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[VA ETC Program.pdf](#)

[VB FY19 Draft Budget.pdf](#)

[VB1 Draft Budget.pdf](#)

[VC NWLL User Agreement.pdf](#)



**Special Working Meeting of the
HAMPSHIRE TOWNSHIP PARK DISTRICT
390 South Ave.
Board of Commissioners
April 2, 2018
6:30 p.m.
AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Citizens to be Heard**
- V. Discussion Items**
 - A. ETC Program
 - B. FY19 Draft Budget
 - C. Draft Northwest Little League User Agreement
- VI. Adjournment** – Next meeting – April 16, 2018

In compliance with the Americans with Disabilities Act, if you need assistance or special accommodations in order to participate in the meeting, please contact the Hampshire Township Park District Administration Office at (847) 683-2690 a minimum of 72 hours in advance of the scheduled meeting. Every effort will be made to allow for meeting participation.



Memorandum

To: Hampshire Park Board of Commissioners
From: Laura Schraw, Executive Director
Date: April 2, 2018
Agenda Item: V.A.
Subject: ETC Program

2018-2019 Program

On Monday we sent out a survey to ETC Program participants asking additional questions regarding additional options for our new program pricing structure of the monthly fees. People have until Sunday to respond, but to date we have received 62 surveys, 41 from GDW and 21 from HES.

These are the questions that were asked:

Question 1: What D300 school does your child attend?

Question 2: What is your last name?

Question 3: How many children will you have in the program in the 2018-2019 school year?

Question 4: For the 2018-2019 school year, would a ½ day ETC After Care option from 2:15 – 3:45pm be something you would like the Hampshire Township Park District to offer?

Question 5: If you answered 'no' to the above question, why?

Question 6: If we allowed flexibility to the schedule (3 or 4 days of the week only not between ½ or full days) for an administrative fee would you be interested in this option?

Staff will present the results on Monday for discussion to alternative options the Board would like to consider.



Memorandum

To: Hampshire Park Board of Commissioners
From: Laura Schraw, Executive Director
Date: April 2, 2018
Agenda Item: V.B.
Subject: FY19 Draft Budget

Attached is a draft budget for May 1, 2018- April 30, 2019. Final budget approval will be requested at the April 16, 2018 meeting.

DATE: 03/29/2018 Hampshire Township Park District
TIME: 15:15:01 FINAL BUDGET REPORT
ID: BP450000.WOW

PAGE: 1

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

BEGINNING BALANCE		69,719
Administrative		
REVENUES		
General Operations		
10-10-01-025-3000	Misc Income-Corporate	0
10-10-01-025-3002	NSF Bank Fees	0
10-10-01-025-3101	Property Tax-Corp Fund	252,791
10-10-01-025-3103	Transition Fees	5,000
10-10-01-025-3104	Impact Fees-Corp	0
10-10-01-025-3105	Grants-Corporate	0
10-10-01-025-3106	Foundation Donation-Corp	0
10-10-01-025-3111	NWLL-Musco Lights	24,195
10-10-01-025-3112	Health Wellness	400
10-10-01-025-3201	Interest-Money Market	50
10-10-01-025-3310	Personal Property Tax	3,000

TOTAL General Operations		285,436
TOTAL REVENUES: Administrative		285,436

Parks		
REVENUES		
Parks		
10-40-40-601-3320	Rental-Seyller Park	1,500
10-40-40-601-3322	Rental-Athletic Field Seyller	0
10-40-40-602-3320	Rental-Bruce Ream Park	5,000
10-40-40-602-3322	Rental-Athletic Field Ream Pk	1,000
10-40-40-603-3320	Rental-Dorothy Schmidt Park	0
10-40-40-604-3320	Rental-Park at Tuscany Woods	2,000
10-40-40-604-3322	Rental-Athletic Field Tuscany	0

TOTAL Parks		9,500
TOTAL REVENUES: Parks		9,500

Buildings		
REVENUES		
Buildings		
10-50-50-701-3303	Rental-Administrative Building	2,000

