Referee Spring Soccer	3,000
20-20-20-811-4630	Salaries-Site Sup Spring Socce	200
20-20-20-811-4631	Salaries-Field Labor Spring S	200
20-20-20-811-6215	Supplies-Spring Soccer	4,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Recreation		
EXPENSES		
Athletic Programs		
20-20-20-812-4612	Salaries-Referee Fall Soccer	2,000
20-20-20-812-4630	Salaries-Site Sup Fall Soccer	300
20-20-20-812-4631	Salaries-Field Labor Fall Socc	400
20-20-20-812-6215	Supplies-Fall Soccer	4,000
20-20-20-815-4612	Salaries-Referee Basketball	4,000
20-20-20-815-4630	Salaries-Site Super Basketball	3,000
20-20-20-815-6215	Supplies-Basketball	5,500
20-20-20-819-4612	Salaries-Referee Flag Football	1,000
20-20-20-819-4630	Salaries-Site Super Flag Foot	100
20-20-20-819-4631	Salaries-Field Labor Flag Foot	200
20-20-20-819-6215	Supplies-Flag Football	2,000
20-20-20-820-4612	Salaries-Referee Volleyball	500
20-20-20-820-4630	Salaries-Site Super Volleyball	500
20-20-20-820-6215	Supplies-Volleyball	500
		-----
TOTAL Athletic Programs		40,445
Athletic Camps		
20-20-21-025-4020	FICA-Athletic Camps	0
20-20-21-025-4021	Medicare-Athletic Camps	0
20-20-21-828-5126	Contractual-H.S. Cheer Camp	0
20-20-21-850-5126	Contractual-H.S. Football Camp	12,000
20-20-21-851-5126	Contractual-H.S. Baseball Camp	3,200
20-20-21-852-5126	Contractual-H.S. Volleyball Ca	4,000
20-20-21-855-5126	Contractual-H.S. Softball Camp	0
20-20-21-856-5126	Contractual-H.S. Tennis Camp	400
20-20-21-859-5126	Contractual-H.S. Basketball Ca	9,600
20-20-21-867-5126	Contractual-H.S. Soccer Camp	4,000
20-20-21-868-5126	Contractual-H.S. Cross Country	40
		-----
TOTAL Athletic Camps		33,240
Adult Programs		
20-20-22-025-4020	FICA-Wellness Programs	0
20-20-22-025-4021	Medicare-Wellness Programs	0
20-20-22-220-5126	Contractual-Adult Trips	400
20-20-22-221-4610	Salaries-Adult Wellness	0
20-20-22-221-5126	Contractual-Adult Wellness	0
20-20-22-221-6215	Supplies-Adult Wellness	0
20-20-22-232-6215	Supplies-Adult Workshops	0
		-----
TOTAL Adult Programs		400
Recreation Programs		

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Recreation		
EXPENSES		
Recreation Programs		
20-20-23-025-4020	FICA-Rec Programs	6
20-20-23-025-4021	Medicare-Rec Programs	1
20-20-23-330-5126	Contractual-Dance Programs	2,800
20-20-23-330-6215	Supplies-Dance Programs	100
20-20-23-331-5126	Contractual-Karate	2,400
20-20-23-333-5126	Contractual-Horseback Ride	2,400
20-20-23-336-4610	Salaries-Art Programs	100
20-20-23-336-6215	Supplies-Art Programs	100
20-20-23-341-5126	Contractual-Private Lessons	800
20-20-23-341-6215	Supplies-Private Lessons	0
20-20-23-352-5126	Contractual-Parent & Child Mus	400
TOTAL Recreation Programs		9,107
Recreation Camps		
20-20-24-025-4020	FICA-Rec Camps	502
20-20-24-025-4021	Medicare-Rec Camps	117
20-20-24-025-4024	IMRF-Rec Camps	0
20-20-24-322-4475	Salaries-Summer Fun Camp	7,500
20-20-24-322-5126	Contractual-Summer Fun Camp	0
20-20-24-322-6215	Supplies-Summer Fun Camp	200
20-20-24-345-4475	Salaries-Holiday Camps	100
TOTAL Recreation Camps		8,419
Special Events		
20-20-25-025-4020	FICA-Special Events	25
20-20-25-025-4021	Medicare-Special Events	6
20-20-25-201-6215	Supplies-Admission Tickets	720
20-20-25-224-4601	Salaries-Coon Creek Classic	150
20-20-25-224-5126	Contractual-C C Classic	1,200
20-20-25-224-6215	Supplies-Coon Creek Classic	2,600
20-20-25-225-4300	Salaries-Colour Me Lucky	0
20-20-25-225-6215	Supplies-Colour Me Lucky	1,500
20-20-25-229-4601	Salaries-Music Under the Oaks	0
20-20-25-229-6215	Supplies-Music Under the Oaks	2,500
20-20-25-230-4475	Salaries-Fall Race	0
20-20-25-230-6215	Supplies-Fall Race	0
20-20-25-323-4601	Salaries-Trunk N Treat	0
20-20-25-323-5126	Contractual-Trunk N Treat	100
20-20-25-323-6215	Supplies-Trunk N Treat	100
20-20-25-326-5126	Contractual-Daddy Daughter	200

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Recreation		
EXPENSES		
Special Events		
20-20-25-326-6215	Supplies-Daddy Daughter Dance	500
20-20-25-328-6215	Supplies-Bunny Visits	100
20-20-25-332-4601	Salaries-Egg Hunt	50
20-20-25-332-6215	Supplies-Egg Hunt	100
20-20-25-339-6215	Supplies-Santa Phone Calls	0
20-20-25-342-6215	Supplies-Candy Cane Hunt	50
20-20-25-343-4612	Salaries-Winter Fun Night	100
20-20-25-343-6215	Supplies-Winter Fun Night	100
20-20-25-344-4612	Salaries-Parents Night Out	100
20-20-25-344-6215	Supplies-Parents Night Out	100
20-20-25-346-6215	Supplies-Matchbox Races	0
20-20-25-347-6215	Supplies-Tree Lighting	25
20-20-25-348-5126	Contractual-Mom & Son Bowling	80
20-20-25-349-5126	Contractual-Youth Bowling	0
20-20-25-350-5126	Contractual-Cookie Decorating	80
20-20-25-351-6215	Supplies-Sip & Shop	50
TOTAL Special Events		10,536
-----		
Miscellaneous Programs		
20-20-29-025-4020	FICA-Misc Programs	0
20-20-29-025-4021	Medicare-Misc Programs	0
20-20-29-704-4630	Salaries-Site Super Rentals	0
TOTAL Miscellaneous Programs		0
TOTAL Recreation		299,480

Buildings		
EXPENSES		
Buildings		
20-50-50-025-4020	FICA-Buildings	0
20-50-50-025-4021	Medicare-Buildings	0
20-50-50-704-6110	Supplies-Janitorial GDW	250
TOTAL Buildings		250
TOTAL Buildings		250

Youth Education  
 EXPENSES  
 Daycare

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Youth Education		
EXPENSES		
Daycare		
20-60-18-025-4020	FICA-Daycare	13,082
20-60-18-025-4021	Medicare-Daycare	3,060
20-60-18-025-4024	IMRF-Daycare	18,191
20-60-18-518-4025	Health Insurance-Daycare	24,571
20-60-18-518-4100	Salaries-Daycare	211,000
20-60-18-518-5000	Misc Expense-Daycare	0
20-60-18-518-5013	Tech Support-Daycare	2,186
20-60-18-518-5016	Membership Dues-Daycare	200
20-60-18-518-5018	Mileage Tolls-Daycare	570
20-60-18-518-5019	Staff Training-Daycare	1,000
20-60-18-518-5020	Advertising Marketing-Daycare	2,500
20-60-18-518-5022	Postage-Daycare	100
20-60-18-518-5134	Vision & Hearing-Daycare	0
20-60-18-518-5319	Memory Books-Daycare	500
20-60-18-518-5320	Permits & License Fee-Daycare	750
20-60-18-518-6050	Furnishings-Daycare	1,500
20-60-18-518-6215	Supplies-Daycare	3,200
20-60-18-518-6320	Events-Daycare	300
20-60-18-518-6321	Staff Appreciation-Daycare	300
20-60-18-518-6325	Groceries-Daycare	10,500
20-60-18-518-9998	Debt Ser Transfer to Bond Fund	20,000
TOTAL Daycare		313,510
-----		
Preschool		
20-60-26-025-4020	FICA-Preschool	9,825
20-60-26-025-4021	Medicare-Preschool	2,298
20-60-26-025-4024	IMRF-Preschool	11,563
20-60-26-518-6315	Supplies-Educational Materials	0
20-60-26-524-4025	Health Insurance-Preschool	22,380
20-60-26-524-4100	Salaries-Preschool	158,471
20-60-26-524-5000	Misc Expense-Preschool	400
20-60-26-524-5013	Tech Support-Preschool	4,233
20-60-26-524-5016	Member Fees/Subscrip-Preschool	100
20-60-26-524-5018	Mileage Tolls-Preschool	370
20-60-26-524-5019	Staff Training-Preschool	668
20-60-26-524-5020	Advertise Marketing-Preschool	200
20-60-26-524-5022	Postage-Preschool	100
20-60-26-524-5134	Vision & Hearing-Preschool	400
20-60-26-524-5319	Memory Books-Preschool	500
20-60-26-524-6050	Furnishings-Preschool	500
20-60-26-524-6215	Supplies-Preschool	1,500

