



**Hampshire Township Park District  
Board of Commissioners  
Working Meeting Minutes  
February 11, 2019**

**Call to Order:**

At 6:30 p.m., President Nathan Looman called the Board meeting to order.

**Commissioners Present:** Nathan Looman, Jamie Herrmann, Jennifer Reid

**Commissioners Absent:** Bill Hornbeck, Aaron Kelly

**Staff Present:** Laura Schraw- Executive Director, Stephanie Barone-Recreation Supervisor, Michael Prill- Athletics Supervisor

**Approval of Agenda:** Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard:** None

**Discussion Items:**

**\*IAPD/IPRA Conference review**

Supervisor Prill reported on his meeting with Hot Shot Sports to set up/run summer camps since the Park District have lost the High School Programs. Prill is meeting with them on Wednesday to work through specifics and will report back to the Board of Commissioners. Prill also met with the representative from Challenger Sports to run the British Soccer Camp again. Discussion was had about running marketing videos and restructuring the way the camp was run.

**Board Comments/Events/Programs-** President Looman reported and shared with the Board information on special programs that include Mobile Escape Room, Santa's Village, Fireside Theater, etc. Discussion was had about partnering with the Township on the Fireside Event. Commissioner Herrmann shared that the Village of Oak Park created a Parks Passport and will reach out to get more information. President Looman shared that there have been many conversations amongst the community about Cup in Hand KickBall and Adult Co-Ed Softball. Supervisor Prill mentioned reaching out to the Goebbert family about a Farm to Table event that Supervisors Prill and Barone could coordinate.

Commissioner Herrmann reported on the Social Media review/update and that the Park District should continue to use Facebook and YouTube to increase our Social Media presence. Commissioner Herrmann shared that there is a temp agency that is able to fill government positions specifically. Commissioner Herrmann also shared information learned about increasing the number of members of our Foundation Board. President Looman also shared information he learned about Foundation Boards.

Commissioners Herrmann and Reid shared information about re-vamping the Executive Director Review.

Executive Director Schraw shared information about a session Fostering a Healthy Relationship between the Executive Director and Board of Directors, Master Plans and Running Public Meetings. The Board discussed creating a spending policy for the Executive Director.

**Board Committees-** President Looman would like to resume committees to assist with Events, Master Planning, etc and meet with Staff to help in any way. Commissioner Herrmann mentioned that she had previously wanted to get rid of committees. Commissioner Herrmann and President Looman discussed forming committees as an as-needed basis and that the appointed Board Commissioner would be a point person. Supervisors Prill and Barone were in agreement with this change and extra help in planning. Discussion continued with the Board as to what this would look like and what the roles would be and how the Board could be effective.

**\*Summer Camp-** Executive Director Schraw shared if the Board can think of any ideas for day trips to let her know. Executive Director Schraw will be reaching out to PDRMA to find out what legalities there are of taking kids to the pool and how many camp counsellors the Park District would need. The goal would be to have the summer camps planned before the Catalog comes out.

**\*Grant Applications-** Executive Director Schraw updated the Board of Commissioners on the COMED grant for Tuscan Woods (Pollinator Plant Grant) and Bark for Your Park Grant.

**\*Park Project Updates-** Schraw updated the Board on the Eagle Scout Project and working with the Veterans Group to complete the project. The Veterans Group will be getting quotes to get the project completed by May.

**\*Annual Report 2018-** Schraw presented the Board with a rough draft of the Annual Report.

**\*Survey-** President Looman suggests that the Park District send out an Athletics/Recreation Survey and promote with a Park District give-away. Schraw will email the Board of Commissioners a list of proposed survey questions for the Board to review.

**President's Report- None**

**Director's Report-** Schraw met with the gentleman with Pepsi and a vending machine will be installed at Ream Park. The Park District will receive 30% of all proceeds from the vending machine.

**Adjournment:** At 8:41 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Herrmann. Motion passed with 3 Ayes, 0 Nays, 0 Abstain.