TOTAL Buildings		2,000
TOTAL REVENUES: Buildings		2,000

Administrative
EXPENSES

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Administrative		
General Operations		
10-10-01-024-5000	Misc Expense-Corp	75
10-10-01-024-5008	Service Charge-E Pay	0
10-10-01-024-5010	Financial Fees	1,825
10-10-01-024-5012	Professional Fees	8,600
10-10-01-024-5013	Tech Support-Corp	6,482
10-10-01-024-5014	Printing Publications	1,250
10-10-01-024-5015	Bank Fees	777
10-10-01-024-5016	Membership Fees-Corp	2,682
10-10-01-024-5017	Conference Fees-Corp	2,000
10-10-01-024-5018	Mileage Tolls-Corp	600
10-10-01-024-5019	Education Fees-Corp	0
10-10-01-024-5020	Advertise Marketing-Corp	2,000
10-10-01-024-5021	Vandalism Deductible	2,000
10-10-01-024-5022	Postage-Corp	600
10-10-01-024-5023	Phone-Corp	5,072
10-10-01-024-5024	Copy Machine-Corp	1,500
10-10-01-024-5032	Legal Fees	2,551
10-10-01-024-5037	AmeriFlex Spending Fees	2,100
10-10-01-024-5038	Record Disposal	200
10-10-01-024-5060	Bottled Water	800
10-10-01-024-5061	Mobile E-Mail-Corp	960
10-10-01-024-6010	Supplies Office-Corp	2,415
10-10-01-024-6050	Furnishings Office-Corp	960
10-10-01-025-4020	FICA-Health Wellness Incentive	200
10-10-01-025-4021	Medicare-Health Wellness Incen	50
10-10-01-025-4024	IMRF-Health Wellness Incentive	150
10-10-01-025-5062	Awards/Recognition	545

TOTAL General Operations		46,394
Administrative		
10-10-10-024-5105	Grants-Returned	0
10-10-10-025-4020	FICA-Corp Admin	4,296
10-10-10-025-4021	Medicare-Corp Admin	1,005
10-10-10-025-4024	IMRF-Corp Admin	6,930
10-10-10-025-4025	Health Insurance-Corp	8,673
10-10-10-025-4028	IDES Unemployment	7,873
10-10-10-025-4100	Salaries-Administration	69,296
10-10-10-025-9998	Debt Ser Transfer to Bond Fund	0
10-10-10-025-9999	Capital Transfers-Corp	20,000

TOTAL Administrative		118,073
TOTAL Administrative		164,467

FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET
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Parks		
EXPENSES		
Parks		
10-40-40-024-5000	Misc Expense-Parks	0
10-40-40-024-5059	Gasoline-Parks	3,700
10-40-40-024-5110	Vehicle Repairs	3,000
10-40-40-024-5120	Tree Replacement Program	1,000
10-40-40-024-6050	Equipment-Parks	1,000
10-40-40-024-6122	Shop Tools	500
10-40-40-024-6125	Supplies-Parks Dept	1,500
10-40-40-025-4020	FICA-Parks Dept	2,645
10-40-40-025-4021	Medicare-Parks Dept	618
10-40-40-025-4024	IMRF-Parks Dept	1,947
10-40-40-025-4100	Salaries-Parks/Maintenance	42,661
10-40-40-601-5000	Misc Expense-Seyller Pk	0
10-40-40-601-5027	Garbage Waste-Seyller Pk	0
10-40-40-601-5124	Park Maintenance-Seyller Park	5,000
10-40-40-601-5320	Permit Fee-Seyller Park	0
10-40-40-601-6013	Supplies-Janitorial Seyller Pk	300
10-40-40-602-5000	Misc Expense-Bruce Ream Pk	0
10-40-40-602-5025	Electric-Bruce Ream Park	4,000
10-40-40-602-5027	Garbage Waste-Bruce Ream Pk	1,500
10-40-40-602-5031	Water-Bruce Ream Park	10,000
10-40-40-602-5124	Park Maintenance-Ream Park	5,000
10-40-40-602-5320	Permit Fee-Bruce Ream Park	0
10-40-40-602-6013	Supplies-Janitorial Ream Park	300
10-40-40-603-5000	Misc Expense-D. Schmidt Pk	0
10-40-40-603-5027	Garbage Waste-D. Schmidt Pk	0
10-40-40-603-5124	Park Maintenance-Schmidt Park	5,000
10-40-40-603-5320	Permit Fee-D. Schmidt Pk	0
10-40-40-604-4631	Salaries-Field Labor Tuscany	500
10-40-40-604-5000	Misc Expense-Park at Tuscany	0
10-40-40-604-5025	Electric-Park at Tuscany Woods	500
10-40-40-604-5027	Garbage Waste-Park at Tuscany	0
10-40-40-604-5031	Water-Park at Tuscany Woods	500
10-40-40-604-5041	Field Labor-Pk at Tuscany Wood	500
10-40-40-604-5124	Park Maintenance-Tuscany Park	1,000
10-40-40-604-5320	Permit Fee-Park at Tuscany	50
10-40-40-604-6013	Supplies-Janitorial Tuscany Pk	0
10-40-40-604-7006	NWLL-Musco Lights	24,195
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TOTAL Parks		116,916
TOTAL Parks		116,916