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Youth Education		
EXPENSES		
Preschool		
20-60-26-524-6320	Events-Preschool	300
20-60-26-524-6321	Staff Appreciation-Preschool	500
20-60-26-524-6322	Volunteer Appreciation	0
20-60-26-524-6325	Groceries-Preschool	500
20-60-26-524-9998	Debt Ser Transfer to Bond Fund	6,000
20-60-26-529-6215	Supplies-Parent & Tot	0
		-----
TOTAL Preschool		220,808
Youth Education Camps		
20-60-27-025-4020	FICA-Youth Education Camps	0
20-60-27-025-4021	Medicare-Youth Education Camps	0
20-60-27-025-4024	IMRF-Youth Education Camps	0
20-60-27-527-4341	Salaries-Youth Education Camps	0
20-60-27-527-6215	Supplies-Youth Education Camps	0
		-----
TOTAL Youth Education Camps		0
ETC		
20-60-28-025-4020	FICA-ETC	6,510
20-60-28-025-4021	Medicare-ETC	1,522
20-60-28-025-4024	IMRF-ETC	7,366
20-60-28-501-4025	Health Insurance-ETC	11,560
20-60-28-501-4100	Salaries-ETC	105,000
20-60-28-501-5000	Misc Expense-ETC	0
20-60-28-501-5013	Tech Support-ETC	3,210
20-60-28-501-5019	Staff Training-ETC	300
20-60-28-501-5022	Postage-ETC	0
20-60-28-501-5126	Contractual-ETC	0
20-60-28-501-6050	Furnishings-ETC	200
20-60-28-501-6215	Supplies-ETC	450
20-60-28-501-6321	Staff Appreciation-ETC	300
20-60-28-501-9998	Debt Ser Transfer to Bond Fund	40,000
		-----
TOTAL ETC		176,418
Little People Playtime		
20-60-50-025-4020	FICA-LPP Building	345
20-60-50-025-4021	Medicare-LPP Building	81
20-60-50-703-4390	Salaries-Custodian LPP Bldg	5,561
20-60-50-703-5023	Phone-LPP Building	2,500
20-60-50-703-5024	Copy Machine-LPP Building	4,400

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Youth Education		
EXPENSES		
Little People Playtime		
20-60-50-703-5025	Electric-LPP Building	7,500
20-60-50-703-5026	Heat-LPP Building	2,000
20-60-50-703-5028	Fire Alarm Sys-LPP Building	2,600
20-60-50-703-5031	Water-LPP Building	1,400
20-60-50-703-5124	Maint Grounds LPP Bldg	8,500
20-60-50-703-5131	Contractual-Service LPP Bldg	4,200
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	1,000
		-----
TOTAL Little People Playtime		40,087
TOTAL Youth Education		750,823

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FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		1,415,115
TOTAL FUND EXPENSES		1,056,786
FUND SURPLUS (DEFICIT)		358,329



FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
BEGINNING BALANCE		19,340
Administrative		
REVENUES		
General Operations		
30-10-01-025-3000	Misc Income-Capital	0
30-10-01-025-3104	Impact Fees-Capital	150,000
30-10-01-025-3105	Grants-Capital	187,700
30-10-01-025-3106	Foundation Donation-Capital	0
30-10-01-025-3110	Debt Certificate Revenue	0
30-10-01-025-3205	Interest-IIIT Money Market	0
		-----
TOTAL General Operations		337,700
Administrative		
30-10-10-025-9000	Capital Transfers-Capital	40,000
		-----
TOTAL Administrative		40,000
TOTAL REVENUES: Administrative		377,700
EXPENSES		
Administrative		
30-10-10-025-4020	FICA-Capital Admin	0
30-10-10-025-4021	Medicare-Capital Admin	0
30-10-10-025-4024	IMRF-Capital Admin	0
30-10-10-025-4100	Salaries-Adminstration	0
		-----
TOTAL Administrative		0
TOTAL Administrative		0
Capital Projects		
EXPENSES		
Capital Projects		
30-30-30-024-6318	Furnishings	0
30-30-30-026-7005	Parking Lot Maintenance	0
30-30-30-026-7011	Capital Improvement-Tuscany Pk	150,000
30-30-30-026-7013	Capital Improvement-Schmidt Pk	0
30-30-30-026-7014	Capital Improvement-B. Ream Pk	25,000
30-30-30-026-7016	Capital Improvement-Seyller Pk	0
30-30-30-026-7017	Capital Repairs	0
30-30-30-026-7020	Construction-LPP Building	0
30-30-30-026-7201	Vehicle Purchase	10,000
30-30-30-026-7202	Maintenance Equipment	0
		-----
TOTAL Capital Projects		185,000
TOTAL Capital Projects		185,000

Buildings  
 EXPENSES

FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
Buildings		
Buildings		
30-50-50-701-7124	Maintenance Repairs Admin Bldg	0
30-50-50-702-7124	Maintenance Repairs Parks Bldg	0
30-50-50-703-7124	Maintenance Repairs-LPP Bldg	0
		-----
TOTAL Buildings		0
TOTAL Buildings		0

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FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
<hr/>		
TOTAL FUND REVENUES & BEG. BALANCE		397,040
TOTAL FUND EXPENSES		185,000
FUND SURPLUS (DEFICIT)		212,040

FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
BEGINNING BALANCE		1,244
Administrative		
REVENUES		
General Operations		
40-10-01-025-3000 Bond Misc Income		0
40-10-01-025-3101 Property Tax-Bond Fund		33,271
		-----
TOTAL General Operations		33,271
Administrative		
40-10-10-025-9000 Capital Incoming Transfers		0
40-10-10-025-9001 Debt Ser Incoming Transfers		101,000
		-----
TOTAL Administrative		101,000
TOTAL REVENUES: Administrative		134,271
EXPENSES		
General Operations		
40-10-01-024-8015 Bond Interest		2,941
40-10-01-024-8016 Bond Service Fees		475
40-10-01-024-8017 Bond Principal		30,000
40-10-01-025-8020 Debt Certificate Payment		99,870
		-----
TOTAL General Operations		133,286
TOTAL Administrative		133,286

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FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		135,515
TOTAL FUND EXPENSES		133,286
FUND SURPLUS (DEFICIT)		2,229

FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
BEGINNING BALANCE		10,951
Administrative		
REVENUES		
General Operations		
50-10-01-025-3000	Misc Income-Liability	0
50-10-01-025-3101	Property Tax-Liability Fund	41,312
50-10-01-025-3106	Foundation Donation-Liability	0
		-----
TOTAL General Operations		41,312
Administrative		
50-10-10-025-9000	Capital Transfers-Liability	0
		-----
TOTAL Administrative		0
TOTAL REVENUES: Administrative		41,312
EXPENSES		
General Operations		
50-10-01-024-5000	Misc Expense-Liability	0
50-10-01-024-5009	Workshop Seminar Fees	150
50-10-01-024-5040	Insurance-Property	24,600
50-10-01-024-6216	Supplies-Staff Training	700
		-----
TOTAL General Operations		25,450
Administrative		
50-10-10-024-5007	Employment Physicals	250
50-10-10-024-5035	Background Cks Replenish	500
50-10-10-024-5036	Employer Compliance Poster	75
50-10-10-025-4020	FICA-Liability Admin	1,302
50-10-10-025-4021	Medicare-Liability Admin	305
50-10-10-025-4024	IMRF-Liability Admin	2,100
50-10-10-025-4100	Salaries-Administration	20,999
50-10-10-025-9999	Capital Transfers Liability	0
		-----
TOTAL Administrative		25,531
TOTAL Administrative		50,981

