



**Hampshire Township Park District  
Board of Commissioners  
Meeting Minutes  
May 18, 2020**

**Call to Order:**

At 6:15 p.m., Vice President Herrmann called the meeting to order.

**Commissioners Present:** Nathan Looman, Joe Majcher, Jennifer Reid, Meagan Tiffany, Jamie Herrmann

**Commissioners Absent:**

**Staff Present:** Laura Schraw- Executive Director, Toby Koth-Parks Supervisor

Michael Prill- Athletics Supervisor, Stephanie Barone- Recreation Supervisor, Patti Prill- HR/Finance Director (participated virtually through Zoom due to Covid-19)

Commissioner Reid made a motion to approve the agenda. Seconded by Commissioner Majcher. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**Citizens to be Heard: None**

**Consent Agenda-**

- A. Approval of April 27, 2020 Meeting Minutes
- B. Approval of April 27, 2020 Executive Session Meeting Minutes
- C. Approval of March 2020 Treasurer's Report
- D. Approval of April 2020 Treasurer's Report
- E. No transfers were made between April 28, 2020 to May 15, 2020
- F. Approval of payables paid between meetings from 04/28/20 to 05/15/20 for the amount of \$35,475.55.

Commissioner Herrmann made a motion to approve the consent agenda items. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**Staff Reports:** Staff reports were submitted electronically prior to the meeting. Executive Director Schraw updated the Board of Commissioners that the final completion of the Veteran's Memorial will be delayed- but granite will be delivered/installed sometime this week. Commissioner Majcher inquired about the date of British Soccer Camp- Supervisor Prill said the date is in July and the crew from British Soccer Camp is confident that by that date the camp could be run in person as there are usually less than 50 kids signed up for camp. President Looman asked if other park districts have cancelled summer camps or what the status is- Executive Director Schraw said that many Districts have not made official decisions as of yet. Information should be forthcoming by the end of the week according to Executive Director Schraw. Commissioner Tiffany inquired about the survey responses for summer camps.

**Commissioner and Staff Comments:** None

**New Business**

**A. Resolution #2020-03-** Due to staffing reductions with Covid-19 this resolution is needed for Benefit Protection Leave for IMRF for 12 months, therefore the employees would not lose any service. Commissioner Tiffany made a motion to approve Resolution #2020-03. Seconded by Commissioner Reid. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**B. FY21 Final Budget-** Executive Director Schraw presented the Board of Commissioners the final copy of the FY21 Budget. Director Prill sent all notices to the newspaper for final approval at the June 22, 2020 meeting.

**Old Business**

**A. Annual Meeting-** The Board of Commissioners is required annually to nominate and second positions. President- Commissioner Tiffany nominates Commissioner Looman. Seconded by Commissioner Majcher.

Vice President- Commissioner Majcher nominates Commissioner Herrmann. Seconded by Commissioner Tiffany.

Secretary- Commissioner Tiffany nominates Commissioner Reid. Seconded by Commissioner Majcher.

Treasurer- Commissioner Tiffany nominates Commissioner Majcher. Seconded by Commissioner Herrmann.

Commissioner Herrmann to accept the ballot. Seconded by Commissioner Tiffany. Motion passed 5 Ayes, 0 Nays, 0 Abstain.

**B. Tuscany Woods Construction Timeline Update-** Executive Director Schraw updated the Board of Commissioners with the progress at Tuscany Woods. Schraw met with the Boy Scouts to mark out the campsites and met with EnCap to mark out the nature trail. Bids are out and will be collected on May 29. Overall the project is still on time for completion.

**Adjournment:** At 7:02 p.m. Commissioner Reid made a motion to adjourn the meeting. Seconded by Commissioner Tiffany. Motion passed with 5 Ayes, 0 Nays, 0 Abstain.