Buildings
EXPENSES

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FUND: CORPORATE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Buildings		
Buildings		
10-50-50-025-4020	FICA-Custodian Admin Building	148
10-50-50-025-4021	Medicare-Custodian Admin Bldg	34
10-50-50-701-4390	Salaries-Custodian Admin Bldg	2,400
10-50-50-701-5025	Electric-Admin Bldg	4,000
10-50-50-701-5026	Heat-Admin Bldg	2,200
10-50-50-701-5028	Fire Alarm System-Admin Bldg	1,931
10-50-50-701-5031	Water-Admin Building	400
10-50-50-701-5124	Maintenance Repairs-Admin Bldg	3,000
10-50-50-701-5320	Permit Fees-Admin Building	0
10-50-50-701-6050	Equipment-Admin Building	500
10-50-50-701-6110	Supplies-Janitorial Admin Bldg	300
10-50-50-702-5026	Heat-Park Bldg	600
10-50-50-702-5028	Fire Alarm System-Parks Bldg	1,810
10-50-50-702-5124	Maintenance Repairs-Parks Bldg	2,000
10-50-50-702-6110	Supplies Janitorial-Parks Bldg	100

TOTAL Buildings		19,423
TOTAL Buildings		19,423

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FUND: CORPORATE FUND

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL FUND REVENUES & BEG. BALANCE		366,655
TOTAL FUND EXPENSES		300,806
FUND SURPLUS (DEFICIT)		65,849

DATE: 03/29/2018 Hampshire Township Park District
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FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

BEGINNING BALANCE		306,962
Administrative		
REVENUES		
General Operations		
20-10-01-024-3105	Grants-Recreation	0
20-10-01-025-3000	Misc Income-Rec	0
20-10-01-025-3101	Property Tax-Rec Fund	73,714
20-10-01-025-3103	Transition Fees	0
20-10-01-025-3104	Impact Fees-Recreation	0
20-10-01-025-3106	Foundation Donation-Rec	0
20-10-01-025-3108	NonRes Access to Res Rates	1,000
20-10-01-025-3302	Brochure Sponsorship	2,000

TOTAL General Operations		76,714
Administrative		
20-10-10-025-9000	Fund Transfer to Rec Fund	0

TOTAL Administrative		0
TOTAL REVENUES: Administrative		76,714
Recreation		
REVENUES		
General Operations		
20-20-01-024-3100	Fundraising	0

TOTAL General Operations		0
Athletic Programs		
20-20-20-210-3500	Adult Softball	3,500
20-20-20-212-3500	Open Gym	0
20-20-20-325-3500	British Soccer Camp	500
20-20-20-800-3500	T-Ball	4,800
20-20-20-811-3500	Spring Soccer	32,000
20-20-20-812-3500	Fall Soccer	34,000
20-20-20-815-3500	Basketball	42,000
20-20-20-819-3500	Flag Football	8,000
20-20-20-820-3500	Volleyball	4,000

TOTAL Athletic Programs		128,800
Athletic Camps		
20-20-21-828-3500	H.S. Cheerleading Camp	0

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Recreation		
REVENUES		
Athletic Camps		
20-20-21-850-3500	H.S. Football Camp	12,000
20-20-21-851-3500	H.S. Baseball Camp	4,000
20-20-21-852-3500	H.S. Volleyball Camp	6,000
20-20-21-855-3500	H.S. Softball Camp	2,000
20-20-21-856-3500	H.S. Tennis Camp	0
20-20-21-859-3500	H.S. Basketball Camp	16,000
20-20-21-867-3500	H.S. Soccer Camp	5,000
20-20-21-868-3500	H.S. Cross Country Camp	0

TOTAL Athletic Camps		45,000
Adult Programs		
20-20-22-220-3500	Adult Trips	1,350
20-20-22-221-3500	Adult Wellness	0
20-20-22-232-3500	Adult Workshops	0

TOTAL Adult Programs		1,350
Recreation Programs		
20-20-23-330-3500	Dance Programs	4,000
20-20-23-331-3500	Karate	3,000
20-20-23-333-3500	Horseback Riding	3,000
20-20-23-336-3500	Art Programs	200
20-20-23-341-3500	Private Lessons	1,000
20-20-23-352-3500	Parent & Child Music Class	500

TOTAL Recreation Programs		11,700
Recreation Camps		
20-20-24-322-3500	Summer Fun Camp	10,000
20-20-24-345-3500	Holiday Camps	500

TOTAL Recreation Camps		10,500
Special Events		
20-20-25-201-3500	Admission Tickets	900
20-20-25-224-3500	Coon Creek Classic	6,650
20-20-25-225-3500	Colour Me Lucky 5K	2,000
20-20-25-229-3500	Music & Wine Night	2,000
20-20-25-230-3500	Fall Race	0
20-20-25-323-3500	Trunk N Treat	700
20-20-25-326-3500	Daddy Daughter Dance	2,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Recreation		
REVENUES		
Special Events		
20-20-25-328-3500	Bunny Visits	200
20-20-25-332-3500	Egg Hunt	0
20-20-25-339-3500	Santa Phone Calls	15
20-20-25-342-3500	Candy Cane Hunt	0
20-20-25-343-3500	Winter Fun Night	200
20-20-25-344-3500	Parents Night Out	200
20-20-25-346-3500	Matchbox Races	50
20-20-25-347-3500	Tree Lighting	0
20-20-25-348-3500	Mom & Son Bowling	100
20-20-25-349-3500	Youth Bowling	0
20-20-25-350-3500	Cookie Decorating	100
20-20-25-351-3500	Sip & Shop	200