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FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		52,263
TOTAL FUND EXPENSES		50,981
FUND SURPLUS (DEFICIT)		1,282

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
BEGINNING BALANCE		6,330
Administrative		
REVENUES		
General Operations		
60-10-01-025-3000	Misc Income-Special Rec	0
60-10-01-025-3101	Property Tax-Spec Rec Fund	113,533
60-10-01-025-3106	Foundation Donation-Spec Rec	0
60-10-01-025-3109	Inclusion Reimbursements	944
		-----
TOTAL General Operations		114,477
TOTAL REVENUES: Administrative		114,477
EXPENSES		
General Operations		
60-10-01-024-5051	NISRA-Rental Costs	0
60-10-01-024-5055	Designated Reserve Funds	0
		-----
TOTAL General Operations		0
Administrative		
60-10-10-024-5000	Misc Expense-Special Rec	0
60-10-10-025-4020	FICA-Board Rep	558
60-10-10-025-4021	Medicare-Board Rep	131
60-10-10-025-4024	IMRF-Board Rep	900
60-10-10-025-4100	Salaries-Administration	8,999
60-10-10-025-4350	Inclusion Services	3,500
60-10-10-025-5016	Membership Dues-NISRA	47,197
60-10-10-025-9998	Debt Ser Transfer to Bond Fund	35,000
60-10-10-025-9999	Capital Transfers-Special Rec	0
		-----
TOTAL Administrative		96,285
TOTAL Administrative		96,285
Capital Projects		
EXPENSES		
General Projects		
60-30-30-026-7012	Accessibility Project-Admin	0
60-30-30-026-7015	Accessibility Capital Projects	20,000
60-30-30-026-7017	Accessibility Audit	0
60-30-30-026-7019	Acces Audit Complianc Projects	0
60-30-30-026-7101	Accessible Picnic Tables	0
		-----
TOTAL General Projects		20,000
TOTAL Capital Projects		20,000



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FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
TOTAL FUND REVENUES & BEG. BALANCE		120,807
TOTAL FUND EXPENSES		116,285
FUND SURPLUS (DEFICIT)		4,522

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FUND: ALL FUNDS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
-----		
TOTAL ALL FUNDS REV & BEG. BALANCE		2,488,609
TOTAL ALL FUNDS EXPENSES		1,843,144
ALL FUNDS SURPLUS (DEFICIT)		645,465



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** XI.B.  
**Subject:** ETC Financial Aid Policy

---

### **Background**

The Board of Commissioners previously passed a reduced rate policy for families in need of assistance to attend After Care. Due to the changes to the program, staff is requesting changes to the policies.

### **Recommendation**

Motion and a second to remove the 3+ sibling discount for ETC.

Motion and a second to approve the revised ETC Financial Aid Policy.



## **Extended Care Discount Policies (3+ Siblings, Financial Aid)**

### **Three (3+) Siblings**

Residents and Non-Residents are eligible for a discounted rate for Extended Care only when registering three or more separate children who are siblings. ('Siblings' means siblings or half-siblings, who have one or more parents in common and reside at the same residence, but does not include cousins, etc.). Program participants with three or more children in the program will receive \$1 off of the program fee per hour, per child.

Registration for all three children must be at the same time.

- Discount cannot be applied to previous registrations.
- This discount cannot be combined with financial aid support.
- If staff notices that only one or two children are attending care instead of three or more, the qualifications for the discount will be re-evaluated and it can be revoked at any time.

### **Financial Aid**

State Financial aid does not apply to Extended Care. However, if a family in need can provide documentation such as public aid, income tax record, payment stub, unemployment, etc., in addition to a letter of need from the Assistant Principal or Principal at the elementary school where the child attends, the Park District can consider a discounted rate of up to 50% per hour depending on the circumstances. This discount can be in effect for no longer than a two (2) month period without requiring a re-evaluation. Financial aid necessary due to extreme circumstances will be evaluated on an individual basis.



## **Extended Care Discount Policy (Financial Aid)**

### **Financial Aid**

State Financial aid does not apply to Extended Care. However, if a family in need can provide documentation such as public aid, income tax record, payment stub, unemployment, etc., in addition to verification that the student qualifies for reduced lunch at the elementary school where the child attends, the Park District can consider a discounted rate of up to 50% per child depending on the circumstances. This discount can be in effect for no longer than a two (2) month period without requiring a re-evaluation. Financial aid necessary due to extreme circumstances will be evaluated on an individual basis.



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** XI.C.  
**Subject:** NWLL User Agreement

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### **Background**

The Northwest Little League User Agreement is attached with a few edits after discussion on clarification with the President of the NWLL. These are noted in red since the Board's last discussion on May 7<sup>th</sup>.

### **Recommendation**

Motion and second to approve the Northwest Little League User Agreement.

**ATHLETIC FIELD USE AGREEMENT  
HAMPSHIRE TOWNSHIP PARK DISTRICT**

This Athletic Field Use Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, by and between HAMPSHIRE TOWNSHIP PARK DISTRICT, (hereinafter called the “Park District”) whose principal offices at 390 South Ave., Hampshire, Illinois, and the NORTHWEST LITTLE LEAGUE an Illinois not-for-profit corporation (the “NWLL”).

**WITNESSETH**

**WHEREAS**, the Park District is the owner of the Park at Tuscany Woods (the “Park”) located at 1363 Romke Road, which the NWLL, which shall include its members **or participants within their boundaries including any programs that are covered by the NWLL insurance, including the elite program**, wishes to utilize from time to time pursuant to this Agreement and the Park District wishes to accommodate the NWLL’s use of the Complex, as such use furthers the public recreational purpose and use of the Park.

**WHEREAS**, the agreement will be negotiated for no less than a term of 25 years starting in 2018 as the NWLL is cost-sharing the light purchase for the Ballfield Complex. Terms of the agreement shall be reviewed no less than every 5 years, or at any date earlier as requested by a majority of the governing board of either party for review and revisions.

**NOW, THEREFORE**, in consideration of the covenants and agreements hereinafter contained, it is mutually agreed by and between the Park District and NWLL as follows:

1. **Use of Parks and Fields by the Association.** The Park District agrees to permit the NWLL to utilize the Tuscany Woods Ballfield Complex as designated by the Park District’s current athletic field rental policy, for a term commencing *January 1, 2018* and ending *December 31, 2043*. The NWLL use of the parks and fields designated by the Park District shall be nonexclusive.
  - a. Registration numbers for leagues played in the previous year shall be used to determine the amount of fields available to the NWLL and shall be finalized by the following dates for current enrollment rates.
    - i. Pre-season is from mid-March to the end of April.
    - ii. May 1-June 30<sup>th</sup> is Spring/Summer games and continuous practice schedule for NWLL and is determined by April 30<sup>th</sup>.
    - iii. July 1- mid August is fall registration sign up period, games and practices will be determined by the first week of August.
    - iv. Mid-August through the end of October is fall game and practice season.
  - b. If there are competing agreements for use outside of Tuscany Woods ballfields, selection of fields shall be in the manner as prescribed by the Athletic Field Policy and as further determined by the Executive Director of the District (hereinafter referred to as “Director”.)
  - c. Organizations may not use fields that are not designated to them by the Park District for practices or games.
  - d. Notification of Fall Ball must be given to the Park District by August 1<sup>st</sup> of each year to reserve fields and obtain a portable restroom if requested (after 2021).
  - e. The NWLL shall allow the Park District access to the program utilized for field reservations to schedule for practices and games for coordination of open field times for either group to use. The schedule will be used for practice and game re-scheduling to prevent conflicts of use.