TOTAL Special Events		15,315
Miscellaneous Programs		
20-20-29-704-3320	Rental-Gary Wright Gym	0

TOTAL Miscellaneous Programs		0
TOTAL REVENUES: Recreation		212,665
Youth Education		
REVENUES		
Daycare		
20-60-18-518-3000	Misc Income-Daycare	0
20-60-18-518-3305	Memory Books-Daycare	500
20-60-18-518-3306	Vision & Hearing-Daycare	500
20-60-18-518-3307	Registration Fee-Daycare	3,500
20-60-18-518-3500	Tuition-Daycare	320,000

TOTAL Daycare		324,500
Preschool		
20-60-26-518-3311	Educational Materials	250
20-60-26-524-3000	Misc Income-Preschool	400
20-60-26-524-3105	Grants-Preschool	0
20-60-26-524-3106	Foundation Donation-Preschool	0
20-60-26-524-3305	Memory Books-Preschool	600
20-60-26-524-3306	Vision & Hearing-Preschool	500
20-60-26-524-3307	Registration Fee-Preschool	10,000

DATE: 03/29/2018 Hampshire Township Park District
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FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Youth Education		
REVENUES		
Preschool		
20-60-26-524-3500	Tuition-Pre Kindergarten	130,815
20-60-26-524-3501	Tuition-Little Learners	126,612
20-60-26-529-3500	Parent & Tot	150

TOTAL Preschool		269,327
Youth Education Camps		
20-60-27-527-3500	Youth Education Camps	3,000

TOTAL Youth Education Camps		3,000
ETC		
20-60-28-501-3000	Misc Income-ETC	0
20-60-28-501-3307	Registration Fee-ETC	7,000
20-60-28-501-3500	ETC	170,000

TOTAL ETC		177,000
TOTAL REVENUES: Youth Education		773,827

Administrative		
EXPENSES		
General Operations		
20-10-01-024-5013	Tech Support-Rec	5,233
20-10-01-024-5066	Computer Equipment	1,000

TOTAL General Operations		6,233
Administrative		
20-10-10-025-9998	Debt Ser Transfer to Bond Fund	0
20-10-10-025-9999	Capital Transfers-Rec	0

TOTAL Administrative		0
TOTAL Administrative		6,233

Recreation		
EXPENSES		
General Operations		
20-20-01-024-5000	Misc Expense-Rec	0

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Recreation		
EXPENSES		
General Operations		
20-20-01-024-5008	Service Charge-E-Pay	13,000
20-20-01-024-5016	Membership Fees-Rec	550
20-20-01-024-5017	Conference Fees-Rec	2,500
20-20-01-024-5018	Mileage Tolls-Rec	550
20-20-01-024-5020	Advertise Marketing-Rec	3,300
20-20-01-024-5022	Postage-Rec	2,300
20-20-01-024-5061	Mobile E-Mail Rec	2,300
20-20-01-024-5140	Program Permit Fees	500
20-20-01-024-5318	Fundraising	0
20-20-01-024-6010	Supplies Office-Rec	1,760

TOTAL General Operations		26,760
Administrative		
20-20-10-025-4020	FICA-Rec Dept	8,272
20-20-10-025-4021	Medicare-Rec Dept	1,934
20-20-10-025-4024	IMRF-Rec Dept	13,933
20-20-10-025-4025	Health Insurance-Rec Staff	13,005
20-20-10-025-4100	Salaries-Administration	133,429

TOTAL Administrative		170,573
Athletic Programs		
20-20-20-024-5105	Grants-Returned	0
20-20-20-024-6321	Staff Appreciation	550
20-20-20-024-6322	Volunteer Appreciation	500
20-20-20-025-4020	FICA-Athletic Programs	750
20-20-20-025-4021	Medicare-Athletic Programs	175
20-20-20-025-4024	IMRF-Athletic Programs	0
20-20-20-210-4631	Salaries-Field Labor Adult Sof	0
20-20-20-210-4632	Salaries-Umpire Adult Softball	2,000
20-20-20-210-5225	Lights-Adult Softball	500
20-20-20-210-6215	Supplies-Adult Softball	500
20-20-20-212-4630	Salaries-Site Open Gym	320
20-20-20-212-6215	Supplies-Open Gym	0
20-20-20-800-4630	Salaries-Site Super T-Ball	150
20-20-20-800-4631	Salaries-Field Labor T-Ball	100
20-20-20-800-6215	Supplies-T-Ball	3,500
20-20-20-811-4612	Salaries-Referee Spring Soccer	3,000
20-20-20-811-4630	Salaries-Site Sup Spring Socce	200
20-20-20-811-4631	Salaries-Field Labor Spring S	200
20-20-20-811-6215	Supplies-Spring Soccer	4,000