- f. Notification of any schedule change will be updated in the program used for field reservations for viewing by the Park District.
- g. If the NWLL fails to notify the Park District staff of practices, games or tournaments held by the NWLL on Park District athletic fields with the exception of the Tuscany Woods ballfields, the NWLL shall be charged the following penalty fees:
  - i. For any unscheduled practice or game: \$50 penalty plus practice/game fee
  - ii. For any unscheduled tournaments: \$100 penalty plus tournament fee.
- h. Sub-leasing the fields by the NWLL to outside or affiliate organizations will be considered a violation of the Agreement and will result in suspension of use or cancellation of the Agreement.
- i. NWLL will not be allowed to start practices or games until all required documentation has been received, including any fees due from the previous year, and the fields are determined to be ready for play by the Park District, which includes approval of certificate of insurance.
- j. Upon a Park District request, the NWLL will be required to provide an annual financial report to the Park District for their organization.
- k. NWLL will be solely responsible for any property of NWLL or its participants or spectators, and the Park District will not be responsible for any property or equipment brought onto or stored at this location.
- l. The NWLL will be allowed one (1) youth baseball team to participate free in each of the Park District youth baseball tournaments per year. Additional tournament team fees will be \$200.00 per team.
- m. The NWLL will be responsible for maintaining the baseball/softball infields for all games and practices pursuant to the attached exhibit A guidelines.
- n. NWLL shall be responsible for inspecting the facility subject to this Agreement prior to each use and shall be responsible for bringing to the Park District's attention any potential dangers, safety hazards or problems.
- o. The NWLL will be solely responsible for providing adequate supervision and security for all participants and spectators at all practices, games and/or tournaments, including in common areas (e.g., parking lots, concession areas, etc.).
- p. Through 2021 port-o-lets will be provided by the Village of Hampshire at no charge to the Park District or the NWLL.
- q. NWLL will have the right to operate any future concession building at the Park at Tuscany Woods as long as they are in compliance with this agreement and must comply with any Kane County Health Permit requirements.
- r. NWLL is responsible to return all infields in the same condition as they were at the beginning of the season. Fees associated with any damage to the infields caused by the NWLL will be paid by the NWLL. This includes all materials and staff cost.
- s. NWLL and its members must follow all park policies and procedures in Exhibit B, attached.
- t. NWLL will be allowed to host tournaments with no payment due to the Park District during the 10 years of re-payment for the lights. Field prep, staff overtime, lights, field supplies, bathroom usage and all other related fees apply. Only field usage fee will be waived. After the 10-year period, the tournaments will be charged the approved tournaments fee. If outside field improvements approved by the Park District as an (i.e. scoreboard, shade structures, shelter, etc.) are contributed, the Park District may consider this an additional contribution and will use the value of approved improvements in lieu of charging a tournament fee. Full documentation of the value of the improvements is required.
- u. Per approval of the Director, the NWLL that had a designated field or day may receive the right of 1<sup>st</sup> refusal on the designated field in the following year.



- v. Ream Park/Treadwell Field and Seyller Park Ballfield are not included as part of this agreement. Scheduling & all fess related to usage of that complex will be charged in the manner that is prescribed in the Athletic Field Policy and/or approval of the Director.
  - w. If needed, the Director may move games and practices at Ream or Seyller fields as needed throughout the season, regardless if a field has been designated to NWLL.
  - x. If NWLL does not follow agreement or Park District approved policies, this agreement may be cancelled at the sole discretion of the Director.
  - y. NWLL is responsible for all field maintenance, baseball, softball and first aid equipment and supplies.
  - z. The NWLL will be solely responsible for determining whether and when to discontinue and/or to resume play because of inclement weather, during all practices, games and/or tournaments.
2. **Fees.** \$0.00 for the 2018-2028 Baseball/Softball season games and practices. Per the terms of this agreement, the 2029-2043 games and practices will be negotiated no later than 2028.

Portable toilet fees (if applicable) will be determined by the Athletic Field Policy and all accounts will be paid in full on the 1<sup>st</sup> of each month. Port-o-lets through 2021 are provided by the Village of Hampshire Waste Management contract.

It is expected that fees that would have been paid to the Park District for the calendar year by the organization, shall be applied toward maintenance costs of the fields and facilities to be used by the Park District. The fees exclude tournament fees and additional amenity fees at Ream Park, which have a separate fee structure.

Fee structure and tournament cancellations will be governed by the Athletic Field Reservation Policy.

The fee for field usage will be waived for the NWLL's Year End Celebration. The Year End Celebration details will be mutually agreed between the NWLL and the Park District thirty days in advance of the event.

This Agreement is based on the fact that the NWLL will play over 50 games in one calendar year. If 50 games are not played, this agreement is void and each game or practice that has occurred will be charged the standard rates per the Athletic Field Use Policy.

3. **Maintenance Standards and Conduct.** In agreeing to use the parks the NWLL agrees to participate in completing the following routine maintenance items while using the parks.
- Inspect the fields prior to use daily.
  - Infield maintenance will be inspected and approved by the Park District monthly.
  - All maintenance equipment and an infield maintenance strategy will be submitted and approved by the Park District.
  - If any damage to the infields is caused by the NWLL, fees associated with fixing the infield, will be paid by the NWLL. This includes all materials and staff cost.
  - Litter control through daily collection when used by the NWLL.
  - Immediately reporting of any damages and/or maintenance concerns to the Park District.
  - The NWLL will be responsible for maintaining the baseball/softball infields for all games and practices throughout the season as described in the attached Exhibit A.

The NWLL is responsible for all participant and players conduct while on the fields, park, and surrounding areas including parking lot. All players using the athletic fields should adhere to the rules in the Park District's "Park Use Ordinance", as included in Exhibit B to this Agreement, and as amended from time to time. Any violation of these policies may impact the current and future uses by the NWLL of all Park District fields and/or facilities. Furthermore, the Park District assumes all responsibility for the repair or replacement of damage as a result of misuse of the field, equipment or park amenities.

Furthermore, the Park District agrees to prepare initially the fields/parks prior to the beginning of the season as well as maintain the grass in line with our regular mowing schedule, however, if the NWLL desires additional mowing's for specific tournaments or games, it will be the responsibility of the NWLL to mow the infields. Per the Village Waste Management Agreement, all trash cans provided by the Village will be emptied per their contract. The Park District will empty all Park District owned trash cans. The Park District shall have the right to add, delete or modify maintenance procedures as deemed necessary. The responsibility of the common areas and turf will be the responsibility of the Park District unless otherwise identified.

4. **Advertising.** The NWLL can sell sponsorships for naming of the fields during the 10 years of repayment for the lights. The Park Board of Commissioners must approve the sponsored field name. The Park District is responsible for the naming of the park per the Park Naming Policy. The NWLL may place advertising banners at each field used by the NWLL under the terms of this Agreement, while the NWLL activities are taking place on said field. Said advertisement may be attached to the ballfield fences, but may not be mounted in the open areas. All advertisements allowed under this section must also comply with the Park District's "Advertising/Sponsorship Terms and Policies". Advertisements are limited to less than 3' x 5' in size and may be required to be taken down when the Park District is hosting a special event at the location that the advertising banner is being highlighted at.
5. **Insurance.** The NWLL shall maintain commercial general liability (CGL) and commercial umbrella liability insurance with a limit of not less than \$1,000,000 for each occurrence and certificate of insurance must be approved by the Park District's insurance agent before practices or games may begin. If such insurance policy contains a general aggregate limit, it shall apply separately to this Agreement.
  - a. **Occurrence basis coverage.** This CGL and umbrella insurance shall be written on an occurrence basis and shall cover liability arising from premises, operation, independent contractors, products-completed operations, bodily and personal injury, property damage, as well as liability assumed by the NWLL under this Agreement.
  - b. **Additional insured.** The Park District shall be named as an additional insured under the CGL and umbrella insurance policies using an additional endorsement to the Park District for claims arising out of or as result of this Agreement.
  - c. **Waiver of subrogation.** The NWLL waives all rights against the Park District for recovery of damages to the extent these damages are covered by the CGL or commercial umbrella liability insurance maintained pursuant to this Agreement. Similarly, NWLL's insurer shall agree to waive all rights of subrogation against the Park District.
  - d. **Delivery to Park District of certificates.** Within 10 days from the start date of this Agreement, the NWLL shall furnish the Park District with copies of its current certificates of insurance documenting each such policy along with the additional insured endorsements required in this section.

- e. **Cancellation.** All such insurance provided for herein shall be non-cancelable, except upon 30 days' prior written notice to the Park District, and shall contain the following endorsement (or its equivalent) and shall appear on the policies respective insurance certificates:

*It is hereby understood and agreed that this insurance policy may not be canceled by the surety or the intention not to renew be signed by the surety until 30 days after receipt by the Hampshire Township Park District by registered mail of written notice of such intention to cancel or not to renew.*

- f. **No Limitation on liability.** The minimum amounts set forth in this Agreement for such insurance shall not be construed as a limitation or satisfaction of the Association's liability, including indemnification, to the Park District under the Agreement as to the amount of such insurance.
- g. **No Waiver.** The failure or delay of the Park District at any time to require performance by the NWLL of any provision of this section, even if known, shall not affect the right of the Park District to require performance of that provision or to exercise any right, power or remedy under this Agreement, and any waiver by the Park District of any breach of any provision in this section shall not be construed as a waiver of any continuing or succeeding breach of such provision, a waiver of the provision itself, or a waiver of any right, power or remedy under this Agreement.
- h. **Primary coverage.** The coverage shall apply as primary coverage with respect to any other insurance or self-insurance program afforded to the Park District. There shall be no endorsement or modification of this coverage to make it excess over other available insurance and/or coverage; alternatively, if the CGL and umbrella, excess of reinsurance states that it is pro rata, it shall be endorsed to be primary with respect to the Park District.
- i. **Types and Amounts of Insurance Coverage.** The Park District reserves the right to modify or increase the insurance requirements (including types and limits of insurance) during the term of this agreement.