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Recreation		
EXPENSES		
Athletic Programs		
20-20-20-812-4612	Salaries-Referee Fall Soccer	2,000
20-20-20-812-4630	Salaries-Site Sup Fall Soccer	300
20-20-20-812-4631	Salaries-Field Labor Fall Socc	400
20-20-20-812-6215	Supplies-Fall Soccer	4,000
20-20-20-815-4612	Salaries-Referee Basketball	4,000
20-20-20-815-4630	Salaries-Site Super Basketball	3,000
20-20-20-815-6215	Supplies-Basketball	5,500
20-20-20-819-4612	Salaries-Referee Flag Football	1,000
20-20-20-819-4630	Salaries-Site Super Flag Foot	100
20-20-20-819-4631	Salaries-Field Labor Flag Foot	200
20-20-20-819-6215	Supplies-Flag Football	2,000
20-20-20-820-4612	Salaries-Referee Volleyball	500
20-20-20-820-4630	Salaries-Site Super Volleyball	500
20-20-20-820-6215	Supplies-Volleyball	500

TOTAL Athletic Programs		40,445
Athletic Camps		
20-20-21-025-4020	FICA-Athletic Camps	0
20-20-21-025-4021	Medicare-Athletic Camps	0
20-20-21-828-5126	Contractual-H.S. Cheer Camp	0
20-20-21-850-5126	Contractual-H.S. Football Camp	12,000
20-20-21-851-5126	Contractual-H.S. Baseball Camp	3,200
20-20-21-852-5126	Contractual-H.S. Volleyball Ca	4,000
20-20-21-855-5126	Contractual-H.S. Softball Camp	0
20-20-21-856-5126	Contractual-H.S. Tennis Camp	400
20-20-21-859-5126	Contractual-H.S. Basketball Ca	9,600
20-20-21-867-5126	Contractual-H.S. Soccer Camp	4,000
20-20-21-868-5126	Contractual-H.S. Cross Country	40

TOTAL Athletic Camps		33,240
Adult Programs		
20-20-22-025-4020	FICA-Wellness Programs	0
20-20-22-025-4021	Medicare-Wellness Programs	0
20-20-22-220-5126	Contractual-Adult Trips	400
20-20-22-221-4610	Salaries-Adult Wellness	0
20-20-22-221-5126	Contractual-Adult Wellness	0
20-20-22-221-6215	Supplies-Adult Wellness	0
20-20-22-232-6215	Supplies-Adult Workshops	0

TOTAL Adult Programs		400
Recreation Programs		

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Recreation		
EXPENSES		
Recreation Programs		
20-20-23-025-4020	FICA-Rec Programs	6
20-20-23-025-4021	Medicare-Rec Programs	1
20-20-23-330-5126	Contractual-Dance Programs	2,800
20-20-23-330-6215	Supplies-Dance Programs	100
20-20-23-331-5126	Contractual-Karate	2,400
20-20-23-333-5126	Contractual-Horseback Ride	2,400
20-20-23-336-4610	Salaries-Art Programs	100
20-20-23-336-6215	Supplies-Art Programs	100
20-20-23-341-5126	Contractual-Private Lessons	800
20-20-23-341-6215	Supplies-Private Lessons	0
20-20-23-352-5126	Contractual-Parent & Child Mus	400

TOTAL Recreation Programs		9,107
Recreation Camps		
20-20-24-025-4020	FICA-Rec Camps	502
20-20-24-025-4021	Medicare-Rec Camps	117
20-20-24-025-4024	IMRF-Rec Camps	0
20-20-24-322-4475	Salaries-Summer Fun Camp	7,500
20-20-24-322-5126	Contractual-Summer Fun Camp	0
20-20-24-322-6215	Supplies-Summer Fun Camp	200
20-20-24-345-4475	Salaries-Holiday Camps	100

TOTAL Recreation Camps		8,419
Special Events		
20-20-25-025-4020	FICA-Special Events	25
20-20-25-025-4021	Medicare-Special Events	6
20-20-25-201-6215	Supplies-Admission Tickets	720
20-20-25-224-4601	Salaries-Coon Creek Classic	150
20-20-25-224-5126	Contractual-C C Classic	1,200
20-20-25-224-6215	Supplies-Coon Creek Classic	2,600
20-20-25-225-4300	Salaries-Colour Me Lucky	0
20-20-25-225-6215	Supplies-Colour Me Lucky	1,500
20-20-25-229-4601	Salaries-Music & Wine Night	0
20-20-25-229-6215	Supplies-Music & Wine Night	2,500
20-20-25-230-4475	Salaries-Fall Race	0
20-20-25-230-6215	Supplies-Fall Race	0
20-20-25-323-4601	Salaries-Trunk N Treat	0
20-20-25-323-5126	Contractual-Trunk N Treat	100
20-20-25-323-6215	Supplies-Trunk N Treat	100
20-20-25-326-5126	Contractual-Daddy Daughter	200

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Recreation		
EXPENSES		
Special Events		
20-20-25-326-6215	Supplies-Daddy Daughter Dance	500
20-20-25-328-6215	Supplies-Bunny Visits	100
20-20-25-332-4601	Salaries-Egg Hunt	50
20-20-25-332-6215	Supplies-Egg Hunt	100
20-20-25-339-6215	Supplies-Santa Phone Calls	0
20-20-25-342-6215	Supplies-Candy Cane Hunt	50
20-20-25-343-4612	Salaries-Winter Fun Night	100
20-20-25-343-6215	Supplies-Winter Fun Night	100
20-20-25-344-4612	Salaries-Parents Night Out	100
20-20-25-344-6215	Supplies-Parents Night Out	100
20-20-25-346-6215	Supplies-Matchbox Races	0
20-20-25-347-6215	Supplies-Tree Lighting	25
20-20-25-348-5126	Contractual-Mom & Son Bowling	80
20-20-25-349-5126	Contractual-Youth Bowling	0
20-20-25-350-5126	Contractual-Cookie Decorating	80
20-20-25-351-6215	Supplies-Sip & Shop	50

TOTAL Special Events		10,536
Miscellaneous Programs		
20-20-29-025-4020	FICA-Misc Programs	0
20-20-29-025-4021	Medicare-Misc Programs	0
20-20-29-704-4630	Salaries-Site Super Rentals	0

TOTAL Miscellaneous Programs		0
TOTAL Recreation		299,480

Buildings

EXPENSES

Buildings

20-50-50-025-4020	FICA-Buildings	0
20-50-50-025-4021	Medicare-Buildings	0
20-50-50-704-6110	Supplies-Janitorial GDW	250

TOTAL Buildings		250
TOTAL Buildings		250

Youth Education

EXPENSES

Daycare

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Youth Education		
EXPENSES		
Daycare		
20-60-18-025-4020	FICA-Daycare	13,082
20-60-18-025-4021	Medicare-Daycare	3,060
20-60-18-025-4024	IMRF-Daycare	18,191
20-60-18-518-4025	Health Insurance-Daycare	24,571
20-60-18-518-4100	Salaries-Daycare	211,000
20-60-18-518-5000	Misc Expense-Daycare	0
20-60-18-518-5013	Tech Support-Daycare	2,186
20-60-18-518-5016	Membership Dues-Daycare	200
20-60-18-518-5018	Mileage Tolls-Daycare	570
20-60-18-518-5019	Staff Training-Daycare	1,000
20-60-18-518-5020	Advertising Marketing-Daycare	2,500
20-60-18-518-5022	Postage-Daycare	100
20-60-18-518-5134	Vision & Hearing-Daycare	0
20-60-18-518-5319	Memory Books-Daycare	500
20-60-18-518-5320	Permits & License Fee-Daycare	750
20-60-18-518-6050	Furnishings-Daycare	1,500
20-60-18-518-6215	Supplies-Daycare	3,200
20-60-18-518-6320	Events-Daycare	300
20-60-18-518-6321	Staff Appreciation-Daycare	300
20-60-18-518-6325	Groceries-Daycare	10,500
20-60-18-518-9998	Debt Ser Transfer to Bond Fund	20,000

TOTAL Daycare		313,510
Preschool		
20-60-26-025-4020	FICA-Preschool	9,825
20-60-26-025-4021	Medicare-Preschool	2,298
20-60-26-025-4024	IMRF-Preschool	11,563
20-60-26-518-6315	Supplies-Educational Materials	0
20-60-26-524-4025	Health Insurance-Preschool	22,380
20-60-26-524-4100	Salaries-Preschool	158,471
20-60-26-524-5000	Misc Expense-Preschool	400
20-60-26-524-5013	Tech Support-Preschool	4,233
20-60-26-524-5016	Member Fees/Subscrip-Preschool	100
20-60-26-524-5018	Mileage Tolls-Preschool	370
20-60-26-524-5019	Staff Training-Preschool	668
20-60-26-524-5020	Advertise Marketing-Preschool	200
20-60-26-524-5022	Postage-Preschool	100
20-60-26-524-5134	Vision & Hearing-Preschool	400
20-60-26-524-5319	Memory Books-Preschool	500
20-60-26-524-6050	Furnishings-Preschool	500
20-60-26-524-6215	Supplies-Preschool	1,500

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Youth Education		
EXPENSES		
Preschool		
20-60-26-524-6320	Events-Preschool	300
20-60-26-524-6321	Staff Appreciation-Preschool	500
20-60-26-524-6322	Volunteer Appreciation	0
20-60-26-524-6325	Groceries-Preschool	500
20-60-26-524-9998	Debt Ser Transfer to Bond Fund	6,000
20-60-26-529-6215	Supplies-Parent & Tot	0