## 6. Liability, Indemnification and Waiver

- a. **Assumption of liability.** Except as specifically provided by law or this Agreement, the Park District assumes no liability or responsibility for any injury to or death of any person or persons including officers and employees of the NWLL and participants in the NWLL's program and activities or any other person and assumes no liability or responsibility for any damage to property sustained by any person(s). In addition the NWLL will report all injuries to the Park District within 24 hours.
- b. **Indemnification.** To the fullest extent permitted by law, the NWLL will defend, indemnify and hold the Park District harmless from all claims arising directly or indirectly from or in connection with (i) the conduct or management of the programs and activities of the NWLL; (ii) any act, omission or negligence of the NWLL or any of its directors, officers, agents, employees, invitees or contractors of the NWLL; (iii) any accidents, injury or damage whatsoever occurring on or at the parks arising from, directly or indirectly, the use of the parks by the NWLL or any of its directors, officers, agents, employees, invitees or contractors, as well as participants in the NWLL's programs and activities.

This obligation shall not in any way limit the NWLL's duty to defend the Park District.

- c. **Defense of Park District.** In the event any claims shall arise, the NWLL shall defend and pay any judgment or settlement against the Park District in such claims. The Park District shall tender the defense to the NWLL. The NWLL and the Park District shall mutually agree to counsel to defend of such claims. The Park District, in its sole discretion, may participate in the defense of such claims at the NWLL's sole expense, but such participation shall not relieve the NWLL from its duty to defend and to pay any judgment or settlement against the Park District in such claims. Except where a settlement completely and forever releases the Park District from any and all liabilities without financial contribution by the Park District or its insurer, the NWLL shall not agree to any settlement of the claims without the Park District's approval.
  - d. **Waiver of defenses.** In any and all claims against the Park District or any of its agents or employees the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for the NWLL under applicable law. The NWLL waives all defenses available to the NWLL which limit the amount of the NWLL's liability to the Park District.
7. **No Alteration.** The NWLL shall not make structural improvements, changes or alteration to the Ballfield Complex without first obtaining the written consent of the Park District. Any improvements to the Ballfield Complex will be through a donation to the Park District, and therefore such improvement shall become the property of the Park District. Any improvements can be used as a monetary donation towards future rental and tournament fees.
  8. **No Assignment.** The NWLL shall not assign its interest in this Agreement without obtaining the written consent and approval of the Park District.
  9. **Reimbursement for increased insurance costs.** Any increase of the Park District's insurance premium on the Ballfield Complex resulting for such use by the NWLL shall be paid for by the NWLL.
  10. **No Third Party Beneficiaries.** This Agreement is entered into solely for the benefit of the parties hereto, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.
  11. **Termination and Duration.**
    - a. The initial term of this Agreement shall commence on the date hereof and end of December 31, 2043. Thereafter, this Agreement shall be deemed automatically renewed for successive one year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least 90 days prior to the annual renewal date of its intention not to renew the agreement, or unless the Parties otherwise mutually agree to terminate the agreement.
    - b. The Park District retains the right to alter the terms and conditions of this agreement or to terminate this agreement, including, but not limited to misconduct of the Community Group/Affiliate or for misuse of property, for purposes deemed necessary for public safety or preservation of property, ~~if termination serves the interests of Park District residents~~, or because the Community Group/Affiliate has breaches any of its obligations

under this Agreement. **Any breaches of the agreement requiring legal action will be settled through Arbitration and will be paid for by the NWLL.**

- c. The NWLL may terminate this agreement by providing a minimum of 45 days written notice.
- d. The NWLL will have financial responsibility to the Park District for any outstanding fees and/or money owed to the Park District and shall promptly reimburse the Park District. Any money owed to the NWLL by the Park District shall be promptly reimbursed.

**12. Integration of all terms into Agreement.** This Agreement contains all of the terms, conditions and agreements between the parties hereto and no amendments, additions or changes hereto shall be valid unless attached hereto in writing and signed by the Park District and the NWLL. Failure to abide by the policies and rules set forth in this agreement could result in additional fees assessed to the NWLL and/or loss of privileges regarding the use of the Ballfield Complex.

**IN WITNESS WHEREOF**, the parties hereto have, the day and year first above written, signed and executed this Agreement by virtue of authority given and granted by the respective corporate authorities of the parties hereto.

**HAMPSHIRE TOWNSHIP PARK DISTRICT**

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Secretary

**NWLL:**

By: \_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Representative

## **Exhibit A**

### **Athletic Field NWLL Responsibilities for Ball Field Infield Area Maintenance**

#### In Season, Daily Infield Maintenance:

- Rake turf area around infields to prevent lip build up.
- Fill holes and make repairs around bases, pitching rubber and batter box.
- Fill holes and washout areas in infield.
- Pick up rocks on the infield.
- Add additional clay mix if needed.
- Add additional turface if needed.
- Inspect & repair base plates and pitching rubber.
- Pull weeds from infields.
- Fine drag infield.
- Line field for play.

#### In Season, Weekly Infield Maintenance:

- Deep drag the infields.
- Hand edge outer edge of infield to prevent lip build up.
- Paint foul lines.
- Paint out of bounds lines.
- Spot spray any weeds.
- Clean bases.

#### Out of Season Weekly Infield & Ball Field Area Maintenance.

- Fill holes and make repairs around bases, pitching rubber and batter's box.
- Drag infields to keep them weed free.
- Weed & spot spray infields.

#### Annual Infield & Ball Field Area Maintenance.

- Shovel edge around infield.
- Shovel edge and lime areas around player benches, fences, and bleachers.
- Check grade on fields.
- Add additional clay mix.
- Add additional turface.
- Check field dimensions with tape and string lines.
- Reset base plates, pitching rubbers, and home plate.
- Sod base lines and infield arch if needed.
- Spot black dirt & seed any areas in and around the ball field area as needed.

## **Exhibit B Policies and Procedures**

The general policies and procedures for use of the Hampshire Township Park District parks, fields and other facilities are listed below:

- No equipment or permanent signage will be added or installed to the park without the permission of the Hampshire Township Park District.
- No ball hitting or pitching into fences or dugouts is allowed.
- Each party will report any damage and or maintenance concerns to the Park District immediately.
- Coordination of work involving the Park District staff of use of the equipment will generally require a 2-week notice for scheduling purposes.
- Only approved maintenance vehicles are allowed on the grass. Vehicles are not allowed on any property that contains fields.
- All requests for the use of fields or parks must be in writing.
- Each group must complete a checklist ensuring that the fields are in acceptable condition after their scheduled use. This form must be turned into the Park District at the end of the season or maintenance obligation.
- Due to the scheduling or early setups for other scheduled functions, all groups and organizations are requested to use only the area, field of park that has been assigned to them.
- Discrimination in any manner, or partisan political activities of any kind is prohibited in any Hampshire Township Park District park or facility. Non-partisan public meetings and information forums are permitted.
- No intoxicating liquor or persons under the influence of alcohol or drugs shall be allowed on the premises except as limited by the Park District's rules and regulations. No smoking within Hampshire Township Park District parks. Failure to follow this rule will result in forfeit of deposit, assessed damage fees and privileges immediately. The Park District staff as well as the Hampshire Police Department may monitor or patrol the event at their discretion.
- Groups using the Hampshire Township Park District parks, field, buildings or facilities are responsible for litter control and pick up. Please dispose of all trash and recyclables in the proper containers. Damage or excessive litter may result in a loss of privileges and use.
- Groups may not use the fields or parks when weather conditions are dangerous or when the field conditions are not acceptable. All groups must adhere to the inclement weather guidelines for field conditions (no standing water, saturated turf conditions, or times when safety is a concern).
- Groups must adhere to all Hampshire Township Park District and Village of Hampshire ordinances, policies and procedures when using the facilities, parks and fields (sign ordinance, building rental policies, Lightning Policy and weather warning alarm system, and any other Park District guidelines that pertain to the use of Hampshire owned property).
- All cars must be parked in designated areas.
- No overnight parking.
- Obey all posted signs.
- No pets allowed on athletic fields.
- Bicycles prohibited on athletic fields/courts.
- Snowmobiles prohibited on park property.
- Golf prohibited on playing fields.
- No grilling unless approved by the Park District for a special event.
- No skateboarding in parks or in areas not designated for skateboarding.



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** XI.D.  
**Subject:** Annual Meeting

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### **Background**

The Board needs to elect officers; President, Vice-President, Secretary and Treasurer. The day to day tasks of the Secretary are filled by the Executive Director and the Office Manager while the day to day tasks of the Treasurer are filled by the Finance/Human Resource Director. The Board Member Secretary and Treasurer sign the official papers upon action at Board Meetings.

### **Recommendation**

Elect a President, Vice-President, Secretary, and Treasurer for terms of one year.





## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** XI.E.  
**Subject:** Annual Report

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### **Background**

Attached is the final 2017 Annual Report.

### **Recommendation**

Motion and second to approve the 2017 Annual Report.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2017



## ***Mission Statement:***

The Hampshire Park District's mission is to provide recreational, educational and cultural opportunities that improve the quality of life through a responsive, efficient and creative park and recreation system. The District shall balance quality recreational facilities and programs while protecting parks, natural resources and open spaces for the benefit of present and future generations.

## ***Department/Program Heads***

### ***Executive Director***

Laura Schraw

### ***HR /Finance Director***

Patti Prill

### ***Athletic Supervisor***

Michael Prill

### ***Program Supervisor***

Stephanie Barone

### ***Youth Education Director***

Rosemary Kesse

### ***Day Care Director***

Christine Rutkowski

### ***ETC Supervisor***

Kim Johnson

### ***Parks Supervisor***

Toby Koth

## ***Park Board Commissioners***

### ***Nathan Looman*** | President

[nlooman@hampshireparkdistrict.org](mailto:nlooman@hampshireparkdistrict.org)

### ***Jamie Hermann*** | Vice President

[jhermann@hampshireparkdistrict.org](mailto:jhermann@hampshireparkdistrict.org)

### ***Bill Hornbeck*** | Treasurer

[bhornbeck@hampshireparkdistrict.org](mailto:bhornbeck@hampshireparkdistrict.org)

### ***Jennifer Reid*** | Secretary

[jread@hampshireparkdistrict.org](mailto:jread@hampshireparkdistrict.org)

### ***Aaron Kelly*** | Commissioner

[akelly@hampshireparkdistrict.org](mailto:akelly@hampshireparkdistrict.org)



The Park District undertook one of its biggest projects to date in 2017 with the update of Bruce Ream Park. Some of the improvements include a paved parking lot, two playgrounds, a splash pad, improved drainage, and a sand volleyball, basketball and pickleball court. Hampshire Township Park District looks forward to being able to offer new programming in 2018.

The District is excited about the partnership with Northwest Little League to add lighting at Tuscany Woods Park baseball fields. Plans have also been drawn up and approved for the addition of a park, concession stand, and dog park at Tuscany Woods Park.

2018 marks the 70th anniversary of the Hampshire Township Park District. Many fun events are planned throughout the year. The board of commissioners will continue to work with the staff and residents to grow programs and ensure the needs of the community are met.

This report provides details on the role the Park District plays in the community and its goals moving forward. Questions, comments, and feedback are welcome. Contact Laura Schraw, Executive Director at (847) 683-2690 or [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org).

Sincerely,

Nathan Looman  
President, Board of Commissioners

## ***Board Meetings***

Meetings of the Hampshire Township Park District Board of Commissioners are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month at 6:30pm unless changed due to a holiday. The public is invited and welcome to attend. To confirm meeting information and view the agenda, visit [www.hampshireparkdistrict.org](http://www.hampshireparkdistrict.org) or call 847-683-2690.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2017

## ***From the Executive Director's Desk:***

In 2017 we completed a majority of the improvements to Ream Park. This spring we will be completing the finishing touches and wrap up the OSLAD grant. If you haven't stopped out to play in the splash pad, it will be opened Memorial Day weekend!

A large playground, secondary playground, Bankshot court, basketball court, pickleball court, sand volleyball, QRFit Trail, shared-use walking path, and an exercise/sled hill all are new improvements to the facility. We also paved a large portion of the north parking lot.

This year we are working to improve the Park at Tuscany Woods, which was recently deeded to the Park District from the Village of Hampshire. All three ballfields will have LED lighting, which will make it a premier facility for the area. Development plans also include completing the third ballfield, a concession/bathroom facility, a playground, nature trail and dog park.

This next year we will be conducting a community survey to learn what direction we should grow as a District and what the community is looking for us to provide. This will allow us to begin work on updating our Strategic Plan and Master Plan for the Park District.

Please reach out to me at [laura@hampshireparkdistrict.org](mailto:laura@hampshireparkdistrict.org) or call 847-683-2690 if you have any questions or comments about what we are working on!

Thank you,  
*Laura Schraw*

## ***Department Reports:***

### Administration:

It is the purpose of the Executive Director's Office to assist the Board of Commissioners in formulating

policy and carry out those policies once established, implement sound management and financial practices, foster a positive public image for the Park District and insure that quality park and recreation services are provided for the residents of the Park District. The Board establishes goals and objectives each year that become the direction for the Executive Director and Staff. Highlighted and completed in 2017 are the following:

- Created a second ETC full time position to run the HES facility and assist with daily deposits in the Finance Department, and to serve as a second point person for ETC, one of our district's largest programs
- Completed approximately 95% of the Ream Park redevelopment



### Human Resources/Finance:

It is the purpose of this department to establish and maintain a system of financial and payroll information which accurately reflects the business practices of the Park District and to provide such related programs and services which are deemed necessary by the Board of Commissioners and Executive Director. This department processes and maintains all records pertaining to employment in

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

2017

the Park District. Highlights for 2017 are the following:

- Hired a ETC Supervisor/Office Assistant to help with deposits to create a double-check system
- PATH Employee Wellness program by PDRMA
- Maintained compliance with the Department of Labor personnel changes

## Parks:

The Parks Department maintains four parks in Hampshire Township, Ralph Seyller Memorial Park, Bruce Ream Memorial Park, Dorothy Schmidt Memorial Park and the Park at Tuscany Woods (added in fall of 2017). Together, these parks consist of approximately 73 acres and it is the goal of the department to provide leisure time opportunities to the community through the design, development, maintenance and renovation of attractive and functional parks, facilities and open space. Highlights for 2017 are the following:

- Assisted in the construction of the Ream Park redevelopment
- Refreshed the infant room at LPP with new carpet, tile and paint
- Painted dugouts
- Refreshed bathrooms at Ream Park
- Repainted ballfield dugouts



## Recreation:

The Recreation Department encompasses a wide array of programs, services and facilities to meet the leisure needs of Hampshire residents. Central to that purpose is the continuing need to accurately assess the interest and needs of our residents through community involvement, surveys and public awareness. Highlights for 2017 are the following:

## Athletics:

- Tball enrollment had 4 teams at both the age 3-4 and the age 5-6 grade levels
- 7<sup>th</sup> and 8<sup>th</sup> grade Basketball programs were added due to the high number of children that were not able to play for the Junior Whips

## Programs:

- Trunk or Treat Fest has continued to grow
- The Lions Club Pig Roast combined with our Music Under the Oaks was a huge event with over 300 attendees.
- The dance program has continued to grow!
- Music programs were offered for several age levels and we partnered with Musical Owl.

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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- Added fall Sip n' Shop
- Increased communication by using Constant Contact for newsletters
- Successfully raised funds to enhance the STEM program for the summer and plan to continue throughout the year



## Community Partnerships:

The Park District has been working to expand community partnerships to provide outstanding events and facilities to the community.

In 2017, we partnered with the Lions Club to host a Pig Roast Benefit at our July Music Under the Oaks event. The Car Show continues to be held at Seyller Park and the Village's Coon Creek was a backup in case of any unforeseen site issues, such as the extensive rain storms in the summer of 2017. The Park District also began to work with the Northwest Little League on an agreement to purchase and install ballfield lights at the newly acquired Park at Tuscany Woods.