TOTAL Preschool		220,808
Youth Education Camps		
20-60-27-025-4020	FICA-Youth Education Camps	0
20-60-27-025-4021	Medicare-Youth Education Camps	0
20-60-27-025-4024	IMRF-Youth Education Camps	0
20-60-27-527-4341	Salaries-Youth Education Camps	0
20-60-27-527-6215	Supplies-Youth Education Camps	0

TOTAL Youth Education Camps		0
ETC		
20-60-28-025-4020	FICA-ETC	6,510
20-60-28-025-4021	Medicare-ETC	1,522
20-60-28-025-4024	IMRF-ETC	7,366
20-60-28-501-4025	Health Insurance-ETC	11,560
20-60-28-501-4100	Salaries-ETC	105,000
20-60-28-501-5000	Misc Expense-ETC	0
20-60-28-501-5013	Tech Support-ETC	3,210
20-60-28-501-5019	Staff Training-ETC	300
20-60-28-501-5022	Postage-ETC	0
20-60-28-501-5126	Contractual-ETC	0
20-60-28-501-6050	Furnishings-ETC	200
20-60-28-501-6215	Supplies-ETC	450
20-60-28-501-6321	Staff Appreciation-ETC	300
20-60-28-501-9998	Debt Ser Transfer to Bond Fund	40,000

TOTAL ETC		176,418
Little People Playtime		
20-60-50-025-4020	FICA-LPP Building	345
20-60-50-025-4021	Medicare-LPP Building	81
20-60-50-703-4390	Salaries-Custodian LPP Bldg	5,561
20-60-50-703-5023	Phone-LPP Building	2,500
20-60-50-703-5024	Copy Machine-LPP Building	4,400

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FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Youth Education		
EXPENSES		
	Little People Playtime	
20-60-50-703-5025	Electric-LPP Building	7,500
20-60-50-703-5026	Heat-LPP Building	2,000
20-60-50-703-5028	Fire Alarm Sys-LPP Building	2,600
20-60-50-703-5031	Water-LPP Building	1,400
20-60-50-703-5124	Maint Grounds LPP Bldg	8,500
20-60-50-703-5131	Contractual-Service LPP Bldg	4,200
20-60-50-703-6110	Supplies-Janitorial LPP Bldg	1,000

TOTAL Little People Playtime		40,087
TOTAL Youth Education		750,823

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FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL FUND REVENUES & BEG. BALANCE		1,370,168
TOTAL FUND EXPENSES		1,056,786
FUND SURPLUS (DEFICIT)		313,382

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FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

BEGINNING BALANCE		(19,006)
Administrative		
REVENUES		
General Operations		
30-10-01-025-3000	Misc Income-Capital	0
30-10-01-025-3104	Impact Fees-Capital	150,000
30-10-01-025-3105	Grants-Capital	187,700
30-10-01-025-3106	Foundation Donation-Capital	0
30-10-01-025-3110	Debt Certificate Revenue	0
30-10-01-025-3205	Interest-IIIT Money Market	0

TOTAL General Operations		337,700
Administrative		
30-10-10-025-9000	Capital Transfers-Capital	40,000

TOTAL Administrative		40,000
TOTAL REVENUES: Administrative		377,700
EXPENSES		
Administrative		
30-10-10-025-4020	FICA-Capital Admin	0
30-10-10-025-4021	Medicare-Capital Admin	0
30-10-10-025-4024	IMRF-Capital Admin	0
30-10-10-025-4100	Salaries-Adminstration	0

TOTAL Administrative		0
TOTAL Administrative		0
Capital Projects		
EXPENSES		
Capital Projects		
30-30-30-024-6318	Furnishings	0
30-30-30-026-7005	Parking Lot Maintenance	0
30-30-30-026-7011	Capital Improvement-Tuscany Pk	150,000
30-30-30-026-7013	Capital Improvement-Schmidt Pk	0
30-30-30-026-7014	Capital Improvement-B. Ream Pk	25,000
30-30-30-026-7016	Capital Improvement-Seyller Pk	0
30-30-30-026-7017	Capital Repairs	0
30-30-30-026-7020	Construction-LPP Building	0
30-30-30-026-7201	Vehicle Purchase	10,000
30-30-30-026-7202	Maintenance Equipment	0

TOTAL Capital Projects		185,000
TOTAL Capital Projects		185,000
Buildings		
EXPENSES		

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FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

Buildings		
Buildings		
30-50-50-701-7124	Maintenance Repairs Admin Bldg	0
30-50-50-702-7124	Maintenance Repairs Parks Bldg	0
30-50-50-703-7124	Maintenance Repairs-LPP Bldg	0

TOTAL Buildings		0
TOTAL Buildings		0

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FUND: CAPITAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL FUND REVENUES & BEG. BALANCE		358,694
TOTAL FUND EXPENSES		185,000
FUND SURPLUS (DEFICIT)		173,694

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FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