## Youth Education:

It is the purpose of the Youth Education Department to provide comprehensive educational programs for children in the community from the age of 6-weeks until middle school age. These programs include the highly respected pre-school that has operated for over thirty years, and summer camps are housed in the Little People Playtime (LPP) facility at 441 East Jefferson. The department also operates the Extended Care (before and after school) program at Hampshire Elementary and Gary Wright Elementary schools. Highlights for 2017 are the following:

- Maintained DCFS compliance at LPP
- Maintained all staff certifications include First Aid, CPR, ANSI Food Handler Course
- Joined the Ella Johnson Library outreach program in the preschool classrooms
- All Staff completed the first module trainings for health, safety, and child development as required by Illinois Department of Human Services

D300 staff at all Hampshire schools, as well as at the Administrative level, allowed the Before and After Care program and Youth Basketball program to continue. Staff began utilizing the software for gym scheduling as requested by the District.



# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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## **Goals for 2018:**

### **Goal #1:**

*Provide and maintain park land and recreational facilities that meet the present and future recreational needs of district residents.*

- *Construction will be finished on Ream Park in early 2018 to bring a premier athletic and recreation facility to Hampshire*
- *Construction will begin on the Park at Tuscany Woods to bring a lit 3-ballfield complex through a partnership with the Northwest Little League and Impact Fees from the Village of Hampshire*

### **Goal #2:**

*Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.*

- *Expansion of summer programs to include Little People STEM Adventure Camp, increase Pre-K and younger offerings to meet the needs of the growing community*
- *Work with District 300 to expand Preschool programs further and create an internship program for the Hampshire High School*
- *Continue to expand programs*
- *Expand athletic programs to includes summer camps and programs, growing with the age groups as they age out of our current offerings, explore a high school winter league, and adding new programs that tie into the new facilities at Ream Park*
- *Add Health and Wellness programs and special community events*
- *Engage the community in celebrating our 70<sup>th</sup> Anniversary*

### **Goal #3:**

*Ensure that administration of the Park District is effective, well-managed, customer friendly and provides a creative work environment for staff.*

- *Utilize the RecTrac training to expand our use of the software and facility reservations so patrons have access to more information and registrations online*
- *Explore the card processing systems to allow for Installment Billing for monthly/weekly billing of standing Youth Education programs*

### **Goal #4:**

*Exercise fiscal responsibility and prudence in all financial and business transactions.*

- *Continue to maintain the reserve fund and pay capital debt for new construction*
- *Increase program fees where appropriate to properly plan for the debt payment increase in FY22*
- *Plan for the Seyller Park playground replacement and general park repairs as facilities are beginning to show wear*

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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2017

**Goal #5:**

***Conserve community resources to the greatest extent through cooperation with other local organizations and agencies.***

- *Continue to partner with the outside organizations to hold events to increase visibility of special events and partnerships in the community*
- *Develop partnerships with outside organizations, such as Northwest Little League, to develop facilities that are used by more than one organization*

**Goal #6**

***Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.***

- *Facilities are repaired and refreshed by the Parks Supervisor over the winter in an effort to maintain prior to disrepair*
- *As Seyller playground continues to age, plan for replacement of the facility to maintain compliance*

**Goal #7:**

***Maintain strong communications with District residents and other public agencies and private sector organizations.***

- *Partnering with other agencies to increase attendance at special events, revise Intergovernmental agreements to more appropriately address long range planning*

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

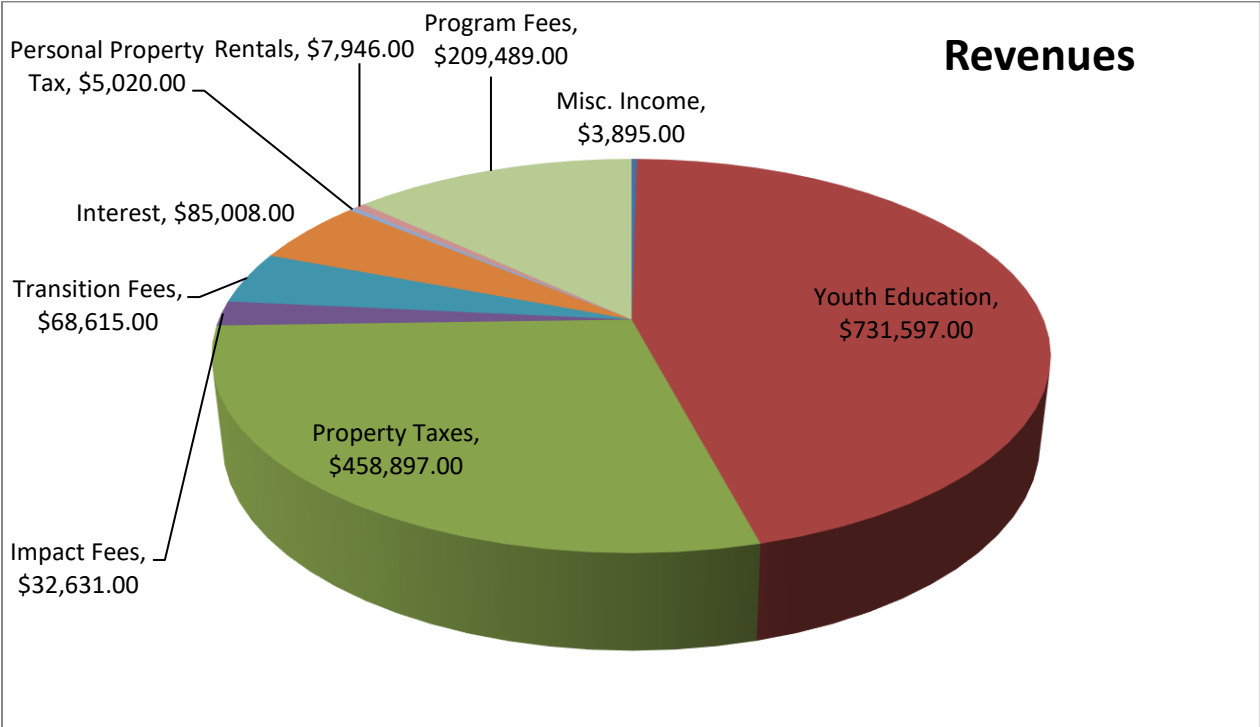
2017

**Fiscal Responsibility**

The Hampshire Park District is continually exercising fiscal responsibility. The district relies on outside sources such as grant funding, transition fees and impact fees from new development, and program revenues to continue to operate facilities, redevelop parks, and run the programs offered due to the Park District having one of the lowest tax rates in the area.

The fiscal year 2017 (May 1, 2016 - April 30, 2017) Annual Treasurer’s Report Summary Statement of Conditions is as follows:

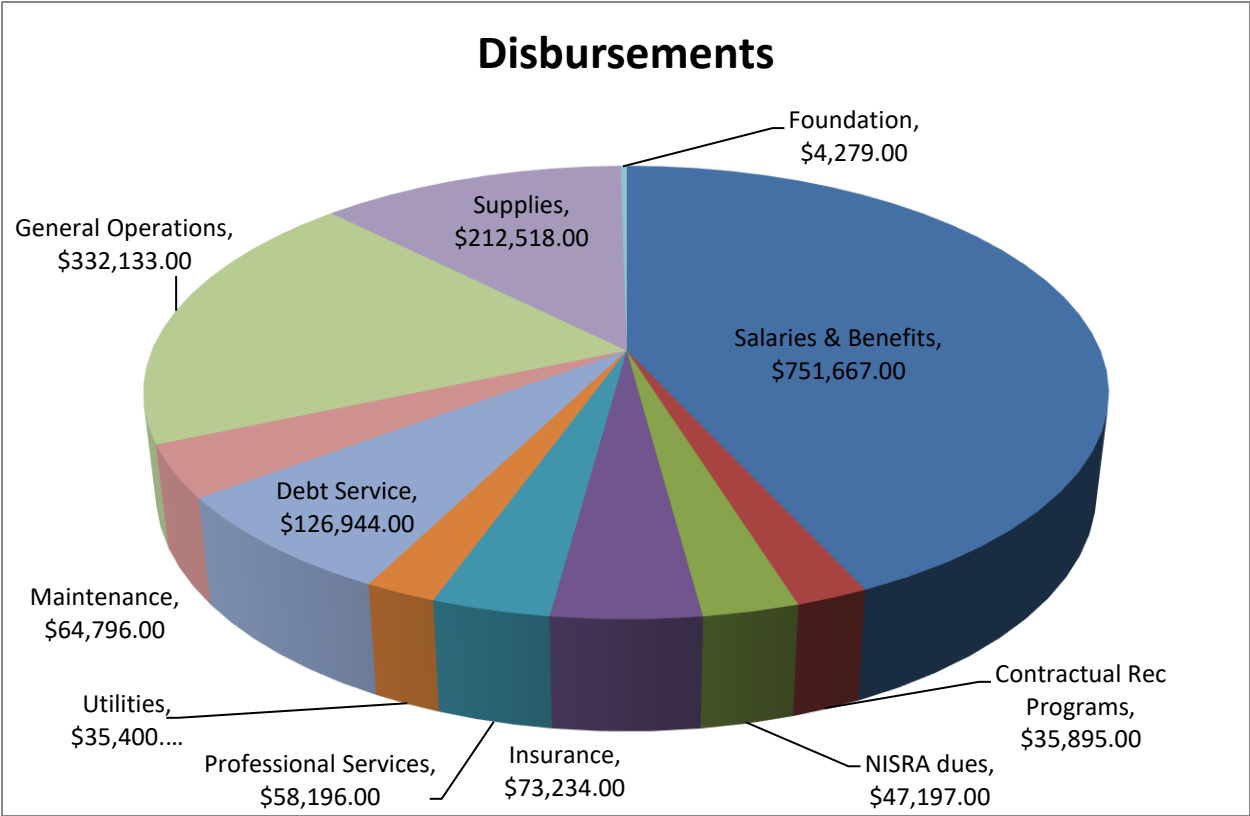
Beginning Balance as of	
May 1, 2016	\$1,127,602.00*
Total Revenues	\$1,859,546.00
Total Disbursements	\$1,742,259.00
Ending Balance as of	
April 30, 2017	\$1,244,889.00*
*Cash held in trust	
\$476,641.00	





# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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**Tax Rate (2017)**

<i>School District 300</i>	6.14
DeKalb Park District	0.80
St. Charles Park District	0.64
Genoa Township Park District	0.64
Dundee Township Park District	0.58
Batavia Park District	0.55
Geneva Park District	0.53
<i>Village of Hampshire</i>	0.52
<i>Kane County</i>	0.42
Huntley Park District	0.26
<i>Kane Co. Forest Preserve Dist.</i>	0.23
<i>Hampshire Twp Road District</i>	0.24
<b>Hampshire Township Park District</b>	<b>0.18</b>
<i>Hampshire Township</i>	0.12



*Italic denotes taxes typically paid by Park District residents to other taxing bodies.*

# HAMPSHIRE TOWNSHIP PARK DISTRICT ANNUAL REPORT

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## *The Hampshire Park District Foundation*

*The Hampshire Park District Foundation is a 501(c)3 established on February 22, 2008. The purpose of the Foundation is to support, accept and distribute funds for the capital development of present park district facilities, for the advancement of park district programs, and to hold and convey land for future development of public parks. Donations can be given for scholarship programs, park improvements, or specific programs.*

*All donations are tax deductible. For more information, contact Laura Schraw at 847-683-2690 or email at [foundation@hampshireparkdistrict.org](mailto:foundation@hampshireparkdistrict.org)*

Did you know that if you make a purchase at [www.smile.amazon.com](http://www.smile.amazon.com) you can select a charitable organization that Amazon will donate 0.5% of your purchase price to? The Hampshire Park District Foundation is a charity that you can select and all donations from Amazon Smile will go to Seyller Park Projects.



The Hampshire Township Park District is a member of the Northern Illinois Special Recreation Association which provides recreational opportunities for children and adults with mental, physical, or emotional disabilities. More information about NISRA is available online at [www.nisra.org](http://www.nisra.org) or contact them at (815) 459-0737.



## **Park District Facilities**

### *Administration Offices*

*390 South Avenue  
847-683-2690*

### *Little People Playtime*

*441 East Jefferson  
847-683-0896*

### *Hampshire Elementary*

*Extended Care Room  
847-792-3494*

### *GDW Elementary*

*Extended Care  
847-683-5797*



## Memorandum

**To:** Hampshire Park District Board of Commissioners  
**From:** Laura Schraw, Executive Director  
**Date:** May 21, 2018  
**Agenda Item:** XI.F.  
**Subject:** Advertisement/Sponsorship Terms and Policies

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### **Background**

Attached is the Advertisement/Sponsorship Terms and Policies as presented and discussed at the working meeting.

### **Recommendation**

Motion and a second to approve the Advertisement/Sponsorship Terms and Policies.



## HAMPSHIRE TOWNSHIP PARK DISTRICT ADVERTISEMENT/SPONSORSHIP TERMS & POLICIES

1. Sponsorship opportunities are extended to any local, national or international business, non-profit agency and government agency that has or wishes to have a presence in the Hampshire Township Park District. Subject to the Hampshire Township Park District's terms for accepting Sponsorship contracts will be accepted on first-come, first-served basis.

2. Sponsorship opportunities will not be extended to any organization whose mission or goal is in conflict with Hampshire Township Park District, and the District's mission of encouraging safety, fair play, and accessibility.

3. The Hampshire Township Park District reserves the right to refuse any Sponsorship from organizations or companies that offer competing programs and/or facilities.

4. It is the policy of the Hampshire Township Park District that an advertisement is not a public forum and that all advertisements shall be commercial in nature. The Park District reserves the right of full editorial control over the placement, content, appearance, and wording of the advertisement and can prohibit advertisements that are deemed inappropriate or inconsistent with the policies of the Park District.

Examples of advertisements that include, but are not limited to, any of the following characteristics will be prohibited:

A. Advertising that is unlawful, obscene or indecent or contains explicit messages or graphic representation pertaining to sexual contact or contains an offensive level of sexual overtone, innuendo or double entendre;

B. Advertising of alcohol, tobacco or any vapor device products or depiction of their use;

C. Promotion of or reference to gambling, betting or lotteries;

D. Advertising containing foul or offensive language;

E. Advertising that describe or depict criminal activity in any way;

F. Advertisements by political candidates for public office, political parties or committees, and advertisements concerning ballot issues or controversial public issues;

G. Advertising that is determined by the Executive Director or the District's legal counsel to be false, misleading or deceptive;

H. Advertising promoting or referencing the use or sale of firearms, explosives or other weapons or the depiction, suggestion or glorification of violence or acts of a violent nature;

I. An advertisement from a party that has litigated a claim against the Park District or owes a debt to the District.

5. The Hampshire Township Park District reserves the right to revise, reject, or omit any ad at any time without notice. Any camera-ready Sponsorship submitted does not conform to the publication's mechanical requirement will be enlarged, reduced, or floated at the discretion of the professional staff. The Hampshire Township Park District staff shall not be responsible for damages if an advertisement fails to be published for any reason.

6. The Hampshire Township Park District reserves the right to determine and/or change the placement of ads without notice.

7. Advertisers and advertising agencies are liable for all contents of advertisements (including copy, representation and illustrations) and shall indemnify and hold harmless the Hampshire Township Park District, without limitation against, for any and all claims made thereof against losses sustained by the Hampshire Township Park District, Board Commissioners, and employees.

8. The advertisers and its agency, each represent that they are fully authorized and licensed to use:

1. The names, portraits, and /or pictures of living persons;

2. Any copyrighted or trademarked materials; and

3. Any testimonials contained in any advertisement submitted by or on behalf of the advertiser and published in any of the Hampshire Township Park District publications, and that such advertisement is neither libelous or defamatory, an invasion of privacy or otherwise unlawful to any third party. The advertiser and its agency each agree to indemnify and save harmless the Hampshire Township Park District against all losses, liability, damage and /or expenses arising from the copying, printing or publishing of any such advertisement.

9. No conditions printed or otherwise, appearing on contracts, orders or copy instructions, which conflict with the Hampshire Township Park District policies will be binding on the Hampshire Township Park District or its agents.

10. The Hampshire Township Park District shall not be responsible for any damages caused by acts of God, fires, strikes, accidents or other occurrences beyond the control of the publisher or the Hampshire Township Park District.

11. Failure to fulfill contract terms will result in additional charges equal to the full contract fee.

12. The Hampshire Township Park District will not return any items submitted for Sponsorship.

13. Payments are due on/or before the first date of copy notification timeline. Failure to do so may forfeit the agreement for advertisement/Sponsorship.

14. The Hampshire Township Park District reserves the right to revise Sponsorship rates. However, this will not affect existing signed and written Sponsorship agreements. All Sponsorship placed without a signed agreement is subject to rates that apply at the time of publication.

15. Hampshire Township Park District is a created by state authority for the purpose of serving residents of Hampshire Township and does not support any one political party or viewpoint. Therefore, we will not accept political sponsorship of any kind.