BEGINNING BALANCE		1,244
Administrative		
REVENUES		
General Operations		
40-10-01-025-3000 Bond Misc Income		0
40-10-01-025-3101 Property Tax-Bond Fund		33,271

TOTAL General Operations		33,271
Administrative		
40-10-10-025-9000 Capital Incoming Transfers		0
40-10-10-025-9001 Debt Ser Incoming Transfers		101,000

TOTAL Administrative		101,000
TOTAL REVENUES: Administrative		134,271
EXPENSES		
General Operations		
40-10-01-024-8015 Bond Interest		2,941
40-10-01-024-8016 Bond Service Fees		475
40-10-01-024-8017 Bond Principal		30,000
40-10-01-025-8020 Debt Certificate Payment		99,870

TOTAL General Operations		133,286
TOTAL Administrative		133,286

FUND: BOND FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL FUND REVENUES & BEG. BALANCE		135,515
TOTAL FUND EXPENSES		133,286
FUND SURPLUS (DEFICIT)		2,229

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FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

BEGINNING BALANCE		15,998
Administrative		
REVENUES		
General Operations		
50-10-01-025-3000 Misc Income-Liability		0
50-10-01-025-3101 Property Tax-Liability Fund		41,312
50-10-01-025-3106 Foundation Donation-Liability		0

TOTAL General Operations		41,312
Administrative		
50-10-10-025-9000 Capital Transfers-Liability		0

TOTAL Administrative		0
TOTAL REVENUES: Administrative		41,312
EXPENSES		
General Operations		
50-10-01-024-5000 Misc Expense-Liability		0
50-10-01-024-5009 Workshop Seminar Fees		150
50-10-01-024-5040 Insurance-Property		24,600
50-10-01-024-6216 Supplies-Staff Training		700

TOTAL General Operations		25,450
Administrative		
50-10-10-024-5007 Employment Physicals		250
50-10-10-024-5035 Background Cks Replenish		500
50-10-10-024-5036 Employer Compliance Poster		75
50-10-10-025-4020 FICA-Liability Admin		1,302
50-10-10-025-4021 Medicare-Liability Admin		305
50-10-10-025-4024 IMRF-Liability Admin		2,100
50-10-10-025-4100 Salaries-Administration		20,999
50-10-10-025-9999 Capital Transfers Liability		0

TOTAL Administrative		25,531
TOTAL Administrative		50,981

FUND: LIABILITY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL FUND REVENUES & BEG. BALANCE		57,310
TOTAL FUND EXPENSES		50,981
FUND SURPLUS (DEFICIT)		6,329

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FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

BEGINNING BALANCE		5,107
Administrative		
REVENUES		
General Operations		
60-10-01-025-3000 Misc Income-Special Rec		0
60-10-01-025-3101 Property Tax-Spec Rec Fund		113,533
60-10-01-025-3106 Foundation Donation-Spec Rec		0
60-10-01-025-3109 Inclusion Reimbursements		944

TOTAL General Operations		114,477
TOTAL REVENUES: Administrative		114,477
EXPENSES		
General Operations		
60-10-01-024-5051 NISRA-Rental Costs		0
60-10-01-024-5055 Designated Reserve Funds		0

TOTAL General Operations		0
Administrative		
60-10-10-024-5000 Misc Expense-Special Rec		0
60-10-10-025-4020 FICA-Board Rep		558
60-10-10-025-4021 Medicare-Board Rep		131
60-10-10-025-4024 IMRF-Board Rep		900
60-10-10-025-4100 Salaries-Administration		8,999
60-10-10-025-4350 Inclusion Services		3,500
60-10-10-025-5016 Membership Dues-NISRA		47,197
60-10-10-025-9998 Debt Ser Transfer to Bond Fund		35,000

TOTAL Administrative		96,285
TOTAL Administrative		96,285
Capital Projects		
EXPENSES		
General Projects		
60-30-30-026-7012 Accessibility Project-Admin		0
60-30-30-026-7015 Accessibility Capital Projects		20,000
60-30-30-026-7017 Accessibility Audit		0
60-30-30-026-7019 Acces Audit Complianc Projects		0
60-30-30-026-7101 Accessible Picnic Tables		0

TOTAL General Projects		20,000
TOTAL Capital Projects		20,000

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FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL FUND REVENUES & BEG. BALANCE		119,584
TOTAL FUND EXPENSES		116,285
FUND SURPLUS (DEFICIT)		3,299

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FUND: ALL FUNDS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019 FINAL BUDGET

TOTAL ALL FUNDS REV & BEG. BALANCE		2,407,926
TOTAL ALL FUNDS EXPENSES		1,843,144
ALL FUNDS SURPLUS (DEFICIT)		564,782



Memorandum

To: Hampshire Park Board of Commissioners
From: Laura Schraw, Executive Director
Date: April 2, 2018
Agenda Item: V.C.
Subject: NWLL User Agreement

Language for the NWLL User Agreement for ballfields will be discussed and a draft agreement will be presented.